

**TOWNSHIP OF HOWICK**  
**REGULAR COUNCIL MEETING**  
**TUESDAY, DECEMBER 15th, 2009 AT 7:00 P.M.**  
**AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS**

**MINUTES**

**Attendance:**

**Council Members**

Max Demaray, Reeve  
Linda Henhoeffler, Councillor  
Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve  
Randy Scott, Councillor

**Staff**

Ronna Lee Johnson, Clerk  
Wray Wilson, Public Works Co-ordinator  
Bill Doig, Fire Chief (late arrival 8:35 pm)

Mark Farinha, Treasurer/Tax Collector  
Bruce SKillen, Recreation/Facilities Supervisor

**CALL TO ORDER**

Reeve Demaray called the meeting to order at 7:00 pm.

**DECLARATION OF PECUNIARY INTEREST**

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.  
None declared at this time.

**APPROVAL OF MINUTES**

A copy of draft Minutes of the Regular Council Meeting held December 1st, 2009 was circulated in the Council package.

**MOTION #366/09**

**Moved by Versteeg**

**Seconded by Scott**

THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on Tuesday, December 1st, 2009, as circulated. CARRIED

**RECREATION/FACILITIES SUPERVISOR'S REPORT**

**Compressor Malfunction**

Supervisor Skillen reported that about a month ago the new compressor began malfunctioning whereby the unit does not start automatically as it should, but will start only when staff push the reset button. Mr. Skillen has had technicians from CIMCO in three times to try to identify the cause, and each time the unit appears to be operating normally, but each time the same problem resumes. The manufacturer (Micon) was contacted and their technician came to assess the situation. He was unable identify a problem with the compressor, and felt perhaps there may be an electrical problem. Mr. Skillen is awaiting his report, to see if it may be necessary to have an electrician check for problems elsewhere.

Mr. Skillen advised that he made it clear to CIMCO that he will not pay charges for repair services if repairs are not completed, and that if the problem cannot be solved they must replace the unit. Fortunately, the old compressor is working well, but does not have the capacity to maintain the ice during milder temperatures.

Reeve Demaray thanked Mr. Skillen for his report, and Mr. Skillen left the meeting at 7:15 pm.

**FIRE CHIEF'S REPORT** – see Report following 'Committee Reports'

**TREASURER'S REPORT**

The following report and supporting information were circulated in the Council package:

**Hydro 1 'Power Savings Blitz' Program**

They are proposing changing the ballasts in our facilities. The project cost, grant and Township cost analysis is attached.

Wroxeter and Gorrie Halls will need to pay the excess of costs over the grant. However these costs will be recoverable in 2 years. After that they will enjoy a saving of \$508 and \$263 per year respectively. Resolution required:

- (i) To take advantage of the program and
- (ii) To advise the 2 Hall Boards of the financial implications

Council agreed that the Boards should be given the information and asked if they wish to participate, in view of the fact that an initial payout will be required. Treasurer Farinha pointed out that participation is “subject to availability of funds in the Program, and he expressed concern that if the application is delayed, we may miss out on the grant funding. It was suggested that an authorizing resolution be passed, with the proviso that participation is dependent upon the agreement of the affected Boards. Councillor Scott volunteered to give the information to the Wroxeter Hall Board tomorrow, and discuss the matter with them.

<b>MOTION #367/09</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council hereby authorizes and instructs the Treasurer to register for and sign the required Agreement for participation in the Hydro One ‘Power Savings Blitz’ program for installation of retrofit measures in certain municipal facilities,		
AND FURTHER THAT for those facilities where the retrofit costs exceed the maximum benefit paid by the ‘Power Savings Blitz’ program, the respective Local Boards shall forthwith be notified of the estimated amount required to be paid by the Board,		
AND THAT proceeding is subject to the approval of the Boards.		
		CARRIED

**Cash Payout from WAFB**

The WAFB owes us a \$120K cash payout upon the wrap up of the Board. The cheque should be ready December 15<sup>th</sup>. I will personally pick up the dollars from the North Huron office.

