

TOWNSHIP OF HOWICK
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 3rd, 2009 AT 7:00 P.M.
AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

Max Demaray, Reeve
Linda Henhoeffter, Councillor
Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve
Randy Scott, Councillor

Staff

Ronna Lee Johnson, Clerk
Wray Wilson, Public Works Co-ordinator

Mark Farinha, Treasurer/Tax Collector

Delegations

Inspector Dan Grant, Commander, OPP Goderich Detachment
Marion Feldskov, Howick Agricultural Society

Others

Bill Rognvaldson

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:00 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.
None declared at this time.

APPROVAL OF MINUTES

A copy of draft Minutes of the Regular Council Meeting held January 20th was circulated in the Council package.

Reeve Demaray questioned inclusion in the minutes of the discussion (see 'Councillors' Issues' page 3) generated by an anonymous report outlining a proposal to establish a task force to study the Wingham Fire Agreement. It was agreed that the minutes be amended to read "*Copies of an unsigned report, delivered to Councillor Versteeg by Norm Fairles, were provided at the meeting.*"

MOTION #045/09

Moved by Yungblut

Seconded by Versteeg

THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on January 20th, 2009, as amended.

CARRIED

DELEGATIONS

1. Inspector Dan Grant, Commander, OPP Goderich Detachment

Inspector Grant was in attendance to address Council's request for costing for OPP Services under a contract for Howick Township, and to learn what Council is looking for and wants in a service contract.

He explained that "*more service at less cost*" is not attainable. A contract could provide for more services, and would set the costs over the period of the contract, providing stable costs with less chance of fluctuation. Reviewing data for Howick over the past few years, he noted that there has been little fluctuation in the numbers of calls and costs for service. He advised as well, that when OPP services are provided under contract, the *Police Services Act* requires that the municipality establish a Police Services Board, which would be an added cost.

Asking for clarification of what "*better service*" Council might like to see, one example given was solving the issue of speeding transport trucks. He noted that matters such as this will be dealt with by OPP whether we have a contract or not – we just need to let them know about a problem and they will respond. He acknowledged receipt of the recent letter from Howick Council about the speeding trucks.

Addressing the cost of enhanced services, for example, to add an Officer “dedicated” to Howick, Inspector Grant estimated the additional cost, based on the cost of 2 “full-time equivalent” Officers now serving Howick, would be approximately \$100,000.00 per year. He also noted that municipalities sometimes realize a rebate or credit on the total annual cost of OPP service, resulting because projected costs are estimated using the top pay rate for all Officers, but actual costs may include lower pay rates for new Officers.

Asked about the effect on service to Howick when Officers are seconded to assist with an incident in another area of the Province, Inspector Grant advised that they are obligated to provide a basic level of service at all times, so there is no significant reduction.

Council questioned the status of the *Community Policing* initiative, which had operated in prior years. Inspector Grant advised that it became difficult to find people in the communities interested in participating, possibly because there were no major issues at hand. He added that if the municipality has people who are interested, please let him know and he will ensure that a Committee is implemented in Howick.

Responding to a question about major cost increases for policing in some neighbouring municipalities, Inspector Grant explained that most were at the end of a long-term contract that had been set using the 2003 formula for Direct Operating Expenses, whereas the contract renewal is based on an updated 2008 formula. As well, contracts are now catching up with increased wages and benefits that are comparable to increases that have occurred within municipal police forces over the same 5-year period.

Reeve Demaray thanked Inspector Grant, who in turn thanked Council for the opportunity to exchange information. He advised that when Council makes a decision about a contract, he will relay the decision to the financial analyst for costing.

Inspector Grant left the meeting at this time (7:35 pm).

COUNCILLORS’ ISSUES - none at this time

TREASURER’S REPORT

The following report and supporting information were circulated in the Council package:

Gorrie Village Management

At the last Council Meeting we discussed Elva Budgell’s resignation. I asked Elva to come and discuss this with me on Monday 26th January and she agreed to do so. However Elva cancelled the meeting and did not offer to reschedule. Her resignation thus seems to be final. I think Howick needs to look for another Chair for the Village Management Board.

