

TOWNSHIP OF HOWICK

REGULAR COUNCIL MEETING

TUESDAY, MAY 1ST, 2007 AT 7:00 P.M.

AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

Max Demaray, Reeve
Linda Henhoeffler, Councillor
Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve
Randy Scott, Councillor

Staff

Ronna Lee Johnson, Clerk

Wray Wilson, Public Works Co-ordinator

Delegation - 7:05 pm: David Ellingwood, Saugeen, Grey, Sauble, Northern Bruce Peninsula Source Water Protection

Reporter – Terry Bridge

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:00 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both. None declared at this time.

APPROVAL OF MINUTES

Draft minutes of the April 17th Regular Council Meeting and Municipal Drain Public Meeting, and the April 18th Special Meeting, were circulated in the Council package.

MOTION #112/07

Moved by Scott

Seconded by Yungblut

THAT Howick Township Council approves the minutes of the following meetings:

- Regular Council Meeting held on Tuesday, April 17th, 2007, as presented;
- Public Meeting to Consider the Engineer's Report on County Road No. 28 Municipal Drain, held on Tuesday, April 17th, 2007, as presented;
- Special Meeting – Strategic Planning Session #3 – held April 18th, 2007, as presented. CARRIED

DELEGATIONS

David Ellingwood, Saugeen, Grey, Sauble, North Bruce Peninsula Source Water Protection

Mr. Ellingwood provided a power point presentation 'Update to Municipal Councils – Source Water Protection, Clean Water Act', which included the following information:

- Outline of the Watershed region comprised of 4 Counties, 21 Lower Tier municipalities, 2 Conservation Authorities and 2 First Nation Communities, and covering an area of 8,402 square miles containing a population of 160,000.
- Composition of the Watershed Region Management Committee
- Legislative progression to passing of Bill 43, *Clean Water Act*
- Description of the 4 vulnerable areas covered by the Act:
 - Wellhead protection areas
 - Surface water intake protection zones
 - Significant groundwater recharge areas
 - Highly vulnerable aquifers
- Diagram demonstrating Threats Inventory and Issues Evaluation
- Method for assessing the risk of contamination
- List of content required in Watershed Characterization Report
- Determination of Water Quality and Water Budget
- Listing of required Technical Studies:
 - Groundwater
 - Great Lakes Intake Protection
 - Inland Lakes Intakes Protection

- Surface and Groundwater Study Tasks:
 - Vulnerability Assessment
 - Threats Inventory
 - Issues
 - Calculation of Risk Scores
- Resulting Key Products:
 - Terms of Reference
 - Watershed Characterization
 - Water Budget
 - Assessment Report
 - Vulnerability Analysis
 - Threats Inventory and Issues Evaluation
 - **Source Protection Plan**
- The Source Protection Plan takes precedence - will contain policies to address drinking water threats
- Risk Management Plan enforcement will be the responsibility of municipalities
- Planning and Zoning issues must conform to Source Water Protection policies
- Next step is formation of Source Protection Committee which will consist of a Chair (selected by the Minister) and 16 representatives – 5 municipal, 5 sectoral (ie. Agriculture, industry, recreation), 5 Other (ie, citizen groups, Health Unit), 1 First Nations.
- Map showing divisions of the watershed outlining the 5 municipal groupings

Mr. Ellingwood then answered questions, addressing such issues as:

- Large park area in North Bruce is Federal land and outside the jurisdiction of provincial legislation.
- Clean Water Act focuses on Municipal Drinking Water Systems, not private.
- Municipal representatives will be selected from lower tier levels operating a municipal water system. Municipalities within each “cluster” will meet together and choose.
- Process for selection of a Chair will include ads in local newspapers, direct contact with interest groups, and individuals may submit an Expression of Interest. The list of candidates will be narrowed by the Source Protection Authority for submission to the Minister.
- Why create more bureaucracy and Committees when Conservation Authorities are already in place to deal with this? Conservation Authorities are responsible only for the technical aspects. The Source Protection Committee will be comprised of municipal, public and other representatives to oversee compliance, and municipalities will be responsible for implementation. Municipalities will be required to have a “risk inspector”.
- The province has established a “Stewardship Fund” of \$7 million over the next 4 years to be used to fix threats on the ground.

