

**TOWNSHIP OF HOWICK**  
**REGULAR COUNCIL MEETING**  
**TUESDAY, JUNE 5th, 2007 AT 7:00 P.M.**  
**AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS**

**MINUTES**

**Attendance:**

**Council Members**

Max Demaray, Reeve  
Linda Henhoeffler, Councillor  
Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve  
Randy Scott, Councillor

**Staff**

Arlene Parker, Administrator-Treasurer  
Wray Wilson, Public Works Co-ordinator

Ronna Lee Johnson, Clerk

**Huron County Planner** – Joyce Wilson

**Others:** George Oriold; Don Watson; Bill and Arlene Haasnoot

**CALL TO ORDER**

Reeve Demaray called the meeting to order at 7:00 pm.

**DECLARATION OF PECUNIARY INTEREST**

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.  
None declared at this time.

**APPROVAL OF MINUTES**

Draft minutes of the May 15<sup>th</sup> Regular Council Meeting were circulated in the Council package.

<b>MOTION #145/07</b>	<b>Moved by Yungblut</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council approves and adopts the minutes of the Regular Council Meeting held on May 15 <sup>th</sup> , 2007, as presented.		
		CARRIED

**PUBLIC MEETING**

<b>MOTION #146/07</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council now closes the Regular Council meeting of June 5 <sup>th</sup> , 2007 and opens the Public Meeting to consider Zoning matters.		
		CARRIED

See Minutes of Public Meeting to consider an amendment to the Township's Zoning By-Law to incorporate revised Minimum Distance Separation (MDS) criteria as developed by the Province.

<b>MOTION #147/07</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council now closes the Public Meeting of June 5 <sup>th</sup> , 2007 at 7:15 pm, and re-opens the Regular Meeting of Howick Township Council at this time.		
		CARRIED

**COUNCILLOR'S ISSUES**

**Recycling**

Councillor Scott reported that Waste Management has ceased picking up plastic windshield antifreeze containers and motor oil jugs. PWC Wilson advised that Waste Management has not notified the Township of any changes to the program of acceptable recyclable materials. He will contact the company to get further information.

**Household Hazardous Waste**

Reeve Demaray questioned why cans of paint that had been collected at Howick’s landfill site were not accepted at the County ‘Household Hazardous Waste’ collection site last year. Mr. Wilson noted that cans containing paint cannot be accepted at Howick’s landfill site. Township staff are not licenced to store or transport hazardous waste. The one-day *Household Hazardous Waste* collection offered by Huron County is intended to be a convenient venue for residents to dispose of **household** hazardous substances - commercial/industrial volumes of material cannot be accommodated. All of the substances collected must be separated and sorted, and the carriers must be licenced to handle and transport this waste. It is an extremely costly process to collect and dispose of such material, but very important and necessary to divert it from landfill sites.

The following suggestions were made:

- That Huron County offer more household hazardous waste collection days.
- That the public be better informed about the household hazardous waste collection process, and given explanations as to the reasons for the process.

Reeve Demaray will make enquiries at the County about the possibility of more collection days, and information will be posted on the Township web-site.

**RECREATION/FACILITIES SUPERVISOR’S REPORT**

Administrator-Treasurer Parker noted that she and Mr. Watt reviewed the information in his report, and concluded that further research was necessary with respect to items contained therein prior to bringing those matters before Council.

**PUBLIC WORKS CO-ORDINATOR’S REPORT**

The following report, as at June 1, 2007 was circulated in the Council package:

**ROADS**

**SPRING GRAVEL**

Donegan’s Haulage has been delayed for a week due to a mechanical problem with their crusher. Delivery was scheduled to begin on June 4<sup>th</sup> but excessive rainfall has caused further delay. Start time is now set for Wednesday, June 6<sup>th</sup> at noon. A test of the material was taken on May 30<sup>th</sup>. The gravel meets the requirements for Granular “A” under the OPSS 1010 Standard.

**CALCIUM CHLORIDE**

Nine loads of material have been applied to date. Roads on the north side of Harriston Road are completed.

**COUNTY OF HURON - WROXETER BRIDGE (Hwy 87)**

The “Draft” Screening Report, under the Municipal Class Environmental Assessment, is completed, and a copy is available at the office. A copy of the Public Notice about the Report was included in the Council package.