Council directed that the 2 remaining members of the Gorrie Village Management be invited to the next Council meeting to discuss the matter. As well, invitations will be forwarded to the Village Management Committees of Fordwich and Wroxeter for each to attend a future Council meeting for discussion of issues in their respective villages.

Howick Fire Service

In 2008 North Huron decided to withdraw from the Board effective Jan. 2010. This forced Howick and Morris-Turnberry to do the same. The question now is how do we proceed?

Alternatives for continuation of future fire service are:

1. Run our own Fire Department. Issues:
 - a. A costing has already been prepared and discussed with Council
 - b. Availability of a Fire Chief and Personnel?
2. Buy service from other Municipalities (excluding North Huron). Issues:
 - a. Costs unknown at this time. We have not asked for quotations
 - b. Service provision will not cover the entire Township unless we buy some service from North Huron
3. Buy Fire Service from North Huron
 - a. Costs have been requested many times but in vain
 - b. Contracts may be short term but long term is preferable
 - c. Payout re existing agreement held as credit against contract cost.
 - d. Costs prohibitive due to record of present business efficiency
 - e. Costs prohibitive due to future capital/ operating expenditure
 - f. If contract is terminated future start up of Fire Dept will be very expensive, perhaps impossible.

It was noted that North Huron is asking that Howick Council advise as soon as possible how Howick intends to provide fire service in the future. Ensuing discussion examined the various alternatives outlined above. It was suggested that the Ontario Fire Marshall’s (OFM) office be contacted for information and direction, which was rebutted with a reminder that when Council previously consulted the OFM representative, he advised that he could not give the answers, that it is up to Council to decide on the services they wish to provide.

After much discussion, the general consensus was that Council's decisions on what to do about providing fire services will be dependent on information that must come from North Huron. It was decided that a letter will be sent to North Huron requesting the following information:

- What will be our cost to purchase fire services from North Huron?
- What services are included in the costing?
- Will the North Huron Fire Department continue to operate the satellite fire station in Gorrie?
- What terms will be attached to a contract for provision of services (ie. length of contract)?

PUBLIC WORKS CO-ORDINATOR'S REPORT

The following report as at January 30th was circulated in the Council package:

ROADS

PUBLIC WORKS STAFF OPERATIONS

- Still snowing
- Tree cutting/trimming as weather permits
- Staff received basic Fall Arrest training – use of ladders, scaffold, harness, etc.

FORDWICH STREET RE-CONSTRUCTION

The Engineers have completed the detailed design estimates (included in January 20th package. Please bring to this meeting). Huron County is prepared to call tenders for this on February 4th for tender closing on February 20th. Ads would appear in local papers on February 11th. A decision on including all or part of this project with the County's work is required. Treasurer Farinha provided details on how this project could be funded.

MOTION #046/09

Moved by Yungblut

Seconded by Scott

THAT Howick Township Council hereby authorizes the re-construction of Louisa Street East and West and Old Mill Street in the Village of Fordwich, in conjunction with the County of Huron's construction of Patrick Street, Fordwich in 2009.

CARRIED

2008 WINTER CONTROL

All invoices for 2008 related to winter maintenance activities are paid. The total budget last year was \$267,250.00 and actual costs were \$310,665.31 - an over-expenditure of 16.25%. The line-by-line details are enclosed. Mr. Wilson noted that scarifying, salt and sand made up a significant portion of the extra expense this winter. He suggested that Council consider setting up a "Winter Operations" reserve.

DELEGATIONS – Continued

2. Marion Feldskov – Howick Agricultural Society

Ms. Feldskov was in attendance to advise and update Council about projects being planned in conjunction with celebration of the 150th Anniversary of the Howick Fall Fair, one being a joint project with the Howick Garden Club to do further landscaping at the Howick Community Centre (diagrams of the proposed work were distributed). The plans include setting a gravel base encompassing the existing maple trees in the green space along the roadside, on which pieces of refurbished antique farm equipment would be anchored, and beds planted with native shrubs and perennials along the front and at the corners of this green space. As well, a bed will be planted in front of the library to the north of the main (west) entrance. An application for grant funding is to be submitted, which requires a letter of support from Howick Council, and agreement that the Township will receive the grant funds.

Council declared support for the initiative, agreed to administer the grant funds, and instructed that a letter of support be prepared.

