

TOWNSHIP OF HOWICK
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 4th, 2008 AT 7:00 P.M.
AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

Max Demaray, Reeve
 Randy Scott, Councillor
 Andrea Yungblut, Deputy Reeve
 Art Versteeg, Councillor

Staff

Ronna Lee Johnson, Clerk
 Wray Wilson, Public Works Co-ordinator
 Mark Farinha, Treasurer/Tax Collector

Delegations

Joyce Wilson, Huron County Planner

Other

Madeline Yungblut

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:00 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.
 None declared at this time.

APPROVAL OF MINUTES

Copies of draft Minutes of the Regular Council Meeting held October 21st and the Special Meeting held October 28th, 2008, were circulated in the Council package.

MOTION #306/08	Moved by Scott	Seconded by Yungblut
THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on October 21st, 2008, as circulated.		
		CARRIED

MOTION #307/08	Moved by Versteeg	Seconded by Yungblut
THAT Howick Township Council hereby approves the minutes of the Special Council Meeting held on October 28th, 2008, as circulated.		
		CARRIED

DELEGATION

Joyce Wilson, Huron County Planning & Development Department

Ms. Wilson provided the following updated listing of proposed Zoning By-Law changes, along with the applicable excerpts from the Zoning By-Law, and reviewed with Council and Staff each of the changes within the context of the By-Law:

	BY-LAW SECTION	PROPOSED CHANGE
1.	Section 2	Definitions added for: - Converted commercial dwelling unit - Wind Energy facilities (small and large scale) - Revised definitions for agriculture-related businesses in AG3 Zone - Bed & Breakfast establishment - Home Occupation (to consider B & B a home occupation)
2.	Section 3.9	Change referenced section in definition from 3.29 to 3.30 to reference Planting Strip Requirements
3.	Section 3.25	Prohibit locating truck bodies in any zone other than I1, DS, VM1
4.	Section 3.13.2.4	Accessible Parking Space requirements
5.	Section 3.38	Add Wind Energy Facility provisions
6.	Section 4.2.6	Add "Dwelling, enlarged to contain not more than 2 dwelling units, accessory to an agricultural use" as a permitted use for AG1 zone

7.	Section 4.9.5 NOW Section 8.4.4	4.9.5 AG1-5 "Notwithstanding the provisions of Section 4.1 to the contrary, the area zoned AG1-5 may be used for a trout pond and clubhouse" <i>Changed to NE1 – Status Zone</i> 8.4.4 NE1-7 "Notwithstanding the provisions of Section 8.1 to the contrary, the area zoned NE1-7 may be used for a trout pond and clubhouse."
8.	Section 4.9.6	AG1-6 Special Zone: Old AG2-2 Special Zone allows a wood product manufacturing outlet; DELETED – No longer contains a wood product manufacturing outlet. Will be changed to AG1 zone.
9.	Section 4.9.7	AG1-7 Special Zone: Old AG2-3 Special Zone may be used for a recreational trailer park in conformity with the regulations of the RC2 zone.
10.	Section 5	Entire Section deleted - Restricted Agriculture Section. (Rest of sections now need re-numbering, unless 'surplus severances' are permitted – this will become the zone prohibiting a residence on the retained lands). AG2 or AG5 zone could also be 'Agriculture – Commercial Wind Energy Facility zone (see South Huron provisions)
11.	Section 6.1	Remove 'Bulk Sales' as permitted use, may need to tighten up agricultural-commercial-industrial definitions. Remove accessory residence as permitted use, but allow for existing residences.
12.	Section 14.3.8 & 14.3.6	Undersized lots have a reduced 'Maximum Lot Coverage' allowance (TBD – Wray doing calculations)
13.	Section 20.1.19	Allow residential use on ground floor, at front of building, within Village Commercial VC1 zone (new use defined).