Further discussion ensued concerning construction of the bridge and diversion of traffic through the Village of Wroxeter, which will damage village streets. Of major concern was the impact of heavy loads on the Water Street bridge structure. Reeve Demaray advised that tenders will be opened June 12<sup>th</sup>, and that depending on cost differential, the Committee may elect the staged method of construction. The County Committee will meet June 13<sup>th</sup> to make a decision, and Reeve Demaray has requested that he be allowed to address the Committee to outline Howick’s concerns. As well, he noted that the County Warden will be attending the ceremony at the Wroxeter Cemetery on June 10<sup>th</sup>, and Mr. Demaray hopes to have the opportunity to take the Warden a on tour of the area and to show him first hand the difficulties of diverting excessive and heavy-load traffic through the Village. PWC Wilson questioned why the County elected to do staged construction just last year on a bridge on County Road 30 north of Highway 87 where a detour would have been an uncomplicated trip around a country block, and yet is resistant to doing the same with this bridge. He added that it may save money for the County and end up costing this municipality dearly to repair the damages.

**PUBLIC MEETING**

**MOTION #148/07**                      **Moved by Versteeg**                      **Seconded by Scott**  
THAT Howick Township Council at this time ( 7:33 pm) closes the Regular Council meeting of June 5<sup>th</sup>, 2007 and opens the Public Meeting to consider an application for Zoning Amendment.    CARRIED

See Minutes of the Public Meeting to consider an application for zoning amendment to change the designation on Part Park Lots 12, 13, 14, Plan 316, north side of Ferguson Street, Village of Wroxeter.

**MOTION #149/07**

**Moved by Scott**

**Seconded by Henhoeffler**

THAT Howick Township Council now closes the Public Meeting at 7:49 pm, and re-opens the Regular Council meeting at this time.

**CARRIED**

## **PUBLIC WORKS CO-ORDINATOR'S REPORT - continued**

### **BUILDING**

#### **BUILDING PERMITS**

A report indicating the number of Permits issued until May 31<sup>st</sup> of 2007 was included in the Council package

### **DRAINAGE**

#### **COUNTY ROAD NO. 28 MUNICIPAL DRAINS**

The time for appealing assessments on the Report under Provisional By-law No. 11-2007 has expired. Council may now give third and final reading to the By-law and enter into the agreement with Roth Drainage for the construction of the drain. (Decisions required)

#### **DRAINAGE SUPERINTENDENTS ASSOCIATION (DSAO)**

I will be attending the DSAO Board of Directors meeting in Keene from June 6<sup>th</sup> to June 8<sup>th</sup>.

### **PLANNING AND DEVELOPMENT**

#### **PROPOSED ZONING AMENDMENT – Minimum Separation Distance**

The Public Meeting to consider revisions to the zoning by-law regarding MDS took place at 7:00 p.m. Copies of the notice and Joyce Wilson's Report were enclosed. A decision on this amendment is possible following the Public Meeting and a by-law has been prepared.

#### **APPLICATION FOR ZONE AMENDMENT –Highland Plex Ltd.**

The Public Meeting to consider this application took place at 7:30 p.m. Copies of the notice, correspondence from Huron County Highways, and a Report from Huron County Planning were enclosed. A decision could be made on this application this evening provided no other issues are raised. Planner Wilson is recommending the lands be placed under Site Plan Control and a By-law has been prepared to enact this.

#### **PROPOSED OFFICIAL PLAN (OP) AND ZONING BY-LAW REVIEW**

The Public Meeting and Open House to receive public comment on the Official Plan will be held on Tuesday, June 26<sup>th</sup> at the Howick Community Centre. A copy of the Draft Notice to be inserted in the newspapers was enclosed. The information will also be posted on the web-site.

#### **WIND ENERGY**

The Canadian Wind Energy Association is hosting a seminar in London. Information is enclosed.

#### **D'ARCEY SAND & GRAVEL LTD.**

D'Arcey's would like an increase on the annual volume of material that can be removed from this pit in a year. Does Council have any concerns with this? I have asked Joyce Wilson to discuss this with Council.

### **LANDFILL**

#### **SITE WORK**

An excavator was at the site early this week to cleanup and prepare an area for summer waste.

#### **HAZARDOUS WASTE COLLECTION**

Huron County is providing this service again this year (per information attached). We will circulate this information to residents later in the summer. It has been posted on the Township web-site.

### **OTHER**

#### **WEST NILE ADVISORY COMMITTEE**

The first meeting for 2007 was on June 4<sup>th</sup> (copy of agenda enclosed). The program and testing will continue as in previous years. It is anticipated that Howick will receive a grant again this year through the West Nile program to assist with tire removal at the landfill site (a mosquito breeding site).

### **ADDENDA**

#### **Grass Cutting**

Roadside cutting is scheduled to begin mid-June. Discussion occurred about boom-style mowers, which Mr. Wilson noted are very costly.

