

**TOWNSHIP OF HOWICK**  
**REGULAR COUNCIL MEETING**  
**TUESDAY, JUNE 19th, 2007 AT 7:00 P.M.**  
**AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS**

**MINUTES**

**Attendance:**

**Council Members**

Max Demaray, Reeve  
Linda Henhoeffler, Councillor  
Art Versteeg, Councillor  
Andrea Yungblut, Deputy Reeve  
Randy Scott, Councillor

**Staff**

Arlene Parker, Administrator-Treasurer  
Wray Wilson, Public Works Co-ordinator  
Ronna Lee Johnson, Clerk  
Brad Watt, Recreation/Facilities Supervisor

**Delegations:** Cam Edgar, Wroxeter Hall; Rosemary Rognvaldson, Gorrie Hall  
Peter King, Fordwich Community & Parks Association

**Others:** Marianne Aeberhard; Bob Edgar; Maureen Scott; Patricia Doogan-Seip;  
Margaret McClement; Ray Stewart; Rebecca Carson

**CALL TO ORDER**

Reeve Demaray called the meeting to order at 7:00 pm.

**DECLARATION OF PECUNIARY INTEREST**

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.  
None declared at this time.

**APPROVAL OF MINUTES**

Draft minutes of the June 5<sup>th</sup> Regular Council Meeting were circulated in the Council package.

**MOTION #167/07**

**Moved by Versteeg**

**Seconded by Scott**

THAT Howick Township Council approves and adopts the minutes of the Regular Council Meeting held on June 5<sup>th</sup>, 2007, and the minutes of the Public Meeting held on June 5<sup>th</sup>, 2007, as circulated.

CARRIED

**DELEGATIONS**

Residents volunteering to serve as members of a newly-formed Wroxeter Hall Board, as well as representatives from the Gorrie Hall Board and the Fordwich Community and Parks Association, were in attendance to lodge complaints about the present financial controls and reporting procedures required for their Local Boards and to request that Council make changes to the process.

Mr. Cam Edgar advised that 12 Wroxeter residents have volunteered to form a new Wroxeter Hall Board, but only on condition that they be allowed to manage their own finances and set up their own bank account.

Mr. Peter King, Fordwich Community and Parks Association, agreed with Mr. Edgar's comments adding that it is too inconvenient for the Board Treasurer to be running back and forth to the municipal office for payment of accounts.

Ms. Rosemary Rognvaldson, Gorrie Hall Board, concurred with the above comments, noting that the process needs to be as simple as possible, and it should be easy to make changes to accommodate the volunteers.

Reeve Demaray asked if the Boards would agree to submit their bookkeeping records to the Municipal Treasurer on a monthly basis. Ms. Rognvaldson felt that quarterly reporting would be sufficient.

Reeve Demaray asked for an opinion from each Council member. It was generally agreed that Council should do whatever it takes to make things easier for the volunteers. The Boards

should be able to operate independently, have their own bank accounts and write their own cheques, but monthly reporting to the Township was recommended.

Administrator-Treasurer Parker advised that she had consulted with the Ministry and Municipal Affairs and Housing, and also the Township's Auditor about this matter, and the information was provided to Council from both (ADDENDA). (see also Administrator-Treasurer's Report relating to this matter, which was circulated in the Council package)

Information from the Ministry included comments on Sections of the *Municipal Act* pertaining to Municipal Service Boards, including the authority to establish Boards, delegation of powers, and the policies, procedures and limitations thereof.

A letter from the Auditor cautioned that the Municipal Act requires that the Treasurer of the municipality have full control of all assets including bank accounts, and is responsible to Council for all financial reporting. The financial activity of a Board is required to be reported in the consolidated financial statements of the municipality. He noted that, years ago, the Boards maintained separate financial records, which were incorporated into the Township's records at year end. This method was inefficient and caused many delays in year-end processing and preparation of the Township's financial statements. He recommends that the Township *not* consider relinquishing the financial controls now in place.