Reeve Demaray thanked Mr. Ellingwood for his presentation and information. Mr Ellingwood left the meeting at this time (7:30 pm).

COUNCILLOR'S ISSUES

1. Pond in Fordwich

Deputy Reeve Yungblut received correspondence from Ian Findlay expressing concerns that the Huron County Highways Department intends to eliminate the pond on property owned by his parents and located at the corner of Patrick and Victoria Streets in the Village of Fordwich. His perception stems from discussion at a meeting with County Highways personnel regarding the reconstruction of Patrick Street (County Road 30). Mr. Findlay apparently has attempted to contact the County Engineer to voice his concerns and objections, but has been unable to get a response, and is therefore seeking assistance from the Township.

Reeve Demaray was also aware of Mr. Findlay’s issue, and provided information he received from Mr. Laurie, County Highways Department. Mr. Laurie’s comments, handwritten on a copy of Mr. Findlay’s e-mails, attempt to clarify their position on this matter and states that the County does not intend to “fill in” the Findlay’s pond.

Mr. Wilson, who was also in attendance at the meeting to discuss the road construction, noted that it was a representative from the Federal Department of Oceans and Fisheries who noted his concerns about the damming of the water that created the pond.

It was suggested that perhaps Mr. Findlay should be discussing the situation with Maitland Valley Conservation Authority (MVCA). Councillor Versteeg, Howick’s representative on the MVCA Board, will take the information to the next Board meeting. Reeve Demaray will ask Mr. Laurie of the Huron County Highways Department to respond to Mr. Findlay directly, and will also contact Mr. Findlay to let him know what actions have been taken.

PUBLIC WORKS CO-ORDINATOR’S REPORT

The following report, as at April 27, 2007 was circulated in the Council package:

ROADS

2007 TRUCK SAFETY ROADEO

Ralph Metcalfe was the top driver in Huron County this year. 29 drivers from Huron were in the contest. Ralph scored 316 points, Doug received 311, Sandy 283 and Dean 273. The overall top driver, from Wellington County, earned 332 points. Ralph is to represent Huron County at the Provincial Roadeo being held in Minden in September.

Council requested that PWC Wilson arrange for a gift certificate and card of congratulations to be presented to Mr. Metcalfe on behalf of the Township acknowledging his accomplishment.

OGRA ALERT, April 26, 2007 Issue – OGRA meets with Ministers to discuss municipal issues.

OGRA BOARD BRIEF, April 13 Issue

- Changes to Commercial Vehicle Operator Registration (CVOR) effective April 2, 2007.
- Railway Right of Access Regulation
- Key Issues for Ontario Municipalities identified.
- Construction Technician Sustainability Steering Group formed.
- Minimum Maintenance Standards Review – inaugural meeting of Task Force.
- Municipal DataWorks – Tool for Asset Management / Valuation
- Report on Municipal Infrastructure Training, Road School and Traffic Operations training.

BUILDING

BUILDING PERMIT ACTIVITY

A report prepared by Deputy Treasurer Weishar was provided at the meeting:

PERMITS	VALUE	FEE
Building	\$2,676,500.00	\$11,252.24
Septic / Sewage	105,000.00	2,700.00
Demolition	0	0

DRAINAGE

COMMUNITY CENTRE DRAINAGE ISSUE

Mr. Wilson advised he had talked with Laurie Meyer regarding the drainage work at the Community Centre. She will discuss this with her committee (soccer) and get back to me with what they feel is needed. The club has “some money” and may be able to contribute to the costs.

PLANNING AND DEVELOPMENT

APPLICATION FOR SEVERANCE

This application is to sever Lot 6, Concession B from Lot 6 and Part Lot 7, Concession A. The severed portion is 40.4 hectares and the retained section will be 66 hectares. This proposal meets the requirement for lot area on both the severed and retained. I would recommend this application be supported.