**Unopened Road Allowance – Part Mud Lake Line**

Mr. Wilson advised that he contacted the Town of Minto regarding a similar road closure. They are attempting to locate the relevant by-law, which is proving difficult since this was done prior to amalgamation.

**ADMINISTRATOR-TREASURER’S REPORT**

The following reports were circulated in the Council package:

**PSAB 3150 Update**

**Purpose:** To receive direction from Council on project completion.

**Background:** I’m sure that Council is aware of the requirement to record tangible capital assets and report on our financial statements for 2008. This is a huge undertaking for Ontario municipalities including ours. We will have both general capital assets and infrastructure capital assets. We have begun to plan for the first phase of the project relating to the general capital assets (not including infrastructure assets.) This report deals with planning for the general capital assets only, with a report to follow for infrastructure. I will be giving Council regular updates on our progress on both fronts.

We have decided on the structure for classifying the assets, recording the information and gathering the information for each asset register.

Generally, here is what I anticipate throughout the project:

I am guessing that the entire project (both general and infrastructure assets) could take up to one year and approximately 900 hours of work. The activities will be taking inventory, valuation, records input and maintenance and system integration.

Some of the costs of the project will be:

Supplies – office supplies, external hard drive, memory cards for camera

Overtime – where necessary, for staff to complete work in addition to regular workload

Fees – regular communication with our auditor will be necessary on an ongoing basis to ensure that the information will be acceptable

Software tools – to be investigated

Possible additional training

I anticipate that the valuation will be the most intensive, time consuming portion of the project.

**Alternatives:** We have discussed doing the work ourselves, hiring a consultant or hiring students. We can only estimate the work/time involved, since we’ve never done this before. The issue of hiring a consultant or student relates to the level of involvement we would still have to have. At least two of our staff would have to be co-ordinating their work. A consultant would be costly; a student would require more direction.

If council agrees, staff are willing to take on the project and support each other to complete it.

We have roughly decided what tasks will be assigned to whom; all staff have indicated that they are prepared to put whatever effort is necessary to complete the project.

**Financial Impact:** As noted above, there will be extra costs associated with doing the work; I don’t have any solid numbers at this point, but we will be tracking and reporting costs to Council on an ongoing basis.

**Recommendation:** That Council approve starting the project as described, with existing staff, and ongoing reports on progress and costs.

Ms. Parker explained further some of the requirements and details of the process.

**MOTION #150/07**                      **Moved by Versteeg**                      **Seconded by Scott**  
THAT Howick Township Council adopts the Administrator-Treasurer’s report dated June 5, 2007 outlining a plan of action for complying with and implementing Public Sector Accounting Board (PSAB) *Tangible Capital Assets* requirements,  
AND THAT Council hereby approves commencement of the project as outlined in the report, utilizing existing staff,  
AND THAT Council hereby authorizes the use of staff overtime hours as determined necessary by the Administrator-Treasurer in order to fulfill the requirements of this project within the Province’s prescribed time frame. CARRIED

**Group Benefits Annual Renewal**

**Purpose:** To update Council on our benefit plan

**Background:** We participate in group benefits with: all Huron County municipalities, the County of Huron and Huron-Perth Children’s Aid Society. The plan is provided and administered by Sun Life. The plan is brokered by Mosey & Mosey. I attended a meeting on

May 23<sup>rd</sup> with Brenda Weishar at the County which Mosey & Mosey held to communicate our renewal rates and to discuss trends in benefit provision.

Group life and Long Term Disability are underwritten on a pooled basis – rates are the same for all group members. The costs for these benefits did not increase for the renewal year, since last years' rate was guaranteed until June 2008. Extended health and dental benefit premiums are based both on the claims experience in the larger pool and on our own claims. Our extended health premium will be increasing 7.6% over 2006. This is due to increases in claims. Howick is the only municipality not offering a dental plan in the group; some municipalities' rates increased 15%, due to their dental claims history. A comprehensive report prepared by Mosey & Mosey is available in my office. If anyone wishes a copy of the report, please let me know.

**Alternatives:** Since the renewal is June 1, there aren't really any alternatives. Council may wish to discuss alternatives during 2008 budget deliberations. The provision of benefits is a complex issue and we do benefit from being part of a fairly large group.

**Financial Impact:** \$138.00 increase in monthly premium including tax. \$1656.00 annually. Avg. increase per employee per year: \$165.60. Avg. increase per FTE per hour: 8.4 cents.