Other points raised during discussion:

- If regulations don't allow the Boards to operate the way they want, how do they go about changing the legislation? Rules made for cities don't work here.
- A suggestion was made that the Township sell the facility to the Board, then they would own it and could run it their own way.
- Boards interpret the present system as a lack of trust. If there were problems in the past, that was in the past and we should move forward and allow the Boards to operate as they wish. (It was noted that there had been instances of "money gone missing" in the past)
- Council agreed that it is not their intent to take operational control from the volunteer Boards.
- There should be a meeting of Council, Township staff and Board Treasurers to determine how changes can be accommodated.
- One opinion suggested that the financial controls were put in place to protect accountants.

Cam Edgar advised that flyers have been prepared to send out this week calling for an open meeting about the Wroxeter Hall, and he insisted that Council make an immediate decision about this matter, since there will be no Wroxeter Hall Board unless they are permitted to run it the way they see fit. He noted that after the Wroxeter Recreation Committee relinquished the Hall to the Township, a Jamboree was held at the hall, which raised in excess of \$800.00. This money is being held pending Council's decision because Wroxeter residents have made it clear that they do not want the money to come to the Township. They need to have a bank account set up as soon as possible because there are bills to be paid.

**MOTION #168/07**

**Moved by Scott**

**Seconded by Yungblut**

That the Township of Howick Council let the Boards of Township run their own chequing accounts to run their own Board, and books to be given to Township monthly or quarterly, whichever works best for staff, and that if any Board does not meet these requirements, would come in front of Council.

CARRIED

Mr. Edgar thanked the Council members for their decision, and many of the visitors departed from the Council Chambers at this time (7:42 pm).

Treasurer Parker requested specifics as to what changes to the Board procedures are being recommended, and clarification of Council's intent regarding issues such as capital projects, borrowing, signing authorities, etc. It was noted that the *Policies for Local Boards* must be revised accordingly. Councillor Scott advised that he will draft some guidelines and forward the information to Council and staff for review.

**COUNCILLOR'S ISSUES**

**Horse Manure on Village Streets**

Deputy Reeve Yungblut reported a complaint from a Wroxeter resident about horse droppings left on the streets in the Village. It was noted that this matter came before Council a few years ago, at which time implementation of a municipal by-law to address the problem was considered and rejected since enforcement of such a by-law would be next to impossible. At that time, a letter was sent to the Mennonite community requesting their co-operation in removing the horse droppings when in the village areas. The Clerk was instructed to again send a similar letter as a reminder. A copy of the letter will be sent to the complainant.

Some additional discussion focused on the need to identify a more effective means of communicating with our Mennonite community.

## **RECREATION/FACILITIES SUPERVISOR'S REPORT**

### **Early Installation of Ice Surface**

Mr. Watt was in attendance to respond to any questions stemming from the Report prepared by Administrator-Treasurer Parker and himself regarding the issue of early installation of the ice surface at the Howick Community Centre.

Council referred to the report (as follows) and dealt with it at this time:

**Re:** Final Report, Early Ice

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**Purpose:** To present the final report on information gathered.

**Background:** Council requested information on the issues around installing early ice. This issue has been exacerbated by the timing of the Fair and Thanks-giving. This year, ice would be available around October 20<sup>th</sup> (based on the normal procedures used in the past). This is based on starting installation after the annual Fall Fair which is held the first Saturday in October. The later timing occurs when the first weekend in October is at the end of the week and the Thanksgiving holiday occurs at the same time. When this does not happen, ice is available October 13<sup>th</sup>. Mr. Watt added that the process can be accelerated if he could have the floor cleaned and CIMCO could come in to start the plant on Saturday night. Staff could then start flooding on Sunday, and with extra staff and hours (assuming part time staff would be available at that time) the ice surface could be ready in less time. This timing would be more in line with other arenas in the area. The date of September 14<sup>th</sup> for available ice was analyzed.

There are significant costs associated with installing the ice for Sept.14<sup>th</sup>.

Operating costs include:	Staffing	\$2937.82
	Hydro	4995.89
	Propane	1395.16
	Resurface	<u>1274.00</u>
	Total:	\$10602.87

Costs to install boards:	Rent floor boards	500.00
	Transport floor boards	820.00
	Floor board handling	??
	Fabricate corner pieces	??
	Heater rental/fuel	255.52
	Board in/out staffing	<u>520.00</u>
	Total:	\$2095.52

(Additional wear and tear on equipment not calculated.)