Mr. Farinha advised that the cheque was not available for pick-up as planned. The North Huron Treasurer has advised that only partial payment will be available – for our share of the equipment, furnishings, etc. A separate payment for the share of proceeds from sale of the Fire Hall property in Wingham will be forthcoming after the property transfer has been completed.

**Fire Pro Software for Howick Fire Department**

Fire Pro is extracting the Howick data from the WAFB data base. The software with all the information should be up and running January 1<sup>st</sup>. The cost for this will be \$300. I have told the company to proceed with the data dump.

In the event there is a problem getting a free copy of the software transferred from Chief Black, I intend to just buy a new copy from the company. Cost about \$1,200.

**Vacation over the Christmas Holidays**

I will be away from December 22 and back in the Office January 7<sup>th</sup>. My time is covered by banked hours and 2010 vacation.

**Use of Township Workforce for Infrastructure Projects**

Letter attached from OMAFRA denying grant eligibility for these costs. I had been given assurances on several occasions that permission would be given to deem these costs eligible for the 2/3 grant. I wrote a wordy letter to the Ministry Analyst (the 4<sup>th</sup> Analyst so far) explaining why the use of Township staff represented a saving and was good business. I believe the Ministry analyst is just parroting the Agreement.

On the other hand, to their credit they did grant concessions to timelines and bonding. However and therefore, two good concessions deserve another. I need Council’s permission to write the Minister and have the analyst’s decision reversed in regard to usage of Township staff.

<b>MOTION #368/09</b>	<b>Moved by Yungblut</b>	<b>Seconded by Scott</b>
THAT Howick Township Council hereby directs the Treasurer to send a letter on behalf of the Council of the Township of Howick to the Minister of Agriculture, Food and Rural Affairs requesting authorization to include as an eligible cost under the Infrastructure Stimulus Fund program the costs of services provided to the project by municipal staff.		
		CARRIED

**Accounts Payable**

The attached accounts are presented for Council’s review and approval.

**MOTION #369/09****Moved by Scott****Seconded by Versteeg**

THAT Howick Township Council hereby authorizes payment of accounts in the amount of **\$100,833.25** under date December 15, 2009 as cheques #8730 to #8800 inclusive, as presented and discussed at the Regular Council meeting held December 15th, 2009.

**CARRIED****ADDENDUM****OMPF Grant Funding**

Treasurer Farinha advised that he received word today that the 2010 OMPF funding allocation for Howick has increased approximately \$109,000. over last year's amount.

Treasurer Farinha requested Council's permission to be excused at this time, and he left the meeting at 7:28 pm.

**PUBLIC WORKS CO-ORDINATOR'S REPORT**

The following report as at December 11th and supporting documentation were circulated in the Council package:

**ROADS****PUBLIC WORKS STAFF OPERATIONS**

- Plowing/Sanding as required

**MUNICIPAL GARAGE ADDITION**

The exterior is complete, doors were completed Friday, insulation finished on Monday. Mechanical and electrical contractors should be here this week and the bridge crane is to be installed late next week. Work is progressing as planned.

**BUILDING** - No Report

**DRAINAGE****BOLTON MUNICIPAL DRAIN**

The amending by-law that will authorize the collection of assessments from the landowners will be available for Council on Tuesday evening. The Engineer has provided the costs, which include cost of construction, engineering, interest and Conservation Authority fees, but does not include the cost of construction of the County bridge portion of the project. With this information we can now pass the amending by-law, apply for the Drainage Grant, and bill the landowners.

**PLANNING AND DEVELOPMENT****COUNTY OF PERTH – Proposed Official Plan Amendment**

Perth will hold a Public Meeting on December 17<sup>th</sup> regarding this amendment. It appears that the four municipalities in Perth County are split on the issue of surplus farm dwelling severances. This amendment would allow West and South Perth surplus farm dwelling severances but continue to prohibit them in Perth East and North Perth.