During review and discussion of the above, the following decisions resulted:

1. Definitions accepted as presented.
2. Accepted as presented.
3. Definition to be revised to permit "truck bodies" in Highway Commercial zone subject to Site Plan Control, and to add "shipping containers" to the list of truck or coach bodies.
4. Removed "... and limited mobility parking spaces". Ms. Wilson will provide information regarding where and how many accessible parking spaces are required.
5. Information was accepted as presented. It was agreed that "Commercial Scale" Wind Energy facilities will be permitted only with application for a Zone Amendment.
6. Accepted as presented.
7. Accepted as presented.
8. Another property requiring removal of a "Special Zone" status was identified during discussion. The owners of the subject properties will be contacted to ensure they agree with the change.
9. Accepted as presented.
10. Inclusion of policies to allow "surplus residence severances" not yet decided. To be discussed at the Public Meeting.
11. Accepted as presented.
12. Calculation of percentage of lot coverage for undersized lots still to be determined.
13. Accepted as presented.

Ms. Wilson also provided the following list of Zoning By-Law items requiring further discussion, consideration and decision:

	SECTION	PAGE	DESCRIPTION
1.	2.12.b 2.68 2.113.a 2.113.b 2.115 2.156 2.157 3.31 16.2.8 23.1.17	5 9 14 14 14 16 17 25 45 54	References to Swimming Pools - Amenity Area, Definition - Golf Course, Definition - Open Space, Usable Definition - Outside Amenity Area, Definition - Part, Private, Definition - Structure, Definition - Swimming Pool, Definition - General Provisions for Swimming Pools - Swimming Pool as permitted use for Mobile Home Park (R4) - Swimming Pool as permitted use for Institutional use (I)
2.			Extractive Resources – may still be some changes
3.			Review and discuss Provincial comments provided during circulation of other Huron Municipal Zoning By-Laws.
4.			If 'Surplus' severance policy is adopted, need to reintroduce AG2 zone to restrict residence on retained lands (to be consistent with PPS)
5.			Additional wording to explain new mapping (eg CA regulated lands)

Ms. Wilson reviewed briefly the new Zoning By-Law mapping, explaining that the by-law will now consist of fewer maps, with one map for each of four quadrants of the total land area and separate maps for each of the settlement areas. The maps contain detailed land use outlines and legends. Ms. Wilson advised that there may be changes needed as the Planning Department continues to identify and resolve discrepancies between their information and MPAC records. PWC Wilson noted that the "Flood Way" and "Flood Line" boundaries in the settlement areas have changed from the previous mapping. Ms. Wilson advised that the Conser-

vation Authority (CA) will verify the urban flood boundaries and the "CA Regulated Areas" in the rural areas.

Referring to proposed "Surplus Residence Severance" policies, Ms. Wilson advised that Planner Claire Dodds, who was involved in a study of this issue, has volunteered to make a presentation to Council. Council agreed they would like to receive this information prior to the Public Meeting.

A brief discussion ensued about methods of expanding the settlement areas to provide more land for development.

Reeve Demaray thanked Ms. Wilson, who left the meeting at this time (8:50 pm).

COUNCILLORS' ISSUES

Dirt Bikes and Four-wheel Vehicles

Councillor Scott reported issues throughout the Township of these recreational vehicles being operated illegally on Township roads, and cutting ruts in the graveled roads. It was agreed that the only recourse is to continue to report these incidents to the police.

Wroxeter Hall Board Request for Donation

Reeve Demaray noted the Wroxeter Hall Board has requested the donation of a set of History Books for a fundraising event. This request has been included in the Clerk's Report.

Wroxeter Christmas Parade

Reeve Demaray advised that the Village will hold a Christmas Parade this year, and asked if the Township would consider participating.

Request to Cut Roadside Tree

Reeve Demaray was contacted by a Fordwich resident asking that the Township remove a tree located on the roadside by his home. PWC Wilson reported that he had investigated this matter and was advised by a tree specialist that the tree is sound and does not need to be cut, although there are some dead branches to be trimmed. This was also the opinion of Hydro One when contacted by the resident. Mr. Wilson noted that he has expended this year's tree-cutting budget, and would prefer to defer this matter to the new year.

TREASURER'S REPORT

The following report was circulated in the Council package:

SUPPLEMENTARY TAXES AND OIMITS

The attached schedule shows additional assessments from MPAC supplementary and oimits. We plan to bill these out in 2008.