Ms. Feldskov also described an initiative to develop a Farmers' Market to be set up by the Agricultural Society's buildings at the Community Centre. It will held on Saturday mornings during the summer to promote agriculture and local produce. Assistance will be sought through the Huron Economic Development Fund and Job Creation Partnership.

The Agricultural Society, in conjunction with the 150th Fall Fair this year, is also planning to hold farm tours, a Church service and potluck lunch on Sunday, and agricultural displays.

Reeve Demaray thanked Ms. Feldskov and expressed Council's approval, support and assistance with the planned projects.

Mrs. Feldskov advised that she had located the grant cheque sent by the Township to the Howick Agricultural Society, and apologized for the inconvenience.

Other

Howick Library – Change of Hours

Reeve Demaray addressed the issue of a recent change to Howick's Friday Library hours, which he questioned at the County after discovering that the change was made arbitrarily, without consultation with or to the knowledge of Howick's Librarian. He offered an apology to Ms. Feldskov, who was reprimanded by her superior for speaking to the Reeve about the matter when he contacted her to ask why she had requested the change of hours.

Mrs. Feldskov and Mr. Rognvaldson left the meeting at this time (8:45 pm)

PUBLIC WORKS CO-ORDINATOR'S REPORT - continued

TOLL GATE LINE – James & Robyn MacEwen

This is a request for winter maintenance on Toll Gate Line from Spencetown Road to Creamery Road. We currently only open about 282 metres south of Spencetown Road leaving 1,731 metres that are not maintained. This road is very narrow and doesn't have any ditches so it is difficult and expensive to maintain when we have a winter with a lot of snow. This is one of the reasons why it hasn't been maintained for the past number of years. If Council wants the road maintained all year, it can be done.

Council agreed that it is not feasible or necessary to provide the winter maintenance requested.

TREE at 1067 SANDERSON STREET – David B. Collier

Mr. Collier's letter was received on January 8th, 2009. An inspection took place on January 8th and I called Collier's the same day to advise them that the tree will be removed as soon as we can arrange for a bucket truck. Bartman Tree Service should be here in the next couple of weeks.

BUILDING

2008 Year End Report

Deputy Treasurer Weishar prepared the final Building Report for 2008. Total revenue from permits was \$28,665.83 and we budgeted for \$35,000.00. In addition to these permits 34 Zoning/Building Certificates were issued and the revenue from these amounted to \$1,360.00.

2009 Building Report

Deputy Treasurer Weishar prepared the enclosed Building Report to the end of January: 4 Building Permits issued with fees of \$1,066.03; 1 Septic System Permit with a fee of \$300.00

DRAINAGE

OMAFRA – Grant Applications

The 2008 grant application for drain maintenance and Drainage Superintendent expense was sent by courier on January 29, 2009.

A 2009/2010 allocation request for drain maintenance and Drainage Superintendent expense is to be submitted by February 27, 2009.

LICO/DSAO CONFERENCE

- DSAO Board Meeting - major issue right now is the new *Endangered Species Act* and how it will affect drainage projects. Mr. Wilson noted that the Ministry of Natural Resources has produced a draft template of an Agreement for Municipalities, which is extremely onerous and raises many issues. The Drainage Superintendents Association will be responding.
- New President of DSAO – Brett Ruck from the Town of Fort Erie
- Rural Drainage Mapping Website – This is a new site available at www.omafra.gov.on.ca/english/landuse/gis/map_drain.htm. The Ministry is aware that there is inaccurate information on the site. If people visit the site and recognize errors, they are encouraged to contact the Ministry.
- 2008/2009 Drainage Program Statistics

The entire agenda has been copied and included.

PLANNING AND DEVELOPMENT

OFFICIAL PLAN AMENDMENT & ZONING BY-LAW REVIEW

I believe Joyce Wilson will have a draft of both documents ready to present to Council on February 17th. Joyce is to confirm that date with me before Tuesday evening. An "Open House" would be required after Council is satisfied with the draft. The earliest date for an Open House meeting would be mid-March.

LANDFILL

STEWARDSHIP ONTARIO

We received a cheque for \$3,963.95 representing the third quarterly payment for 2008.

