

TOWNSHIP OF HOWICK
REGULAR COUNCIL MEETING
TUESDAY, JUNE 2nd , 2009 AT 7:00 P.M.
AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

Max Demaray, Reeve

Linda Henhoeffter, Councillor

Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve

Randy Scott, Councillor

Staff

Ronna Lee Johnson, Clerk

Wray Wilson, Public Works Co-ordinator

Mark Farinha, Treasurer/Tax Collector

7:00 pm **PUBLIC MEETING** – Application for Conversion to Plan of Condominium
See Minutes of Public Meeting

7:15 pm **COURT OF REVISION** – Bolton Municipal Drain 2009, Branches A, D, E
See Minutes of Court of Revision

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:20 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.
None declared at this time.

APPROVAL OF MINUTES

A draft of Minutes of the Regular Council Meeting held May 19th was circulated in the Council package.

MOTION #176/09

Moved by Scott

Seconded by Henhoeffter

THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on Tuesday, May 19th, 2009, as circulated. CARRIED

TREASURER'S REPORT

The following report and supporting information were circulated in the Council package:

Canada Trail Infrastructure - Call for applications

This is another infrastructure stimulus package directed at snowmobile, off-road and other trails. At this point, it is of no benefit to Howick Township. Correspondence attached

Community Adjustment Fund

Correspondence attached. Howick may be ineligible to apply. Municipal eligibility criteria include:

- rural and supported by a single industry;
- experienced increased Employment Insurance beneficiaries equal to or greater than 20% over a one-year period;
- experienced major layoffs resulting in significant job losses.

Gorrie Village Management

Deputy Treasurer Weishar and I met with the 2 Village Management members and discussed their responsibilities. They understood what they need to do. The Board members advised that they have another citizen interested in filling the empty position at the Board. We asked them to have said citizen send Council a letter expressing this intention for Council consideration, approval and appointment. Documentation attached.

RInC Applications

The applications for Howick Community Centre and Fordwich Ball Park were filed by the deadline which was May 29th, 2009. At the time of this report no applications have been received from Wroxeter Hall or Belmore Community Centre.

OSIFA Refinancing RFP

Request for Proposal was sent out May 25th to the following banks:

- Scotia Bank
- Bank of Montreal
- Td Canada Trust
- Laurentian Bank
- CIBC
- HSBC Bank of Canada
- National Bank of Canada
- Royal bank of Canada

Letter requesting RFP attached. The return date is June 25th, 2009

2009 Budget Press Release

This was drafted per my recommendation and Council’s approval. The release is attached for Council’s review and approval to send to the newspapers.

MOTION #177/09 **Moved by Versteeg** **Seconded by Scott**
 THAT Howick Township Council hereby authorizes and instructs the Treasurer to submit a press release to the local newspapers providing information about the Township’s 2009 approved budget. CARRIED

OMERS Contributions

OMERS seems to be once again asking for a hike in the rates because the pension program is encountering difficulties. My impression is that no matter how much we contribute, whether as an employer or as an employee, it is never enough. We must contribute to the plan, we have no choice. It would be satisfying to see some stability in this program as many, many people working, preparing for retirement in the near future and already retired depend on this pension. In the meantime there is discussion going on regarding the proposals on the table.

OPP Contract Proposal

We asked the OPP to cost their service assuming Howick would enter into a contract for their Services. Their quote is \$305K per year. We would also have to establish our own Police Board at an additional cost to the Municipality of approximately \$9,000. - \$10,000. Right now our annual cost without a contract is \$289K, substantially lower than the contract price. I recommend we stick with the non-contract services we now enjoy. Council agreed with the Treasurer’s recommendation, and instructed that he contact and cancel the OPP delegation scheduled to attend the June 16th Council meeting.

PRESENTATION OF ACCOUNTS

The listing of Accounts Payable was circulated in the Council package.

MOTION #178/09 **Moved by Scott** **Seconded by Yungblut**
 THAT Howick Township Council hereby authorizes payment of accounts in the amount of **\$119,029.07** under date June 2, 2009 as cheques #8135 to #8175 inclusive, as presented and discussed at the Regular Council meeting held June 2, 2009. CARRIED

At this time, Reeve Demaray asked Treasurer Farinha, on behalf of the Wroxeter Hall Board, about the charge appearing on the Hydro Bill payable to “Shell Energy”. Treasurer Farinha explained that Howick is a participant, along with many other municipalities, in the AMO/LAS bulk energy procurement program, which purchases through Shell Energy Corp.

