

TOWNSHIP OF HOWICK

REGULAR COUNCIL MEETING

TUESDAY, MAY 19TH, 2009 AT 7:00 P.M.

AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

Max Demaray, Reeve
Linda Henhoeffter, Councillor
Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve
Randy Scott, Councillor

Staff

Ronna Lee Johnson, Clerk
Wray Wilson, Public Works Co-ordinator

Mark Farinha, Treasurer/Tax Collector
Bruce Skillen, Recreation/Facilities Supervisor

Delegations

Susan Hutchison - Hanover Polices Services Dispatch
Fire Chief Bill Doig & Deputy Chief Dale Edgar - Ontario Fire Chiefs Association Conference

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:00 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.
None declared at this time.

APPROVAL OF MINUTES

A draft of Minutes of the Regular Council Meeting held May 5th was circulated in the Council package.

MOTION #155/09	Moved by Scott	Seconded by Yungblut
THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on Tuesday, May 5th, 2009, as circulated.		
		CARRIED

DELEGATIONS

1. Susan Hutchison, Hanover Police Services Dispatch

Copies of a draft Dispatch Agreement were provided to all present for reference. Reeve Demaray introduced Ms. Hutchison, and suggested that the first order of business should be to determine what might be the "official" name of our Fire Department. Chief Doig felt that 'Howick Township Fire Department' would be appropriate, and all agreed.

Ms. Hutchison began by familiarizing us with the Hanover Dispatch Service, where she has served for 25 years providing emergency dispatch to municipalities throughout Grey, Bruce, Dufferin and Perth as well as Huron County, with a staff of 9 long-serving and well-trained dispatchers (6 full-time; 3 part-time) who have very good knowledge of the areas they serve. The municipality would be required to enter into a contract Agreement with the Hanover Police Services Board and the Fire Department, and provide mapping that outlines the specific areas to be covered. Since Hanover dispatch has been providing service to the existing Wingham Area Fire Board for over 10 years, they already have Howick's information in the system. In the event that Howick chooses to change or add to the existing coverage area – for example, providing fire services to a neighbouring municipality – we would be responsible for providing Dispatch with the revised mapping and population information, and pay the costs associated with updating the system. It was noted that a Request for Proposal was received today from the Municipality of Morris-Turnberry seeking a price quotation for provision of fire services to a portion of that municipality adjacent to Howick.

Ms. Hutchison explained the differences in the 3 levels of dispatch service available (as outlined in the draft Agreement) and the cost (per resident) for each. At present, the Wingham

Area Fire Department uses the basic 'Level Three – Page Out Only', which Chief Doig stated was adequate to serve our requirements.

Ms. Hutchison advised that it would be best to have details decided and an Agreement prepared not later than early November, to ensure that any required changes can be made in order to be ready for January 1st, 2010 implementation. She emphasized that Bell Canada requires at least 6 weeks notice to input mapping changes in their 9-1-1 system.

Reeve Demaray thanked Ms. Hutchison for attending to provide information and clarification, and Ms. Hutchison left the meeting at 7:35 pm.

2. Chief Doig & Deputy Chief Edgar - Report from the Ontario Fire Chiefs' Conference

Both Chief Doig and Deputy Edgar felt that attending the conference was an invaluable and productive experience, and Mr. Edgar thanked Council for allowing him the opportunity to attend. In addition to the interesting speakers and workshops attended, the trade show had a wealth of information, and the contacts and discussions with peers were also valuable.

Reports were provided on the following items of particular interest:

- FirePro Software package – very comprehensive program; used by most Fire Departments including Wingham Area Fire Department; has various program levels; suggested we start with a basic package and add as needed; price based on level of package.
- Thermal Imaging Camera – 4 or 5 different companies displayed (brochures circulated); most prefer MSA (tough and waterproof); used to detect/pinpoint hot spots after fire extinguished to help prevent rekindling incidents (to mitigate fire department liability); can be used to detect/locate a person; camera has record feature and information download to computer; price range up to \$10,000.00.
- Hydraulics – basic package consists of spreaders, cutters and pump; would also need 50' of hydraulic hose and reel; ram and support struts could be added in future; cost up to \$20,000.00; purchase of a demo package could save \$3,000. - \$4,000.
High and low pressure air bags were mentioned. The firefighters agreed that it would be nice to have them, but it is something that is not often used. Minto Fire Department has air bags.
- Radios and Pagers – the Howick firefighters' current pagers are not good - some are 30 years old and need to be replaced soon; pagers now have better features (ie. store information and playback); suggested we should have a contract for regularly scheduled radio maintenance; costs for pagers about \$500., for radio \$600. - \$700.
- Maintenance of bunker gear – Bunker gear is washed after each use but it is recommended that gear be professionally cleaned and repaired every 2-3 years by a service provider such as Fire Services Management.
- Rescue Van – for future reference; cost approximately \$130,000.