OTHER - No Report

CORRESPONDENCE

- OGRA Board Brief – Highlights of the recent board meeting
- OGRA Heads Up Alert – Federal Budget 2009

CLERKS REPORT

The following report as at January 30th and copies of supporting information were circulated in the Council package:

Head of Council & Municipal Councillor Training Sessions

(Please refer to information provided at last meeting)

Head of Council Training - Feb. 21 prior to OGRA/ROMA Conference, \$472.50
- Aug. 15 prior to AMO Conference, \$315.00

Head of Council Forum - Feb. 22 prior to OGRA/ROMA Conference, \$472.50
- Aug. 16 prior to AMO Conference, \$315.00

Municipal Councillor Training - “Saturday Series” April 25 in Owen Sound, \$367.50
- “Combined Programme” May 7th in Owen Sound \$472.50
- “Module 5 Programme” May 8th in Owen Sound \$472.50

Councillor Henhoeffler will advise after the OGRA/ROMA conference, since similar information may be presented during the conference.

Accessibility for Ontarians with Disabilities (AODA)

1. Information & Communications Standard (copy of proposal “in brief” attached) – deadline for Public Review of the proposed Standard is February 6, 2009.
AMO Alert No. 09/003 (copy attached) – comments and concerns on the proposed AODA Information & Communications Standard. Concerns include the scope, timing, and high costs of compliance. AMO urges municipalities to review and respond to the proposed Standard.
2. Accessible Transportation Standard - copy of final proposal “in brief” attached. The Accessibility Directorate invites comments.
3. Lynda Rotteau – Notice re. meeting of Senior Staff and Elected Officials to be held Thurs., Feb. 26th at 6:00 pm at the Health Unit in Clinton, to review the “Customer Service Standard” policy and training requirements, which must be in place by the end of this year.

MOTION #047/09	Moved by Scott	Seconded by Henhoeffler
THAT Howick Township Council hereby authorizes the following to attend the meeting for Senior Staff and Elected Officials regarding Accessibility Customer Service Standard policy and training requirements, being held in Clinton on February 26 th , and agrees to pay the costs associated with their attendance at this meeting: Reeve Demaray; Councillor Scott; Clerk Johnson; Councillor Versteeg.		
		CARRIED

Property Standards

Requesting follow-up from the meeting with Council representatives, By-Law Enforcement Officer and Mr. Stan at the Fordwich Tire property. Decision and direction to the By-Law Enforcement Officer is required.

ADDENDUM

The By-Law Enforcement Officer’s Report concerning the above meeting was presented to Council at the meeting. Councillors Scott and Henhoeffler also reported on the site meeting. The Clerk was instructed to send a letter to Mr. Stan advising of the following decisions:

1. That he will be allowed to put a trailer on the property to be used for tire storage.
2. That all tires from the south and east sides of the building are to be relocated to the storage trailer.
3. That all clean-up is to be completed by June 15, 2009.

CORRESPONDENCE Requiring Council Action (copies attached)

1. **AMO Conference** – registration form now available. Early registration due before April 24. Registration will be submitted for Councillor Versteeg.
2. **Huron Plowmen’s Association** – information and request for sponsorship. This request will be considered during budget deliberations.

3. **Maitland Valley Conservation Authority** – letter and brochure outlining 2009 Priorities, Draft Budget, and Levy Schedule. Requesting Council’s response/approval by Feb. 18th.

MOTION #048/09	Moved by Scott	Seconded by Yungblut
THAT Howick Council received and discussed at this meeting the 2009 Priorities information contained in the letter dated January 9, 2009 from Maitland Valley Conservation Authority Chair Mark Beaven, and the 2009 Draft Budget and Levy Schedule, and Howick Council hereby supports the priorities and proposed 2009 Total General Levy of \$903,587.00 outlined therein, and accepts the proposed levy of \$34,449.00 apportioned to Howick Township.		
		CARRIED

ADDENDA

4. **Municipal Waste Association** – Workshop “*Responding to the Downturn in Recycling Markets*” in Oakville on February 5th. Registration \$125.00. Noted & discussed. Action: File
5. **Middlesex-London Health Unit** – Emergency Preparedness workshop “*Supportive Services in a Crisis: The NGO’s*” in London on March 11th. No registration fee. Action: File
6. **Huron Federation of Agriculture** – invitation to send 1 or 2 Council representatives to the annual MP/MPP luncheon in Clinton. RSVP requested by Feb. 23rd.