Based on our Youth hockey rental rate, we estimate we would require approximately 170 hours of time to recoup these costs through user fees.

Wingham, Listowel, Seaforth and Minto have ice available mid-August to mid-September. They indicated that this time was used by their junior and/or senior teams, or hockey school. Wingham indicated that their minor hockey clubs do not access the ice before October 1<sup>st</sup> and they are actively seeking bookings on September weekdays since they have limited users during this period. We would expect the teams who wish to access this "early ice time" to make a commitment via formal agreement. Additionally, we feel that even with heaters, Fair patrons will experience discomfort due to a cold floor.

**Alternatives:** We identified one alternative, which basically offers a compromise to accommodate both Fair patrons' comfort and ice users. We would propose having ice ready one week earlier than usual. The costs involved with this alternative are:

Staffing	\$1300.00
Hydro	1250.00
Propane	350.00
Resurface	619.00
Weekend rates for CIMCO	<u>250.00</u>
Total:	\$3769.00

The benefits of this alternative are:

- a) We would have less financial risk if teams were unable to meet their commitment for ice time.
- b) Ice availability could be reduced to the period between September 14<sup>th</sup> and 30<sup>th</sup> due to set up and tear down time for Fair and installing floorboards. The weekly cost for ice pre-Fair is estimated at \$6,349.20 vs \$3,769.00 post-Fair.
- c) If the Fair and Thanksgiving do not occur as they do in 2007, ice could be made available as early as the end of the first week in October.

We would ask the Agricultural Society to consider making the space available to use by midnight on Saturday. This timing is crucial; ice cannot be made ready until the normal time otherwise.

**Recommendation:** That Council consider the alternative – ice availability one week early. Our recommendation is based on our estimates regarding costs. However, we cannot proceed with this alternative unless we have a commitment from the Agricultural Society regarding the deadline.

Council concurred with the recommendation, and agreed that a meeting of the 'Early Ice' Committee should be held to update and discuss this information with the participants and try to get a consensus on a course of action. The meeting was set for 7:30 pm on Tuesday, July 10th in the Council Chambers. Letters of invitation will be sent to the Howick Agricultural Society and the Howick Athletic Association representatives.

It was suggested that the terms of the Howick Agricultural Society "Facility Use Agreement" should be addressed at that time as well.

Mr. Watt left the meeting at this time.

## **PUBLIC WORKS CO-ORDINATOR'S REPORT**

The following report, as at June 15, 2007 was circulated in the Council package:

### **ROADS**

#### **SPRING GRAVEL**

Gravel application is complete. 25,177.96 tonne was applied. Our estimate was 30,000 tonne.

#### **CALCIUM CHLORIDE**

17 loads of material have now been applied. Only 2-3 more loads are required.

We were able to obtain the Morris-Turnberry's (M-T) water truck in addition to our own. Ross Peacock has been applying water this week. Brad Watt and Justin Weishar delivered water from Monday to Thursday night. Unfortunately M-T wanted their truck back on Thursday afternoon. We will reciprocate truck use with M-T.

#### **COUNTY OF HURON - WROXETER BRIDGE**

Mr. Wilson advised that the County of Huron 'Agriculture, Public Works and Seniors Committee' did not accept our recommendation regarding traffic lights at the bridge. County Road #87 is to be closed for approximately 2 months.

Reeve Demaray added that the Committee chose the closed-road option because there was a cost difference of \$50,000.00 to do the work that by that method. The contractor is to begin July 3<sup>rd</sup>, and the contract includes a penalty of \$1,000.00 per day for each day construction extends beyond the completion date. Detours are to be on County Roads, and it is hoped that big-truck traffic will be diverted before it reaches the village. Mr. Wilson reviewed the detour route information and noted that the cost of detour signs is \$12,000.00.