Speakers and presentations attended include:

- Incident Report seminar
- Ron Ellis, Toronto Maple Leafs – depression
- Infectious diseases
- Oregon Fireman – "Hit by a Stupid Truck"
- Toronto Fire Chief – Sunrise Propane Fire; Air France plane crash

Chief Doig and Deputy Chief Edgar again expressed appreciation that they were able to attend the conference, and hoped that Council would consider sending Howick Firefighters to the trade show next year, which is inexpensive and very worthwhile.

Request for Proposal (RfP)– Municipality of Morris-Turnberry

Copies were provided of the RfP asking for a price quotation to provide fire services from the fire station in Gorrie to properties along the east boundary of Turnberry Ward adjacent to Howick. Council discussed the requested level of service specifications briefly with Chief Doig and Deputy Edgar.

Chief Doig and Deputy Edgar noted that the Firemen's Breakfast will be held Sunday, May 31st in Gorrie, and left the meeting at this time (8:34 pm).

RECREATION/FACILITIES SUPERVISOR'S REPORT

Copies of Mr. Skillen's report dated May 10th and related information were circulated in the Council package.

1. Pool Renovations

Renovations are on schedule, and the contractor is aware that swimming lessons begin on June 16th.

2. Pool Staff Wages

Mr. Skillen noted that the student minimum wage was increased this year, up \$0.70 per hour from last year, and recommended pay increases for those staff who worked at the pool last year and are returning again this year.

MOTION #156/09

Moved by Scott

Seconded by Yungblut

THAT Howick Township Council hereby authorizes the Recreation/Facilities Supervisor to hire the following seasonal staff for the Howick Community Pool for the 2009 season at the wage rates indicated:

Head Guard Ansley Edgar – Step 6

Assistant Head Guard Caitlyn Edgar – Step 5

Lifeguard/Instructors: Mitch Shaw; Jenna Strong – Step 5

Lifeguard/Instructors: Graham Scholl; Stephanie Watson – Step 3

Lifeguards-in-training: Ivory VanVeen; Julianna Bramhill – Student Minimum Wage

CARRIED

3. Pool Grand Opening

A draft program was provided for the opening of the renovated pool facility, scheduled for Saturday, July 4th. Representatives from the Howick Optimist Club and Huron County Accessibility Advisory Committee were added to the list of dignitaries to be invited.

4. Rates and Fees

Copies of the current fee schedules for the Howick Community Pool and Howick Community Centre were provided, with recommended changes inserted. Mr. Skillen proposed removing the charge for ‘Bartender’ from the ‘Auditorium/Kitchen/Bar’ rental rate (this would be billed separately). He will check the rates at neighbouring facilities to see how the fee should be adjusted to reflect a competitive rate.

A proposal to charge a rental fee for use of the committee room at the library generated some discussion. Councillor Henhoeffler felt community groups should be allowed free use of the room. It was suggested that if the use occurs during hours when the library is open a charge may not be warranted, but a fee should apply for meetings occurring outside of library hours. Mr. Skillen will track the hours of usage, and report back.

5. Pool Solar Heating

A price quotation of \$6940.00 was received for installation of solar panels to heat the pool as an energy-saving measure. Council asked if there was any measure of potential energy and cost savings. Mr. Skillen advised that total hydro charges for the facility in 2008 amounted to \$2500.00, which includes the energy for running the heat pump. The consensus was that such a measure might be cost-effective if the Township could access grant funding to help offset the cost of installation. The Treasurer will investigate funding sources.

6. Picnic Table Purchase

Mr. Skillen requested authorization to purchase 2 picnic tables (1 for community centre; 1 for municipal office), which are available locally at a cost of \$100.00 each.

MOTION #157/09

Moved by Henhoeffler

Seconded by Versteeg

THAT Howick Township Council hereby authorizes the purchase of 2 picnic tables.

CARRIED

7. Roller Skating

A roller skating night will be held at Howick Community Centre on Friday, June 26th. There are 200 pairs of roller skates available for rental at the Community Centre, or skaters may bring their own.

8. Arena Food Booth

The food booth is open during lacrosse game nights, and nights when there is also soccer at the arena field. So far, results have been mixed, with some good sales and other nights not so good. Mr. Skillen added that they now sell ice cream.