MOTION #308/08	Moved by Yungblut	Seconded by Scott		
THAT Howick Township Council hereby authorizes the Treasurer to apply revisions to the assessment of, and process property tax adjustments for the affected properties as listed on Schedule 'A' attached hereto, said Schedule reflecting assessment changes as follows:				
<u>Minutes of Settlement/Supp/Omits</u>	<u>Reductions</u>	<u>Additions</u>	<u>Net Change</u>	
For the Year 2007 Omitted	0	\$873,400.	\$873,400.00	
For the Year 2008 Omitted	0	\$872,900.	\$872,900.00	
For the Year 2008 Supplemental	0	\$609,000.	\$609,000.00	
Net Change			\$2,355,300.00	CARRIED

PSAB FIXED ASSETS

Land, Buildings and Equipment

The attached schedule of fixed assets showing CVA and historical cost has been given to KPMG. Staff met with Matt Betik of KPMG 2 weeks ago to clarify some minor issues. Matt was satisfied with the data and format of the fixed asset schedule.

Bridges and Culverts

Complete! The BM Ross study for this category was given to KPMG

Street Lights and Roads

Significant progress has been made in these categories but some work still needs to be done. We will have valuations completed by the end of November.

KPMG knows where we are in this process. They have assured us they will complete the project by December 2008.

We are in good shape with PSAB Fixed Assets. Please note that many Municipalities are way behind and some have not done anything so far.

OPP - POLICING BUDGET 2009

The total estimated Police cost (expiring Dec 2008) is \$6,809,320. for the County. Our share, per Sgt Tsitomeneas, is 4.5%. Some costs should be excluded but some costs (Police Board etc, See pg 5 of report) are not included in the proposal. I have ignored these adjustments as they may well balance out. Our 2009 estimated cost is therefore \$6.8M @ 4.5% or **\$306,419.** Since this does not include contract renewal I added 3%. Therefore \$306K plus 3%=\$315K. Our 2008 cost is \$274,000 but this includes a \$43,000 reduction from 2007. Without the reduction our cost would be **\$317,000.**

Year over year the numbers look reasonable. If we get a similar \$43K reduction for unused 2008 services we should have no increase in 2009 budget. If we don't, the increase will be \$315K – \$274K = \$41K or 13% approximately.

These are just estimates to give Council an idea of what to expect.

It was noted that Reeve Demaray and Treasurer Farinha will attend a presentation by the OPP tomorrow in Goderich. Council agreed that they would like to have an OPP representative come to Howick Council with information about the impact of the Huron Group OPP Policing proposal on Howick Township.

FEDERAL GAS TAX FUNDING

We have received approval to apply gas tax revenues to the use of our own employees and equipment rather than having to pay it out to outside contractors. The funds can be used to pay for expenditures on road projects within urban areas of Fordwich, Gorrie and Wroxeter.

JEPP GRANT - COMMUNICATIONS EQUIPMENT

The application for the Grant was submitted on October 29, 2008

PUBLIC WORKS CO-ORDINATOR'S REPORT

The following report as at October 31st was circulated in the Council package:

ROADS

PUBLIC WORKS STAFF OPERATIONS

- Malcolm Line is complete except for some touch up in the spring
- Fall grading operations are underway
- Plow equipment on tandem truck (sanded pavement on Wednesday morning)
- Plow equipment will be installed on graders by Remembrance Day

REMEMBRANCE DAY SERVICE

Does Council want Public Works Staff to detour traffic during the service again this year? Overtime would be required for two staff persons.

MOTION #309/08	Moved by Scott	Seconded by Versteeg
THAT Howick Township Council hereby instructs and authorizes the Public Works Co-ordinator to provide the necessary services on Remembrance Day to temporarily close a portion of Patrick Street and establish a detour route through the Village of Fordwich during the Remembrance Day Service at the Cenotaph.		
		CARRIED

PART TIME SEASONAL STAFF

Shawn Nicholson is interested in joining the Public Works staff again this year. He begins work around December 1st and is finished around March 31st. I would recommend he be placed at Level 5 (Machine Operator/Labourer PT Seasonal) on the 2008 Pay Grid.