Other suggestions for alleviating traffic on village streets:

- Put up "No Heavy Trucks" signs on village streets – Mr. Wilson will investigate.
- Notify local trucking firms, ie. Brussels Livestock, Feed Mills – the County has notified Gibson Transport.
- Post information on the MTO web-site.

#### **CATCHBASIN CLEANING**

Edwards Transfer is to be here next Wednesday to clean out basins.

#### **TREE CUTTING**

There are several dead trees to remove. This work will begin on Thursday this week..

**GRASS/WEED CUTTING**

Staff will begin cutting tomorrow after the dust suppression is complete. This is a single cut on all roads, doubling up at the intersections.

**BUILDING - NO REPORT**

**DRAINAGE - NO REPORT**

**PLANNING AND DEVELOPMENT**

**PROPOSED OFFICIAL PLAN (OP) AND ZONING BY-LAW REVIEW**

The Public Meeting and Open House to receive public comment on the OP will be held on Tuesday, June 26<sup>th</sup> at the Howick Community Centre. Council agreed that the Township should provide coffee, tea, cold drinks and a snack for the meeting.

**D'ARCEY SAND & GRAVEL LTD.**

The issue of haul routes through Fordwich was discussed with Christopher Bierman from the Ministry of Natural Resources. He suggested we express our concerns in a letter to him and those issues would become part of the review process. Council directed that Mr. Wilson send the letter. Asked if we could also request that dust control measures be included, Mr. Wilson noted that such costs are covered by the per-tonne extractive resource levy the municipality receives from the Ministry.

**LANDFILL - NO REPORT**

**OTHER**

**SALE OF LAND (Fordwich Lot)**

The Surveyor's plan and a letter of opinion from the Appraiser have now been received, and the advertisement has been sent to the local newspapers.

**ADMINISTRATOR-TREASURER'S REPORT**

ADDENDUM:

**Property Standards Officer Position**

The Clerk introduced Rebecca Carson, who is interested in applying for the position of Property Standards Officer. Ms. Carson gave Council a brief explanation of her training in this regard, and provided Administrator Parker with copies of her documentation.

The following reports were circulated in the Council package:

**Local Board Accounting Function**

NOTE: The following issue was dealt with earlier on the Agenda - See 'Delegations'

**Re:** Delegation of accounting function to local boards

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**Purpose:** To report on delegation.

**Background:** I committed to Council to research the requirements of the *Municipal Act* with respect to local boards. Council has a request to delegate the bookkeeping functions of the Wroxeter Recreation Board.

At present, the Board performs the function of financial management. Municipal treasury staff carries out the bookkeeping function on their behalf and process the accounts payable after the Board Treasurer has approved them. *The Municipal Act* s. 196 (1) describes Council's authority to establish municipal services boards (a municipal service board is a local board of the municipality for all purposes.) Council can provide for a variety of matters including: The relationship between the municipality, including their financial and reporting relationship.

As I understand the issue, the Board would like to have Council delegate the bookkeeping function to them. If the Board were to do their own bookkeeping, they would be required to submit their records to us for audit purposes. We still have to input the records in our accounting system. I understand this was done in the past and the records were submitted at the end of the fiscal year. Staff's position is that we can perform the bookkeeping on an ongoing basis by incorporating Board accounts into our daily workload far more efficiently and effectively than doing them once a year. My fear is that all the present Boards (13) will also request delegation (Fordwich and Gorrie have indicated interest.) This creates a substantial burden at year-end, when the workload on the Deputy Treasurer and Treasurer is heaviest and deadline driven. We estimate it could add as much as 10 days' work inputting and reconciling the records.

I also sought advice from our auditor. He told me that in his opinion, the delegation of bookkeeping was not effective in the past. There were quality problems and deadlines not met. Quality problems included missing and incorrect records resulting, in some cases, the complete reconstruction of the books. I broached the idea of having the Board conduct their fundraising activities by utilizing the structure of a non-profit and have the regular accounts of the Board activities processed by us. He did not feel this was a viable option since all activities of the Board require audit and this would simply exacerbate the workload issue.

