

TOWNSHIP OF HOWICK
REGULAR COUNCIL MEETING
TUESDAY, JULY 15th, 2008 AT 7:00 P.M.
AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

| | |
|------------------------------|-------------------------------|
| Max Demaray, Reeve | Andrea Yungblut, Deputy Reeve |
| Linda Henhoeffer, Councillor | Randy Scott, Councillor |
| Art Versteeg, Councillor | |

Staff

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|--|---------------------------------------|
| Ronna Lee Johnson, Clerk | Mark Farinha, Treasurer/Tax Collector |
| Wray Wilson, Public Works Co-ordinator | |

Other

Rob Bundy, Youth Engagement Co-ordinator, County of Huron
Raymond Wagler & Monique Mason
Wroxeter Hall Board representatives Cam Edgar, Patricia Doogan, Phyllis Merkley,
Ken McArthur, Ruth Sharpin, Maureen Scott, Margaret Hogg, Murray McLean

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:00 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.
None declared at this time.

APPROVAL OF MINUTES

A draft of the Minutes of the June 17th, 2008 Regular Council Meeting was circulated in the Council package.

| | | |
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| MOTION #201/08 | Moved by Scott | Seconded by Yungblut |
| THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on June 17 th , 2008, as circulated. | | |
| | | CARRIED |

Since the first delegation was not present, Council proceeded to the next item on the agenda.

COUNCILLOR'S ISSUES

By-Law Enforcement

Councillor Henhoeffer suggested that the By-Law Enforcement Officer be invited to attend a Council meeting to discuss an increase in enforcement services and determine if she has time available to increase patrols and enforcement in Howick. Councillor Scott reiterated that unresolved property standards issues, such as derelict vehicles, indicate a need for more action. The Clerk was instructed to invite Ms. VanderPloeg to the next Council meeting.

"Free Day" at Landfill

Reeve Demaray asked about the feasibility of offering a "free day" at the landfill site, such as was done prior to the Township's 150th anniversary celebration, and if that might encourage clean-up of some of the offending properties. It was noted that on that occasion, the desired improvements on certain properties did not occur, but some residents used the opportunity to dispose of large items, which resulted in filling valuable landfill space without benefit of "user fee" revenues. Operation of the landfill site is very costly, and fees collected from users helps to somewhat mitigate these costs.

DELEGATIONS

1. Rob Bundy, Youth Engagement Co-ordinator, County of Huron

Reeve Demaray introduced Mr. Bundy, who had recently given his presentation at Huron County Council. Mr. Bundy thanked Reeve and Council for their interest and for the opportunity to bring information to Council about “*Engaging Youth in the Decision-Making Process*” by establishing a “Youth Council” – a way for young people to become involved in local government, allowing them to actively participate in community events, fundraising activities and the municipal decision-making process. Mr. Bundy stressed that “*The first rule of youth engagement is: Do it for the right reasons*”. Council must be clear about why they want youth involved, what they expect, and make a long-term commitment to the initiative as it takes time to build an effective relationship. He outlined the opportunities and benefits – for youth, for the community and for Council – and provided a guideline of steps for creating a Youth Council. Mr. Bundy added that youth participation instills a sense of community belonging, and hopefully will help stem the out-migration of youth from Huron County.

Mr. Bundy concluded that he would be glad to provide assistance to Howick Council to proceed with an initiative to involve youth.

Reeve Demaray thanked Mr. Bundy, who left the meeting at this time (7:45 pm).

2. Raymond Wagler and Monique Mason – Fence Complaint

Mr. Wagler and Ms. Mason were in attendance to lodge complaints about the fence constructed by the owner of the lot adjacent to the south boundary of their property in the Village of Fordwich. They distributed for Council’s information several copies of a compilation of photos and commentary that illustrated and explained the following concerns:

- Ms. Mason drives a school bus and contends that the fence now obstructs her view of oncoming traffic when she attempts to enter Patrick Street from North Street;
- The “rough side” of the fence faces their property;
- The “unfinished bottom” allows crushed gravel and brick to wash onto their property when it rains;
- The “ugly construction” looks like a “barnyard”;
- The fence owner cannot maintain the fence and trim grass and weeds without trespassing on the Wagler property;
- Feel the fence is too high.