MOTION # 310/08	Moved by Scott	Seconded by Yungblut
THAT Howick Township Council hereby authorizes the Public Works Co-ordinator to re-hire Machine Operator/Labourer Sean Nicholson for the 2008-2009 winter season at Level 5 on the 2008 Pay Grid for "Machine Operator/Labourer, part-time, seasonal".		
		CARRIED

SNOW PLOW CONTRACTS

We had a 1 year contract with D'Arcy Sand & Gravel Limited and with Bill Dickert that ended March 31, 2008. I am recommending we enter into an agreement for 1 year with an increase from \$70.00 per hour to \$71.50 per hour. This increase was the 2.1% Consumer Price Index increase from July 2007 to July 2008. The standby rate would remain unchanged at \$64.00 per day.

MOTION #314/08**Moved by Scott****Seconded by Versteeg**

WHEREAS a parcel of land in the Township of Howick described as Lot 28, Part Lots 29 and 30, Concession I, being assessed as one parcel in the Drainage Assessment Schedule contained in By-Law No. 6-1928 for the Number 10 Municipal Drain, and said parcel having subsequently been subdivided such that it now contains three (3) separate parcels,

AND WHEREAS, in accordance with Section 65(6) of the Drainage Act, the owners of the sub-divided parcels have mutually agreed to share the drainage assessment in the following manner:

<u>Part of Property</u>	<u>Roll No.</u>	<u>Area</u>	<u>Present Owner</u>	<u>% of Assessment</u>
Pt 2, 22R5564	1-02500	1 ac	Holst, Robert & Vera	0.4%
Pt.1, 22R5564 & Pt 3, 22R3183	not assigned	78.2 ac	Lobsiger, Hans Peter	32.4%
Lot 28, Pt Lot 29	not assigned	162 ac	Lobsiger, Hans Peter	67.2%

NOW THEREFORE, Howick Township Council hereby accepts the above-noted drainage assessments.
CARRIED

PLANNING AND DEVELOPMENT**AMENDING BY-LAW – Removal of Holding Designation**

A copy of the Notice and Draft By-law are enclosed for Council's review. The 'H' was added to the VR1 zoning on these lots until such time as the lots were serviced and a lot Grading and Drainage Plan was in place. These issues were completed on the Lots on the South side of Mary Street two years ago and are now complete on the North side. I would recommend the amending By-law be passed.

SOUTH BRUCE – Passing of Zoning By-law and Application for Severance – Mac Inglis

South Bruce Council passed an amending By-law on the "so called" surplus dwelling on Lot 6, Concession 1. The final date for appeal is November 9th, 2008.

An application for consent to sever this lot is now enclosed for Council's consideration.

Council concurred with Mr. Wilson's recommendation that Howick Township submit a letter of concern similar to the letter sent regarding the zone amendment.

COUNTY OF GREY OFFICIAL PLAN AMENDMENT (OPA)

The summary of changes to the Grey County Plan is 168 pages so I didn't make copies for everyone. I will review the changes and if there are any significant issues or issues of interest, copies will be provided for discussion. Comments are to be received before November 25th.

OFFICIAL PLAN AMENDMENT and ZONING BY-LAW AMENDMENT

Notice of the Special Meeting has been placed in the papers (copy enclosed). Joyce Wilson will meet with Council on November 4th to finalize some outstanding issues in preparation for the required Special Planning meeting being held December 18th, 7:00 to 9:30 pm at the Howick Community Centre.

LANDFILL**WEST NILE GRANT**

We received a cheque for \$3,000.00 from the Huron County Health Unit.

OTHER**HOWICK POOL**

Rintoul's have the concrete around the pool area nearly complete. The building has been demolished. The concrete blocks (desired colour) will not be available until November 20th.

CORRESPONDENCE

- Thank You from Gorrie Bible Fellowship (for taking part in Community fundraising event).