MOTION #115/07	Moved by Scott	Seconded by Yungblut
THAT Howick Township Council has no concerns or objections to the Application for Consent to sever Lot 6, Concession B from Lot 6 and Part Lot 7, Concession A in the Township of Howick. CARRIED		

MUNICIPALITY OF MORRIS-TURNBERRY (M-T)

Notice was enclosed that M-T passed an amendment to their Zoning By-law dealing with the new regulations on Minimum Separation Distances. The draft by-law was circulated in an earlier report.

LANDFILL

COVER MATERIAL

We are receiving fill from the former railway land in Palmerston for use as cover material at the landfill site. This material was tested and the report was evaluated by our engineers to assure suitability for cover. In response to a question as to why Palmerston is digging this material out, Mr. Wilson advised that it does not meet Ministry of Environment specifications for a park area,

which will be the use for this site. Howick will receive about 200 loads, which is being stockpiled at the landfill site. The only cost is machine time and labour to pile it at the site.

OTHER

HOWICK POOL

Mr. Wilson met with Theron Kraemer from Trillium Foundation at the swimming pool (relative to our application for funding). He has requested amended plans that indicate compliance with the Barrier Free provisions of the Building Code. Mr. Wilson noted that revised plans would be necessary in order to obtain a building permit as well. He spoke with Ms. Gollan, who advised that she could provide revised plans within a week, and added that the original set of plans did not cost as much as had been estimated.

MOTION #116/07 **Moved by Scott** **Seconded by Yungblut**
 THAT Howick Township Council hereby authorizes the Public Works Co-ordinator to request Lori Gollan to provide revised drawings for the Howick Community Pool project, and the amended plans shall address accessibility issues within the building. **CARRIED**

ADDENDUM

Gorrie Fire Station Renovations

Reeve Demaray advised that Fire Captain Doig requested that the price quotes for renovations be opened, and that Council make a decision at this meeting. Per the Reeve’s instructions, PWC Wilson and Clerk Johnson opened the three quotations received and prepared a report as follows, with copies of the bids attached.

<i>CONTRACTOR</i>	<i>DATE RECEIVED</i>	<i>TOTAL PRICE QUOTE</i> <small>(Labour, Materials, Taxes Incl)</small>
Listowel Holdings Limited, Fordwich	January 22, 2007	\$ 6,148.00
Queen’s Bush Construction, Gorrie	April 17, 2007	\$ 6,969.31
Kenneth Miller, Gorrie	April 20, 2007	\$ 6,994.74

PWC Wilson noted that the Listowel Holdings Limited submission, which was received on January 22, 2007, contained a clause stating that the quoted price would be effective for 15 days. Mr. Wilson contacted the bidder to ask if his price would still be effective. If the work can be done later in the year, his quote stands.

It was noted that the quotes are higher than expected, and that only \$3,500.00 has been allocated in the budget for this project, as the original proposal was that the firemen would provide the labour but subsequently decided to contract all the work.

MOTION #117/07 **Moved by Yungblut** **Seconded by Scott**
 THAT Howick Township Council accepts the quotation of Listowel Holdings Limited to provide materials and labour for renovations at the Gorrie Fire Station as stipulated, at the quoted price of \$6,148.00 (taxes included). **CARRIED**

CLERKS REPORT

Council received the following report as at April 27th and copies of related information:

Administrator-Treasurer-Tax Collector Position

A letter of thanks was enclosed from one of the candidates interviewed last Thursday. Clerk Johnson provided a summary report of comments from the references provided by the candidates interviewed. This matter will be discussed in closed session.

Property Standards Committee

In the past, the members appointed to the Township’s ‘Property Standards Committee’ were the same members serving on the ‘Committee of Adjustment’. The Committee of Adjustment met last week to consider an application for Minor Variance, and at that time, the members were asked if they would accept appointment to the ‘Property Standards Committee’ and all agreed. By-Law No. 12-2007 to appoint the Property Standards Committee to serve during the term of Council, was included for Council’s consideration.