Ms. Mason also presented a sheet signed by several concerned neighbours stating their “*dislike of the height and construction method of the fence*”, that the fence has been described as “*an eyesore*”, that one neighbour is concerned about lowered property values, and that they “*would like a by-law on fences*”.

Reeve Demaray thanked Mr. Wagler and Ms. Mason for the presentation, and advised that Council will give the matter further consideration and advise them of the decision. Mr. Wagler and Ms. Mason left the meeting at this time (8:05 pm).

3. Wroxeter Hall Board – Request to Licence Facility

A letter of explanation and accompanying ‘Statement of Revenue & Expense’ for the Hall Board were circulated in the Council package. Hall Board Chairman Cam Edgar presented the request that the municipality, as owner of the facility, apply on behalf of the Hall Board to license the hall under the Liquor License Board of Ontario (LCBO). He noted that the Board met recently with LCBO Inspector Brian Johnston, who is very much in favour of the proposal. Most neighbouring municipalities have already licensed their facilities, and the present method of operating under Special Occasion Permits is inconvenient and costly. Licensing the Hall will expand usage and result in more bookings and revenue, enabling the Board to cover ever-increasing operating expenses. Mr. Edgar advised that the Board will pay the associated costs for licensing, and with many Board members having ‘Smart Serve’ training they should have no difficulty monitoring the licensed events. The Board proposes to build an outdoor patio on the east end (rear) of the hall to eliminate the problem of smokers having to stand on the street in front of the building.

Mr. Edgar asked if Council would indicate their intentions as the Board would like to initiate the application as soon as possible.

MOTION #202/08

Moved by Yungblut

Seconded by Henhoeffler

THAT Howick Township Council hereby authorizes and instructs staff to submit an application to the Alcohol and Gaming Commission of Ontario to license the Wroxeter Hall facility. **CARRIED**

Mr. Edgar thanked Council, and the Board members left the meeting at this time.

Delegation #2 – Fence Complaints

During further discussion of the complaints from Mr. Wagler and Ms. Mason, Council members were in agreement that, based on the photos provided by Ms. Mason, it would appear that the tree in the Wagler’s front yard obstructs the view for a vehicle emerging from North Street onto Patrick Street. The neighbour’s fence is set back a sufficient distance from Patrick Street that it does not interfere with visibility. Council also agreed that enacting a “Fence By-Law” would not address the concerns of Mr. Wagler and Ms. Mason since the provisions of a by-law cannot be applied retroactively. Council did not feel that implementing a Fence By-Law is necessary. The Clerk was instructed to advise Mr. Wagler and Ms. Mason of the decision.

PUBLIC WORKS CO-ORDINATOR’S REPORT

ROADS

PUBLIC WORKS STAFF OPERATIONS

- First round of weed/grass cutting complete
- Calcium application completed
- Tree stumps removed, topsoil and grass seed applied
- A few of the culvert replacements have been completed

GOUGH ROAD BRIDGE CONSTRUCTION

Bridge construction was completed and Gough Road opened to traffic on June 27th. We have to haul some clay fill to shore up the guide rail on the northeast corner. This will be done when some ditches further west on Gough Road are excavated. Mr. Wilson added that total cost of the project is not yet available, but expects it to be a little under estimate inclusive of contingencies.

MALCOLM LINE RECONSTRUCTION

Bids for the granular material required for this job are to be in by July 14th at 4:30 p.m. The following summary of the bids and a recommendation was presented at the meeting.

| Contractor | Block 1 Gran C | (Price per Gran B | Tonne) Gran A | Block 2 Gran C | (Price per Gran B | Tonne) Gran A |
|-------------------|---------------------------|------------------------------|--------------------------|---------------------------|------------------------------|--------------------------|
| Joe Kerr Limited | \$3.58 | \$3.93 | \$6.00 | \$3.05 | \$3.93 | \$5.75 |
| Donegan Haulage | \$3.90 | \$4.25 | \$6.05 | \$3.90 | \$4.25 | \$6.05 |
| Hanna & Hamilton | \$4.80 | \$4.95 | \$6.50 | \$4.80 | \$4.95 | \$6.50 |

MOTION #203/08 **Moved by Scott** **Seconded by Henhoeffer**
 THAT Howick Township Council hereby accepts the bid from Joe Kerr Limited and D’Arcey Sand & Gravel for the supply of Granular material on Malcolm Line from Harriston Road to Gough Road at \$3.58 per tonne for Granular ‘C’, and \$3.93 per tonne for Granular ‘B’, and \$6.00 per tonne for Granular ‘A’ plus applicable taxes. CARRIED