PUBLIC WORKS CO-ORDINATOR’S REPORT

The following report as at May 29th was circulated in the Council package:

ROADS

PUBLIC WORKS STAFF OPERATIONS

- Maintenance gravel started on the south side of the Township on May 25th
- Grading continues
- Calcium chloride application complete on north side of Township
- Fordwich street re-construction project started this week

UNOPENED ROAD ALLOWANCE – Between Concession “A” & “B”

We had a call from a farmer on Salem Road asking if the Township could do anything to prevent vehicles driving through their fields. They had a problem with trucks driving down the unopened road allowance (snowmobile trail) and then cutting across his wheat field to get to Salem Road. I said I would bring this issue to Council for discussion.

Mr. Wilson added that the Public Works Department could install signs prohibiting travel on the road allowance, but experience has found that to be ineffective and the signs are stolen. In this

As instructed, I contacted Huron County EMS to advise that Howick Council and Senior Staff have attended PRISM presentations at other venues and received the information pamphlets, and therefore Council feels another presentation at Howick on June 16th is unwarranted. I have received confirmation that the EMS delegation on June 16th has been cancelled.

EMO Tecumseh Sector Meeting

Reeve Demaray and I attended the EMO Sector meeting last Wednesday in Lucan, where the following topics were presented:

- Continuity of Governance During an Emergency (see attached information)
- Dealing with Animal Welfare in Emergencies (see attached information)

Other matters of interest:

- The Province recently passed an Order in Council (copy attached) amending the *Emergency Management and Civil Protection Act* stipulating which Ministry is responsible for Emergency Plans for specified types of emergencies.
- Arranging to have a Basic Emergency Management (BEM) training course in this area in the fall of 2009. For succession planning purposes, I would recommend that Council send someone to this course. Howick does not have an alternate CEMC, and the BEM training is required before CEMC training can be undertaken.
- The new Incident Management System (IMS) training is now on-line, and workshops are being planned for this fall. It was recommended that the County sponsor a workshop to train all CEMC's in the County. Public Works and emergency personnel should all receive this training. Interactive workshops are preferred over the on-line course.
- An Exercise Design course will be available on-line in July, and a course is being held in Toronto July 14-15.
- The revised Community Emergency Management Handbook will be available soon, and will be sent on CD.

HOWICK FIRE SERVICES

Request for Proposal for Fire Protection Services – Municipality of Morris Turnberry

The due date for submission of a response to Morris-Turnberry's request for proposal to provide fire services to a portion of Turnberry Ward is June 22, 2009.

Several significant issues surfaced during discussion of the request:

- Services are required that Howick is not presently able to provide (ie. medical assist - tiered response; advanced medical assist with defibrillation)
- Costs are involved in changing the dispatch areas.
- Very small area of coverage proposed – some of Turnberry area presently being covered by Howick Firefighters has been removed.
- Very expensive to upgrade to level of service required vs minimal revenue in return.

The general consensus was that at the present time, Howick is not able to provide the level of service stipulated in the Request for Proposal. The Clerk was instructed to draft a letter advising Morris-Turnberry that Howick will not be submitting a proposal to provide fire services.

Establishing a Howick Township Fire Department

Enclosed is correspondence from Mr. Zimmerman of the Office of the Fire Marshall, outlining a list of by-laws, agreements, etc. that will need to be put in place before the year end.

Clerk Johnson advised that some of the listed requirements are already in place (ie. Fire Prevention and Public Education Policies; Smoke Alarm Program; Open Air Burning By-Law; Risk Assessment).

It was noted that, since there is only one meeting in July, a special meeting may be required to deal with an application for zone amendment, and fire department issues could also be dealt with at that meeting. A special meeting was scheduled for June 30th. Staff will meet with Chief Doig and Deputy Chief Edgar to draft job descriptions, organization chart, and remuneration proposals, in preparation for that meeting.