At any rate, we would offer to accommodate the Board if the issue is convenience. We would consider picking up and delivering accounts and payments at the Treasurer's residence, if necessary. Vouchers can be sent by email and invoices can be provided when cheques are available, generally every Friday.

**Recommendation:** I recommend that we do whatever is possible to make the present process convenient for Board members, on the basis that delegation of the bookkeeping function creates a substantial additional workload for us.

### **Financial Activity Reports**

Comparative statements reflecting 2005, 2006, and 2007 year-to-date activity for the Howick Community Centre and the Howick Community Pool, were circulated in the Council package.

### **Final Report – Early Ice**

NOTE: This matter was dealt with earlier on the Agenda – See 'Recreation/Facilities' Report

### **Item for Closed Session**

Personnel Complaint - Follow-up report.

## **CLERKS REPORT**

The following report as at June 15th and copies of related information were circulated in the Council package:

### **Tile Drainage Borrowing By-Law**

The Township has been issuing Tile Drainage Debentures under Tile Drainage Borrowing By-Law No. 17-1994. The borrowing capacity under this by-law is almost depleted, and it is necessary to implement a new by-law. The enclosed Borrowing By-Law No. 23-2007 has been prepared, and may receive 1<sup>st</sup> and 2<sup>nd</sup> reading and be provisionally adopted at this meeting. We must give four weeks notice of intention to pass the by-law, at which time it will be forwarded to the Minister of Finance for approval before final passing.

### **AMCTO Annual Conference**

Clerk Johnson thanked Council for the opportunity to attend the Annual Conference which took place in Kingston June 10-13<sup>th</sup>. Approximately 370 delegates attended.

Workshops attended: Strategic Planning; Ontario "New" Planning System; Municipal Freedom of Information and Protection of Privacy Compliance; Accessibility for Ontarians with Disabilities. As well, I picked up material from the other workshops including: Succession Planning; Essence of Strong Management in the Municipal Sector; Protecting Your Drinking Water; Financially Sustainable Drinking & Wastewater Systems; Secrets to Financially Successful and Rewarding Retirement; Communication in Management for the Public Sector. At the Annual General Meeting, the membership voted on a motion to phase out the use of the AMCT designation and replace it with CMO (Certified Municipal Officer). The motion was defeated.

### **Council / Staff Social**

Reeve Demaray and Deputy Reeve Yungblut have begun the planning, and suggested the date be Thursday, July 5<sup>th</sup>. It was decided that the meat and beverages will be purchased, and each family will be asked to bring either salad or dessert. The date was changed to Thursday, June 28<sup>th</sup>.

ADDENDUM:

### **Livestock Claim**

A 'Report of the Livestock Valuer' has been submitted claiming compensation for a calf killed by stray dogs. As a potential legal issue, this matter will be discussed further in closed session.

### **Minutes of Closed Meeting**

Minutes of the closed session held June 5th, 2007 were made available at this meeting for Council's perusal.

**CORRESPONDENCE Requiring Council Action**

1. **Ministry of Agriculture, Food & Rural Affairs** – invitation to attend general information meeting concerning “Rural Connections” – The Ontario Municipal Rural Broadband Partnership Program.

ADDENDUM:

**Carol Leeming, Huron County Planning & Development** – advising that Huron County is working to submit an application to the ‘Rural Connections – The Ontario Municipal Rural Broadband Partnership Program’ for funding to expand access to high speed internet in Huron County, and seeking support in the form of a resolution from Council, as well as letters of support from other community sources.

<b>MOTION #169/07</b>	<b>Moved by Versteeg</b>	<b>Seconded by Henhoeffter</b>
THAT Council of the Township of Howick supports the expansion of broadband coverage in Huron County and the improvement of public access to high speed internet. Council supports the County of Huron in making application to ‘Rural Connections – the Ontario Rural Municipal Broadband Partnership Program’.		
		<b>CARRIED</b>

The above resolution will be forwarded to Ms. Leeming. The ‘Rural Connections’ information and requests for community support will be placed on the Township’s web-site, and as well, forwarded to Wightman Telecom and Kincarding Cable TV.