9. Renovations to Auditorium Bar Area

A price quotation and floor plan were provided for renovation of the auditorium bar area. Mr. Skillen noted that the bar should be closed in, and the alterations would also provide a storage room for tables and chairs. Treasurer Farinha advised that this project was included in the application for grant funding under the RInC program.

Mr. Skillen thanked Council and left the meeting at 9:10 pm.

TREASURER'S REPORT

The following report and supporting information were circulated in the Council package:

1. Sun Life Insurance Renewal - Employee Benefits

I attended a presentation by Mosey and Mosey on Monday 11th May 2009. They presented the insurance renewal details:

-Our present cost per month is \$2,285.

-Sun Life proposed a premium renewal of \$2,905., or an increase of 27.1%

-Mosey and Mosey negotiated a premium renewal of \$2,573. per month or, 12.6%

Contract renewal date is June 1, 2009. There is a 2-year guarantee on this rate. Mosey recommends accepting this quote which will cost us \$3,500 per year more or \$1,750 for 2009.

A copy of Mosey's presentation is available upon request. As well I have requested the lower tier Treasurers discuss an alternative to Sun Life at our next meeting. We cannot go on with 12% increases year after year (memo attached).

A brief discussion ensued pertaining to alternatives and options.

MOTION #158/09

Moved by Versteeg

Seconded by Scott

THAT Howick Township Council hereby authorizes acceptance of the Sun Life Employee Benefits contract renewal at the costs negotiated by Mosey & Mosey effective June 1, 2009. CARRIED

2. RINC Funding Applications

So far there seems to be 4 potential applications for renovations at these sites

- a. Howick Community Centre (being reviewed by Bruce and Wray)
- b. Belmore Community Centre (Councillor Scott advised BCC Treasurer)
- c. Wroxeter Hall (being completed by Ms Dale)
- d. Fordwich Park (Wray in contact with Hall Chairman)

ADDENDUM: Letter from Chair of Fordwich Park Board outlining project

All projects will need a Council Resolution or the Government will not sign any funding agreement. We already have a resolution for the Howick Community Centre.

The application process requires that for consideration of funding, projects are to be ranked in order of importance. I recommend that the projects be ranked as above with HCC being the most important and Fordwich Park being the least.

MOTION #159/09

Moved by Yungblut

Seconded by Scott

THAT Howick Township Council hereby authorizes the Treasurer to submit an application for funding under the Recreational Infrastructure Canada (RInC) program to assist with renovations and upgrades at the Belmore Community Centre. CARRIED

MOTION #160/09

Moved by Versteeg

Seconded by Scott

THAT Howick Township Council hereby authorizes the Treasurer to submit an application for funding under the Recreational Infrastructure Canada (RInC) program to assist with renovations and upgrades at the Wroxeter Community Hall. CARRIED

MOTION #161/09

Moved by Yungblut

Seconded by Scott

THAT Howick Township Council hereby authorizes the Treasurer to submit an application for funding under the Recreational Infrastructure Canada (RInC) program to assist with renovations and upgrades at the Fordwich Ball Park. CARRIED

MOTION #162/09

Moved by Yungblut

Seconded by Scott

THAT Howick Township Council, having authorized the submission of applications for funding under the Recreational Infrastructure Canada (RInC) program for various municipal facilities, hereby stipulates the prioritization of the projects as follows:

- Howick Community Centre Renovations/Upgrades – Priority No. 1
- Belmore Community Centre Renovations/Upgrades – Priority No. 2
- Wroxeter Community Hall Renovations/Upgrades – Priority No. 3
- Fordwich Ball Park Renovations/Upgrades – Priority No. 4

CARRIED

3. Play Ground Equipment

At the last Council meeting I was directed to inquire if School Boards could apply for RINC funding to assist with the above. I checked with the Finance Department of the Avon Maitland

School Board and was told they probably cannot apply for funding. I also checked the RINC Guidelines and it seems School Boards do not fall within the definition of those who can apply (per documentation attached).

Discussion ensued regarding the Playground Committee's request for assistance. Treasurer Farinha noted that \$3,000.00 was included in the 2009 budget for discretionary donations.

MOTION #163/09	Moved by Versteeg	Seconded by Henhoeffer
THAT Howick Township Council hereby authorizes a donation of \$500.00 to the Howick Central School Playground Equipment project.		
		CARRIED

4. CMHC Loan Availability

CMHC is offering loans to help Municipalities finance their portion of Canada Infrastructure Projects. Since Howick has no intention of borrowing money for this purpose the CMHC loan offering is irrelevant to us.

5. Sale of Land

Proceeds from the sale of land in Gorrie should be transferred to the Land Reserve for future use at Council's direction. There is presently \$37K in the Reserve.

