

TOWNSHIP OF HOWICK
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 2, 2007 AT 7:00 P.M.
AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

Max Demaray, Reeve
Linda Henhoeffer, Councillor
Art Versteeg, Councillor
Andrea Yungblut, Deputy Reeve
Randy Scott, Councillor

Staff

Ronna Lee Johnson, Clerk
Wray Wilson, Public Works Co-ordinator
Brad Watt, Recreation/Facilities Supervisor

Delegations

Ben Cornell, Carrie Sharpin, W & U Consulting
Sheri Watson, North Perth Lacrosse
John Wilson, Peter King, Fordwich Hall Board

Reporter Wingham Advance Times

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:00 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.
None declared at this time.

APPROVAL OF MINUTES

A draft of Minutes of the September 18th Regular Council Meeting, and the September 26th Special Council Meeting were circulated in the Council package.

MOTION #267/07

Moved by Scott

Seconded by Yungblut

THAT Howick Township Council hereby approves, as circulated, the minutes of the Regular Council Meeting held on September 18th, 2007, and the minutes of the Special Council meeting held on Wednesday, September 26th, 2007.

CARRIED

DELEGATION #1 (7:03 pm)

Ben Cornell, Carrie Sharpin, W & U Human Resources Solutions - Organizational Review

MOTION #268/07

Moved by Versteeg

Seconded by Scott

THAT Howick Township Council at this time (7:03 pm) closes this portion of the October 2nd, 2007 Regular Council meeting in accordance with the *Municipal Act, 2001, Section 239 (2) (a), (b), (c), (d), (e)* to deal with employee matters, employee negotiations, litigation matters, and /or land acquisition or land disposition.

CARRIED

Matters discussed in Closed Session:

- Outline of tasks and procedures involved in the Organizational Review process.

MOTION #269/07

Moved by Yungblut

Seconded by Scott

THAT Howick Township Council now re-opens the October 2nd, 2007 Regular Council meeting to the public at this time (7:40 pm).

CARRIED

Mr. Cornell and Ms. Sharpin left the Council Chambers at this time.

Council agreed that they would need more time to review the information presented. The matter will be discussed further and a decision made at the next Council meeting.

DELEGATION #2 (7:40 pm)

Sheri Watson, North Perth Lacrosse

Ms. Watson advised that the organization would consider using Howick Community Centre as their home base if Council would consider reducing the current rental rate of \$42.80 per hour. At present they play in Wingham (at \$32.00/hr) and Listowel (at \$47.00/hr). The teams are comprised of players from Howick and surrounding area, with Howick being the most central location for most. They would use approximately 150 hours over the season, and try to schedule the time in back-to-back blocks of 3 hours, with the last game booking being 9:00 pm at the latest.

Responding to questions about how this can be accommodated, Mr. Watt advised that the only summer floor user at present is the Howick Athletic Association for minor hockey training prior to installation of the ice, which would not interfere with the lacrosse season. The only impact he could foresee would be that on occasion extra staff hours would be required to ensure prompt clean up after weekend use in time for lacrosse use on Monday. He noted that he had made a suggestion that the Lacrosse teams might run the booth during their season as a fund-raising venture, but he has not worked out the details of that proposal.

Council was in agreement that a rental rate at \$32.00 per hour (tax included) be allowed, and that further consideration will be given to the booth proposal. Ms. Watson thanked Council members for their consideration, and advised that she will take the information to the upcoming lacrosse meeting for discussion and decision. Ms. Watson left the meeting at 7:50 pm.

DELEGATION #3 (7:50 pm)

John Wilson, Peter King - Fordwich Hall

Mr. Wilson, Chairman of the Hall Board, and Mr. King, owner of the water pump that serves the Hall, advised that the water line from the pump to the hall needs to be replaced, and felt it would be advisable to do this work in conjunction with the installation of the ultraviolet water treatment system in the Hall. The line is a very old ½ inch pipe, and would be replaced by a 1" line to be trenched in. Total cost is estimated at approximately \$1,000.00 maximum.

Mr. Wilson requested that Council provide funding for the project in the form of a grant or 3-year loan. Council agreed to provide a loan with a 3-year repayment term.

The gentlemen thanked Council and left the meeting at 7:55 pm.

COUNCILLOR'S ISSUES

Economic Development

Councillor Henhoeffter suggested that the Village Management Committees be invited to attend the October 16th Council meeting to hear Paul Nichol's presentation and participate in the discussion. The Clerk was instructed to send invitations to the three Village Committees.