**HURON COUNTY DRAFT MODEL TELECOMMUNICATION TOWER SITING POLICY**

The Planning Department prepared this draft and are asking for comments before January 15<sup>th</sup>. Mr. Wilson advised that he will bring this item back to the next Council meeting, after Council members have had time to review the proposed Policy in detail.

**LANDFILL****RECYCLING**

A load of E-waste was taken to Stratford last week. Scrap steel is to be removed to-day, weather permitting and the tires are to be out next week.

**OTHER** - NO REPORT

**CORRESPONDENCE** (Information only) - none

**CLERKS REPORT**

The following report as at Dec. 11th and supporting documentation were circulated in the Council package:

**EMERGENCY MANAGEMENT**

**1. Emergency Management Program Committee**

The Program Committee met on Friday, December 4<sup>th</sup> to review the Critical Infrastructure List, the Hazard Identification/Risk Assessment List, and the Emergency Plan & Appendices. Minutes of the meeting are attached. Copies of the updated Plan will be available for the exercise next week.

**2. Annual Emergency Management Training and Exercise**

Reminder that the Emergency Control Group (ECG) training will take place in the morning on December 16<sup>th</sup> (9:30 am), and the exercise in the afternoon starting at 1:00 pm.

**3. Emergency Management Program – Essential Level Annual Compliance**

With the completion on the ECG Training and Emergency Plan Exercise on Dec. 16<sup>th</sup>, we will have completed all required components of the Essential Level Program (see checklist attached). A resolution is required to authorize submission of the ‘Statement of Completion’.

**MOTION #370/09**                      **Moved by Scott**                      **Seconded by Yungblut**  
THAT Howick Township Council hereby verifies completion of the requisite components of the Emergency Management Ontario “Municipal Essential Level Maintenance Program” for the year 2009, and hereby authorizes the Reeve and the Community Emergency Management Co-ordinator (CEMC) to sign the Form C-2-08 “Annual Emergency Management Program Statement of Completion”. CARRIED

**AMO TRAINING & DEVELOPMENT 2010**

Enclosed is information and scheduling for the 2010 Council training sessions being held in London (closest location). Registration for each workshop is \$367.50.

- Council Challenges in 2010 – Jan. 29<sup>th</sup> at Four Points Sheraton
- Meetings Series – Jan. 30<sup>th</sup> at Four Points Sheraton
- Media & Communications – April 30<sup>th</sup>

The “Heads of Council” training is scheduled for Nov. 27<sup>th</sup> and registration is \$472.50.

**MOTION #371/09**                      **Moved by Versteeg**                      **Seconded by Yungblut**  
THAT Howick Township Council hereby authorizes the attendance of the following at the specified AMO Councillor Training Sessions on the listed dates, and agrees to pay the Registration fee of \$367.50 for each and any other costs associated with attendance at the training:  
Council Challenges in 2010, Jan. 29<sup>th</sup>: \_\_\_\_\_  
Meetings Series, Jan. 30<sup>th</sup>: \_\_\_\_\_ Randy Scott  
Media & Communications, April 30<sup>th</sup>: \_\_\_\_\_ CARRIED

**SCHEDULE OF REGULAR COUNCIL MEETINGS FOR 2010**

Attached is the proposed Regular Council Meeting schedule for 2010 for Council’s review and endorsement.

It was noted that the 2010 AMO Annual Conference takes place August 15-18, and therefore, the meeting scheduled for August 17<sup>th</sup> will be changed to August 10<sup>th</sup>.

**MOTION #372/09**                      **Moved by Scott**                      **Seconded by Yungblut**  
THAT Howick Township Council hereby adopts the following “Schedule of Regular Council Meetings for the year 2010”:  
JANUARY 5<sup>th</sup> & JANUARY 19<sup>th</sup>  
FEBRUARY 2<sup>nd</sup> & FEBRUARY 16<sup>th</sup>  
MARCH 2<sup>nd</sup> & MARCH 16<sup>th</sup>  
APRIL 6<sup>th</sup> & APRIL 20<sup>th</sup>  
MAY 4<sup>th</sup> & MAY 18<sup>th</sup>  
JUNE 1<sup>st</sup> & JUNE 15<sup>th</sup>  
JULY 13<sup>th</sup>  
AUGUST 10<sup>th</sup>  
SEPTEMBER 7<sup>th</sup> & SEPTEMBER 21<sup>st</sup>  
OCTOBER 5<sup>th</sup> & OCTOBER 19<sup>th</sup>  
NOVEMBER 2<sup>nd</sup> & NOVEMBER 16<sup>th</sup>  
DECEMBER 7<sup>th</sup> & DECEMBER 21<sup>st</sup> CARRIED