ADDENDUM**Wroxeter Riverbank Repair**

PWC Wilson reported finding information in the files received from an Engineer in 2001 which outlined work required to repair the riverbank and an estimated cost. Mr. Wilson will take the information to the Maitland Valley Conservation Authority for review and a determination of what approvals may be required in order to proceed. He will also seek an updated cost estimate. Council directed that the Wroxeter Village Management be consulted and included in the process, and that sources of grant funding be researched (ie. Ducks Unlimited)

CLERKS REPORT

The following report as at October 31st and copies of supporting information were circulated in the Council package:

Emergency Management

1. Huron County Emergency Management Committee

Minutes of October 28th meeting attached.

2. Emergency Management Training

- a) Town of Goderich – invitation to Council and staff to attend a training session on Wed. November 12th, 11:00 am – 2:00 pm. Topics include “Severe Weather Events” and Perth County’s experience hosting evacuees from Kashechewan. (see attached) The cost is \$15.00.

MOTION #315/08

Moved by Scott

Seconded by Versteeg

THAT Howick Township Council hereby authorizes the following to attend the Emergency Management training session being held in Goderich on November 12th, 2008, and agrees to pay the registration fee of \$15.00 for each and any other costs associated with attendance at this training event: Deputy Reeve Yungblut; Councillor Scott; Treasurer Farinha; Clerk Johnson
CARRIED

- b) Emergency Management Ontario – plans to present a workshop for “Emergency Information Officers” in Clinton on November 27th (see attached). More info to come.

MOTION #316/08

Moved by Versteeg

Seconded by Scott

THAT Howick Township Council hereby authorizes the following to attend the Emergency Management training session being held in Clinton on November 27th, 2008, and agrees to pay the registration fee and any other costs associated with attendance at this training event: Reeve Demaray; Clerk Johnson; Administrative Assistant Bennett.
CARRIED

3. Morris-Turnberry – Shelter at Belmore Community Centre

Has the Belmore Community Centre Board approved Morris-Turnberry’s request to use that facility as an evacuation shelter? The next meeting of the Board will be November 17th.

4. Howick Emergency Management Program Committee

Attached is the outline of requirements for compliance. A meeting of the Committee should be scheduled in the near future to review our Program, Plan, Risk Profile, Critical Infrastructure Identification, and plan the exercise.

The Committee will meet Wednesday, November 19th at 1:00 pm.

Control of Nuisance Coyotes

Further to discussion at the last Council meeting, enclosed is a copy of Huron County By-Law No. 13-2007 providing for coyote control.

Councillor Scott will pass on a copy of the County By-Law to the interested hunter.

ADDENDUM

Donation to Wroxeter Hall Board

MOTION #317/08

Moved by Versteeg

Seconded by Scott

THAT Howick Township Council hereby authorizes the donation of 1 set of history books “The Lines of Howick” to the Wroxeter Hall Board for an upcoming fundraising event.
CARRIED

CORRESPONDENCE Requiring Council Action

1. Pitch-In Ontario – outline of programs and application to become a Patron.
Noted and discussed. Action: File
2. Union Gas – application to Ontario Energy Board to change delivery rates. Comments and/or participation in the proceeding invited.
Noted and discussed. Action: File
3. Ontario Federation of Labour – requesting designation of Nov. 6th as “Community Social Service Workers Appreciation Day”.
Noted and discussed. Action: File
4. Huron Tourism Association (HTA)
 - Time to update the Huron County Vacation Guide for 2009
 - Renewal of HTA membership and Vacation Guide Sponsorship for 2009

MOTION #319/08**Moved by Scott****Seconded by Yungblut**

THAT Howick Township Council hereby authorizes payment of \$125.00 to the Huron Tourism Association for 2008-2009 membership.

CARRIED**MUNICIPAL RESOLUTIONS**

1. **Town of East Gwillimbury** – requesting that the Federal and Provincial governments provide more funding that is predictable and sustainable for municipal roads and bridges.

Noted and discussed. Action: File

Closed Session Items

- Minutes of the closed session held October 21st, 2008
- By-Law Enforcement Officer's Report
- Personnel matters
- Legal Matter

PRESENTATION OF ACCOUNTS

The listing of Accounts Payable for November 4, 2008 was circulated in the Council package.

MOTION #319/08**Moved by Scott****Seconded by Yungblut**

THAT Howick Township Council hereby authorizes payment of accounts in the amount of **\$537,940.07** under date November 4, 2008 as cheques #7426 to #7478 inclusive, as presented and discussed at the Regular Council meeting held November 4th, 2008.