**Recommendation:** That Council approve the renewal and conduct an annual review of benefit plans.

**MOTION #151/07**                      **Moved by Scott**                      **Seconded by Yungblut**  
THAT Howick Township Council adopts the Administrator-Treasurer's report dated June 5, 2007 regarding annual renewal of the Employee Group Benefits Plan,  
AND THAT Council hereby approves renewal of the benefits at the rates negotiated by Mosey & Mosey effective June 1, 2007. CARRIED

**Adoption of 2007 Budget**

**Purpose:** To adopt the budget as revised; pass relevant by-laws

**Background:** Council has finished budget deliberations; attached are the revised current and capital budgets as well as the list of reserves which incorporates the 2006 deficit. The *Municipal Act* s. 290 and 312 provides that Council shall adopt a budget of the estimates for the year and establish rates of taxation to be levied. s. 326 provides that Council can provide a special service and designate the area to receive the special service.

**Recommendation:** That Council give By-law No. 16-2007 First Reading.  
That Council give By-law No. 16-2007 Second Reading.  
That By-law No. 16-2007 is considered for Third Reading.  
  
That Council give By-law No. 17-2007 First Reading.  
That Council give By-law No. 17-2007 Second Reading.  
That By-law No. 17-2007 is considered for Third Reading.

The revised budget and the relevant by-laws were circulated in the Council package. The by-laws will be dealt with later on the Agenda.

**Information and Housekeeping Items**

**Signing authorities** – forms required to change signing authorities were presented at the Council meeting for Reeve and Deputy Reeve to sign.

**Modifications to LAS Electricity Appointment** – information presented in Sept 06 relative to the signing of the Agency Retainer Agreement is attached. Modifications to the Agreement are attached for signature by the Reeve.

**MOTION #152/07**                      **Moved by Yungblut**                      **Seconded by Scott**  
THAT Howick Township Council received and discussed at this meeting correspondence dated May 16, 2007 from Local Authority Services Ltd (LAS) regarding minor modifications to the 'Electricity Appointment and Retainer Agreement',  
AND THAT Council hereby acknowledges acceptance of the modifications outlined therein, and authorizes the Reeve to sign the Agreement on behalf of the Corporation. CARRIED

**Belmore Community Centre Board** – has requested that we agree to partner with them in an application for a Farm Credit Canada AgriSpirit Fund grant. We would agree to receive grant money and distribute funds if they are successful.

**Recommendation:** That we send a letter to the Belmore Community Centre Board a letter indicating that we will be a partner in their AgriSpirit fund application for the purposes of receiving and distributing grant funds.

Council concurred with the recommendation, and instructed that a letter of response be sent.

**Closed Session Item** - I would request an in camera session with Council.

## **CLERKS REPORT**

The following report as at June 1<sup>st</sup> and copies of related information were circulated in the Council package:

### **Minutes of Closed Meeting**

Minutes of the closed session held May 15th, 2007 were made available for Council's perusal.

### **Wroxeter Community Hall**

Wroxeter Village Management members advised (verbally) that they will not be calling a public meeting. They feel that should be Township Council's responsibility. It was asked, who would get the proceeds if the hall was sold, and suggested that the money should be directed toward upgrading the Wroxeter ball park and the playground equipment.

Subsequently, a flyer was circulated in the Village notifying residents of a Town Meeting to "save the Wroxeter Hall" being held at the Hall at 7:30 pm on May 29<sup>th</sup>.

Deputy Reeve Yungblut and Councillor Scott attended that meeting, and provided a report. As well, Reeve Demaray presented a typed report of the meeting which he received from Doreen Wintemute, Acting Recording Secretary. Contents of that report include:

- approximately 40 people were in attendance.
- Rev. Jeff Hawkins chaired the meeting.
- A huge majority voted to keep the hall open.
- Concerns were expressed about the Township managing the business of the Board.
- Council members in attendance suggested the new Board approach Council about managing their own affairs.
- Volunteers who signed want to be members of the Hall Board only – separate from the Park Board.
- A jamboree was planned for Friday, June 1<sup>st</sup> as a fundraising venture.
- The new Board will meet on Tuesday, June 12<sup>th</sup> to discuss the direction the new Board will take.

Clerk Johnson explained that the Township does not interfere in how the Boards manage their business. In accordance with Public Service Accounting procedures, it is required that the financial information of the Boards (which are Committees of Council in charge of a municipal facility) must be recorded, audited, reported and included in the Township's Financial Statements. In order to do that, the Boards' invoices and deposits are processed through the Township office. The bills are paid (the Township pays for the cheques, processing and mailing), revenues are deposited (saving the Board Treasurers trips to the bank), and the information posted directly into the Board accounts. Thus, duplication of effort is eliminated since the Board Treasurers do not need to keep a separate set of books. We can issue up-to-date financial statements for each Board anytime. Administrator-Treasurer Parker volunteered to do some research into the legalities, ways and means of allowing the Boards to operate independently from Township financial control and have their own bank accounts.