**SCHEDULE OF STATUTORY/PUBLIC HOLIDAYS FOR 2010**

A proposed schedule of Public Holidays when the Municipal Office will be closed during 2010 is enclosed for review and adoption.

<b>MOTION #373/09</b>	<b>Moved by Scott</b>	<b>Seconded by Henhoeffler</b>	
THAT Howick Township Council hereby adopts the following “ <i>Schedule of Statutory/Public Holidays When the Howick Municipal Office Will Be Closed</i> ” for the year 2009:			
Thursday, <b>JANUARY 1<sup>st</sup>, 2010</b>	<b>NEW YEAR’S DAY</b>		
Monday, <b>FEBRUARY 15<sup>th</sup>, 2010</b>	<b>FAMILY DAY</b>		
Friday, <b>APRIL 2<sup>nd</sup>, 2010</b>	<b>GOOD FRIDAY</b>		
Monday, <b>APRIL 5<sup>th</sup>, 2010</b>	<b>EASTER MONDAY</b>		
Monday, <b>MAY 24<sup>th</sup>, 2010</b>	<b>VICTORIA DAY</b>		
Thursday, <b>JULY 1<sup>st</sup>, 2010</b>	<b>CANADA DAY</b>		
Monday, <b>AUGUST 2<sup>nd</sup>, 2010</b>	<b>CIVIC HOLIDAY</b>		
Monday, <b>SEPTEMBER 6<sup>th</sup>, 2010</b>	<b>LABOUR DAY</b>		
Monday, <b>OCTOBER 11<sup>th</sup>, 2010</b>	<b>THANKSGIVING DAY</b>		
Thursday, <b>NOVEMBER 11<sup>th</sup>, 2010</b>	<b>REMEMBRANCE DAY</b>		
Monday, <b>DECEMBER 27<sup>th</sup>, 2010</b>	<b>CHRISTMAS DAY (in lieu)</b>		
Tuesday, <b>DECEMBER 28<sup>th</sup>, 2010</b>	<b>BOXING DAY (in lieu)</b>		
Monday, <b>JANUARY 3<sup>rd</sup>, 2011</b>	<b>NEW YEAR’S DAY (in lieu)</b>		<b>CARRIED</b>

**COUNCIL COMMITTEES/BOARDS APPOINTMENTS FOR 2010**

A resolution is required to ratify appointments to the following Committees and Boards:

- Belmore Community Centre
- Coalition for Huron Injury Prevention (CHIP)
- Huron-Bruce Transit
- Huron County Farm & Home Safety Assoc
- Maitland Valley Conservation Authority
- Source Water Protection Committee
- Source Water Protection Working Group
- Wingham Area Fire Board

Is Howick planning to participate on the North Huron Economic Development Committee?

Reeve Demaray advised that he had attended the last meeting of the Committee, and both he and Councillor Scott felt that it would be beneficial for the Township to continue to participate. The next meeting is to be held on Dec. 18<sup>th</sup> in Blyth, and participating municipalities have been asked for a contribution of \$100.00.

It was agreed that in may be necessary for members of the Wingham Area Fire Board to meet again beyond the year-end for the purpose of finalizing the business of the Board, and it would be prudent to extend appointments to authorize representatives to attend such meetings in the new year.