OTHER

Municipal Alcohol Policy

Invitations were sent to the Township Local Boards to attend the meeting scheduled for **Tuesday, June 9th at 7:00 pm** to discuss the Municipal Alcohol Policy

Request to Deem Lots in Plan of Subdivision

Regarding Mr. McClory's request to deem lots on a plan of subdivision in the village of Wroxeter, we received a copy of Registered Plan 22R2598, and determined that it would be feasible to deem those lots described as Part 1 on 22R2598, which could be consolidated with Mr. McClory's adjacent lot. The parcel described as Part 4 on 22R2598 is already one lot and does not require deeming. Part 4 cannot be consolidated with Part 1 due to the intersection of the parcels by the Carroll Street road allowance.

Council instructed that this information be conveyed in a letter of response to Mr. McClory's solicitor. The letter will also reiterate that the Carroll Street road allowance cannot be closed.

Huron County Official Plan 5-Year Review

Enclosed is the 'Notice of Open Houses' to be held around the County during the month of June to give members of the public an opportunity to review proposed revisions to the County Official Plan. Copies of the proposed amendments and draft mapping are enclosed as a separate package.

Huron County Clerks & Treasurers Association (HCCTA)

Enclosed is the Agenda for the HCCTA meeting scheduled for June 5th. Authorization is requested for the Treasurer and Deputy Treasurer to attend.

MOTION #181/09

Moved by Henhoeffter

Seconded by Versteeg

THAT Howick Township Council hereby authorizes the Treasurer and Deputy Treasurer to attend the Huron County Clerks & Treasurers Association meeting on June 5th and agrees to pay the costs of attendance at this meeting. CARRIED

North Huron Economic Development

On March 3rd Resolution #69/09 was passed authorizing Reeve Demaray and Councillor Scott to attend a North Huron Economic Development planning meeting. Deputy Treasurer Weishar called to my attention that there has been no authorization for their attendance at subsequent meetings of this committee. A resolution is required to officially appoint them as Howick's representatives on the committee.

It was agreed that continued participation would be beneficial, and that Howick should proceed with creation of a promotional brochure, in accordance with initiatives set out in the Strategic Plan. Another initiative is placement of name signs on highways at the municipal boundaries to indicate to travelers that they are in Howick Township.

Reeve Demaray advised that he recently toured the Township taking photos, which he has delivered to Connie Goodall, Economic Co-ordinator in North Huron, who offered to set them up in a format similar to the Morris-Turnberry sample provided at the last meeting. It was suggested that the Economic Development Co-ordinator in Huron East be contacted regarding providing services to Howick.

MOTION #182/09

Moved by Yungblut

Seconded by Versteeg

THAT Howick Township Council hereby appoints Reeve Demaray and Councillor Scott to represent the Township of Howick on the North Huron Economic Development Committee. CARRIED

Donation of Howick History Books to H.C.S. Graduates

A resolution is required to authorize donation of "The Lines of Howick" history books to the 2009 graduating class at Howick Central School (42 grads).

MOTION #183/09

Moved by Henhoeffter

Seconded by Yungblut

THAT Howick Township Council hereby authorizes the donation of 1 set of "The Lines of Howick" history books to each student of the 2009 graduating class at Howick Central School. CARRIED

"What's Happening in Howick"

Further to the discussion at last meeting, I learned that the cost of a business card size ad in the newsletter is \$40.00. So far this year, I have used the newsletter on two occasions – notices re. Gorrie Village Management and Emergency Preparedness Week (see attached).

Authorization is requested to send payment for these advertisements.

MOTION #184/09

Moved by Henhoeffter

Seconded by Yungblut

THAT Howick Township Council hereby authorizes payment of \$100.00 to Marion Feldskov for use of space in the "What's Happening in Howick" monthly newsletter. CARRIED

CORRESPONDENCE Requiring Council Action (copies attached)

1. **AMO FYI No. 09-007** – Invitation to attend a workshop on Ontario Dam Safety in Toronto on June 16th, 2009. The Clerk was instructed to contact Maitland Valley Conservation Authority for more information. Councillor Scott will deliver the information to Wroxeter Village Management.
2. **Wroxeter Park Board** – requesting exemption from provisions of the Municipal Alcohol Policy to allow minor to assist at the Fastball Tournament being held July 10-12, and requesting designation as 'Community Festival' for this event.