PUBLIC WORKS CO-ORDINATOR'S REPORT

The following report as at September 28, 2007 was circulated in the Council package:

ROADS

PICKUP TRUCK QUOTATIONS

Information packages requesting prices for a 2008 pickup will be sent to various local dealerships early next week. Prices are to be submitted by the October 16th meeting. They are to submit bids either with trade or without trade.

HURON COUNTY - WROXETER BRIDGE

I sent a memo to Dave Laurie at Huron County Highways regarding the concrete pieces that the contractor placed on Playford Street. A copy of that message is enclosed, as well as Mr. Laurie's note asking the contractor to advise when the matter will be resolved. No response has been received as yet.

OGRA BOARD BRIEF

Highlights from the Board's recent meeting includes information about the new 'hours of service' regulation, and documentation is being prepared that will assist municipalities in dealing with the exemption regarding hours of service, and who determines what constitutes a "significant event".

ONTARIO AGGREGATE RESOURCES CORPORATION

We recently received a cheque in the amount of \$9,895.37 representing our share of the licence fees. We had a budget of \$6,000.00.

BUILDING

LEGAL MATTER

There is an issue that should be discussed in closed session.

DRAINAGE - NO REPORT

PLANNING AND DEVELOPMENT - NO REPORT

LANDFILL

THINK PLASTICS

Council received a copy of correspondence providing an update on the bale wrap collection program, noting that more than 11 tonnes of material has been picked up at the Howick landfill site to date.

OTHER

SOURCE WATER PROTECTION

An invitation to meet Larry Brown, the new chair of the Source Water Protection Committee, is enclosed. Deputy Reeve Yungblut advised that she is not available to attend. Mr. Wilson plans to attend. Councillor Versteeg noted that Mr. Brown will be attending the next MVCA Board meeting.

TREASURERY REPORT

The following report prepared by Deputy Treasurer Weishar was circulated in the Council package:

Financial Statements

The following reports are enclosed:

- Summarized General Account Financial Report date ending: August 31, 2007
- Detailed Report for General and Capital Accounts as of August 31, 2007

If there are any questions about any of the information in these reports do not hesitate to inquire.

Assessment Revisions

Attached is assessment information for Supplemental, Omitted and Write-offs received from MPAC. The net Assessment change is an addition of \$1,753,000. of assessed value.

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| MOTION #270/07 | Moved by Scott | Seconded by Henhoeffter |
| THAT Howick Township Council hereby authorizes the Deputy Treasurer to apply revisions to the assessment of and process property tax adjustments for the affected properties as listed on Schedule 'A' attached hereto, said schedule reflecting assessment changes as follows: | | |
| Minutes of Settlement /Supps /Omits | Reductions | Additions |
| For the Year 2005 | | \$240,000. |
| For the Year 2006 | | \$576,000. |
| For the Year 2007 | <u>\$36,000.</u> | <u>\$973,000.</u> |
| TOTALS | \$36,000. | \$1,789,000. |
| NET CHANGE | Additions \$1,753,000. | CARRIED |

PSAB Training Workshop

Request permission to attend a PSAB Workshop (information attached) to be held on October 29th in London. Registration cost is \$199 (incl. taxes). I will try to arrange shared transportation with another municipality.

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| MOTION #271/07 | Moved by Henhoeffter | Seconded by Scott |
| THAT Howick Township Council hereby authorizes Deputy Treasurer Weishar to attend the Municipal Finance Officers Association (MFOA) "PSAB Changes – Accounting for Tangible Capital Assets" workshop being held in London on October 29 th , 2007, and agrees to pay the registration fee of \$199.00 (GST included) and any other costs associated with her attendance at this workshop. CARRIED | | |

Revision of September 18, 2007 Accounts Payable

Change/Amendment required for last Accounts Payable list due to cancellation of cheque # 6174 for \$352.82, making a new Total Expenditures Amount of \$532,056.14 for listing dated September 18, 2007.

MOTION #271/07**Moved by Scott****Seconded by Yungblut**

THAT Howick Township Council hereby rescinds Resolution No. 256/07 authorizing payment of accounts in the amount of \$532,381.96 under date September 18, 2007 as cheques # 6138 to #6180 inclusive,

AND THAT Howick Council does now hereby approve and authorize payment of accounts under date September 18, 2007 in the amount of **\$532,056.14** due to the cancellation of cheque #6174 in the amount of \$325.82.