MOTION #204/08 **Moved by Yungblut** **Seconded by Henhoeffer**
 THAT Howick Township Council hereby accepts the bid from Joe Kerr Limited and D’Arcey Sand & Gravel for the supply of Granular material on Malcolm Line from Gough Road to Spencetown Road at \$3.05 per tonne for Granular ‘C’, and \$3.93 per tonne for Granular ‘B’, and \$5.75 per tonne for Granular ‘A’ plus applicable taxes. CARRIED

Mr. Wilson advised that due to the increased costs for materials and fuel, estimates for the project are higher than expected, and it may not be possible to construct the two blocks as planned, or it may be necessary to modify the design in an attempt to reduce costs.

“HILL OF DREAMS”

As construction on Malcolm Line progresses, there will be excess fill to be relocated to another site. Does Council want to consider donating this fill to the “Hill of Dreams” or will we haul it to the landfill site for future use?

Asked if the fill is needed at the landfill, Mr. Wilson advised that this type of material is not good landfill cover, but could be used as fill when the time comes to close a section of the landfill site. According to the engineer’s Annual Landfill Report, it could be up to 20 years before the present operating section would be closed.

MOTION #205/08 **Moved by Yungblut** **Seconded by Henhoeffer**
 THAT Howick Township Council authorizes that any excess loads of fill material from the Malcolm Line construction project be donated to the Howick Central School “Hill of Dreams” project. CARRIED

Mr. Wilson will contact Ms. Pruden to co-ordinate delivery of the material to the school, and to ensure that the necessary equipment will be available for building the hill as the material arrives.

ROADSIDE MOWER BIDS

A request for price quotations on a Kuhn Rotary Disc Mower was faxed to area machinery dealers. Three dealers submitted bids on the Kuhn mower and two dealerships submitted bids on other mowers. I have enclosed a letter from Roberts Farm Equipment regarding the quotation process. A spread sheet indicating the prices is also enclosed.

Last year we purchased our first Kuhn mower and have found it to be a very good unit that cuts well and so far hasn't been expensive or difficult to repair and maintain. We believe that it makes sense to have both mowers the same to reduce the number of parts in inventory. I would still recommend purchasing the Kuhn mower from the low bidder, McGavin Farm Equipment from Walton.

MOTION #206/08

Moved by Scott

Seconded by Henhoeffer

THAT Howick Township Council hereby authorizes the purchase of a KUHN model GMD500 Rotary Disc Mower and accepts the bid of \$8,075.00 plus applicable taxes from McGavin Farm Equipment of Walton.

CARRIED

ANTIQUE ROAD GRADER

You may have noticed the grader has been repaired, sandblasted and painted and is now sitting on a concrete pad in front of the municipal garage. Dean took the lead on the necessary repairs. Ralph talked to Max Bell about placing a plaque or engraved stone to indicate where the grader came from. A copy of what we suggested to Max is enclosed. He is satisfied with this if it is acceptable to Council. Council approved the content. Mr. Wilson advised they are still trying to find information about the age/date and manufacturer of the machine.

FORDWICH STREET RECONSTRUCTION

I contacted Gamsby and Mannerow, Engineers (G & M) from Listowel, regarding engineering services for streets in Fordwich that should have storm sewer replacements prior to repaving. I was thinking that we could tie this work in with the County project, and that using the same Engineers and contractors should lead to savings for the County and us. Huron County Department of Highways plans to tender their project early in 2009 subject to County Council approval. A map indicating the streets involved is enclosed.

G & M provided me with the enclosed quote and also a "ball park" estimate for the job. This estimate amount is about twice (high limit) what I expected. A better estimate would be available following the first phase of the Engineering.

We have several options related to this work. They are:

- do nothing;
- do some extensive pavement patching and repair;
- leave the storm sewers as they are, pulverize and repave similar to what we have done the last couple of years;
- complete the Engineering and do the work over a couple of years, or
- proceed with the entire project at this time.

The consensus was that extensive pavement patching and repair will be undertaken this year. Preliminary Engineering work will be done early next year (2009) to ensure that the project is "construction ready" in the event that an opportunity arises to access provincial infrastructure funding, and Council will budget additional dollars for Road Construction reserves to provide for future completion of the project.