2. **Municipality of Central Huron** – Invitation to attend the round table discussion with Ontario Provincial Police regarding policing service at 10:30 am, Friday, June 22nd at the Central Huron Council Chamber in Clinton.

<b>MOTION #170/07</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council received and discussed at this meeting information from the Municipality of Central Huron concerning the upcoming round table discussion with Ontario Provincial Police regarding police servicing, being held in Clinton on Friday, June 22 <sup>nd</sup> at 10:30 am, AND THAT Council hereby authorizes the following person(s) to attend, and agrees to pay the costs associated with attendance at this event: Reeve Demaray.		
		<b>CARRIED</b>

3. **Wroxeter Park Committee** – requesting that certain matters be presented to the new Wroxeter Hall Board for consideration:
  - a) Storage of Ball Trophies at the Hall
  - b) Possession and use of sound system

The Clerk was instructed to forward this letter to the Wroxeter Hall, c/o Mr. Cam Edgar.

**MUNICIPAL RESOLUTIONS**

1. **City of Port Colborne** – requesting Health Canada to undertake a review of *salvia divinorum*, a potent hallucinogenic, to determine the risks of its use, and to regulate the substance.  
Noted and discussed. Action: File
2. **Town of East Gwillimbury** – requesting that the Ontario Auto Recyclers Association (OARA) be required to retain a fully-trained inspector to support enforcement of a “Salvage Yard” By-Law which mandates removal of mercury switches.  
Noted and discussed. Action: File
3. **Municipality of Brockton** – calling on Ontario Hydro to address issues relating to construction of the Bruce-Milton power corridor.  
Noted and discussed. Action: File

**PRESENTATION OF ACCOUNTS**

The listing of Accounts Payable for June 19th was circulated in the Council package Councillor Scott declared a pecuniary interest regarding account #5872 payable to Hyndman Transport, as he is employed by that company.

Treasurer Parker advised that cheque #5905 payable to the Wingham Area Fire Board will be cancelled, as the invoice included a charge for a call in the Clifford Fire Area. Thus, the accounts total will be adjusted from \$576,755.50 to \$575,705.50.

<b>MOTION #171/07</b>	<b>Moved by Versteeg</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council hereby authorizes payment of accounts in the amount of <b>\$575,705.50</b> under date June 19, 2007 as cheques #5842 to #5908 inclusive, as presented and discussed at the Regular Council meeting held June 19 <sup>th</sup> , 2007 and amended with cheque #5905 in the amount of \$1,050.00 cancelled.		
		<b>CARRIED</b>

**BY-LAWS**

**By-Law No. 23–2007 – Tile Drainage Borrowing**

**MOTION #172/07****Moved by Scott****Seconded by Henhoeffler**

THAT Howick Township Council gives first and second reading, and provisionally adopts By-Law No. 23-2007, being a Borrowing By-Law to raise money to aid in the construction of drainage works under the Tile Drainage Act.

**CARRIED****COMMITTEE REPORTS****Avon Maitland District School Board** - no report**Belmore Community Centre Board** - next meeting June 25<sup>th</sup>**County of Huron**

Reeve Demaray reported:

- Attended the Committee meeting June 19<sup>th</sup> – reiterated concerns about closing the Highway at Wroxeter for bridge construction.
- Obtained a copy of a Consultant’s Report about Fire Services for the Municipality of Brockton. (copies were provided to each member of Council)
- County Highways Department has purchased new brush chipper
- A new sand/salt storage building will be constructed at the Wroxeter County Yard at a cost of \$437,000.
- Scott Tousaw advised that the Planning Staff will have our Strategic Plan information prepared very soon.
- Discussed the issue of delivering cans of paint to the Hazardous Waste site – our staff are not licenced to transport volumes of hazardous material.
- A landfill in the Clinton/Seaforth area will be accepting hazardous waste on a year-round basis.
- It costs the County approximately \$50,000. to provide one of the hazardous waste collection days.