### **By-Law Enforcement Officer**

Three names have been received as possible prospects, two of which have the necessary qualifications. The two qualified persons were contacted, both have expressed interest in the position, and offered to attend a Council meeting to discuss the details. It was suggested and agreed that the Administrator-Treasurer and the Public Works Co-ordinator will set up interviews with the candidates.

### **Property Standards Complaints**

In accordance with the Township's 'Complaint Procedures', *"any complaints concerning property standards issues must be in writing, and will be directed to the Property Standards Officer to be dealt with in accordance with the Township's Property Standards By-Law"*.

A copy of the requisite Complaint Form is enclosed, and a supply presented to each Council member, so that when a complaint is received the complainant is given a form to be completed and sent to the municipal office for action.

### **Name Badges**

A summary of cost comparisons for purchase of magnetic name badges was circulated. It was decided that the badges will be the same style and type as those purchased by Huron County, and from the same supplier. The Clerk was instructed to order a badge for each member of Council, and for senior and administrative staff.

### **Certificates of Recognition**

Council was in agreement with Reeve Demaray's suggestion that the Township provide a certificate of recognition to any new business locating in the Township. A sample was enclosed for Council's review and approval.

As well, a message will be posted on the web-site notifying the public that these certificates are also available upon request for special occasions (ie. milestone birthdays, anniversaries).

The certificates will be framed and presented by a Council member.

### **Donation of History Books**

A resolution is required to authorize the donation of history books to Howick Central School 2007 graduates.

#### **MOTION #153/07**

**Moved by Scott**

**Seconded by Versteeg**

That Howick Township Council hereby authorizes the donation of one set of Township history books "The Lines of Howick" to each student graduating in 2007 from Howick Central School. CARRIED

### **Realignment of Caroline Street, Fordwich**

The Douglas's Solicitor has prepared By-Law No. 18-2007 to effect closure of the existing Caroline Street road allowance.

### **CORRESPONDENCE Requiring Council Action**

1. **AMO 'FYI' 07/007**- Municipal Wind Energy Conference in London, June 19-20. (See PWC Report)
2. **Huron Manufacturing Association** – invitation to social /dinner /speaker event at Holmesville on June 28<sup>th</sup>. Pre-registration required by June 15<sup>th</sup>. Noted & discussed. Action: File
3. **Howick Agricultural Society** – request and support for reinstatement of Howick Community Centre Board; Agreement to support an annual fundraising event. (Noted. To be discussed further)
4. **Fordwich Hall Board** – repairs are required to solve a drainage problem. PWC Wilson was instructed to have the Public Works employees do the necessary repairs.
5. **Source Water Protection** – Draft 'Watershed Characterization' report provided – requesting comments from municipality by Friday, June 29<sup>th</sup>, 2007. (full 338-page report available) Deputy Reeve Yungblut will review the report.
5. **Paul Steckle, MP** – Asking for submission of names of any persons who regularly donate time to the community, to receive a Volunteer Appreciation and Recognition certificate. The information was interpreted as being restricted to submission of one name. It was the consensus that Howick has a great number of volunteers deserving of such recognition and it would be very difficult to single out only one.
7. **Union Gas** – Notice of Application to Ontario Energy Board for approval of "multi-year incentive rate mechanism to determine rates for the regulated distribution, transmission and storage of gas effective January 1, 2008", which may result in higher delivery rates. Note & File
8. **Steve & Karen Bott** – advising that they wish to pursue their plan to purchase a portion of the unopened Maitland Street road allowance adjacent to their property. PWC Wilson provided a brief history of the property in question, and an explanation of how the price per acre was originally determined. Council agreed to the sale of the land at cost per acre initially agreed upon, and clarified that all expenses and legal costs will be paid by the purchaser.
9. **Wroxeter Park Committee** – advising of Fastball Tournament being held July 6 – 8, 2007, and requesting exemption from the Municipal Alcohol Policy to allow minors to volunteer assistance during the tournament. The Clerk was instructed to respond that minors may be permitted at the event on condition that they are not working in the licenced area where liquor is sold and served.

