

**TOWNSHIP OF HOWICK**  
**REGULAR COUNCIL MEETING**  
**TUESDAY, JANUARY 29, 2007 AT 7:00 P.M.**  
**AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS**

**MINUTES**

**Attendance:**

**Council Members**

Max Demaray, Reeve  
Linda Henhoeffter, Councillor  
Art Versteeg, Councillor  
Andrea Yungblut, Deputy Reeve  
Randy Scott, Councillor

**Staff**

Ronna Lee Johnson, Clerk  
Wray Wilson, Public Works Co-ordinator

**Delegation** – Carrie Sharpin, W & U Consulting Inc. Human Resources Solutions

NB. This meeting incorporates the agenda circulated for the Regular Council Meeting scheduled for January 22<sup>nd</sup>, 2008 which was postponed due to inclement weather.

**CALL TO ORDER**

Reeve Demaray called the meeting to order at 7:00 pm.

**DECLARATION OF PECUNIARY INTEREST**

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both. None declared at this time.

**APPROVAL OF MINUTES**

A draft of Minutes of the January 8th, 2008 Regular Council Meeting was circulated in the Council package.

<b>MOTION #013/08</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on January 8 <sup>th</sup> , 2008, as circulated.		
		CARRIED

**DELEGATION**

**Carrie Sharpin, W & U Consulting Inc. HR Solutions**

Ms. Sharpin was in attendance to present her report of the Organizational Review commissioned by Howick Council and conducted by her firm. Ms. Sharpin prefaced her presentation with a brief explanation of the process, noting that Council will be given time to review and discuss the preliminary information and recommendations presented this evening, and that she will return for another meeting to finalize the Review.

<b>MOTION #014/08</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council at this time (7:01 pm) closes this portion of the January 29 <sup>th</sup> , 2008 Regular Council meeting in accordance with the <i>Municipal Act, 2001, Section 239 (2) (b) and (d)</i> to deal with employee matters and employee negotiations.		
		CARRIED

<b>MOTION #015/08</b>	<b>Moved by Versteeg</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council now re-opens the January 29 <sup>th</sup> , 2008 Regular Council meeting to the public at this time (9:29 pm).		
		CARRIED

Council felt that given the time involved in working through this process it would be better to deal with it at a separate meeting. Council will determine and confirm with Ms. Sharpin an appropriate date and time for a Special Meeting in the near future. Reeve Demaray thanked Ms. Sharpin for her presentation, and Ms. Sharpin left the meeting at this time.

## **COUNCILLOR'S ISSUES**

### **Complaint – Snowplow vs. Mailbox**

Each Council member received a letter, with accompanying photos, from the residents at an address on Orange Hill Road complaining that over the past two winters the snowplow operator has knocked over their mailbox many times.

Reeve Demaray reported that he visited the site and feels that there probably is a greater accumulation of snow in this area caught by the row of cedars along the property.

PWC Wilson pointed out that the mailbox is not permanently sited but is fixed on a post mounted on a wheel rim with tire that sits on the shoulder which is fairly narrow at this point. It is likely that the protruding tire is easily pushed by the snow or caught by the plow blade which results in overturning the mailbox assembly. Mr. Wilson checked with Canada Post about policies governing mailboxes, but their policies do not address this issue. He was able to locate sample policies from other municipalities, and it was suggested that Howick Township develop and adopt a similar policy that would stipulate criteria for mounting and siting mailboxes.

Mr. Wilson will respond to the letter of complaint.

### **Councillor Training Seminar**

Councillor Scott advised that he is unable to attend his session this Saturday (Feb. 2<sup>nd</sup>) and asked if another Council member would be interested in going in his place. No one is able to attend.