**Howick “Early Ice” Committee** (see Recreation/Facilities Report)**Huron County Farm & Safety Association** – no report**Maitland Valley Conservation Authority (MVCA)** – next meeting June 20<sup>th</sup>**Road Watch Huron**

Minutes of the April 11<sup>th</sup> meeting and draft minutes of the May 11<sup>th</sup> meeting were circulated in the Council package, along with a letter from Sherri Bezaire advising of her resignation from the Committee.

Councillor Henhoeffler reported:

- The Committee is continuing the ATV program, noting that there are increasing problems and incidents with these vehicles.
- The next meeting of the Committee is July 11<sup>th</sup>.

**Saugeen Valley Conservation Authority** - no report**Source Water Protection**

ADDENDUM:

Deputy Reeve Yungblut provided a written report of the Source Water Protection meeting held on June 13<sup>th</sup>:

**1. Status of Committee Selection**

- Regulations are to be passed at the end of June, or so they say. There will be a notice on the SWP website, and the municipalities will also be sent notice by registered mail.
- 45 days notice will then be given (approximately the end of August) for the municipalities to decide who their 4/5 representatives will be on the SWP Committee for our region. Within 50 days of the regulations coming out, our SWP Committee must be “populated”.
- Between now and the end of March, 2008, the current steering committee needs to “find money” in their current SWP budget for a “modest per diem” for committee members, hall rentals, mileage, AND the Committee Chair.
- There are five geographic areas in our SWP region – Howick is located in the “east” region, which includes Howick, Minto, Wellington North, Mapleton, North Perth and Perth East.
- There are three potential candidates for the east region: Mert Schneider (from North Perth), Judy Dirksen (representing County of Wellington – lives near Harriston), and Andrea Yungblut (Howick).
- The steering committee is asking for a letter of support from the municipalities confirming support of any of the potential candidates for our area.

- The week of September 18<sup>th</sup> will be the first meeting of the Source Water Protection Committee (actual date to TBA).
- Other stakeholder groups are also currently holding meetings to determine their potential candidate(s). Agricultural groups are holding a nominating meeting at the end of June.
- Public Health – would like to have a medical officer of health on the committee as well.

**2. Geographic Break-Out Discussion**

- Candidates for each of the five areas identified in our SWP region were asked to get together for a break-out session, and “self-elect” a candidate. This method for determining a candidate was not successful – only one group was able to eliminate one candidate from amongst themselves, reducing their numbers from three (potential) members to two. The rest of us could not decide (one of our candidates for the east region was not at the meeting and had not submitted a resume that could be reviewed). The current steering committee will now undertake some kind of selection process – perhaps through interviews, or by reviewing resumes, etc. Likely in the “east” are, the candidate from County of Wellington will be selected, since there are a fair number of other candidates from Huron County vying for positions on the committee, including a number of County Councillors.

Council instructed that a letter be sent the Steering Committee advising of Howick Council’s support for the candidates for the “east” area, and indicating our preference for Yungblut.

**Wheels Away** - next meeting June 20<sup>th</sup>

**Wingham Area Fire Board**

The following copies were included in the Council package:

- Minutes of the April 11<sup>th</sup> Board meeting
- Chief’s Report dated May 31, 2007

Reeve Demaray and Deputy Reeve Yungblut reported:

- The Board is re-tendering for purchase of the pumper truck
- The explanation given for the other company’s not submitting a tender during the first call – they could not build the truck within the narrow timeline specified.
- When asked, the Fire Chief could give no reason for the specified timeline
- New specs have been sent out to 10 companies (Yungblut has list)
- The timeline has been expanded.
- Removed the requirement that the bidder must manufacture both truck sections.
- The Board will meet July 11<sup>th</sup> to consider the new tenders.

In further discussion, Reeve Demaray noted that he had viewed the new fire truck at Brussels, which has a 5-man cab, 300 hp engine, and cost \$245,000. Our Chief wants a 6-man cab, which adds \$35,000. to the cost.

The Brockton ‘Fire Services’ Survey will be taken to the next Board meeting. It is felt that a similar study should be done for the Wingham Area fire services.