BRIDGE REPORT

We are required by regulations to have all bridges and culverts inspected every two years by a Professional Engineer. Andrew Ross, P.Eng. completed this inspection in September of 2007.

A copy of his summary and recommendations is enclosed for information. The detailed OSIM Report will be valuable during the PSAB 3150 reporting.

TANDEM TRUCK REPLACEMENT

We have been looking at some options to replace the 1998 truck. There are a few demo units around that may meet our specifications. Is this something Council would consider or do you want us to tender? We purchased the 1998 truck as a demo unit for \$132,173.00 + taxes.

Mr. Wilson advised that they were able to view 2 new 2008 model demo trucks at the trade show in Walkerton, one of which fulfils the desired specifications and is being offered at a very good price. Pricing on similar 2009 models is approximately \$40,000.00 more.

Council advised Mr. Wilson to investigate the matter further.

BUILDING

BUILDING ACTIVITY

Deputy Treasurer Weishar prepared the enclosed report on building construction up to July 11th:

| <u>Permits Issued</u> | <u>Construction Value</u> | <u>Fees Collected</u> |
|------------------------------|----------------------------------|------------------------------|
| 49 Building Permits | \$2,321,600.00 | \$13,751.86 |
| 10 Septic System Permits | \$ 90,500.00 | \$ 2,800.00 |
| 1 Demolition Permit | \$ 8,000.00 | \$ 30.00 |

Mr. Wilson reiterated that this report contains data up to July 11th, and although additional permits have been issued since that time, the number and value of permits is down somewhat from the same period last year.

DRAINAGE

ENDANGERED SPECIES ACT – 2007 (ESA-2007)

At the Board of Directors meeting for the Drainage Superintendents Association of Ontario (DSAO) on June 11th, we were informed that draft regulations for the ESA-2007 had been posted on the Environmental Registry. Comments on the regulations had to be submitted no later than June 16th. The implementation date for the ESA-2007 was June 30, 2008. This Act replaces the Endangered Species Act, 1971.

Enclosed is some information on the differences between the two Acts, some highlights of the new Act and DSAO's, and the Land Drainage Committee's submissions to the Ministry.

PLANNING AND DEVELOPMENT

PROPOSED ZONING BY-LAW AMENDMENTS

Municipality of South Bruce

This proposal is to amend their By-law to allow the future severance of a surplus farm dwelling. This proposal would restrict the ability for expansion of the existing barn on Lot 5, Concession 18 in Howick Township. I wouldn't consider the dwelling as surplus since it is a mobile home. I would recommend a letter be sent to Bruce County, advising them of our concerns.

MOTION #207/08

Moved by Henhoeffler

Seconded by Versteeg

THAT Howick Township Council hereby authorizes and directs the Public Works Co-ordinator to send a letter of response to the County of Bruce Planning Department outlining Howick's concerns regarding the application for zone amendment at the location described as Lots 6 and 7, Concession 1, Municipality of South Bruce.

CARRIED

Municipality of Morris-Turnberry

The "housekeeping" amendment is to allow :

- an "enlarged dwelling" as a permitted use in AG1 and AG2 zones.
- minor lot enlargement provisions to allowed severed lands to take on the zoning of the parcel it will enlarge.
- a zone change on Part Lots 37 & 38, RP 410 to permit construction of a detached garage in front yard, subject to required setbacks.

This proposed amendment is not expected to have any effect on lands within Howick. Council concurred with Mr. Wilson's opinion and have no concerns with this proposal.

LANDFILL

MINISTRY OF THE ENVIRONMENT (MOE) – Comments on 2006 Annual Report

The Ministry completed a review of the 2006 Report and sent the enclosed letter asking for a response and work plan to address outstanding issues. A copy of this correspondence has been sent to R. J. Burnside and Associates and after I receive a reply from them, a letter will be sent to the MOE.

E-WASTE

Stratford E-waste has advised that they are now accepting televisions in their recycling program. They will be charging a fee ranging from \$15.00 to \$25 to recycle them. The Township is currently charging a fee of \$5.00 to accept these units, and increasing the fee would probably result in roadside dumping.