CARRIED**BY-LAWS****By-Law No. 25-2008 – To Remove Holding Designation from Fordwich Lots****MOTION #320/08****Moved by Versteeg****Seconded by Scott**

THAT Howick Township Council gives first, second and third and final reading to By-Law No. 25-2008, being a by-law to amend Zoning By-Law No. 23-1984 to remove the 'Holding' zone on Fordwich Lots.

CARRIED**COMMITTEE REPORTS****Belmore Community Centre Board** - next meeting November 17th

Council Scott initiated discussion about exercising due diligence by ensuring that volunteers working in the facility be given appropriate orientation and training, perhaps by Recreation/Facilities Supervisor Skillen. Treasurer Farinha advised that all volunteers working at the facility should be listed in the Township's Appointing By-Law to ensure liability coverage, and the Board should monitor and restrict the number of volunteer workers.

Mr. Scott will take these matters to the next Board meeting for discussion.

Coalition for Huron Injury Prevention (CHIP)

The following were circulated in the Council package:

- Minutes of the October 16th meeting
- List of CHIP Stakeholders
- Copy of ad for 'Speeding' Campaign

County of Huron

A copy of Meeting Notes from the October 24th meeting of the Warden's Economic Development Task Force was circulated in the Council package.

Reeve Demaray reported:

- County Budget meeting held today – current preliminary estimate is 4.8% increase.
- Road Department will present a resolution at next meeting to support an application for grant of \$1.2 million from Bell Canada Fund for construction of the road in Fordwich.

Huron County Farm and Home Safety - no report**Maitland Valley Conservation Authority (MVCA)**

Councillor Versteeg reported that Dr. David Weisenthal of Walkerton spoke at the last Board meeting about the Walkerton water tragedy.

Saugeen Valley Conservation Authority (SVCA) - No report**MVCA Source Water Protection (SWP)** - next meeting November 13th

ADDENDUM

Deputy Reeve Yungblut provided a written report on the “Backyard Briefs” session held in Holmesville on October 29th, which included the following speakers:

- Keith West, Ontario Chief Drinking Water Inspector
- Mike Reid - “Is the Grass Greener on the Other Side?”
- Bob Worsell, Huron County Health Unit – Water Sampling Savvy
- Sandy Edelsward – “What’s In My Glass?”
- Ron Hopper – “Keeping Your Well Well”
- Mary Jane Conboy – “Well Wise” Resource Centre
- Cathy Brown, Project Manager MVAB Source Water Protection

SVCA Source Water Protection (SWP) - No report

Wheels Away - no report

Wingham Area Fire Board

North Huron will hold another meeting on November 12th at 7:00 pm with 2 representatives from each municipality.

Members of the Fire Board will meet prior to the above meeting, to choose two Appraisers to determine the value of the Board’s assets.

CLOSED SESSION

MOTION #321/08	Moved by Versteeg	Seconded by Yungblut
THAT Howick Township Council at this time (10:16 pm) closes this portion of the Nov. 4 th , 2008 Regular Council meeting in accordance with the <i>Municipal Act, 2001, Section 239 (2)(a), (b), (c), (d), (e)</i> to deal with personal, employee, and legal matters.		
		CARRIED

Matters Discussed in Closed Session

- Minutes of October 21st, 2008 Closed Session (approved by Resolution #322/08)
- By-Law Enforcement Officer’s Report
- Personnel Matters
- Legal Matter

MOTION #323/08	Moved by Versteeg	Seconded by Scott
THAT Howick Township Council now re-opens the Nov. 4th, 2008 Regular Council meeting to the public at this time (10:40 pm).		
		CARRIED

Municipal Office – Custodian

Council received the Treasurer’s report regarding casual, part-time employee Alice Lingelbach who has agreed to extend her duties to include cleaning the municipal office.