<b>MOTION #374/09</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>	
THAT Howick Township Council hereby appoints representatives to serve on the following Boards and Committees for the year 2009:			
	Belmore Community Centre - R. Scott		
	Coalition for Huron Injury Prevention (CHIP) - L. Henhoeffler		
	Huron-Bruce Transit - R. Scott		
	Huron County Farm & Home Safety Assoc. - A. Versteeg		
	Maitland Valley Conservation Authority - A. Versteeg		
	North Huron Economic Development Committee – M. Demaray; R. Scott		
	Source Water Protection Committee - A. Yungblut		
	Source Water Protection Working Group - W. Wilson		
	Wingham Area Fire Board - M. Demaray; A. Yungblut		<b>CARRIED</b>

**CORRESPONDENCE REQUIRING COUNCIL ACTION**

**Huron Heritage & Culture Partnership** – requesting \$500.00 financial support for the “Doors Open Haunted Huron” event. Funds are to pay the costs of printing and distributing the guide. It was generally agreed that Howick realizes little benefit from this event, and Council declined to remit the requested \$500.00.

**ADDENDUM**

**Association of Municipalities of Ontario (AMO)** – information about hotel accommodation for the 2010 Annual AMO Conference.

Reeve Demaray advised that he will be attending on behalf of the County, and the County will arrange his reservation.

## **MUNICIPAL RESOLUTIONS**

**Durham, Regional Municipality** - endorsing a resolution from the Town of Fort Erie asking the Province to include hospitals under the jurisdiction of the Ombudsman. Noted. Action: File

**Grey, County** – requesting Federal and Provincial government to dedicate resources to research the impact of wind turbine low frequency noise, electric and electromagnetic disturbances to confirm/deny health implications, and, to create regulations and guidelines for locating wind turbines.

### **MOTION #375/09**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council received and discussed at this meeting the resolution adopted by the County of Grey, requesting Federal and Provincial government to dedicate resources to research the impact of wind turbine low frequency noise, electric and electromagnetic disturbances to confirm/deny health implications, and, to create regulations and guidelines for locating wind turbines, and Howick Council hereby supports the resolution from the County of Grey. CARRIED

**Huron East, Municipality** – asking the Avon Maitland District School Board to STOP the current ARC (accommodation review) process until correct maintenance costs are provided by the Board. Noted. Action: File

**Kawartha Lakes, City** – requesting the Province to conduct a study of adverse health effects being experienced where wind energy projects are operational to determine possible adverse health effects, and that a full environmental study be done to determine impact on Conservation areas, and that an independent economic impact study be done to determine related potential costs to be incurred by the municipality and the effect on property values in affected areas. Noted. Action: File

**Madawaska Valley, Township** – petitioning the Province to financially assist municipalities to pay for provincially legislated requirements under the Safe Drinking Water Act. Noted. Action: File

**Niagara on the Lake, Town** – requesting Ontario lower-tier municipalities to negotiate with their upper-tier partners a benefit-sharing agreement that distributes the savings resulting from uploaded social services costs. Noted. Action: File

**Oshawa, City** – requesting that the Province compel owners and managers of properties to ensure that all key-holders are bonded and obtain police criminal checks. Noted. Action: File

## **BY-LAWS**

**By-Law No. 27-2009** – *To Establish & Regulate a Fire Department and a Fire Prevention & Public Education Program*

### **MOTION #376/09**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 27-2009, being a by-law to Establish & Regulate a Fire Department and a Fire Prevention & Public Education Program. CARRIED

**By-Law No. 28-2009** – *To Provide for Participation in County of Huron Mutual Aid Plan*

### **MOTION 377/09**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 28-2009, being a by-law to Provide for Participation in County of Huron Mutual Aid Plan. CARRIED

**By-Law No. 29-2009** – *To Appoint a Deputy Fire Chief*

### **MOTION #378/09**

**Moved by Versteeg**

**Seconded by Yungblut**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 29-2009, being a by-law to Appoint a Deputy Fire Chief for the Howick Township Fire Department. CARRIED

**By-Law No. 30-2009 – To Appoint Firefighters**

<b>MOTION #379/09</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 30-2009, being a by-law to Appoint Firefighters for the Howick Township Fire Department.		
		CARRIED

At this time, Councillor Versteeg declared a pecuniary interest regarding the Bolton Municipal Drain By-Law, as he owns land draining into the Bolton Drain.