CORRESPONDENCE (Information only)

- Stewardship Ontario – First instalment of Recycling Grant and a cheque for \$3,963.95
- Ontario Good Roads Association – Highlights of their Board of Directors Meeting

TREASURER’S REPORT

The following report was circulated in the Council package:

1. **Fire Service Costing**

As requested, Treasurer Farinha prepared a 20-year cost analysis for establishing an independent fire department for Howick Township. Mr. Farinha noted that the Reeve and Deputy Reeve discussed the report with the Clerk and the Treasurer on Monday (July 14th), and as a result of those discussions, revisions were made to the preliminary data. Mr. Farinha provided copies of the moderated analysis along with a list of the changes made, and reviewed the information, explaining the content and sources. Council questioned the validity of some of the costs and valuations and felt that further adjustments are needed.

2. **Low Interest Loans for Brownfields**

Federation of Canadian Municipalities (FCM) sent a letter in this regard and this is included in the Council package. This is no financial benefit to the Township.

3. **Federal Gas Tax Funds**

AMO has agreed to allow us to spend 2005 funding in 2009 without penalty. AMO Oversight Committee to decide if we can use Township staff for projects. Correspondence for these items included in the Council package.

4. **Training Courses**

Deputy Treasurer and I have completed the Employment Law and HR Certificate Program.

5. **Final Tax Bills**

August 11th – Final Tax Bills produced.
August 18th – Final Tax Bills mailed.

6. **OMERS Benefits**

There is a reduction in the 2009 rates (correspondence attached). Approximate annual saving to Township is \$500.00.

7. **Local Authority Services (LAS) Rebate**

A \$230.00 quarterly rebate was received for the period Nov. '07 0 Jan. '08 (correspondence attached).

8. **Installment Dates**

- Aug. 22nd: 2006 & 2007 Supplementaries, Omits
2006 to 2008 Write-offs
- Sept. 26th: 2006 & 2007 Supplementaries, Omits
2008 Supplementaries, Omits
Third installment of 2008 Tax Bill
- Oct. 24th: 2008 Supplementaries, Omits
- Nov. 21st: 2008 Supplementaries, Omits
Final Installment of 2008 Tax Bill

ADDENDUM

A listing of Assessment revisions (supplementaries; omits; write-offs) received to date was presented for approval and authorization.

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|---|---------------------------|-----------------------------|---------------------------|
| MOTION #208/08 | Moved by Scott | Seconded by Versteeg | |
| THAT Howick Township Council hereby authorizes the Treasurer to apply revisions to the assessment of, and process property tax adjustments for the affected properties as listed on Schedule 'A' attached hereto, said schedule reflecting assessment changes as follows: | | | |
| <u>Minutes of Settlement/Supp/Omits</u> | <u>Reductions</u> | <u>Additions</u> | <u>Net Change</u> |
| For the Year 2006 | \$ 63,000 | \$ 431,000 | \$ 368,000 |
| For the Year 2007 | \$ 484,500 | \$1,523,500 | \$1,039,000 |
| For the Year 2008 | \$1,904,800 | \$2,910,600 | \$1,005,800 |
| | <u>\$2,452,300</u> | <u>\$4,865,100</u> | <u>\$2,412,800</u> |
| | | | CARRIED |

ADDENDUM

9. **Organizational Review – Estimate of Cost Impact**

Treasurer Farinha provided an estimate of the cost of retroactive pay adjustments resulting from the review at approximately \$5,500.00 (from Jan. 1, 2008). The overall payroll impact for the year is estimated to be \$12,000.00, but Mr. Farinha noted that the 2008 budget included salary for the Treasurer position for a full year, whereas the position was not filled until May and therefore there will not be a negative impact on the budget.

10. **PSAB**

Responding to an inquiry about the status of the PSAB accounting implementation, Treasurer Farinha advised that Mr. Betick of KPMG has forwarded a plan of action, and things are moving forward well. Mr. Betick will be meeting with staff again in the near future.

CLERKS REPORT

The following report as at June 13th and copies of supporting information were circulated in the Council package:

Wroxeter Hall Board – Request for Reimbursement of Landfill Fees

At the February 19, 2008 Council meeting, Council considered a request from the Wroxeter Hall Board to waive payment of landfill fees. It is my understanding that, at that time, Council agreed to reimburse the Board for landfill fees incurred as a result of clean-up at the hall when the new Board took over operation, and that further discussion about compensating Local Boards for landfill fees would occur during budget considerations. The Deputy Treasurer has confirmed that an amount was included in the 2008 budget to allow reimbursement as required for each Hall Board and Park Board.