**CLOSED SESSION**

**MOTION #173/07**                      **Moved by Scott**                      **Seconded by Henhoeffer**  
 THAT Howick Township Council now closes this portion of the June 19<sup>th</sup>, 2007 Regular Council Meeting in accordance with the *Municipal Act, 2001, Section 239 (2)(a), (b), (c), (d), (e)* to deal with employee matters, employee negotiations, litigation matters, and/or land acquisition or land disposition.  
 CARRIED

Matters discussed in Closed Session:

- **Minutes of Closed Meeting:**  
 Minutes of the June 5<sup>th</sup> closed session were provided for Council’s review.  
 Minutes were approved by Resolution #174/07.
- **Personnel Complaint – follow-up report**
- **Livestock killed by dogs.**

**MOTION #175/07**                      **Moved by Scott**                      **Seconded by Yungblut**  
 THAT Howick Township Council now re-opens the June 19<sup>th</sup>, 2007 Regular Council Meeting to the Public.  
 CARRIED

**CORRESPONDENCE FOR INFORMATION ONLY (copies attached)**

- a. **Association of Municipalities of Ontario (AMO)**
- i. 'Alert' No. 07/030 – 'Rural Connections' Broadband Partnership Program now accepting applications for funding.
  - ii. 'Alert' No. 07/031 – Province announces new requirements for lead control in drinking water – new testing and treatment measures.
  - iii. 'Alert' No. 07/032 – Update: COMRIF 'Asset Management' Program funding.
  - iv. 'Alert' No. 07/033 – Industry-funded 'Waste Diversion' Program for electronics, and Provincial Policy Statement on Waste Plans.
  - v. 'Alert' No. 07/034 – Province to provide funding for Municipal 'Eco-Challenge' Fund to assist with projects that will reduce greenhouse gas emissions.
  - vi. 'FYI' No. 07-008 – Ministry of Energy renews 'Community Conservation' fund. Deadline for applications is **June 29, 2007**.
  - vii. 'FYI' No. 07-009 – Transition of municipalities to hourly market rate for electricity.
  - viii. **AMO Conference** – Delegates can access on-line Municipal Delegation Request Form to arrange meeting with Minister or Parliamentary Assistant at AMO conference.
- b. **Canada/Ontario Affordable Housing Projects**
- i. Huntsville – Chrysalis Shelter and Supportive Housing provides 10 units for women.
- c. **Ministry of Community Safety and Correctional Services** – reminder to ensure that mandatory emergency management program requirements are completed.
- d. **Association of Municipal Managers, Clerks & Treasurers of Ontario (AMCTO)**
- i. AMCTO Express Legislative Update, June 4, 2007
- e. **Federation of Canadian Municipalities** – New President Gord Steeves (Winnipeg Councillor)
- f. **Play Works** – Summary Report of 'Do It Yourself' project. (report available, not included)
- g. **Paul Steckle, MP** – Rural phone bills to rise due to new government policy.
- h. **Ontario Provincial Police** - Boats and beer don't mix
- i. **Ontario Recreation Facilities Association** – **Brad Watt** successfully completes course.
- j. **Safe Kids Canada** – recommending safer pool fencing by-laws
- k. **County of Huron Highways** – information re. Weed Inspector services.
- l. **Fran & Tony McQuail** – seeking Huron-Bruce NDP nomination on platform of "sustainability, equality and community". Pamphlet "*Measuring Well-Being*" available (not included).
- m. **AG Care** – Report "*Caring for the Land - Our Farm Environment Commitment*"  
(report available, not Included)
- n. **Huron Tourism Association**
- i. Promotion in the 2008 Francophone Tourism Information Guide.
  - ii. Tourism Fundraiser at Blyth Festival on June 26<sup>th</sup> 2007.
  - iii. Digital Photography Show at Elizabeth's Art Gallery, Goderich, June 14-21, 2007.

The above correspondence was noted. Action: File

**ADJOURNMENT**

<b>MOTION #176/07</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council now adjourns the June 19 <sup>th</sup> , 2007 Regular Meeting of Howick Township Council at 10:18 p.m. with Council to meet again at the Regular Meeting scheduled for July 17 <sup>th</sup> , 2007 at 7:00 p.m., or at the call of the Chair.		
		CARRIED

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REEVE

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CLERK