**By-Law No. 31-2009 – To Amend By-Law 12-2009 Bolton Municipal Drain 2009, Branch D & E**

<b>MOTION #380/090</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 31-2009, being a by-law to Amend By-Law 12-2009 Bolton Municipal Drain 2009, Branches D and E to provide for raising a lesser amount than provided for therein.		
		CARRIED

**CLOSED SESSION ITEMS**

- Minutes of the closed session held December 1st, 2009
- By-Law Enforcement – Property Standards
- Legal Matter – Statement of Claim

**COMMITTEE REPORTS**

**Belmore Community Centre Board** - next meeting December 21st

**Coalition for Huron Injury Prevention (CHIP)**

Councillor Henhoeffler reported that the December CHIP meeting was cancelled due to inclement weather, and the next meeting is scheduled for January 13<sup>th</sup>, 2010.

**County of Huron**

Reeve Demaray reported:

- New County signs have been erected throughout the County
- Both the Huron County and Bruce County Road Supervisors have examined the intersection at McIntosh, and agree that better traffic control is required.
- Reeve Demaray accompanied Chief Doig and Howick Firefighters to the Gorrie Bible Fellowship to thank them for the very successful fundraising event this summer.
- The County meeting structure was established, with Committee meetings to be held on the 1<sup>st</sup> Wednesday of the month, and Committee of the Whole on the 2<sup>nd</sup> and 3<sup>rd</sup> Wednesdays.
- Reeve Demaray was appointed to the Library Board.

**Huron Bruce Transit**

Copies of the following were circulated in the Council package:

- Invitation to send 2 representatives to a meeting with Kevin Dowling from the Ontario Public Transit Association to discuss Huron-Bruce Transit issues.
- Copy of a letter from Dianne Grummett, Officer Manager, to MPP Carol Mitchell, outlining the difficulties in making the transit system a viable enterprise.

<b>MOTION #381/09</b>	<b>Moved by Yungblut</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council hereby authorizes the attendance of the following at a meeting with a representative of the Ontario Public Transit Association to discuss Huron-Bruce Transit issues, and agrees to pay the costs associated with their attendance at this meeting: Councillor Scott: Reeve Demaray.		
		CARRIED

**Huron County Farm and Home Safety**

Copies of the following were circulated in the Council package:

- Minutes of the last meeting
- 2009 Financial Statement
- Proposed 2010 budget and activities

Councillor Versteeg reported:

- Plans are underway for Provincial Farm and Home Safety Association to amalgamate with two other Safety Associations in the new year.

- The annual Agriculture and Water Festival is scheduled for April 7<sup>th</sup> & 8<sup>th</sup>, 2010 in Seaforth. Over 300 students are already registered to attend.

**Maitland Valley Conservation Authority (MVCA)** - next meeting December 16th

Councillor Versteeg reported:

- It is anticipated that the draft 2010 budget will be approved at the next meeting
- The budget increase limit of 5% has been achieved.
- Howick's increase amounts to approximately 1.7% (\$500.)
- Other municipalities will experience greater increases due to increased assessment.

**Saugeen Valley Conservation Authority (SVCA)** - no report

**MVCA Source Water Protection (SWP)**

Copies of the following were circulated in the Council package:

- Notice – Second Application Period for 2009-10 *Ontario Drinking Water Stewardship Program* now open for municipal drinking water projects.
- Assessment Report Update – Schedule of Public consultation meetings

**ADDENDUM**

Council received at the meeting, a copy of a notice inviting municipal representation at a meeting at North Perth on January 15<sup>th</sup>, 2010 to discuss the Assessment Report.