CARRIED**RECREATION/FACILITIES MANAGER'S REPORT**

The following reports were circulated in the Council package:

Arena and Booth Staff

We have three out of four arena attendants returning from last season. I need to replace one staff member who is unable to return to work.

We have one returning member of the booth staff and she has accepted the Head Booth Attendant position pending Council approval. We would like to hire an additional 4 staff members for part-time seasonal positions. Last season we operated with 4 in total, however, we found the scheduling of the students to be difficult. The addition of one extra would not increase the number of hours but would help in finding the required coverage for each shift. I would recommend the hiring of the 3 employees wanting to return to the Arena Attendant positions, and the hiring of one more attendant to be determined.

Also, I would recommend the hiring of the returnee to the Head Booth Attendant position and 4 additional part-time booth staff to be determined.

- Returning Arena Attendants – Fred Roy; Jeremy Herdman; Shawn McCann
- Returning Booth Attendant – Lynne Hunt

Last year's Head Booth Attendant is not returning. Ms. Hunt has reviewed the resumés of the applicants and they will be contacted tomorrow.

MOTION #273/07**Moved by Yungblut****Seconded by Versteeg**

THAT Howick Township Council hereby authorizes the Recreation/Facilities Supervisor to hire the following part-time seasonal staff to work at the Howick Community Centre for the 2007-2008 season at the listed pay rates indicated on the 2007 Salary Grid:

Employee**Position on 2007 Salary Grid**

Fred Roy, Arena Assistant

Step 9

Jeremy Herdman, Arena Assistant

Step 8

Shawn McCann, Arena Assistant

Step 8

Lynne Hunt, Head Booth Attendant

Step 7

CARRIED**Howick Community Pool Project**

We have initial drawings for the pool renovation done by Lori Gollan, and we have been trying to determine some of the potential costs to do the project. Bye Construction and Heritage Builders have put some estimates together. We have also contacted some other contractors to try and determine other associated costs with the project ie. plumbing, electrical, pool specifics. Now we need to proceed with the next stage.

Proposal for tender to be either invited or public. We will include allowances for any of the trades work that an estimate was unobtainable at this time.

It is both mine and Chief Building Official Wilson's recommendation that we proceed with the tender process and make it an invited tender. We have created a list of 6 potential invitees/contractors to possibly bid for the job. It is our belief that an invited tender process could have a quicker turn-around time and the project could be awarded to start yet this fall.

Council instructed that invitations to tender be sent out to the list of contractors, with tenders to be returned for consideration at the Special Council meeting scheduled for October 30th.

ADDENDA**Update on Chiller Breakdown**

Council received a copy of the quotation from CIMCO for replacement of the chiller, which includes removal and replacement of the unit, complete installation and start-up. As well, the quote includes removal and disposal of the contaminated calcium chromate, and replacement and installation of the calcium chloride and ammonia at a cost of \$18,880.00 plus taxes. CIMCO also included a work schedule which indicates the installation will be complete and the unit up and running by October 14th.

Mr. Watt reported that he received a quote today from Black & MacDonald for replacement of the chiller unit only. The quoted price for the unit was lower than CIMCO's quote, but does not include disposal of the contaminated material, a process that must be done under TSSA regulation. Black & MacDonald will take up to six weeks to supply the unit.

MOTION #274/07

Moved by Yungblut

Seconded by Scott

THAT Howick Township Council hereby authorizes and instructs the Recreation/Facilities Supervisor to order the replacement chiller from CIMCO Refrigeration, London at the quoted estimated price of \$65,640.00 plus taxes for supply and installation, calcium chloride and ammonia charge, and required upgrades to the refrigeration system. CARRIED

North Perth Lacrosse

Mr. Watt addressed the matter of the Lacrosse organization operating the booth at the arena during their playing season, cautioning that if such an arrangement is permitted, it would be necessary to ensure that anyone working in the booth is properly trained and that the group is advised as to the maintenance and cleaning requirements of the booth and equipment. He also advised that if the summer floor rental rate is set as \$32.00 per hour for the lacrosse group, the rate should be amended in the 'Fees and Charges' by-law to reflect that as the rate for all users.

MOTION #275/07

Moved by Yungblut

Seconded by Versteeg

THAT Howick Township Council hereby authorizes the Recreation/Facilities Supervisor to set a rental rate of \$32.00 per hour (tax included) for rental of the arena floor at the Howick Community Centre during the summer months. CARRIED

Letter of Complaint

Council received a copy of an unsigned letter complaining about the lack of cleanliness and other perceived problems at the Howick Community Centre.