## **RECREATION REPORT**

The following report for the period December 12, 2007 to January 13, 2008 was circulated in the Council package:

- There were four hockey tournaments at the arena during this time period:

Dec. 29	Atom Girls
Dec. 30	Bantam Girls
Jan. 12	Bantam LL
Jan. 13	Midget LL

Food booth sales continue to be good at these tournaments with our best day being Dec. 30<sup>th</sup> with gross sales of \$1150.00.
- We have Parent & Tot skating every Tuesday and Friday – 11 am to 12 noon.
- During the Christmas break we had public skating most days and it was well attended with up to 25 people skating per day.
- Also during Christmas break Murray Scholl insulated the walls, ceiling and floor of the time-keeper booth. This was done using money donated by the Optimist Club. It's still fairly cool in the booth so I offered that the Township would purchase a better heater to replace the little one that is there now.
- A.E.D. (defibrillator): I spoke with Todd Martin the Quality Assurance & Training Manager of the EMS Dept. for Huron County about our defibrillator. He has one for us and is prepared to come to our arena to train people to use it. We need training before they will put it in our building. We have set a date and time of Feb. 2<sup>nd</sup> starting at 9:00 am in the auditorium. We will train the arena staff (5), the food booth supervisor, and the president of Minor Hockey. Also, 6 people from Belmore will attend and be trained at the same time. There is no cost for the first-time training. In fact, we are allowed to invoice back for the wages of our people attending. There will, however, be a cost for the yearly recertification starting in 2009. If you have any suggestions or questions please let me know.
- Coming Event – Optimist Valentine's Dance on February 9<sup>th</sup>.

Charts providing information on Ice Usage for the periods October - December, 2007 and January, 2008 were also included in the report.

## **PUBLIC WORKS CO-ORDINATOR'S REPORT**

The following report as at January 18, 2008 was circulated in the Council package:

### **ROADS**

#### **SIGN REQUEST**

Last meeting I was directed to send the information regarding Riverside Lawn and Garden and Wideman's Farm Service's request to place a sign on the vacant lot across from the Fordwich Hall to the Fordwich Village Management Committee for their comment. That information and a picture of the sign were sent to them. To date no response has been received.

Clerk Johnson confirmed that representatives of the Fordwich Village Management Committee will attend the February 5<sup>th</sup> Council meeting to discuss this matter.

### **BUS TO OGRA/ROMA**

The Huron County Road Supervisors Association has arranged for bus transportation to the conference (details enclosed). Reeve Demaray advise he will travel by bus; Councillor Versteeg will go to the conference by car, but will return on the bus; Councillor Henhoeffler will drive her own vehicle as she will be staying at her daughter's while in Toronto. Councillors attending the conference were asked to advise PWC Wilson what event tickets they wish to order.

### **HURON COUNTY - GORRIE BRIDGE**

Enclosed notification (from TSH Engineers) under Schedule B of the Municipal Class Environmental Assessment gives an opportunity for comment and input into the design and planning for the project. Mr. Wilson asked if Council wishes to comment.

All were in agreement that a letter be sent outlining Howick's concerns regarding closing the road through Gorrie for several months, since it is the only river crossing in the village and will cut off access to the Fire Station located at the north end of the village for the majority of the fire fighters who live in the south end. Those fire fighters would be forced to drive around a five-mile block to get to the fire station. Reeve Demaray reported that when the new fire truck is delivered to the Wingham Fire Station, it may be that the old truck could be available for use in Gorrie if a suitable location can be found on the south side of the village to house the truck. This possibility is being explored. Deputy Reeve Yungblut reported that the Wingham Area Fire Board will be sending a letter to the Fire Marshall's Office advising of the situation and asking for their assistant and direction.

PWC Wilson added that other concerns include the line of sight at the George Street intersection which is very poor because of the bridge and needs to be corrected, and that expanding the width of the bridge will necessitate the relocation of hydro services and streetlights.

### **MUNICIPAL INFRASTRUCTURE INVESTMENT INITIATIVE**

The application form for this program appears to be the same as last year when we applied for funding on the Gough Road Bridge. Will we apply for full funding on two blocks (4km) of Malcolm Line south of Harriston Road? Perhaps we should ask for a similar amount to last year, around \$210,000.00. A copy of the application is enclosed.