County of Huron ‘Mutual Assistance’ Agreement

On March 20th Council passed Resolution #070/07 authorizing entering into a “Mutual Assistance Agreement” with the County of Huron. The Huron County Clerk contacted this office last week requesting that a by-law be enacted to authorize the Agreement. By-Law No. 13-2007 was included for this purpose.

Minutes of Closed Meeting

The minutes of the closed session held April 17th were provided for Council’s perusal, to be considered for approval during closed session.

CORRESPONDENCE Requiring Council Action

- 1. **Inky Mark, MP** – requesting a resolution from Council supporting his Bill C-147, *The Canadian Soldiers’ and Peacekeepers’ Memorial Wall Act*.

Council members expressed concern that this may be a duplication of service and expense, and requested that the Clerk try to find out more information and bring the matter back to another meeting.

- 2. **Association of Municipalities of Ontario (AMO)**
 - i. **Extended Producer Responsibility for Blue Box** – seeking support for the revised 2nd Draft Discussion Paper (Executive Summary and Summary of Recommendations enclosed)

MOTION #118/07 **Moved by Scott** **Seconded by Yungblut**
 THAT Howick Township Council received and discussed at this meeting the information contained in AMO Alert No. 07/023 concerning the modified version of the *AMOAMRC Discussion Paper on Strengthening Extended Producer Responsibilities for Ontario’s Blue Box*, which in part proposes phasing the cost-sharing between industry and municipalities, and Howick Township Council hereby resolves to SUPPORT all of the recommendations contained in the *AMO/AMRC Discussion Paper* dated April, 2007. CARRIED

- ii. **Proposed Changes to Waste Diversion Act** – asking municipalities to provide observations and input on proposed changes (table of amendments/provisions enclosed) Noted. Action: File

- 3. **Avon Maitland District School Board** – Invitation to send one elected representative to the Board meeting, 4:00 pm, Tuesday, May 29th, in Seaforth.

MOTION #119/07 **Moved by Versteeg** **Seconded by Scott**
 THAT Howick Township Council received and discussed the letter dated March 27, 2007 from the Avon Maitland District School Board inviting a representative from Howick Township to attend the School Board meeting at 4:00 pm on Tuesday, May 29th, 2007 in Seaforth, and Howick Council deems it necessary to appoint a representative to attend this event on behalf of Council, and therefore appoints and authorizes Reeve Demaray to attend and agrees to pay the cost expenses associated with attendance at this event. CARRIED

- 4. **Scott Tousaw, Huron County Planning** – invitation to sponsor a table for 8 people for \$750.00 at the 2nd “Community Matters” conference in Clinton on May 30 – 31. Noted. Action: File

- 5. **Wroxeter Recreation Committee** – advising that they will turn the Wroxeter Hall over to the Township effective May 31, 2007, as expenses are up and revenues down, and they are unable to find volunteers willing to serve on the Board.

The consensus resulting from discussion was that the people of Wroxeter should make the decision about whether or not the Community Hall should continue to operate. The Clerk was instructed to contact the Wroxeter Village managers and suggest that they call a Town meeting to advise people of the situation with the hall. A letter of response will be sent to Ms. Holland advising her of Council’s action.

ADDENDA:

- 6. **Association of Municipalities of Ontario (AMO)**
 - a) **Appointment of Investigator** - requesting response to a survey regarding appointment of an investigator to act on complaints regarding the conduct of closed meetings of Council, as required by the *Transparency and Accountability* provisions introduced in Bill 130.

Council reviewed the survey, responding that :

- i. Council does not intend to appoint an Investigator;
- ii. Council would not be interested in a LAS sponsored Investigator service.