### **MUNICIPAL RESOLUTIONS**

1. **Township of Smith-Ennismore-Lakefield** – asking all municipalities to join together to request that the Province of Ontario ban the use of cosmetic pesticides. Note & File
2. **City of Kawartha Lakes** – seeking support for a resolution requesting that the Provincial Government formulate a province-wide integrated Canada goose management plan of action. Note & File
3. **Municipality of Grey Highlands** (via Saugeen Conservation Authority) – requesting that the funding shortfall for Conservation Authorities be included in and addressed as part of the provincial "Municipal Fiscal and Service Delivery" review. Note & File

**PRESENTATION OF ACCOUNTS**

The listing of Accounts Payable for June 5th was circulated in the Council package  
Councillor Scott declared a pecuniary interest regarding account #5823 payable to Hyndman  
Transport, as he is employed by that company.

<b>MOTION #154/07</b>	<b>Moved by Versteeg</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council hereby authorizes payment of accounts in the amount of <b>\$125,096.81</b> under date June 5, 2007 as cheques #5799 to #5841 inclusive, as presented and discussed at the Regular Council meeting held June 5 <sup>th</sup> , 2007.		
		CARRIED

**BY-LAWS**

**By-Law No. 11-2007 – County Road No, 28 Municipal Drain**

<b>MOTION #155/07</b>	<b>Moved by Henhoeffter</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council gives third and final reading to By-Law No. 111-2007, being a by-law to provide for a drainage works (County Road No. 28 Municipal Drain).		
		CARRIED

**By-Law No. 16-2007 – To Adopt Budget and Set Taxes for 2007**

<b>MOTION #156/07</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 16-2007, being a by-law to adopt the estimates for sums required for the year 2007 for municipal purposes, and to establish rates of taxation to be levied for the year 2007 and to provide for penalty and interest thereon.		
		CARRIED

**By-Law No. 17-2007 – To Set Village Area Rates for 2007**

<b>MOTION #157/07</b>	<b>Moved by Yungblut</b>	<b>Seconded by Scott</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 17-2007, being a by-law to adopt the estimates for sums required for the year 2007, and for the levying of and collecting of rates for various purposes, and to provide for payment of such taxes and penalty and interest thereon.		
		CARRIED

**By-Law No. 18-2007 – To Stop Up, Close and Sell a Portion of Caroline Street**

<b>MOTION #158/07</b>	<b>Moved by Yungblut</b>	<b>Seconded by Scott</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 18-2007, being a by-law to stop up, close and sell a portion of Caroline Street, Village of Fordwich, Registered Plan 243, Township of Howick.		
		CARRIED

**By-Law No. 19-2007 – Tile Drainage Rating**

<b>MOTION #159/07</b>	<b>Moved by Yungblut</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 19-2007, being a Tile Drainage Rating By-Law (J. Koersen).		
		CARRIED

**By-Law No. 20-2007 – Zoning By-Law Amendment (Minimum Distance Separation)**

<b>MOTION #160/07</b>	<b>Moved by Versteeg</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 20-2007, being a by-law to amend Zoning By-Law No. 23-1984 to revise Minimum Distance Separation (MDS) criteria.		
		CARRIED

**By-Law No. 21-2007 – Site Plan Control (Part Park Lots 12-14, Plan 316)**

<b>MOTION #161/07</b>	<b>Moved by Versteeg</b>	<b>Seconded by Henhoeffter</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 21-2007, being a by-law to place under Site Plan Control lands described as Part Park Lots 12, 13,14, Plan 316, north side of Ferguson Street (now Harriston Road) in the Village of Wroxeter.		
		CARRIED

**By-Law No. 22-2007 – Zoning By-Law Amendment (Part Park Lots 12-14, Plan 316)**

**MOTION #162/07**

**Moved by Yungblut**

**Seconded by Henhoeffter**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 22-2007, being a by-law to amend Zoning By-Law No. 23-1984 to change the zoning from Development (D) to Highway Commercial (HC1) on Part Park Lots 12, 13, 14, Plan 316, north side of Ferguson Street (now Harriston Road) in the Village of Wroxeter.

**CARRIED**

**COMMITTEE REPORTS**

**Avon Maitland District School Board**

Deputy Reeve Yungblut reported that she had attended a recent meeting of the School Evaluation Committee. The Board is working with a new template of factors and variables for evaluating their schools. An accommodation review will be undertaken this fall which, due to declining enrolments, may result in school closures.

**Belmore Community Centre Board**

Councillor Scott noted that the Board is awaiting quotes for the new flooring which will cost in the area of \$35,000. - \$40,000.

**County of Huron** – next meeting June 6th

Reeve Demaray reported:

- He attended the Board of Education meeting in Seaforth
- He attended the Cadets Review

**Howick “Early Ice” Committee** - no report

**Huron County Farm & Safety Association** – no report

**Maitland Valley Conservation Authority (MVCA)**

Minutes of Board of Directors Hearing (Meeting #3) and Board of Directors Meeting #4 held on April 18<sup>th</sup>, 2007 were circulated in the Council package.