MOTION #164/09	Moved by Versteeg	Seconded by Yungblut
THAT Howick Township Council hereby authorizes and directs the Treasurer to transfer funds in the amount of \$6,000.00 from "Operating - General Government Revenue - Sale of Land" to "Reserves – Land Reserve".		
		CARRIED

6. Letter to Reeve Demaray from Tax Recovery Group

This company, along with all others in the tax recovery business always have some secret loophole for recovery of paid taxes. Unfortunately, they only reveal this secret if you consent to signing an agreement with them. Tax Recovery Group is now taking a new approach. Failing to win the attention of Treasurers they are now writing to the Heads of Council, touting their services. We have already told these gentlemen we are not interested in their services at this time. Finance Department staff recommends this letter be filed. Council concurred.

PRESENTATION OF ACCOUNTS

The listing of Accounts Payable was circulated in the Council package.

Councillor Scott declared a conflict of pecuniary interest regarding an account payable to Hyndman Transport Limited, as he is employed by that company.

MOTION #165/09	Moved by Versteeg	Seconded by Henhoeffer
THAT Howick Township Council hereby authorizes payment of accounts in the amount of \$41,828.54 under date May 19, 2009 as cheques #8100 to #8134 inclusive, as presented and discussed at the Regular Council meeting held May 19th, 2009.		
		CARRIED

PUBLIC WORKS CO-ORDINATOR'S REPORT

The following report as at May 15th was circulated in the Council package:

ROADS

PUBLIC WORKS STAFF OPERATIONS

- Retrieving completed on south side of Township
- Grading continues
- Calcium chloride application beginning on north side of Township
- Street sweeping complete
- Notices regarding the street re-construction project were sent out this week to all Fordwich residents

LASER

Last week the laser level malfunctioned. It was taken to Geo Shack in Exeter service. The technician there determined that a diode malfunctioned in the sending unit. This level is at least twenty years old and parts are not readily available.

A new self levelling level that flat a slope grade settings are approximately \$2,500.00 plus taxes. I would like permission to draw money from equipment reserves to purchase a new level.

MOTION #166/09**Moved by Henhoeffter****Seconded by Scott**

THAT Howick Township Council hereby authorizes the Public Works Co-ordinator to purchase a replacement laser level, and that this purchase be funded from "Reserves – Equipment Reserve".

CARRIED**PRIVATE ROAD CROSSING**

Paul Tolton, Lot 1, Concession 17 would like permission to cross Forest Line with a drainage tile. I could recommend approval of this, subject to:

1. The installation shall be under the supervision of the Public Works Department;
2. All costs associated with the installation are the responsibility of the owner of Lot 1, Concession 17;
3. The owner of Lot 1, Concession 17 shall be responsible for re-establishing the roadway and ditches to their original condition;
4. The owner of Lot 1, Concession 17 shall be responsible for any maintenance or repair of the drain;
5. The owner of Lot 1, Concession 17 shall be responsible for obtaining all underground cable locates.

MOTION #167/09**Moved by Scott****Seconded by Henhoeffter**

THAT Howick Township Council hereby gives permission to the owner of Lot 1, Concession 17, Township of Howick to cross Forest Line for drainage purposes, subject to the following conditions:

1. The installation shall be under the supervision of the Public Works Department;
2. All costs associated with the installation are the responsibility of the owner of Lot 1, Concession 17;
3. The owner of Lot 1, Concession 17 shall be responsible for re-establishing the roadway and ditches to their original condition;
4. The owner of Lot 1, Concession 17 shall be responsible for any maintenance or repair of the drain;
5. The owner of Lot 1, Concession 17 shall be responsible for obtaining all underground cable locates.

CARRIED**BUILDING****BUILDING ACTIVITY**

Deputy Treasurer Weishar prepared the enclosed report indicating building activity to date:

<u>Permits Issued</u>	<u>Value of Construction</u>	<u>Fees Collected</u>
19 Building Permits	\$1,082,500.	\$5,361.42
3 Septic System Permits	\$ 30,000.	\$ 900.00
1 Demolition Permit	\$ 0	\$ 0

DRAINAGE**BOLTON MUNICIPAL DRAIN**

The tender ad has been placed on the website and faxed out to drainage contractors.

PLANNING AND DEVELOPMENT**APPLICATION FOR CONSENT – Municipality of Morris-Turnberry**

This is an application to sever 1.2 ha of land, including a house, a barn and a shed from the existing 36.6 ha farm. This would not affect any plans or policies in Howick since it is adjacent to residential land in Wroxeter, and is therefore, already restricted.

Mr. Wilson will respond that Howick Council has no objections or concerns.