MOTION #185/09**Moved by Scott****Seconded by Yungblut**

THAT Howick Township Council hereby grants an exemption from Section C.8 of the *Municipal Alcohol Policy* to allow minors to contribute volunteer services for the Wroxeter Park Board during the Fastball Tournament being hosted by the Park Board on July 10th – 12th, 2009,
 AND FURTHER THAT Council declares this event to be a Community Festival. CARRIED

MUNICIPAL RESOLUTIONS

1. **Ottawa, City of** – seeking leave to appeal a decision of the Ontario Municipal Board regarding a local Official Plan amendment, and seeking involvement and funding from the Association of Municipalities of Ontario (AMO). Noted and discussed. Action: File
2. **Smiths Falls, Town of** – petitioning the Province to increase funding to public libraries. Noted and discussed. Action: File
3. **South Stormont, Township of** – requesting the Ministry of Health to provide for simultaneous dispatch of EMS and Fire response. Noted and discussed. Action: File

CLOSED SESSION ITEMS

- Minutes of the closed session held May 5th, 2009
- By-Law Enforcement Officer's Reports

COMMITTEE REPORTS**Belmore Community Centre Board** - next meeting June 15th**Coalition for Huron Injury Prevention (CHIP)** - next meeting June 10th

Copies of the following were circulated in the Council package:

- Minutes of May 13th meeting
- Schedule for Electronic Speed Sign locations (will come to Howick June 15th)

County of Huron - next meeting June 3rd

Reeve Demaray reported that he raise an issue at the next County Council meeting concerning the entrapment methods used to enforce tobacco sales policies in the County.

Huron County Farm and Home Safety - next meeting next week**Maitland Valley Conservation Authority (MVCA)**

Copies of the following were circulated in the Council package:

- Minutes of Board of Directors Meeting #04/09 April 15th
- Minutes of Source Protection Authority Meeting #3/09 April 15th

Councillor Versteeg reported from the May 15th meeting:

- The Source Protection Authority's Watershed Report Card is expected to be complete in late June
- Terms of Reference for the Source Protection Committee were approved. Suggested changes submitted to the Province for approval were denied.
- Results were received on an E-Coli related study on the Nine Mile River completed by University of Guelph

Saugeen Valley Conservation Authority (SVCA) - no report**MVCA Source Water Protection (SWP)**Minutes of Source Protection Committee Meeting #15 held April 24th were circulated in the Council package.Next Source Protection Committee meeting June 5thNext Working Group Committee meeting June 3rd**SVCA Source Water Protection (SWP)** - no report**Wheels Away**

Councillor Scott reported:

- Office now established on the main street of Wingham and the sign is up, hopefully resulting in better public exposure.
- Advertising is underway – flyers will be sent out to surrounding municipalities
- New name – now called Huron-Bruce Transit
- Rides not yet increasing – ie. 14 rides during April from Howick
- Accessible transit in other areas also experiencing difficulties

- Looking at prices for a new van for future reference
- Vans can accommodate wheel chairs but not stretchers

Wingham Area Fire

Reeve Demaray and Deputy Reeve Yungblut reported:

- The second equipment appraisal report has been received
- Appraisal will be dealt with at the next meeting

Some discussion occurred concerning when and how the assets of the Fire Board will be divided.

COUNCILLORS ISSUES

Request for Reference

Treasurer Farinha reported to Council that he received a request from the Architectural firm that directed the Howick Community Centre addition/renovation project in 2006. The request was forwarded to Deputy Reeve Yungblut, who is drafting a response. Council and PWC Wilson provided some direction and assistance in that regard.

CLOSED SESSION

MOTION #186/09

Moved by Versteeg

Seconded by Henhoeffter

THAT Howick Township Council at this time (9:20 pm) closes this portion of the June 2nd, 2009 Regular Meeting of Howick Township Council in accordance with the *Municipal Act, 2001, Section 239(2)(a),(b),(c),(d),(e)*, to deal with personal and potential legal matters. CARRIED

Matters Discussed in Closed Session

- Minutes of Closed Session of May 5th, 2009 (approved by Resolution #187/09)
- By-Law Enforcement Officer's Reports
- Request to sell part of unopened road allowance in Fordwich
- Request to sell part of railway land in Gorrie