Councillor Versteeg reported:

- The Conservation Authority is conducting a trial whereby MVCA permit applications are available at municipal offices to facilitate access and speed up the process. The applications are currently available at North Perth, North Huron, and in Blyth. MVCA would like to delegate this authority to municipalities, but this has not yet been sanctioned by Ministry of Natural Resources.
- Jeff King of MVCA has attempted to set up a meeting with Mr. Findlay and a representative from the Department of Fisheries and Oceans regarding the Findlay’s pond in Fordwich. He was unable to reach Mr. Findlay, but will try again.

**Road Watch Huron** – next meeting June 13<sup>th</sup>

Councillor Henhoeffter pointed out the inclusion of information about ATV’s in Huron County which was included in the ‘Correspondence’ section of the agenda.

**Saugeen Valley Conservation Authority**

Program Report #7a, and ‘Request for Expressions of Interest’ for Source Protection Committee Chair, were circulated in the Council package.

**Source Water Protection** – next meeting June 13<sup>th</sup>

Information outlining opportunities for the Commercial sector to get involved in Drinking Water Source Protection Planning was circulated in the Council package.

**Wheels Away** - next meeting June 20<sup>th</sup>

**Wingham Area Fire Board**

The following copies were included in the Council package:

- Reeve Demaray’s letter to Chairman of the Fire Board outlining concerns regarding the specifications and tendering for the pumper truck, and requesting a meeting of the Board to discuss the issues before the tenders are received and opened.
- Deputy Reeve Yungblut’s e-mail (date May 31) noting that Board members were notified the evening before that the Board will meet today (May 31) to open the tenders for the truck.
- Deputy Reeve Yungblut’s e-mail (date June 1) reporting on the May 31<sup>st</sup> meeting, including:
  - Only 1 tender received;
  - Fire Chief noted that 4 tenders were sent out, but other Company’s “couldn’t be bothered” bidding;
  - Representative of the bidding U.S. Company was in attendance;

- Bid contained a “financial incentive” that had to be accepted in writing that day;
- Fire Chief and representative from bidding Company wrote the specifications, but claimed that they are “generic” and any company should be able to meet the specs;
- Fire Chief claimed only 4 companies could build the truck as specified;
- Howick Board members raised concerns:
  - Why could Stratford get 20 tenders for fire trucks from acceptable firms?
  - Questioned various items in specifications considered unnecessary.
- Company representative claimed Stratford buys outright from one supplier;
- Fire Chief and Deputy verbally attacked Reeve Demaray when he questioned the specifications;
- Howick members suggested specs be revised and re-tendered;
- Morris-Turnberry member suggested a committee of three review the specs;
- Fire Chief opposed any changes to specs;
- Fire Chief complained that Board being unfair to the bidding company;
- It was finally decided that the Board would not accept the tender received, and would re-tender.

During Council’s discussion, it was suggested that the Board consult with an independent source to review and revise the truck specifications. Deputy Reeve Yungblut noted that in discussion with another Fire Chief, she was told that the specifications were very detailed and “supplier-specific” and would limit the number of suppliers who could bid. It was noted that Reeve Demaray’s letter to the Fire Board Chairman was not mentioned or addressed at the meeting.

### **CLOSED SESSION**

**MOTION #163/07**                      **Moved by Scott**                      **Seconded by Versteeg**  
 THAT Howick Township Council now closes this portion of the June 5<sup>th</sup>, 2007 Regular Council Meeting in accordance with the *Municipal Act, 2001, Section 239 (2)(a), (b), (c), (d), (e)* to deal with employee matters, employee negotiations, litigation matters, and/or land acquisition or land disposition. CARRIED

Matters discussed in Closed Session:

- ***Minutes of Closed Meeting:***  
 Minutes of the May 15<sup>th</sup> closed session were provided for Council’s review.  
 Minutes were approved by Resolution #164/07.
- ***Personnel Complaint***
- ***Notice of Pending Legal Matter***

**MOTION #165/07**                      **Moved by Scott**                      **Seconded by Versteeg**  
 THAT Howick Township Council now re-opens the June 5<sup>th</sup>, 2007 Regular Council Meeting to the Public. CARRIED

### **OTHER**

#### **Future Considerations**

Administrator-Treasurer Parker asked Council what matters or issues are pending of which she may need to be aware. Council advised that we are presently involved in a Strategic Planning exercise, and are awaiting information from the County Planning Department in order to proceed to the next step of that process. Once the Strategic Planning is complete, Council will look at proceeding with the Organizational Review which was initiated earlier this year.