Information from the MPP is that a limited amount of funding is available for distribution in the Huron-Bruce area, and that municipalities should temper their requests. Council agreed that it would be better to receive partial funding for a project rather than nothing at all. It was decided to request funding in the amount of \$200,000.00 to construct one block of road. A by-law to authorize the application for funding will be considered later on the agenda. It was generally agreed that the Province should devise a better system of distributing such funding.

### **BUILDING**

#### **STATISTICS**

Three Building Permits and one Sewage System Permit have been issued this year to date. Total value of construction is \$148,000.00 and fees of \$1,094.98.

### **DRAINAGE**

#### **LICO/DSAO CONFERENCE**

PWC Wilson attended the Drainage Superintendents Association Board Meeting and Conference from Tuesday morning until Friday last week.

### **PLANNING AND DEVELOPMENT - NO REPORT**

### **LANDFILL**

#### **GAS MONITOR**

The gas monitor was delivered this week. Bruce (Recreation/Facilities Supervisor) is going to familiarize himself with the machine and then contact Acklands - Granger to set up a training session for Recreation, Landfill and Public Works staff.

### **OTHER**

#### **CORRESPONDENCE (Information only)**

- Stewardship Ontario sent a cheque in the amount of \$3,756.05 which is the third quarterly payment for the 2007 program
- Ministry of Agriculture, Food and Rural Affairs – Information on drainage programs and drainage courses. Mr. Wilson noted that last year's reports have been completed and submitted, and applications prepared for this year's programs.

With reference to the Drainage Courses proposed to be held in London, it was reported that London has been designated as a “bilingual” location, meaning that courses would be required to be presented in both English and French. Since the Drainage Co-ordinator is not bilingual, that particular course venue will need to be changed.

## **TREASURY REPORT**

Deputy Treasurer Weishar provided the following report circulated in the Council package:

### **Assessment Appeal**

You will find attached the results of the Court appeal between Carson’s Camp Limited vs. MPAC. The summary of this is that the Courts held that the trailers at issue are properly assessable under the Assessment Act and that the imposition of property tax on these dwellings is a constitutionally valid form of direct taxation.

### **Ontario Municipal Partnership Funding (OMPF)**

Notice from the Ministry of Finance stating our OMPF funding will not be effected for 2008 in regards to the Ontario Drug Benefit upload that will begin this year. 2008 will be a transitional year as the government works with its municipal partners through this Provincial-Municipal Fiscal and Service Delivery Review. 2008 Stable Funding Guarantee Notice is included.

### **Council Remuneration and Expenses Statement**

Statement of 2007 Council Remuneration and Expenses is included. Clerk Johnson will ensure that the information is publicized as required (ie. published in local newspapers; on Township website, etc.).

### **Closed Session Item – Revised Salary Grid**

2008 Salary Grid is present to reflect the 2.3% Cost of Living Increase.

### **Interim Tax Bills**

My goal in the next couple of weeks is to be very close to having Interim Tax bills ready for processing, as today we are expecting our Assessment Download to begin. Clerk Johnson added that an authorizing by-law has been prepared and will be considered later on the agenda.

## **CLERKS REPORT**

The Clerk’s report as at January 18th and copies of related information were circulated in the Council package:

### **Accessibility Matters**

#### **1. Annual Review of Operations, By-Laws, Buildings**

Please refer to the enclosed letter from Jennifer Cowan, Huron County Accessibility Advisory Committee Co-ordinator, requesting our intentions for review of “Operations”, “By-Laws” and “Buildings” for 2008. Also enclosed is a chart of Howick’s reviews for previous years. Council is asked to give some thought to operations, by-laws and building issues that need to be changed to incorporate accessibility requirements. We are asked to respond by March 1<sup>st</sup> but the ODA Working Group will be meeting on February 25<sup>th</sup> so I could take the information to that meeting. This will be given further consideration and discussed at another meeting.