MOTION #049/09	Moved by Versteeg	Seconded by Yungblut
THAT Howick Township Council hereby authorizes the following to attend the Huron Federation of Agriculture annual MP/MPP luncheon in Clinton on Sat., February 28 th , and agrees to pay the costs of attendance at this event: Reeve Demaray: Councillor Scott.		
		CARRIED

7. **Belmore Curling Club** – hosting the annual Gay Lea Curling Bonspiel on March 20, 21, 22, and March 27, 28, 29, 2009. Requesting the event be designated a Community Festival.

MOTION #050/09	Moved by Scott	Seconded by Yungblut
THAT Howick Township Council has been advised that the Belmore Curling Club will be hosting the annual Gay Lea Curling Bonspiel on March 20, 21, 22, and March 27, 28, 29, 2009 at the Belmore Community Centre, and Howick Council hereby declares this event to be a Community Festival.		
		CARRIED

MUNICIPAL RESOLUTIONS

South Algonquin Township – seeking support of a resolution to investigate and promote the pursuit of using low grade wood waste to create electric power as an alternative energy source. Noted and discussed. Action: File

Tay Valley Township – that AMO seek confirmation from the Province of Ontario, Waste Diversion Ontario and Stewardship Ontario that the tenets and covenants of Ontario’s *Waste Diversion Act*, particularly the 50% cost-sharing of recycling costs, will not be jeopardized by the current collapse of markets for recycled materials. Noted and discussed. Action: File

Closed Session Items

- Minutes of the closed session held January 20, 2008
- By-Law Enforcement Officer’s Report

PRESENTATION OF ACCOUNTS

The listing of Accounts Payable for February 3rd, 2009 was circulated in the Council package.

MOTION #051/09	Moved by Scott	Seconded by Versteeg
THAT Howick Township Council hereby authorizes payment of accounts in the amount of \$164,158.69 under date February 3, 2009 as cheques #7795 to #7845 inclusive, as presented and discussed at the Regular Council meeting held February 3 rd , 2009.		
		CARRIED

BY-LAWS - none

COMMITTEE REPORTS

Belmore Community Centre Board - next meeting February 16th

Councillor Scott asked if the Board Treasurer has been in to speak with the Township Treasurer about the Board accounts. Treasurer Farinha noted that she was in to deliver bookkeeping materials but did not stop to speak with him, nor did she discuss the outstanding receivables. The Deputy Treasurer has since spent many hours sorting through these accounts. Mr. Farinha has suggested that the Deputy Treasurer keep track of her time, and additional time spent by the auditors, trying to rectify and reconcile the accounts, and charge the expense to the Board. Councillor Scott will contact the Board Chair to discuss the issues.

Coalition for Huron Injury Prevention (CHIP)

Copies of Minutes of the January 14th meeting were circulated in the Council package. Councillor Henhoeffler noted the next meeting will be held February 18th.

County of Huron

Reeve Demaray reported:

- The next County Council meeting will be tomorrow Feb. 4th
- A Strategic Planning meeting was held yesterday, Feb. 2nd, attended by 17 members of Council, all senior County Staff and a facilitator.
- Reeve Demaray has raised questions about costs associated with the Library Board and the costs of travel for library staff, and the change of hours at Howick’s library..

Huron County Farm and Home Safety - no report

Maitland Valley Conservation Authority (MVCA)

Councillor Versteeg reported:

- General Manager Phil Beard presented a report about the December, 2008 flooding, noting that it was a 1-in-a-100 year flood situation, attributable to the large volume of snow and rapid thawing combined with excessive rainfall.
- MVCA now provides the service of designing culvert crossings. The fee of \$1,000.00 includes the permit fee, which is less costly than engineering fees.
- Everyone is welcome to attend the upcoming Annual Meeting on February 18th. This year will see the induction of both new Chair and new Vice Chair.
- The Board is considering installation of a “Challenge Course” at the Falls Reserve.

Saugeen Valley Conservation Authority (SVCA)

A Statement of the Director’s 2008 Remuneration and Expenses was circulated in the Council package.