#### **Street Lighting**

Following discussion about village street lights, Deputy Reeve Yungblut volunteered to forward to the Administrator information about LED street lights.

### **CORRESPONDENCE FOR INFORMATION ONLY**    (copies attached)

- a. **Association of Municipalities of Ontario (AMO)**
  - i. ‘Alert’ No. 07/028 – Draft Final Reports on Blue Box Best Practices Assessment
  - ii. ‘Alert’ No. 07/029 – January 1, 2008 set as date of implementation of *Municipal Act* requirements for Closed Meeting Investigators and adoption of policies.
  - iii. AMO Conference – Program at a Glance; Call for submissions for Peter J. Marshall 2007 Municipal Innovation Awards.
- b. **Canada/Ontario Affordable Housing Projects**
  - i. Toronto – Lester B. Pearson Place, 53 units
  - ii. Northern Ontario – financing for repairs & renovations for 131 homes

- iii. Chatham – funding for modifications to make non-profit housing unit accessible
  - iv. Woodstock – Homestead Christian Care Independent Living Apartments, 15 units
  - v. Kitchener – Six projects creating a total of 82 units
- c. **Ministry of Public Infrastructure Renewal** – Howick Township receives funding of \$211,750. for bridge rehabilitation.
- d. **Ministry of Municipal Affairs & Housing**
- i. Carling Township Councillor receives long-standing service award.
  - ii. Orillia Mayor receives long-standing service award.
  - iii. January 1, 2008 proclaimed as date for implementation of provisions of Bill 130 regarding appointment of closed meeting investigators, and adoption of policies.
- e. **Ontario Heritage Trust** – inviting nominations for the 2007 *Heritage Community Recognition* program
- f. **Recycling Council of Ontario** – inviting nominations for 2007 *Ontario Waste Minimization Awards* (22-page nomination package)
- g. **Ontario Provincial Police**
- i. All-Terrain Vehicles in Huron county
  - ii. Think twice about hosting a Prom or Graduation party
- g. **College of Physicians & Surgeons of Ontario** – inviting nominations for an Award honouring outstanding physicians.
- h. **Walkerton Clean Water Centre** – offering information sessions about Ontario's Drinking Water Regulations.
- i. **Safe Kids Canada** – recommending safer pool fencing by-laws
- j. **Community Care Access Centre** – Information Bulletin Volume 1, Issue 1
- k. **Huron Hospice Volunteer Service** – seeking donations
- l. **Huron Tourism Association**
- i. *Egypt, Gift of the Nile* exhibit at Goderich Museum until June 30<sup>th</sup>.
  - ii. Blyth Festival Art Gallery seeking artists' submissions for Art Show -opens June 2<sup>nd</sup>.
  - iii. Persons interested in representing the "Business or Tourism" sectors on the *Source Water Protection* project should submit names by June 15<sup>th</sup> to Huron Tourism Assoc.
  - iv. "Sail and Canvas" Weekend in Bayfield June 16-17.
  - v. Canadian Tourism Commission advises consumers hesitant to give credit card information on line.
  - vi. Agenda-June 7<sup>th</sup> meeting; Minutes of March 8<sup>th</sup> meeting
  - vii. Huron Tourism News, May-June, 2007
  - viii. Huron Tourism "Silent Auction" at Blyth on June 26<sup>th</sup>
  - ix. Huron Tourism Event at Blyth Festival June 26<sup>th</sup>
- m. **Huron Business Development Corp** – Better Business Seminar "Record-keeping for Busy Entrepreneurs", June 7<sup>th</sup> in Seaforth.
- o. **Huron County Health Unit**
- i. The Pandemic Planner Newsletter, May 2007
  - ii. Respiratory Illness Bulletin, April 30, 2007 – Influenza activity report.
- p. **Leamington Post** – Renewable energy /wind farm projects on hold awaiting study of land planning issues.
- q. **Town of Orangeville** – Downtown Revitalization Workshop, June 14<sup>th</sup>, \$15.00 per person.

**CORRESPONDENCE - No Copies Provided**

- r. **Huron County Health Unit** – 2006 Beach Water Monitoring Report

The above correspondence was noted. Action: File

**ADJOURNMENT**

<b>MOTION #166/07</b>	<b>Moved by Versteeg</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council now adjourns the June 5 <sup>th</sup> , 2007 Regular Meeting of Howick Township Council at 10:08 p.m. with Council to meet again at the Regular Meeting scheduled for June 19 <sup>th</sup> , 2007 at 7:00 p.m., or at the call of the Chair.		
		<b>CARRIED</b>

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CLERK