The Wroxeter Hall Board Treasurer has provided copies of the receipts for payment of the loads of waste removed from the hall. A resolution is required to authorize reimbursement of this \$40.00 cost. How does Council wish to proceed with providing reimbursement to the Boards for waste disposal?

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| MOTION #209/08 | Moved by Henhoeffer | Seconded by Scott |
| THAT Howick Township Council hereby authorizes the donation of \$40.00 to the Wroxeter Hall Board as reimbursement for the cost of landfill fees incurred as a result of clean-up at the hall by members of the new Hall Board in 2007. | | |
| | | CARRIED |

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| MOTION #210/08 | Moved by Scott | Seconded by Yungblut |
| THAT Howick Township Council authorizes the donation of 26 bag tags to each of the following local boards to assist with the costs of waste disposal for the year 2008: 3 Hall Boards (Fordwich, Gorrie, Wroxeter) 4 Park Boards (Fordwich, Gorrie, Wroxeter, Belmore) | | |
| | | CARRIED |

Gorrie Hall Board – Request to Pay for Smart Serve Training

A verbal request has been submitted for the Township to pay the cost of Smart Serve training for 7 Gorrie Hall Board Members. Mr. Skillen is looking into setting up another session.

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| MOTION #211/08 | Moved by Scott | Seconded by Versteeg |
| THAT Howick Township Council hereby agrees to pay the cost of 'Smart Serve' training for the seven members of the Gorrie Hall Board. | | |
| | | CARRIED |

Request for Donation

A local lacrosse league requested donation of a set of "The Lines of Howick" history books for a fund-raising event.

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| MOTION #212/08 | Moved by Yungblut | Seconded by Henhoeffer |
| THAT Howick Township Council hereby authorizes the donation of 1 set of "The Lines of Howick" history books to the North Perth Lacrosse league for a fund-raising event. | | |
| | | CARRIED |

Local Government Week October 19-25, 2008

Relative to Council's desire to involve Howick youth, please note the attached correspondence from Ministry of Municipal Affairs / AMO / AMCTO regarding the upcoming "Local Government Week" to be held October 19-25. Perhaps Council would like to make use of the resources offered and come up with a local initiative. The Clerk was instructed to watch for and obtain the information when it becomes available.

Health & Safety Committee - Inspection Report

The Health & Safety Committee completed the annual comprehensive workplace inspection on June 4th, 2008 and the resulting "Summary of Observations" is attached for your information. Mr. Skillen has provided price quotes (see attached) for items needed at the Community Centre, and he will be in attendance at the next Council meeting to address the other deficiencies and infractions identified during the inspections.

Information Brochure

Enclosed for your review is the information brochure to be included with the Final Tax Bill mailing in August. It was noted that the dates on the "Statement of Financial Position" need to be corrected, and revisions were suggested to help clarify the data on that Statement.

CORRESPONDENCE Requiring Council Action

1. **Federation of Canadian Municipalities** – information about the Canadian Red Cross Society Auxiliary Role Project to "*revitalize the [government] relationship with CRC*" to improve co-operation between public authorities and the CRC. Municipal support is requested for the resolution contained therein. Noted and discussed. Action: File
2. **AMO / LAS** – Energy Management workshops "*Cashing in on Energy Savings*" - sessions in Stratford Oct. 28-29. One day \$313.95; Both days \$577.50 Noted and discussed. Action: File
3. **Canadian Union of Postal Workers** – requesting municipalities to send a submission to the Canada Post Corporation opposing deregulation of Canada Post and asking that the government hold public hearings before proceeding with such action. (Please note the related information brochures attached) Noted and discussed. Action: File
4. **Grey Sauble Saugeen Water Source Protection** – requesting endorsement of a motion to address the issue of compensation for loss of land-use as the need arises. Noted and discussed. Action: File
5. **Wingham Advance-Times** – sponsorship ad in special booklet for Bruce County IPM Noted and discussed. Action: File

MUNICIPAL RESOLUTIONS

1. **Caledon, Town of** – requesting the Canada Revenue Agency (CRA) to increase the deduction limit of tax exempt allowances paid by employers to employees using their personal vehicle for business purposes. Noted and discussed. Action: File
2. **Kincardine, Municipality of** – supporting recommendations contained in the Report "*Removing Barriers for International Medical Doctors*", and encouraging the Ontario Legislature to support this important legislation when introduced. Noted and discussed. Action: File

Closed Session Items

- Minutes of the closed session held June 17th, 2008
- Organizational Review
- Disposition of Land
- By-Law Enforcement Officer's Report

ADDENDA

Emergency Management

Information was provided about '*Basic Emergency Management Courses*' being offered at the University of Western Ontario in August and September.