Mr. Watt expressed his concern that the complainant did not come to him directly to discuss the issues. He responded to various items listed in the letter to the satisfaction of Council. He noted that the Health Unit does perform semi-annual inspections at the facility. Since the letter was unsigned, a response cannot be forwarded.

CLERKS REPORT

The Clerk's report as at September 28th and copies of related information were circulated in the Council package:

County of Huron By-Law No. 13-2007 – Nuisance Coyote Control

Enclosed is a copy of the above-noted by-law enacted by the County on September 5th, 2007, which provides for reimbursement to a municipality for payment made to a licensed trapper/hunter who has been properly authorized to hunt coyotes that have been damaging or killing livestock. The process is strictly controlled by the Ministry of Natural Resources. When a stock owner files a claim at the municipal office for damage to livestock by a coyote, the claim form and supporting documentation must then be taken to the Ministry "Resource Specialist" within 20 days after the livestock is damaged. The Ministry will then provide authorization for a licensed trapper to hunt the nuisance coyote. Payment of \$50.00 will be made to the licensed and authorized hunter for each coyote pelt certified by the municipal Clerk.

The Clerk noted that this information will be posted on the Township web site.

Bill 130 Requirements

Some of the new "Accountability and Transparency" provisions of Bill 130 will come into force at the end of this year. Subsequent to the meeting held last week by the County Administrator concerning appointment of a "meeting investigator", it was decided that another meeting should be held to discuss some of the other "transparency/accountability" issues, such as "Code of Conduct", "Integrity Commissioner", "Appointment of Auditor General" and "Lobbyist Registry". It will be an opportunity to learn and discuss what the other municipalities in Huron are considering in this regard. For example, when we drafted our "*Municipal Council / Councillor Policies*" we included a "code of conduct" under Section B-2 "*Council Responsibilities*". This could be examined for comparison to others and judged on compliance. I would respectfully request authorization to attend this meeting scheduled for Oct. 17th in Goderich.

MOTION #276/07

Moved by Scott

Seconded by Yungblut

THAT Howick Township Council hereby authorizes the Clerk to attend the County Clerks meeting being held in Goderich on October 17th, 2007, and agrees to pay to costs associated with her attendance at this meeting. CARRIED

Huron County's Interactive Mapping Tool

Wray and I attended the Web GIS Information / Demonstration session last week, and were very impressed with the capabilities of the system. The system is now up and running on the Huron County web site and is available not only as a valuable resource and tool for municipal staff, but is also accessible to the public in a limited format for reference. The public site is accessed at <http://gis.huroncounty.ca>.

Wroxeter Anglican Cemetery

Last week Ms. Parker consulted with the Ministry regarding disturbing, selling and/or closing cemeteries (copy of her report enclosed). It appears this issue needs further consideration.

Per Ms. Parker's report:

(Consulted with Yvonne Stewart, Registrar's Office. The sections of the *Cemeteries Act* and O.Reg. 130/92 regarding closure requirements are attached)

We can convey a portion of a cemetery. The Registrar must receive a copy of the land transfer deed, and the new owner/trustee (Mr. Atton) would be required to register the property as a cemetery and complete a "Notice of Business Change" form. After the property is conveyed, the property must be inspected by an approved Archaeological Consultant. If remains are discovered, the owner/trustee must apply to close the cemetery (following the prescribed process outlined in the *Cemeteries Act*). If there are no remains discovered in the archaeological assessment, the Registrar will consider the Archaeologist's report and decide on disposition of the cemetery.

We could sell the cemetery to Mr. Atton, however, the proper process must be followed. The closure process may not be successful, in which case Mr. Atton would then be a cemetery owner and would be required to obtain an annual cemetery license and maintain the property appropriately. The alternative is to retain ownership of the cemetery.

There could be significant costs associated with this project. If we sold the cemetery, we would simply incur the legal costs associated with conveying the land. Mr. Atton would then be responsible for the registration, archaeological assessment, compliance with the closure requirements of the *Act*, possible disinterment and relocation of remains etc. However, we possibly could attract liability in the process or suffer negative public/media attention.

The Registrar's staff indicated that developers rarely deliberately purchase cemeteries due to the time and cost involved and the significant chance they will not be successful in closing the cemetery.

It is recommended that if Council wishes to retain the cemetery we mark off the entire cemetery and maintain it. We presently pay for maintenance of our other abandoned cemeteries.