- b) **Bill 184, Endangered Species Act** – The Bill received second reading and has been referred to Standing Committee. Public Hearings will be held May 2nd and May 7th. Written submissions will be received until noon on May 8th. (copy enclosed of our letter to Premier McGuinty per Resolution #74/07 passed March 20, 2007) Noted. Action: File

MUNICIPAL RESOLUTIONS

- 1. **County of Simcoe** - urging the government to increase the funding per diem to Long Term Care Homes.

It was felt that with two Long Term Care Homes funded by Huron County, supporting this resolution could directly benefit the County and indirectly the Township.

MOTION #120/07

Moved by Versteeg

Seconded by Yungblut

THAT Howick Township Council received and discussed at this meeting the resolution from the County of Simcoe urging the Provincial Government to increase the funding per diem to residents of Long Term Care Homes in the fiscal year 2007-2008 by \$3,693.00 per resident, and Howick Council hereby resolves to SUPPORT the resolution from the County of Simcoe.

CARRIED

PRESENTATION OF ACCOUNTS

The listing of Accounts Payable for May 1st was circulated in the Council package.

MOTION #121/07

Moved by Scott

Seconded by Versteeg

THAT Howick Township Council hereby authorizes payment of accounts in the amount of **\$89,235.83** under date May 1, 2007 as cheques #5727 to 5759 inclusive, as presented and discussed at the Regular Council meeting held May 1st, 2007.

CARRIED

BY-LAWS

By-Law No. 12-2007 – To Appoint a Property Standards Committee

MOTION #122/07

Moved by Henhoeffter

Seconded by Scott

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 12-2007, being a by-law to appoint members to the Property Standards Committee for the Township of Howick, and to fix the rate of remuneration for same.

CARRIED

By-Law No. 13-2007 – To Authorize Mutual Assistance Agreement

MOTION #123/07

Moved by Versteeg

Seconded by Henhoeffter

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 13-2007, being a by-law to authorize the Township of Howick to enter into a Mutual Assistance Agreement with the County of Huron.

CARRIED

COMMITTEE REPORTS

Avon Maitland District School Board - no report

Belmore Community Centre Board - next meeting May 21st

County of Huron

Reeve Demaray reported:

- County Council experienced some difficulty in getting approval of the minutes of the previous Council meeting due to opposition to the decision to withdraw grant support of the purchase of a CT scanner for Goderich Hospital.
- Two Huron County ambulances are being outfitted with hydrogen fuel injection equipment on a trial basis. Although not cost-effective, it is more environmentally friendly.

Howick “Early Ice” Committee

Draft Minutes of the April 24th meeting, a copy of a letter from the Howick Central School Grade 8 class, and a copy of an outline of the position of the Howick Turnberry Fall Fair, were circulated in the Council package.

Council directed that the Recreation/Facilities Supervisor contact other facilities in the area that put ice in early, (ie. Ayton, Wingham, Listowel) to obtain comparative information on such things as: estimated costs of early ice (ie. hydro, staff hours, etc.); what are their normal rental rates; do they charge a premium rate for early ice use; do revenues cover the costs of early ice.

Huron County Farm & Safety - no report

Maitland Valley Conservation Authority

Councillor Versteeg reported that the recent dinner and auction succeeded in raising over \$20,000.00 for the Maitland Valley Conservation Foundation.

ADDENDA:

- Minutes of the Board of Directors Hearing Meeting #1 held March 14, 2007
- Minutes of the Board of Directors Hearing Meeting #2 held March 21, 2007
- Minutes of the Board of Directors Meeting #3 held March 21, 2007

Road Watch Huron – next meeting 7:30 pm on May 16, 2007 at Blyth (North Huron)

Saugeen Valley Conservation Authority – no report

Source Water Protection

Deputy Reeve Yungblut reported that she attended the Source Water Protection 'Meet and Greet' coffee shop meeting held in Brussels on Monday, April 23rd. Reeve Demaray also attended. It was an information/question/answer session for the public.