APPLICATION FOR CONSENT – Wm. Bennett & Sons Farms Limited

This application is to sever 10 ha of land, including a house and hay shed from the existing 220.77 ha. property. The severed property would be merged on title with the 20.24 ha. farm to the east. A copy of the Planning Report is enclosed.

Mr. Wilson explained that the severance would result in two residences on the 20.24 ha. farm parcel, which will require a zone amendment. This raised concern that there could be a request in future to sever the second residence, but Mr. Wilson advised that such a severance would not be permitted.

MOTION #168/09**Moved by Yungblut****Seconded by Versteeg**

THAT Howick Township Council has no concerns or objections to Application for Consent (File No. B-15/09) regarding an application to sever 10 hectares of land including a house and shed from the existing 220.77 hectare property, subject to the conditions stipulated in the Consent Application Report dated May 7, 2009.

CARRIED**ATTON PROPERTY**

Denise Carnochan, County Planner, asked me to include the enclosed update on the Atton property. The report notes that discussions are continuing, and a site meeting may be arranged in the near future.

LANDFILL

SPRING CLEANUP

Last Thursday an excavator and dump truck were on site levelling and covering waste, cleaning up the burn pit and steel pile.

SPRING SAMPLING

Burnside was at the site on May 11th to take samples from the test wells.

OTHER

ARENA REPORTS

Ed Talsma, P. Eng., from R.J. Burnside and Associates, filed his reports on the Belmore and Howick arenas. Copies are enclosed for information.

A copy of the Howick Arena Report will be forwarded to Mr. Skillen, and a copy of the Belmore Arena Report was given to Councillor Scott to pass on the Belmore Community Centre Board.

NEWSLETTER

The draft newsletter that I have been working on has now become more than one page. News from the Recreation Department will also be included. I hope to have it sent to the printer before the end of the month. I will email the final draft to Council before it is sent to print.

CORRESPONDENCE (Information only)

OGRA/ Fuels Safety On-line Inc. – This information was sent last week and handed out at OGRA Road School. It is suggesting that there is a requirement to train municipal workers who refuel equipment at the municipal yard or in remote areas. I'm somewhat sceptical of this. It doesn't make sense to me that anyone can pump gasoline at a card lock station but we would have to be trained. More details will follow.

CLERKS REPORT

The following report as at May 15th and copies of supporting information were circulated in the Council package:

ACCESSIBILITY

Customer Service Standard

Enclosed is a re-formatted and re-organized draft of the "Accessibility Standards for Customer Service & Use of Assistive Devices" for the Township of Howick. If this version is acceptable to Council, By-Law No. 14-2009 to adopt the policy is also enclosed.

EMERGENCY MANAGEMENT

PRISM 911 – Protective Response Interactive Services Management 911

Huron County representatives David Lew and Jason Dodds will be attending the June 16th Council meeting to give a PRISM 911 presentation.

Since most Council and Senior Staff members have already seen PRISM 911 presentations at other venues, and have received the promotional pamphlets, Council did not feel it necessary to have another. The Clerk was instructed to contact the County EMS office to cancel the June 16th appointment.

New 'Incident Management System' (IMS)

EMO announced the launch of the new Incident Management System last week. As an introduction, a listing is attached of 'Frequently Asked Questions' about this new "doctrine" for standardizing and coordinating the functions for responding to an emergency situation. EMO is now developing training and resources for implementing this new system.

EMO Tecumseh Sector Meeting

Enclosed is the agenda for the Spring Sector meeting being held in Lucan on May 27th. Field Officer Steve Beatty "strongly encourages" CEMC's and others to attend for introduction of the Revised Community Emergency Management Handbook. As CEMC, I respectfully request authorization to attend, along with any other staff or Council members interested.

MOTION #169/09

Moved by Versteeg

Seconded by Scott

THAT Howick Township Council hereby authorizes attendance of the following at the EMO Tecumseh Sector Spring Meeting being held in Lucan on May 27th; and agrees to pay costs associated with attendance at this meeting: Clerk Johnson; Reeve Demaray

CARRIED

OTHER

Municipal Alcohol Policy

At the time Howick’s Municipal Alcohol Policy was implemented, the Fordwich Hall Board requested to be excluded as an “eligible” facility. The Chairman of the Fordwich Hall Board contacted me last week to advise that the Board has now voted to hold alcohol use events at their facility. An amendment to the Policy will be required to effect this change. A copy of the Policy has been enclosed for your review, to determine if there are any other changes that should be considered.

The Clerk was instructed to send invitations to the Township Boards inviting them to attend a meeting at the Township Office on Tuesday, June 9th to discuss the policy.