#### **2. Universal Design and Accessibility Guideline for Site Plan Control**

With reference to the presentation by Jennifer Cowan at the January 8<sup>th</sup> Council meeting, is Council prepared to adopt the Site Plan Control Accessibility Guidelines at this time? This could serve as our “operational” and “by-law” action for 2008.

It was felt that implementing such Site Plan Controls had the potential to add significant costs and deter development. The consensus was that this matter be held in abeyance pending the outcome of discussion and decisions from other municipal Councils in Huron County.

#### **3. Accessible Parking By-Law**

Copies of a proposed Accessible Parking by-law were included in the January 8<sup>th</sup> Council package. Please bring your copy to this meeting for further discussion. This would be another “operational” and “by-law” action. Clerk Johnson noted that minor amendments were previously incorporated into the existing Parking By-Law to enhance accessibility, but nothing as comprehensive as the by-law being proposed. This matter will also be reconsidered at a future time.

4. **Accessibility Standards for Customer Service – AMCTO Training**

AMCTO is offering a one-day training session on this topic, to be held in London on Feb. 29<sup>th</sup> (see information enclosed). Registration is \$189.00. I would be interested in attending, if Council feels this would be beneficial.

**MOTION #016/08**

**Moved by Versteeg**

**Seconded by Yungblut**

THAT Howick Township Council authorizes the Clerk to attend the AMCTO 'Accessibility Standards for Customer Service' training session to be held in London on February 29<sup>th</sup>, and agrees to pay the registration fee of \$189.00 and any other expenses related to attendance at this training course. CARRIED

**Information Bulletin**

Administrative Assistant Michele has completed the information bulletin to be included with the interim tax bill mailing. A copy is enclosed for your review.

The following amendments will be made:

- include the name and contact information for the By-Law Enforcement Officer
- line 2 of paragraph 5 in the 'Message from the Reeve' will be changed to read “.. *the position of Recreation/Facilities Supervisor ...*”

**Municipal Service Survey**

At a previous meeting PWC Wilson provided samples of surveys used by two neighbouring municipalities, and Council indicated a desire to send out a similar survey to Howick residents. Council members were to give some consideration to what should be included in our survey. Further direction for staff in this regard was requested.

After some discussion, it was decided that more information is required before proceeding. Reeve Demaray will contact Morris-Turnberry to get information about the process and outcome of their survey, and this issue will be discussed further at a future Council meeting.

**Damage to Municipal Facilities**

Jake Gratto, Wroxeter Hall Board, telephoned on Thursday, January 17<sup>th</sup> to report that someone had broken into the hall during the previous night, causing significant damage to the door. He was arranging for a contractor to repair the door temporarily so it could be shut and locked, but noted that the door will need to be replaced. He also noted that he had heard a report that the same had happened at the Gorrie Hall. No report has come in from the Gorrie Hall Board as yet.

Council agreed that repairs will be reimbursed from the Township's insurance reserve fund.

**Closed Session Items**

- Minutes of the closed session held January 8<sup>th</sup>
- By-Law Enforcement Officer's report

**CORRESPONDENCE Requiring Council Action**

1. **Huron Planning & Development** – Notice of *Warden's Economic Development Task Force* meeting to be held Friday, Jan. 25<sup>th</sup>, 1:30 – 4:00 pm in Clinton. Agenda included. Reeve Demaray attended this session.
2. **Wroxeter Hall Board** – advising of the resignation of Board member George Oriold, and addition of new member Ken McArthur. A resolution is required to amend the Appointment by-law.

ADDENDUM - A second letter from the Board advising of the resignation of Brian McBurney.