The Clerk advised that after Ms. Parker consulted with the Ministry, she was instructed to telephone the Atton's to caution that it would not be advisable to disturb the site. Council instructed the Clerk to send a letter to the Atton's advising of the above information.

Closed Session

- Minutes of the closed sessions held September 4th, and September 26th, 2007 will be available for Council's perusal.
- Potential land disposition to be considered.

Clerk Johnson advised that the party involved in the land disposition telephoned today to request that her letter be set aside for the time being until other personal matters have been resolved.

CORRESPONDENCE Requiring Council Action

1. **Ministry of Municipal Affairs & Housing** – 2 workshops being presented in London on Thursday, Nov. 8, 2007. Noted and discussed. Action: File
2. **Association of Municipal Managers, Clerks & Treasurers (AMCTO)** – workshops on the *Clean Water Act* identifying municipal responsibilities. Noted and discussed. Action: File
3. **Fordwich Community & Parks Association** – invitations to Council and staff to attend the Christmas Dinner & Dance at the Howick Community Centre on December 8th, 2007.

Council was advised that staff respectfully request that consideration be given to an alternate venue for a Staff/Council Christmas social this year. Council members indicated they would be in favour of a change. Suggestions and options were offered, and the information will be taken to tomorrow's staff meeting for further discussion.

ADDENDA

'Employment & Labour Law' Workshop

Information was provided about the above workshop, which Deputy Treasurer Weishar has expressed an interest in attending as it is relevant to her position as payroll administrator.

MOTION #278/07 **Moved by Henhoeffer** **Seconded by Yungblut**
THAT Howick Township Council hereby authorizes the Deputy Treasurer to attend the Hicks Morley "Employment & Labour Law" workshop being held Oct. 10th, 2007 in London, and agrees to pay the registration fee of \$316.94 and any other costs associated with her attendance at this workshop.
CARRIED

Horse Manure on Village Streets – Letter of Response

Council received a copy of the letter of response received today from Mr. Mervin Martin on behalf of the Mennonite community noting that they would prefer to install a hitching post and manure container in the village because the suggestions that either the horses be fitted with pouches or that the drivers stop and clean up the droppings "both raise safety concerns with us". He notes that now that the bridge on Highway 87 is open the through traffic will avoid going through the village. They would be willing to discuss the matter further if necessary. Council instructed that staff continue to monitor the situation for a period of time to see if the bridge opening makes a difference, and if complaints continue we will need to consider further action.

MUNICIPAL RESOLUTIONS

1. **Smith Falls, Town of** – urging AMO to take a more active role in encouraging the Province to re-vamp the property tax system in a fair and equitable manner.
Noted and discussed. Action: File
2. **Stirling-Rawdon, Township of** – requesting the Federal and Provincial governments to develop a program that will provide prompt assistance to residents who are dealing with the aftermath of a catastrophic natural event.
Noted and discussed. Action: File
3. **The Nation Municipality** – petitioning the Ministry of Environment to change responsibility for sampling and testing for lead in the plumbing in private homes from the municipality to the Health Unit.
Noted and discussed. Action: File

PRESENTATION OF ACCOUNTS

The listing of Accounts Payable for October 2nd was circulated in the Council package.

MOTION #278/07 **Moved by Scott** **Seconded by Yungblut**
THAT Howick Township Council hereby authorizes payment of accounts in the amount of **\$189,447.04** under date October 2nd, 2007 as cheques #6181 to #6217 inclusive, as presented and discussed at the Regular Council meeting held October 2nd, 2007.
CARRIED

BY-LAWS - none

COMMITTEE REPORTS

Belmore Community Centre Board - next meeting October 15th

County of Huron

Reeve Demaray reported:

- Paul Nichol, Huron Economic Development, gave a presentation last week about the local health teams, and described his visit to Hazard, USA to study their health system.
- Mr. Nichol advised that the County Economic Development grants have been utilized for this year, and also noted that the village signs project proposed by former Administrator-Treasurer is not an eligible project under this program.

Essential of Municipal Fire Protection

A copy of Deputy Reeve Yungblut's report outlining the seminar attended by herself and Reeve Demaray was circulated in the Council package. Ms. Yungblut reviewed the information in the report, which describes municipal responsibilities and requirements under the *Fire Protection and Prevention Act*

Huron County Farm & Home Safety Association – no report

Maitland Valley Conservation Authority (MVCA)

Minutes of the August 22nd Board of Directors Meeting #8/07 circulated in the Council package. Councillor Versteeg reported:

- The Board discussed the matter of jurisdiction under O. Reg. 164/07 for wetland areas that have not been so designated on the regulated wetlands maps. It was decided that until the maps have been updated, MVCA staff will regulate only those lands identified on the current maps.