AMO Conference – Accommodations

The Administrator-Clerk-Treasurer of Municipality of Morris-Turnberry advised that she may have 1 extra room available at the Westin Inn for AMO.

PRESENTATION OF ACCOUNTS

The listing of Accounts Payable for July 15, 2008 was circulated in the Council package.

MOTION #213/08

Moved by Scott

Seconded by Versteeg

THAT Howick Township Council hereby authorizes payment of accounts in the amount of **\$405,488.30** under date July 15th, 2008 as cheques #7067 to #7151 inclusive, as presented and discussed at the Regular Council meeting held July 15, 2008. **CARRIED**

COMMITTEE REPORTS

Belmore Community Centre Board - next meeting July 21st

A copy was circulated in the Council package of the information forwarded to the Board Treasurer about the breakdown of insurance coverage.

County of Huron

Reeve Demaray reported:

- Attended a meeting today dealing with Health Unit issues.
- Ken Oke of South Huron, and current Warden John Bezaire have both declared intentions to run for the Warden's position.

Huron County Farm and Home Safety - next meeting September

Coalition for Huron Injury Prevention (CHIP)

The following were included in the Council package:

- Minutes of the June 11th meeting;
- Financial Statement as at June 30th;
- Draft Terms of Reference;
- Injury Prevention Conference information.

Councillor Henhoeffter reported from July 9th meeting:

- The speed sign will be coming to Howick in August – where it will be sited and when have not yet been decided.
- Plan to hold a meeting with ATV stakeholders – ie. Clubs, Dealers, Trails, etc.
- A dinner meeting will be held in October with partner groups (ie. OPP, MADD, etc) to introduce the new Committee and develop memorandum of understanding
- The next Committee meeting will be held in Howick on August 6th

Maitland Valley Conservation Authority (MVCA)

The following were included in the Council package:

- Minutes of Board Meeting #5/08, May 21, 2008
- Minutes of Source Protection Authority Meeting #3/08, May 21, 2008

Councillor Versteeg reported:

- MVCA is considering establishment of a trust fund, which will receive donations from benefactors, to be used to purchase environmentally sensitive properties.

Saugeen Valley Conservation Authority (SVCA) - No report

MVCA Source Water Protection (SWP) - No report

Included in Council package:

- Letter from David McGee requesting information about municipal water and sewage systems, and copy of Clerk's response advising that Howick does not have any municipal systems.

SVCA Source Water Protection

Included in Council package:

- Minutes of Meeting #5, May 20, 2008
- New Contact Information list

Wheels Away

Included in Council package:

- Letter from Board Chair Lana McKague (date July 2, 2008) advising that:
 - Morris-Turnberry is now the host municipality
 - By-Laws and Constitution being revamped
 - requesting comments and suggestions regarding By-Laws and Constitution
- Copies of Constitution and By-Laws

Wingham Area Fire Board

Reeve Demaray advised that the next meeting is scheduled for August 13th, and Board members are expected to declare the intentions of their respective municipalities regarding participation in the present Fire Board Agreement. It was the consensus that Howick Township does not wish to withdraw from the Agreement at this time.

CLOSED SESSION

| | | |
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| MOTION #214/08 | Moved by Yungblut | Seconded by Scott |
| THAT Howick Township Council at this time (10:43 pm) closes this portion of the July 15 th , 2008 Regular Council meeting in accordance with the <i>Municipal Act, 2001, Section 239 (2)(a), (b), (c), (d), (e)</i> to deal with employee matters, employee negotiations, land disposition. | | |
| | | CARRIED |

Matters Discussed in Closed Session

- Minutes of June 17th, 2008 Closed Session (approved by Resolution #215/08)
- Organizational Review - Report of presentation to Council and Staff
 - Pay Equity amended Position Ranking Scores
- Land Disposition – Offer to Purchase