MVCA Source Water Protection (SWP) - no report

SVCA Source Water Protection (SWP) - no report

Wheels Away - next meeting February 9th

Wingham Area Fire Board - next meeting Feb. 11th

CLOSED SESSION

MOTION #052/09	Moved by Scott	Seconded by Versteeg
<p>THAT Howick Township Council at this time (9:50 pm) closes this portion of the Feb. 3rd, 2009 Regular meeting of Howick Township Council in accordance with the <i>Municipal Act, 2001, Section 239 (2)(a), (b), (c), (d), (e)</i> to deal with personnel and personal matters.</p>		
		CARRIED

Matters Discussed in Closed Session

- Minutes of January 20th, 2008 Closed Session (approved by Resolution #053/09)
- By-Law Enforcement Officer’s Report
- Personnel Matters: Staff Resignation

MOTION #054/09	Moved by Henhoeffler	Seconded by Scott
<p>THAT Howick Township Council now re-opens the February 3rd, 2009 Regular Council meeting to the public at this time (9:54 pm).</p>		
		CARRIED

CORRESPONDENCE FOR INFORMATION ONLY (Copies included)

- a) **Association of Municipalities of Ontario (AMO)**
 - OGRA/ROMA Conference – preliminary conference and companion programs
- b) **Federation of Canadian Municipalities** – ‘Sustainable Community’ Awards winners
- c) **Huron OPP** – information re. *Dog Owners’ Liability Act*

- d) **Scott Tousaw, Director, Huron Planning & Development** – County’s Waste Management Master Plan
- e) **Huron Perth Career Symposium** – April 28th-29th in Seaforth. Information, Exhibitor Guide, Exhibit Space Application

CORRESPONDENCE forwarded via E-Mail (Jan. 2 - 16) (No copies attached)

- a) **Association of Municipalities of Ontario (AMO)**
 - Alert No. 09/002 – Deadline for submitting comments on *Waste Diversion Act* extended to April 1, 2009.
 - Alert No. 09/004 – Federal Government announces new Infrastructure Funding
 - Alert No. 09/006 – Ontario municipalities benefit from Federal Budget measures for Infrastructure, Housing and Employment Insurance.
 - AMO/Waste Diversion Ontario/Stewardship Ontario – advice for municipalities re. decline of Blue Box Material Commodity Markets.
- b) **Ben Lobb, MP, Huron-Bruce** – praises Federal Economic Action Plan, outlining key investment that will benefit Huron-Bruce.
- c) **Ontario Good Roads Association** – “Heads Up Alert” comments on Federal Budget
- d) **Ontario Hospital Association** – ‘Climate Change in Ontario’ conference April 14 & 15, 2009
- e) **Thehealthline.ca** – e-bulletin January 19, 2009
- f) **Independent Electricity System Operator (IESO)** – routine voltage reduction test Jan. 22, 2009
- g) **Huron County Health Unit**
 - ‘Emergency Preparedness Planner’ newsletter, January. 2009
 - 2009 “Driven to Quit [smoking]” Challenge launch January 29, 2009
- h) **Huron County Planning & Development** – invitation to attend Open House of new office on Wednesday, February 4, 2009, 11:00 am to 2:00 pm
- i) **Huron County Road Supervisors Assoc.** – 2009 Newsletter listing upcoming meetings/events
- j) **Huron Business Development Corp.**
 - “Business & Work in Huron County” January, 2009 newsletter
 - “State of the Huron County Economy Report” January 2009 (copy of report provided separately)
- k) **Huron Tourism**
 - Goderich Winterfest 2009, Feb. 5, 6, 7, & 8 - Schedule of events
- l) **Scott Kinoshita, Response Generators** – marketing and communications firm offering to help realize our Township’s potential and prepare for the “small-town boom”.

The above correspondence was noted. Action: File

ADJOURNMENT

MOTION #055/09 **Moved by Versteeg** **Seconded by Henhoeffler**
 THAT Howick Township Council now adjourns the February 3rd, 2009 Regular Meeting of Howick Township Council at 9:56 pm, with Council to meet again at the Regular Council Meeting scheduled for Tuesday, February 17th, 2009 at 7:00 p.m., or at the call of the Chair. **CARRIED**

 REEVE

 CLERK