**MOTION #017/08**

**Moved by Versteeg**

**Seconded by Yungblut**

THAT Howick Township Council hereby accepts with regret the resignations of George Oriold and Brian McBurney from the Wroxeter Hall Board, and accepts the appointment of new member Ken McArthur, AND FURTHER THAT the following amendments to By-Law No. 14-2007 (Appointment of Board/Committee Members) are hereby authorized:

Wroxeter Hall Board: Delete - George Oriold and Brian McBurney  
Add - Ken McArthur

CARRIED

3. **Fordwich Village Nursing Home** – requesting verification that Howick Council has no objection to the Nursing Home using the Fordwich Community Hall as an evacuation centre. Resolution is required.

**MOTION #018/08**

**Moved by Scott**

**Seconded by Versteeg**

THAT Howick Township Council has no objection to the Fordwich Village Nursing Home using the Fordwich Community Hall as an evacuation site in case of emergency. CARRIED

4. **Howick Optimist Club** – requesting Council’s endorsement of the annual Recreational Hockey Tournament as a “Community Festival”. Resolution required.

**MOTION #019/08**                      **Moved by Versteeg**                      **Seconded by Yungblut**  
 THAT Howick Township Council has been notified that the Howick Optimist Club will hold the annual Recreational Hockey Tournament at the Howick Community Centre on February 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup>, 2008, and Howick Council hereby declares this event to be a Community Festival.                      CARRIED

5. **Shelli Barlow, Huron County** – advising that the County has an extra hotel room available for the OGRA/ROMA conference, and asking if anyone can make use of it.      Note and File.
6. **Kerri Herrfort, Huron Planning & Development** – further information about the “Doors Open Haunted Huron” event, including some ideas for participation in Howick.  
 Reeve Demaray advised that he attended the meeting of the Planning Committee on Jan. 21<sup>st</sup> to get further information. The Huron County Cultural Partnership has paid the \$1,500.00 registration fee to participate in the Ontario Doors Open program, and has submitted an application for further grant funding, but participating municipalities will be required to contribute funding as well (probably several hundred dollars). It will also require the co-operation and time of many volunteers. The Planning Committee would like Howick to participate, suggesting “Ghost Town” Wroxeter and the Maitland Mill in Gorrie as potential sites. It was suggested that the information be forwarded to the Wroxeter Hall Board and Maitland Valley Conservation Authority to see if there is interest in opening their facilities for this event and have a representative participate on the Planning Committee.
7. **Don Pletch, Huron County Engineer** – regarding request for entrance permit for Part Park Lots 12, 13, 14, Village of Wroxeter (Oriold / Watson), Mr. Pletch is demanding engineered drawings from the property owner for the entrance construction, and written confirmation from the Township that the Township will assume all responsibility and liability for site development.  
 PWC Wilson noted that since there is no specific development planned for the site at this time it is impossible to comply with Mr. Pletch’s request that he receive details of site plan control before he will issue an entrance permit. Conversely, it is difficult for the developer to make plans for developing the property if he cannot get an entrance permit. Mr. Wilson will respond to Mr. Pletch’s letter.
8. **Town of Minto** – Notice of Public Meeting to consider proposed “housekeeping” amendments to the Zoning By-Law. Meeting will be held at the Minto Municipal Office on Wed., Feb. 6<sup>th</sup> at 7:00 pm.                      Note and File.

**MUNICIPAL RESOLUTIONS**

1. **North Grenville, Municipality of** – requesting that the Provincial government commit 1/8<sup>th</sup> of current Provincial Sales Tax to municipalities to fund infrastructure programs.      Note and File.

ADDENDA

2. **Port Colborne, City of** – petitioning the Federal and Provincial Governments to establish a national plan to eliminate the municipal infrastructure deficit through provision of long-term funding strategies.                      Note and File.
3. **South Bruce, Municipality of** – requesting the Provincial Government to implement a “Responsible Use Plan” for urban pesticide use and not impose a ban on cosmetic pesticide use.                      Note and File.