MOTION #324/08	Moved by Yungblut	Seconded by Versteeg
THAT Howick Township Council authorizes payment to the position of casual, part-time Custodian the of the hourly wage rate as recommended in the Treasurer’s Report to Council dated November 4 th , 2008.		
		CARRIED

Request to Carry Over Vacation / Overtime to New Year

Treasurer Farinha supported a request from the Deputy Treasurer to be allowed to carry over unused vacation and overtime into 2009, and requested Council’s authorization for this exception to the Employment Policy.

MOTION #325/08	Moved by Scott	Seconded by Yungblut
THAT Howick Township Council hereby authorizes the Deputy Treasurer to retain unused 2008 vacation days (3 days) and accumulated overtime hours (58 hours) to be used in the year 2009.		
		CARRIED

CORRESPONDENCE FOR INFORMATION ONLY (Copies included)

- a) **Ministry of Citizenship & Immigration** – Ontario volunteer recognition programs 2009
- b) **Ministry of Municipal Affairs & Housing** – Provincial Municipal Fiscal and Service Delivery Review – Province eases financial pressures on Municipalities and property taxpayers.
- c) **Active Healthy Kids Canada** – 2008 Report Card on Physical Activity for Children & Youth
- d) **Ontario Power Generation** – 2008 Semi-Annual Performance Report (available, not included)

- e) **Municipal Property Assessment Corp** – Accessibility to Property Taxpayers on-line service “AboutMyProperty”
- f) **Environmental, Health & Safety Services** – Warning re. Propane Cylinders and Anhydrous Ammonia – Meth labs using propane tanks for anhydrous ammonia then returning them to propane depot.

CORRESPONDENCE forwarded via E-Mail (Oct. 20 - 31) (No copies attached)

1. **Association of Municipalities of Ontario (AMO)**
 - Alert No. 08/046 – MoE launches review of Blue Box Program and Waste Diversion Act
 - Alert No. 08/047 – *Building Canada Fund - Communities Component* deadline for applications is November 21, 2008
 - Alert No. 08/049 – Report of Provincial-Municipal Fiscal & Service Delivery Review
 - Alert No. 08/050 – Ontario proposes ban on cell phone use while driving
 - FYI No. 08/014 – Conference on Climate Change & Public Policy: Adaptation and Action
 - AMO launches redesigned website
 - AMO/LAS FYI No. 08/006 – Municipal Energy Management Benchmarking Project underway
 - AMO/LAS – Elected Officials Group Benefits Plan
2. **Ministry of Environment** – proposed clarifications to *Noise Guidelines for Wind Farms*
3. **Ministry of Municipal Affairs & Housing**
 - Strengthened Provincial/Municipal Relationship
 - Report of the Provincial Municipal Fiscal and Service Delivery Review
4. **Ontario Ombudsman** – The Watchdog bulletin – Issue 2 Oct. 2008
5. **thehealthline.ca e-bulletin** – October 17, 2008
6. **AMCTO Municipal Monitor** – November-December 2008 issue
7. **Barbara Leamen, Huron County Clerk** – message from Canadian Food Inspection Agency re. Emerald Ash Borer in Huron County.
8. **Huron Business Development Corp**
 - Panel of Experts Small Business information meeting in Seaforth October 23rd
 - *Business & Work in Huron County*, October 2008 issue
 - Better Business Seminar “Bank is NOT a Four-Letter Word” Oct. 30th in Clinton
 - Huron Business Development Corp. “Small Business Success” Newsletter, Oct. 2008
9. **Huron Tourism**
 - Goderich Co-op Gallery: Announcing partnership with Goderich Art Club
 - Bayfield Agricultural Society embarking on annual wreath-making fundraiser
 - The Livery Theatre – Free cabaret concert with David Walker and local musicians Nov. 1st
 - Tourism Ontario investing in Festivals and Events through *Celebrate Ontario* funding. Application deadline January 16, 2009

The above correspondence was noted. Action: File

ADJOURNMENT

MOTION #326/08 **Moved by Versteeg** **Seconded by Scott**
 THAT Howick Township Council now adjourns the November 4th, 2008 Regular Meeting of Howick Township Council at 10:43 p.m., with Council to meet again at the Regular Council Meeting scheduled for Tuesday, November 18th, 2008 at 7:00 p.m., or at the call of the Chair. CARRIED

 REEVE

 CLERK