Request to Deem Lots in Plan of Subdivision

In a letter (copy attached) submitted by his solicitor, Mr. McClory requests that lots in the village of Wroxeter be “deemed not to be lots on a plan of subdivision”. Reference is made to the lots as indentified on Registered Plan 22R2598. Since it is difficult to determine from the information provided which lots are to be deemed, I have requested that the solicitor provide a copy of the referenced plan, which has not yet been received. Enclosed are copies of assessment maps that may help in identifying the subject parcels. This matter is presented for discussion. Council agreed that this matter will be discussed further after receipt of the registered plan, which is needed to identify the lots that may be subject to deeming and merging.

“What’s Happening in Howick”

Over the past few months, I have made use of this venue to get Township information out to Howick residents (ie. “Emergency Preparedness Week”). It is a convenient tool and provides a valuable service to local organizations and our residents – and therefore, to the Township. It is my understanding that Council intended to give consideration (at budget time) to providing some assistance toward the production of this newsletter.

Treasurer Farinha confirmed that allowance was included in the budget for this purpose. It was noted that the latest issue of the newsletter contained advertising, which provided revenue to offset costs. Concern was expressed that giving taxpayers’ dollars to a private enterprise may be setting an unjustifiable precedent. It was agreed that payment should be made when the Township makes use of the publication, as should other users. The Clerk was instructed to ask what cost advertisers and others are paying for space in the newsletter.

Howick Agricultural Society

At last Council meeting Peter King, representing the Fordwich Park Board, delivered a letter from the Howick Agricultural Society regarding events planned for this year’s Fall Fair and 150th Anniversary celebrations.

At that time, Council granted to the Fordwich Park Board use of the ice surface on Saturday, Oct. 3, 2009 for the purpose of holding a dance in conjunction with the Fall Fair celebrations. The letter also contained a request from the Agricultural Society to extend use of the arena floor to Sunday, October 4th to hold a barbeque in the afternoon. Since it was unclear in the letter how much time is needed on the Sunday, I spoke with Mr. Skillen to clarify what had been discussed, in order to draft a resolution for Council’s adoption. Mr. Skillen feels that he will need to have the arena floor cleared no later than 5:00 pm on Sunday afternoon, so that he can scrub the floor before it starts to freeze. He asks that this be specified in the resolution.

MOTION #170/09 **Moved by Versteeg** **Seconded by Yungblut**
THAT, notwithstanding provisions of the Agreement between the Howick Agricultural Society and the Township of Howick to the contrary, Howick Township Council hereby grants to the Howick Agricultural Society a one-time extension for use of the arena floor at the Howick Community Centre on Sunday, October 4th, 2009, on condition that events are concluded and everything is removed from the floor no later than 5:00 pm on that day. **CARRIED**

CORRESPONDENCE Requiring Council Action (copies attached)

1. **Homegrown Ontario Steering Committee** – requesting Council adopt a resolution supporting procurement of Ontario products to support Ontario farmers.

MOTION #171/09 **Moved by Scott** **Seconded by Versteeg**
WHEREAS the Township of Howick supports practices that contribute to the creation of a sustainable environment,
AND WHEREAS Homegrown Ontario is a brand that allows Ontario consumers to support Ontario Farmers by purchasing Ontario produced meat and poultry,
AND WHEREAS Ontario Farmers adhere to the highest quality standards set forth by the Canadian provincial and federal government regulatory boards,

AND WHEREAS the purchase of all Ontario produced meat and poultry sourced locally requires the burning of less fossil fuel than food trucked or flown in from hundreds or thousands of miles away, NOW THEREFORE Howick Township Council resolves that the practice of purchasing meat and poultry products produced by Ontario Farmers be identified as the preferred local sustainable procurement practice. CARRIED

2. **Huron Heritage and Culture Partnership** – invitation to attend the 1st Annual Cultural Symposium at the Blyth Centre for the Arts on Sat. June 13th. Advance registration requested. Noted & discussed. Action: File
3. **Huron Tourism Association** – invitation to attend Tourism Week celebration at the Blyth Festival Theatre Thurs., June 4th at 7:00 pm. Confirmation of attendance requested. Noted & discussed. Action: File

MUNICIPAL RESOLUTIONS

1. **Centre Wellington, Township of** – requesting the Province to amend Bill 221, *Workplace Safety and Insurance Amendment Act*, to include volunteer and part-time firefighters. Noted & discussed. Action: File
2. **Cornwall, City of** – requesting the Province to exempt from Harmonized Sales Tax items related to rental of recreation facilities and registration fees for minor sports to ensure that all youth are able to afford to participate. Noted & discussed. Action: File
3. **Ingersoll, Town of** - requesting the Province to amend Bill 221, *Workplace Safety and Insurance Amendment Act* to include volunteer and part-time firefighters. Noted & discussed. Action: File
4. **Woolwich, Township of** - requesting the Province to amend Bill 221, *Workplace Safety and Insurance Amendment Act*, to include volunteer and part-time firefighters. Noted & discussed. Action: File