**PRESENTATION OF ACCOUNTS**

The listing of Accounts Payable for January 22nd, 2008 was circulated in the Council package:

**MOTION #020/08**                      **Moved by Henhoeffter**                      **Seconded by Versteeg**  
 THAT Howick Township Council hereby authorizes payment of accounts in the amount of **\$140,033.06** under date January 22<sup>nd</sup>, 2008 as cheques #6579 to #6626 inclusive, as presented and discussed at the Regular Council meeting held January 29, 2008.                      CARRIED

**BY-LAWS**

**By-Law No. 02-2008 – Adopt 2008 Pay Grid**

By-Law No. 02-2008 was circulated in the Council package. The 2008 pay grid will be reviewed and discussed in closed session, and the by-law considered for passing thereafter.

ADDENDA

**By-Law No. 03-2008 – Ontario Municipal Infrastructure Investment Initiative**

A copy of By-Law No. 03-2008 was provided at the meeting, and was discussed in the Public Works Co-ordinator's report.

**MOTION #021/08**

**Moved by Henhoeffer**

**Seconded by Versteeg**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 03-2008, being a by-law to authorize the submission of an application to the Ontario Infrastructure Projects Corporation for funding from the Ontario Municipal Infrastructure Investment Initiative, and to approve expenditure of funds on same.

CARRIED

**By-Law No. 04-2008 – Interim Tax Levies**

A copy of By-Law No. 04-2008 was provided at the meeting.

**MOTION #022/08**

**Moved by Henhoeffer**

**Seconded by Versteeg**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 04-2008, being a by-law to provide for Interim Tax Levies for the year 2008.

CARRIED

**COMMITTEE REPORTS**

**Belmore Community Centre Board**

Councillor Scott reported from the January 21<sup>st</sup> meeting:

- Several Belmore members will attend the defibrillator training at Howick Community Centre
- The Board is looking into a perceived problem involving the insurance coverage provided by the contractor who provides snow removal services.
- Belmore will shut down the ice plant on March 30<sup>th</sup>
- Request that the Township correct the contact telephone number on the website – the number for the Belmore Arena should be 529-392-6877
- Hydro charges last month were in excess of \$14,000.00
- Belmore hosted the Weskate competition last weekend, which was well-attended.

**County of Huron**

Reeve Demaray reported:

- Attended the Warden's Task Force on January 25<sup>th</sup> at which time the restructuring of County Council was discussed.
- The hope is to reduce the number of County Councillors
- All County Councillors agreed that no further municipal amalgamations are planned.
- The plan for restructuring requires "triple majority" approval.
- Restructuring must be complete by December 31, 2009, prior to the next election year.
- MPP Carol Mitchell discussed the Municipal Infrastructure funding.
- The next Huron County Municipal Officers meeting will be held April 11<sup>th</sup> in Brussels.

**Huron County Farm and Home Safety** – next meeting Wed., February 6<sup>th</sup>

**Maitland Valley Conservation Authority (MVCA)** - next meeting Wed., January 30<sup>th</sup>

Councillor Versteeg reported:

- Projected budget increase for 2008 is 7.9%. This is year 3 of the 5-year plan for budget increases, and so far, each year has been under the projected increase.
- This year's budget includes repairs to the Maitland Mill roof and the roof of the picnic shelter in Gorrie.
- The Board is looking into a proposal to build a "Challenge Course" at Falls Reserve.
- Geoff King has come up with 3 design proposals for the Findlay pond in Fordwich.

**Road Watch Huron** – next meeting February 20<sup>th</sup> in Varna

**Saugeen Valley Conservation Authority (SVCA)**

The following information was included in the Council package:

- Draft Minutes of the Dec.13/07 Board Meeting,
- Report of Representative's Remuneration and Expenses for 2007
- Letter from General Manager J. Coffey advising of a delay in getting 2008 budget to the municipalities

**Source Water Protection**

The following information was included in the Council package:

**MVCA** - NOTICE under O.Reg 287/07 – Terms of Reference for Drinking Water Source Protection  
Deputy Reeve Yungblut reported that the next meeting of the Source Protection Committee will take place on February 9<sup>th</sup>. PWC Wilson advised that the next meeting of the Working Group will be held on February 6<sup>th</sup>.