Road Watch Huron – next meeting October 10th in Howick.

Source Water Protection - see PWC Report

Wheels Away - next meeting October 10th

Wingham Area Fire Board - October 10th meeting cancelled due to election.

CLOSED SESSION

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| MOTION #279/07 | Moved by Scott | Seconded by Yungblut |
| THAT Howick Township Council at this time (9:45 pm) closes this portion of the October 2 nd , 2007 Regular Council Meeting in accordance with the <i>Municipal Act, 2001, Section 239 (2)(a), (b), (c), (d), (e)</i> to deal with employee matters, employee negotiations, litigation matters, and/or land acquisition or land disposition. | | |
| | | CARRIED |

Matters discussed in Closed Session:

- ***Minutes of Closed Meeting:***
Minutes of the September 18th and the September 26th closed sessions were provided for Council's review. Minutes approved by Resolutions **#280/07** and **#281/07**.
- ***Former Administrator-Treasurer*** – calculation of final pay
- ***Litigation*** - Building Code Act violation

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| MOTION #282/07 | Moved by Versteeg | Seconded by Henhoeffter |
| THAT Howick Township Council now re-opens the October 2 nd , 2007 Regular Council Meeting to the public at this time (10:13 pm). | | |
| | | CARRIED |

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| MOTION #283/07 | Moved by Scott | Seconded by Yungblut |
| WHEREAS Howick Township Council did, at the Special Council Meeting held on September 26, 2007, enact Resolution #265/07 outlining conditions for termination of the employment of the Administrator-Treasurer, AND WHEREAS unforeseen matters have since that time been identified which impact on the calculation of the final amount of moneys due and owing to the now former Administrator- Treasurer, NOW THEREFORE Howick Township Council hereby amends Resolution #265/07 enacted on September 26 th , 2007, by removing the following portion of the last line, which reads " <i>and further that compensation shall be paid at the current rate of pay for the balance of the probationary period up to and including November 14, 2007, said payment to be calculated and paid on the date of the next payroll calculation</i> ". | | |
| | | CARRIED |

The final pay will be calculated when all relevant information has been received.

CORRESPONDENCE FOR INFORMATION ONLY (copies attached)

- Association of Municipalities of Ontario (AMO)**
 - 'Alert' No. 07/050 – Provincial Election 2007 - Overview of municipal issues contained in party platforms.
 - 'FYI' No. 07/019 – AMO/LAS Municipal Energy Management Workshops.
 - 'FYI' No. 07/020 – Deadline for grants to establish web-based resources for immigrants.
- Natural Resources Canada** – “ecoENERGY for Personal Vehicles” funding program.
- Ministry of Environment** – Municipal Engineers Association (MEA) approves amend-ments to *Municipal Class Environmental Assessment (Class EA)*.
- Ministry of Municipal Affairs & Housing** – new *Municipal Councillor's Guide*

- e. **Information & Privacy Commissioner** –
 - i. Court quashes opening of adoption records.
 - ii. New *Privacy Guidelines for Municipalities Regulating Businesses Dealing in Second-Hand Goods*.
- f. **Communities in Bloom** – 25 Ontario Communities receive awards.
- g. **Woodstock Mayor Michael Harding** – results of August 13th “Voluntary Blackout Day”
- h. **Nicole Fraser MacDonald, Consultant** – information about the Ontario Rural Council and The Rural Youth Working Group.
- i. **Wellington-Dufferin-Guelph Public Health** – 2006 Health Status Report now on line.
- j. **Huron County Health Unit** – Help break the Guinness World Record by participating in the World Record Walk on Wed. October 3rd at 12:30 pm.
- k. **Huron Tourism**
 - i. **Stratford Tourism Alliance** – presenting a Tourism Web Strategy workshop, Nov. 1st

The above correspondence was noted. Action: File

ADJOURNMENT

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| <p>MOTION #284/07 Moved by Versteeg Seconded by Scott THAT Howick Township Council now adjourns the October 2nd, 2007 Regular Meeting of Howick Township Council at 10:20 p.m., with Council to meet again at the Regular Meeting scheduled for October 16th, 2007 at 7:00 p.m., or at the call of the Chair. CARRIED</p> |
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REEVE

CLERK