BY-LAWS

By-Law No. 13-2009 – To Appoint Members to Township Boards & Committees

MOTION #172/09 **Moved by Henhoeffter** **Seconded by Versteeg**
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 13-2009, being a by-law to appoint members to Township Boards and Committees. CARRIED

By-Law No. 14-2009 – To Adopt Accessibility Standards for Customer Service

MOTION #173/09 **Moved by Yungblut** **Seconded by Henhoeffter**
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 14-2009, being a by-law to adopt Accessibility Standards for Customer Service & Use of Assistive Devices. CARRIED

CLOSED SESSION ITEMS

- Minutes of the closed session held May 5th, 2009
- By-Law Enforcement Officer's Report

COMMITTEE REPORTS

Belmore Community Centre Board

Councillor Scott reported:

- 2 price quotations were received for rebuilding the compressor. The lower bid of \$7500. from CIMCO was accepted.
- Quotes were received for netting \$2800. and safety glass \$970. This project will proceed using grant funding received from Farm Credit.
- Due to adverse water tests at the facility, well repairs were undertaken – the well head was replaced and the casing extended. It was determined that no surface water was getting into the well. Mr. Skillen will be instructed to notify Board Chairman Dave Mawhinney and Treasurer Evelyn Dickson any time an adverse water test is received.
- Outstanding accounts receivable balances have been reduced to \$5,000. from last year's total of \$15,000. Payment of \$1800. will be coming in soon from the skating club.

Coalition for Huron Injury Prevention (CHIP)

Copies of the following were circulated in the Council package:

- Agenda for May 13th meeting

- Minutes of April 8th meeting
- Map of ATV trail and municipalities that allow ATVs on roads
- Copy of sample radio advertising for Road Safety campaign

Councillor Henhoeffler reported from the May 13th meeting;

- Calling attention to the ATV map, she noted that the ATV Master Trainers will be taking a trail ride on June 20th.
- ATV Master Trainers will begin youth training sessions in the near future.
- A grant of \$500.00 has been received from the Ministry of Transportation toward the speeding / safety campaign.

Motion to Extend Meeting

MOTION #174/09

Moved by Scott

Seconded by Versteeg

THAT Howick Township Council hereby moves to extend the May 19th, 2009 Regular Council Meeting beyond the curfew time of 11:00 pm in order to complete the business on the agenda. CARRIED

CHIP – Continued

Ms. Henhoeffler requested PWC Wilson's assistance in reviewing a list of County Roads where the old 'Road Watch' signs have been installed, to identify those that are situated in Howick.

County of Huron

Reeve Demaray reported:

- County Road Department has continued to install signs on what is now a Township road through the village of Wroxeter. This error has now been corrected.
- Consideration is being given to reducing the Library Board, which at present consists of 13 members – 7 County and 6 public. The minimum would be 3 County and 2 public.
- A grant of \$4600. has been approved by the Huron Heritage Fund committee to assist with production of a History Book for the Howick Agricultural Society 150th Anniversary.
- Many Huron municipalities that previously had emergency dispatch services with Seaforth Hospital, are now contracting for services out of Stratford.
- Council voted to discontinue providing free lunches and snacks for Council and other meetings.

Huron County Farm and Home Safety - no report

Maitland Valley Conservation Authority (MVCA) - next meeting May 20th

Saugeen Valley Conservation Authority (SVCA) - no report

MVCA Source Water Protection (SWP) – next meeting June 5th

The following were included in the Council package:

- Invitation to attend a Planners meeting to discuss planning issues, to be held June 25th
- Invitation to hear Broadcaster Bob McDonald speak about water and air protection at the Knights of Columbus Centre in Goderich on June 23rd.

SVCA Source Water Protection (SWP) - no report

Wheels Away - no report

Wingham Area Fire

Reeve Demaray and Deputy Reeve Yungblut reported:

- The Employer Appreciation Night was well-attended
- The second appraisal of equipment was completed last week.
- The competition for position of Wingham Fire Chief has been narrowed to 2 candidates

COUNCILLORS ISSUES

Howick Bloomers Garden Club

Councillor Henhoeffler reported that the Club met last week and discussed the plans to put flower boxes on the bridges in the villages. It was decided to defer the project this year due to the bridge construction. Local carpenters will construct the planters, and gardeners will have time to start plants for the boxes for next year.

