

**TOWNSHIP OF HOWICK**

**SPECIAL COUNCIL MEETING**

**WEDNESDAY, SEPTEMBER 26<sup>TH</sup>, 2007 AT 7:00 P.M.**  
**AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS**

**MINUTES**

**Attendance:**

**Council**

Max Demaray, Reeve  
Linda Henhoeffer, Councillor  
Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve  
Randy Scott, Councillor

**Staff**

Ronna Lee Johnson, Clerk  
Michele Bennett, Administrative Assistant

Brenda Weishar, Deputy Treasurer  
Brad Watt, Recreation/Facilities Supervisor

**CALL TO ORDER**

Reeve Demaray called the meeting to order at 7:00 p.m.

**DECLARATION OF PECUNIARY INTEREST**

Reeve Demaray advised that if any Council member wished to declare a pecuniary interest, it could be done at this time, when the matter arises, or both. None declared at this time.

**CLOSED SESSION**

<b>MOTION #263/07</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council at this time (7:00 pm) closes this portion of the Sept. 26 <sup>th</sup> , 2007 Special Council meeting in accordance with the Municipal Act, 2001, section 239 (2) (a), (b), (c), (d), (e) to deal with employee matters.		
		CARRIED

Items discussed in closed session:

- Administrator-Treasurer – probationary term
- Recreation/Facilities Supervisor – resignation

<b>MOTION #264/07</b>	<b>Moved by Versteeg</b>	<b>Seconded by Scott</b>
THAT Howick Township Council now re-opens the September 26 <sup>th</sup> , 2007 Special Council meeting to the public at this time (8:13 pm).		
		CARRIED

<b>MOTION #265/07</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>
After due consideration, and in accordance with the terms of the contract with Arlene Parker, Howick Township Council has determined that the employment of Ms. Parker shall be terminated at 4:30 pm on Thursday, September 27 <sup>th</sup> , 2007, and further that compensation shall be paid at the current rate of pay for the balance of the probationary period specified, up to and including November 14, 2007, said payment to be made in a lump sum to be calculated and paid on the date of the next payroll calculation.		
		CARRIED

Reeve Demaray and Councillor Versteeg will attend at the municipal office at the close of the day on Thursday to advise Ms. Parker of this decision  
After some discussion, it was decided that this position will remain vacant temporarily, pending receipt of the consultant's Organizational Review.

**RECREATION/FACILITIES SUPERVISOR**

**Resignation of Recreation/Facilities Supervisor**

Mr. Watt has tendered his resignation to be effective at the end of October. He noted that he has enjoyed his employment at Howick and his association with the staff, for the most part. Council members all expressed their regrets at his leaving but wished him well in his new position. Deputy Reeve Yungblut especially thanked Mr. Watt for seeing us through the Community Centre renovation project.

Staff were instructed to immediately place advertisements calling for applications for the position in the local newspapers (Listowel, Wingham, Independent PLUS), and also through the Ontario Recreation Facilities Association (ORFA). Responses are to be received by October 15<sup>th</sup>, for review by Council at the meeting on October 16<sup>th</sup>. Clerk Johnson and Mr. Watt will review the job description for the position and update it if necessary.

**Chiller Failure at Howick Community Centre**

Mr. Watt reported that while Black & MacDonald were installing the new compressor unit at the facility it was discovered that the ammonia had drained from the chiller unit due to a leak somewhere in the system. Although some of the brine in the system was contaminated, luckily, because the system was not operational and circulating, the contamination was contained.

These chiller units should have a 20-year life span, but this one is only 14 years old and must now be replaced.

Mr. Watt contacted CIMCO to get an estimate on replacement cost, and Black & MacDonald will be sending him a quote tomorrow. Cost will be in excess of \$30,000.00. CIMCO has stated they would be able to do the replacement in 2 weeks, but Black & MacDonald said it would take them six 6 weeks. There will be additional costs for disposal of the contaminated fluid, and for the ammonia recharge.

After some discussion about budgetary concerns, it was noted that a transfer from the general reserve would be used to cover this unforeseen expense, and Council instructed Mr. Watt to order the replacement unit immediately upon receipt of the price quotes. There was a consensus that, if necessary, it would be feasible to pay a premium for a 2-week replacement timeframe. Mr. Watt will provide further information at the next Council meeting.

**ADJOURNMENT**

**MOTION #266/07      Moved by Versteeg      Seconded by Yungblut**  
That Howick Township Council now adjourns the Sept. 26<sup>th</sup>, 2007 Special Meeting of Howick Township Council at 8:40 pm, with Council to meet again at the Regular Council Meeting scheduled for Tuesday, October 2<sup>nd</sup>, 2007 at 7:00 pm, or at the call of the Chair".    CARRIED

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REEVE

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CLERK