- By-Law Enforcement Officer's Report

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|--|--------------------------|--------------------------------|
| MOTION #216/08 | Moved by Versteeg | Seconded by Henhoeffter |
| THAT Howick Township Council now re-opens the July 15th, 2008 Regular Council meeting to the public at this time (10:55 pm). | | |
| | | CARRIED |

CORRESPONDENCE FOR INFORMATION ONLY

- a) **Ministry of Citizenship & Immigration** – 2008-09 Application Guide for funding locally-produced, web-based resources for newcomers to Canada.
- b) **Ministry of Health Promotion** – implementing the Ontario Trails Strategy and collecting information for a trails mapping project.
- c) **Ministry of Municipal Affairs & Housing**
 - 2009 Rent Increase Guidelines
 - Automatic Rent Reductions when property taxes decrease
- d) **Ministry of Natural Resources** – enactment of new *Endangered Species Act*
- e) **Ministry of Transportation** – Eligible expenditure criteria, reporting and accountability provisions applicable to the municipal road and bridge capital investment funding
- f) **Paul Steckle, MP** – update on recent job losses and economic impact
- g) **Ontario Heritage Trust** – Lieutenant Governor's Award for Community Leadership
- h) **Play Works Ontario** – information and application for Youth Friendly Community Recognition Program
- i) **Hydro One** – 2007 Annual Report (full Report available, copy not included)
- j) **Federation of Canadian Municipalities** – Municipal Partnership Program – Cambodia
- k) **Woodstock Mayor Michael Harding** – Blackout day challenge August 14th
- l) **David Lew, Huron County Emergency Medical Services** – 911 Program co-ordination
- m) **Huron County Health Unit** – 2007 Beach Water Monitoring Data (full report available, not included)
- n) **Gateway Community Safety Net** – Thank you for contribution supporting local youth safety
- o) **Peak Premier Realty** – information re. options for selling property

CORRESPONDENCE forwarded via E-Mail (June 1-13) (No copies attached)

Association of Municipalities of Ontario (AMO)

- Alert No. 08/027 – Ontario Human Rights Code Changes
- Alert No. 08/028 – Applications for *Ontario Transportation Demand Management Grants*
- Alert No. 08/029 – Announcing launch of new *Rural Connections Broadband Program*
- Alert No. 08/030 – AMO Report on June 2008 Board Meeting
- Alert No. 08/031 – Integrated *Community Sustainability Planning Toolkit*
- AMO / LAS newsFLAsh – Issue #2 June 2008
- AMO / LAS – Municipalities partner with Bullfrog Power to reduce CO₂ emissions
- FYI 08-008 – Free Solar Thermal Heating System Webinar July 23rd, 12:00 n - 1:30 pm

The Cabinet Office – Provincial Deputy Minister and Executive appointments

Partnerships for Health – Bulletin Vol 1, Issue 1, June 2008: Chronic Disease Care Project

Ontario Ombudsman – Annual Report 2007-2008 Facts and Highlights

Ontario Good Roads Association

- OGRA President David Leckie awarded CSCE Fellowship
- Board Brief, June 20, 2008

Ontario Provincial Police – recognizing and dealing with marijuana grow operations

Municipal Monitor – July/August 2008 issue on-line

The Weather Network – extending public safety and emergency alerting service

Maitland Valley Conservation Authority/Foundation – invitation to barbeque on June 26th

Huron Business Development Corp.

- Better Business Seminar “Mad Hatter’s Guide to Time Management” June 26th
- Huron Business & Community Leaders “Tell Their Stories”
- Better Business Seminar “Profit versus Cash Flow” July 2nd
- Business & Work in Huron County newsletter, June 2008
- Better Business Seminar “Feng Shui” July 10th

Huron Manufacturing Association – Annual General Meeting July 10th at Holmesville Hall

Huron Tourism

- Artist Robert Skipper (Lucknow native) “Narratives of Nature” at Goderich Gallery in July
- Actor Geoffrey Armour (Goderich native) presents “An Actor’s Process” July 8th

The above correspondence was noted. Action: File

ADJOURNMENT

MOTION #217/08

Moved by Versteeg

Seconded by Henhoeffter

THAT Howick Township Council now adjourns the July 15TH, 2008 Regular Meeting of Howick Township Council at 10:58 p.m., with Council to meet again at the Regular Council Meeting scheduled for August 12th, 2008 at 7:00 p.m., or at the call of the Chair.

CARRIED

REEVE

CLERK