Wroxeter Hall Board – Invitation

Reeve Demaray presented a letter from Cam Edgar, Chairman of the Wroxeter Hall Board extending thanks to Council for their support in obtaining the liquor license for the facility,

outlining fundraising events held, and advising of the success of the Friday Night Pub Night. An invitation was extended to members of Council to join in on Friday night.

North Huron Economic Development

Councillor Scott reported:

- Samples of promotional pamphlets from several Huron municipalities were circulated
- A pamphlet about "Rural Gardens" in Grey Bruce was also provided. Howick resident Shirley Koch serves on the Committee.
- Would like to develop a similar promotional brochure for Howick.
- Huron East has an Economic Development Co-ordinator (Jen Holly). Howick may be able to hire her services to assist in creating a brochure.

Four County Labour Market Planning Board

Councillor Henhoeffler distributed information packages to Council members.

CLOSED SESSION

Due to the late hour, Reeve Demaray asked if there was a need to move into closed session. Clerk Johnson advised that there were no items of particular importance to be dealt with in closed session. Copies of the By-Law Enforcement Officer's update report were provided for information, and adoption of Minutes of the last closed session will be deferred until the next meeting.

CORRESPONDENCE FOR INFORMATION ONLY (Copies included)

- a) **Association of Municipalities of Ontario (AMO)**
 - Alert No. 09/032 – Changes to Agreement on Internal Trade (AIT) remove barriers to labour mobility between provinces, may effect municipal licensing.
- b) **Ministry of Citizenship** – Nominations open for 'Ontario Metal for Good Citizenship'
- c) **Ministry of Health** – Summary of Guidelines for Prevention of Human Influenza H1N1 in Schools and Childcare Facilities
- d) **Minister Responsible for Seniors** – seeking nominations for 'Senior Achievement Awards'
- e) **Ontario Provincial Police** – OPP Museum (Orillia) opens "Frontiers: A Century of Policing"
- f) **Canada-Ontario Business Service Centre** – provides entrepreneurs access to federal, provincial and business-related programs, services and regulations.
- g) **Federation of Canadian Municipalities** – re. Annual Conference June 5-8 in Whistler, BC
- h) **World Wildlife Fund** – Update: Support use of reusable bags and fight against Climate Change

CORRESPONDENCE forwarded via E-Mail (May 4 - 15, 2009) (No copies attached)

- a) **Association of Municipalities of Ontario (AMO)**
 - Alert No. 09/031 – AMO establishes Task Force to foster local economic development.
 - Alert No. 09/033 – Province to provide bridge funding to cover loss of federal transfers with termination of Early Learning and Child Care Agreements.
 - Alert No. 09/034 – *Green Energy Act Regulation*, designating renewable energy installations exempt from local legal barriers, posted on EBR for comment.
 - Alert No. 09/035 – AMO signs Memorandum of Cooperation with Union of Municipalities of Quebec to promote cooperation and strengthen influence of municipal sectors.
 - AMO Office of President – promoting 'Energy Conservation Week' May 17-23.
 - AMO/LAS – Benchmark Project Update, May 6, 2009
- b) **Minister of Industry Canada** – announces 'Recreational Infrastructure Canada' (RinC) program.
- c) **Canada / Ontario** – Report 425 municipalities have submitted applications for 2700 projects under the Infrastructure Stimulus Fund, and 420 applications under the Building Canada Fund.
- d) **Canada Mortgage & Housing Corp** – Low-cost loans available to municipalities for housing-related infrastructure projects (ie. water, wastewater, power generation, transportation, etc)
- e) **Ministry of Health**
 - South West LHIN Board of Directors Highlights, April, 2009
 - Partnerships for Health Bulletin, Vol 2, Issue 1, April 2009
- f) **Ontario Provincial Police** – Nation Road Safety Week Campaign May 12 - 18
- g) **Ontario Centres for Excellence** – Conference May 11-12 at Metro Toronto Convention Centre
- h) **County of Huron** – announcing appointment of Barbara Wilson as County Clerk.
- i) **Huron Perth Health Unit** – H1N1 Influenza Information
- j) **Middlesex-London Health Unit** - H1N1 Influenza Information.
- k) **Jeff Starr** – urges re-instatement of combination therapy for Pulmonary Hypertension Funding
- l) **Huron Business Development Corp**
 - Next "Better Business" Seminar – Promotions that Pop! at OMAFRA Office Clinton May 13th.
 - Next "Better Business" Seminar – Til Death Do Us Part: An Eventuality Worth Planning at the Business Centre Seaforth May 19th.