MOTION #188/09

Moved by Henhoeffter

Seconded by Yungblut

THAT Howick Township Council now re-opens the June 2nd, 2009 Regular Council meeting to the public at this time (9:47 pm). CARRIED

CORRESPONDENCE FOR INFORMATION ONLY (Copies included)

- Ministry of Municipal Affairs & Housing** – Residential Tenancies Act – Automatic Rent Reductions when property taxes decrease.
- Information & Privacy Commissioner** – 2008 Annual Report (Report available, not included)
- Ontario Heritage Trust** – inviting nominations for 'Young Heritage Leaders' and 'Community Leadership' 2009 recognition programs. Deadline for nominations is July 17th.
- Ontario Federation of Anglers & Hunters** – 2009 Ontario Family Fishing Weekend July 10-12
- Federation of Canadian Municipalities** – Notice of 2009 Annual General Meeting
- Huron Tourism Association**
 - Minutes of General Meeting held Dec. 3, 2008
 - Huron Tourism News, Summer 2009

CORRESPONDENCE forwarded via E-Mail (May 18 - 29, 2009) (No copies attached)

- Association of Municipalities of Ontario (AMO)**
 - Alert No. 09/036 – Federal Government launches 'Community Adjustment Fund' for southern Ontario communities with populations under 250,000. Applications due June 12th.
 - Alert No. 09/037 – AMO pushes for successful implementation of AODA to improve accessibility; recommendations and comments regarding proposed 'Employment Standard'.
 - Alert No. 09/038 – 'Count Me In' Community Challenge – 3-month energy conservation campaign starts during Energy Conservation Week (May 17-23).
 - Alert No. 09/039 – Province passes Bill 150, *Green Energy & Green Economy Act*.
 - AMO FYI No. 09-008 – Canadian Sport Tourism Alliance offers Sport Tourism Workshops.
 - AMO/LAS – Energy newsflash, Issue 4, May 2009
- Ministry of Natural Resources** – Updated *Natural Heritage Reference Manual* posted for public review on Environmental Registry
- South West Local Health Integration Network (LHIN)** – Final Report on Emergency Department Human Resources Project
- thehealthline.ca** – e-bulletin May 21, 2009
- Ontario Provincial Police** – "Kids, Cops & Canadian Tire Fishing Day, May 30th at Falls Reserve
- T. Arnott & G. Dunlop** – local MPP's fight for volunteer firefighters' Worker Compensation coverage

- g) **Municipal Employer Pension Centre Ontario (MPECO)** – update on OMERS Plan proposals;
- Treasurer Farinha’s letter of response.
- h) **Association of Municipalities of Ontario**
a. ‘Infrastructure Funding for Municipal Projects’ seminar June 3rd in Toronto
b. Invitation to A Conversation with George W. Bush & Bill Clinton, May 29th in Toronto
- i) **Municipal Finance Officers Association** – ‘Investment Basics & Beyond’ seminar
- j) **Mayor of Woodstock** – seeking participation in ‘Count Me In’ Community Challenge.
- k) **Environment & Plastics Industry Council** – Important Alert on use of reusable grocery bags.
- l) **People First Resource Development** – ‘Launching Your Fundraising Campaign’ workshop in Goderich on May 27th.
- m) **County of Huron** – notice of 2009 Municipal Auction Sept. 26th at Auburn Garage
- n) **Huron Business Development Corp**
- Next “Better Business” Seminar – Banning Assembly Line Customer Service – May 28th in Clinton
 - HBDC ‘Small Business Success’ Newsletter, May 2009
 - ‘Business & Work in Huron County’ Newsletter, May 2009
- o) **Huron Tourism**
- “An Evening with David Chilton” at Huron Country Playhouse June 12th at 7:30 pm
 - Goderich hosting the American Wind Symphony July 9-13, 2009 at main harbour
 - ‘The Community Show 2009’ art exhibition at the Blyth Festival Gallery May 30-June 19

ADJOURNMENT

MOTION #189/09

Moved by Yungblut

Seconded by Scott

THAT Howick Township Council now adjourns the June 2nd, 2009 Regular Meeting of Howick Township Council at 9:48 pm, with Council to meet again at the Regular Council Meeting scheduled for Tuesday, June 16th, 2009 at 7:00 p.m., or at the call of the Chair.

CARRIED

REEVE

CLERK