**SVCA** - NOTICE under O.Reg 287/07 – Terms of Reference for Drinking Water Source Protection  
- List of members of the Source Protection Committee

**Extend Meeting Beyond Curfew**

<b>MOTION #023/08</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council extends the time of this meeting beyond 11:00 pm to complete the business on the agenda.		
		<b>CARRIED</b>

**Wingham Area Fire Board**

Reeve Demaray reported:

- He and Mr. Scott had further discussion about Board matters with Mr. Jamie Zimmerman of the Fire Marshall's Office.
- Mr. Zimmerman advised that the positions of the two Howick Fire Captains Bill Doig and Dale Edgar should be changed to include the designation "Chief" (ie Deputy or Station Chief) This would ensure that they are included in appropriate training sessions, etc. This change would require the approval of all participating municipal Councils. Chief Gaunt has voiced his opposition to this change.

**CLOSED SESSION**

<b>MOTION #024/08</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council at this time (11:09 pm) closes this portion of the January 29 <sup>th</sup> , 2008 Regular Council meeting in accordance with the <i>Municipal Act, 2001, Section 239 (2) (a), (b), (c), (d), (e)</i> to deal with employee matters, employee negotiations, litigation matters, and/or land acquisition or land disposition.		
		<b>CARRIED</b>

**Matters Discussed in Closed Session**

- Minutes of January 8<sup>th</sup> closed session (approved by Motion #025/08)
- By-Law Enforcement Officer's Report
- Property Standards complaint
- 2008 Pay Grid

<b>MOTION #026/08</b>	<b>Moved by Henhoeffter</b>	<b>Seconded by Scott</b>
THAT Howick Township Council now re-opens the January 29 <sup>th</sup> , 2008 Regular Council meeting to the public at this time (11:22 pm).		
		<b>CARRIED</b>

**By-Law No. 02-2008 – To Adopt 2008 Pay Grid**

<b>MOTION #027/08</b>	<b>Moved by Versteeg</b>	<b>Seconded by Henhoeffter</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 02-2008, being a by-law to establish rates of pay for the employees of the Township of Howick for the year 2008.		
		<b>CARRIED</b>

**CORRESPONDENCE FOR INFORMATION ONLY**

- Minister of Natural Resources** – responding to our letter expressing concerns with regulations under the *Conservation Authorities Act* affecting municipal drains.
- Ministry of Transportation** – notification that the Township of North Huron will receive an allocation of \$70,862. for municipal transit from provincial gas tax funding.
- Parks and Recreation Ontario/Ontario Recreation Facilities** – information and "Community Tool Kit" about making June "Recreation and Parks Month". (Tool Kit available, not included)
- Steve O'Melia, Solicitor** – Court of Appeal decision in the Carson Camp Limited case, finding that permanent trailers are assessable. (Copy of full judgment available, not included)
- Huron Bruce OMAFRA Bulletin January 2008** – List of contents and Coming Events Dates (full bulletin available, not included)

- f) **Huron County Health Unit**
  - i. The Pandemic Planner Newsletter, December 2007

**CORRESPONDENCE – No Copies attached**

- g) **Wroxeter Hall Board** – Thank you for the donation to the Christmas Auction event.

The above correspondence was noted. Action: File

**ADJOURNMENT**

**MOTION #028/08**                      **Moved by Henhoeffer**                      **Seconded by Scott**  
THAT Howick Township Council now adjourns the January 29<sup>th</sup>, 2008 Regular Meeting of Howick Township Council at 11:24 p.m., with Council to meet again at the Regular Meeting scheduled for February 5<sup>th</sup>, 2008 at 7:00 p.m., or at the call of the Chair.                      CARRIED

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CLERK