Wheels Away - next meeting May 9th

Wingham Area Fire Board

See information under 'Councillors' Issues

CLOSED SESSION

MOTION #124/07	Moved by Scott	Seconded by Versteeg
THAT Howick Township Council now closes this portion of the May 1 st , 2007 Regular Council Meeting in accordance with the <i>Municipal Act, 2001, Section 239 (2)(a), (b), (c), (d), (e)</i> to deal with employee matters, employee negotiations, litigation matters, and/or land acquisition or land disposition. CARRIED		

Matters discussed:

Minutes of Closed Meeting

Minutes of the April 17th closed session was provided for Council's review. Minutes were approved by Resolution #125/07.

Administrator-Treasurer-Tax Collector Position

Evaluation of candidates interviewed, Clerk's Report on candidates' reference checks, and determination of choice.

MOTION #126/07	Moved by Scott	Seconded by Henhoeffler
THAT Howick Township Council now re-opens the May 1 st , 2007 Regular Council Meeting to the Public. CARRIED		

CORRESPONDENCE FOR INFORMATION ONLY (copies attached)

- a. **Association of Municipalities of Ontario (AMO)**
 - i. 'Alert' No. 07/022 – Report from March 2007 Board Meeting.
 - ii. 'Alert' No. 07/024 – Update on Highway Traffic Act Hours of Service regulations – AMO working to attain exemptions for municipalities.
 - iii. AMO Conference – preview of speakers and events.
- Request for Nominations to Board of Directors
- b. **Ministry of Citizenship and Immigration** – seeking nominations for Lincoln M. Alexander Award
- c. **Ministry of Community Safety & Correctional Services** – rejection of JEPP Grant for purchase of a generator for the Belmore Community Centre.
The Clerk was instructed to forward this information to the municipalities of Morris-Turnberry and South Bruce, and to the Belmore Community Centre Board.
- d. **Ministry of Health & Long-Term Care** – Emergency Preparedness Week resources
- e. **Ministry of Labour** – Workplace Safety Strategy preventing injuries and saving money
- f. **Ministry of Municipal Affairs & Housing** – 'Greenbelt Plan' wins *Environmental Planning* National award.
- g. **Canada Green Building Council** – Policy Development workshop June 21, Mississauga
- h. **Canadian Plastics Industry Association** – Plastic shopping bag bans / taxes don't work.
- i. **Ontario Forest Industries Association** – Position on bill 184, Species at Risk
- j. **Ontario Ombudsman** – Intervention resolves mental health services crises for children of Ontario Soldiers serving in Afghanistan.
- k. **Ontario Provincial Police** – Clarification regarding municipal billings and remittances.
- l. **Shell** – Safety Warning re. static electricity at petrol stations.
- m. **City of Stratford** – Civic Night at Festival Theatre, June 26, 2007 for "Oklahoma"

n. **Bruce County Festivals & Events Resource Centre** – requests for donations of Equipment.

o. **Huron 2007 Renewable Energy Summit** – August 8, 2007 in Goderich

p. **Huron Tourism Association**

- i. 5th annual “Hike for Hospice” seeking support
- ii. Blyth Festival event June 26th gives donations to Huron Tourism
- iii. Better Business Seminar “Marketing Your Business-Part II” May 2nd in Clinton
- iv. Huron Tourism News – April 2007

q. **William & Rosemary Rognvaldson** – copy of letter submitted to Wingham Advance-Times regarding the “early ice” issue.

ADDENDUM:

r. **Anne Redfearn-Grobbo** –copy of letter sent to the Wingham Advance-Times regarding the Early Ice Committee meeting.

The above correspondence was noted, and with the exception of item (c), is to be filed.

ADJOURNMENT

MOTION #127/07

Moved by Henhoeffter

Seconded by Scott

THAT Howick Township Council now adjourns the May 1st, 2007 Regular Meeting of Howick Township Council at 11:03 p.m. with Council to meet again at the Regular Meeting scheduled for May 15th, 2007 at 7:00 p.m., or at the call of the Chair.

CARRIED

REEVE

CLERK