**MOTION #382/09**                      **Moved by Scott**                      **Seconded by Versteeg**  
 THAT Howick Township Council hereby authorizes the attendance of the following at the Municipal Staff Drinking Water Source Protection meeting being held at North Perth on Jan.15<sup>th</sup>, 2010, and agrees to pay the costs associated with their attendance at this meeting: Deputy Reeve Yungblut.  
CARRIED

**SVCA Source Water Protection** - no report

**Wingham Area Fire Board (WAFB)**

Copies of the following were circulated in the Council package:

- Minutes of the November 18<sup>th</sup> Board meeting
- Chief's Report to November 30<sup>th</sup>

Reeve Demaray and Deputy Reeve Yungblut reported:

- The process is underway to transfer the Fire Hall property in Wingham from the Fire Board to the Township of North Huron.
- The fire trucks in Howick have been safety checked and certified.
- Lynn Hoy has purchased the old aerial truck from the Fire Board.
- Chief Doig attended a meeting in Goderich with the Fire Chiefs from North Huron and Huron East, and the County 911 Co-ordinator to discuss the Morris-Turnberry coverage areas. It will take time to get the 911 inputs set up with Bell Canada, so the Agreement with Morris-Turnberry and Howick will not take effect until next March.

**FIRE CHIEF'S REPORT**

(Chief Doig arrived at 8:35 pm, following a demonstration of a thermal imaging camera at the fire hall)  
 The following report was circulated in the Council package:

**Fire Calls**

Dec. 3<sup>rd</sup> – False alarm at Fordwich Nursing Home: hot electrical motor on vent system; detector set off alarm. Maintenance repaired problem and cancelled Fire Department.

Dec. 7<sup>th</sup> – Chimney fire at 44081 Huron-Bruce Road. No damage; plugged furnace pipes chimney to furnace; smoke alarms & CO detectors woke tenants.

**ADDENDUM**

Dec. 14<sup>th</sup> – Call to Bill Price in Gorrie: CO<sub>2</sub> detector beeping – turned out to be a false alarm. The detector was cleaned and a new battery installed.

**Meeting with Jamie Zimmerman, Fire Advisor**

Had meeting with Jamie Zimmerman, Fire Advisor, about training courses, administration, receiving reports, filing reports, how to access material on computer. Have ordered Fire Code books.

**Thermal Imaging Camera**

Demonstrations are scheduled for Dec. 15<sup>th</sup> and Dec. 17<sup>th</sup>.

Chief Doig reported on the thermal imaging camera that was demonstrated this evening at the fire hall, noting that this unit does not have a recording device, which is a preferred feature. After the next demonstration, the firefighters will discuss and decide which unit they prefer.

### **Transfer of Vehicles**

Trucks have been safety checked and serviced. Will have ownership changed during week of Dec. 14<sup>th</sup>.

Chief Doig reported that he was informed at the Motor Vehicle Licencing Office that the fire trucks require emissions tests. He is arranging to have that done, and will then proceed to transfer the ownerships.

### **Breathing Apparatus**

Received information on air breathing equipment from A.J. Stone Company. Will discuss with Council at the Council meeting.

Chief Doig advised that the department currently has 7 breathing apparatus units, but should have 10. They now have 16 air bottles, and he would like to purchase 10 more. The Town of Minto recently purchased new units and a new filler machine, and Chief Doig is looking into the possibility of purchasing their used machine and 3 of the used breathing apparatus units if the equipment is suitable.

### **Morris-Turnberry Fire Services**

Attended a meeting on Dec. 8<sup>th</sup> in Goderich with Jason Dodds, County 911 Co-ordinator, Morris-Turnberry Administrator Nancy Michie, Huron East Fire Chief, North Huron Fire Chief, and Huron County Mutual Aid Fire Chief, to discuss the Morris-Turnberry 911 borders and installing borders and fire numbers in the dispatch system.

Meeting with Hanover Dispatch on Dec. 14<sup>th</sup>. Will report to Council on Dec. 15<sup>th</sup>.

Chief Doig reported that in order to change the fire coverage areas, the 911 system must be reconfigured, the polygons re-registered with Bell Canada, and the information relayed to Hanover dispatch. This process takes 6 to 8 weeks. As a result, Howick will not begin to cover the Morris-Turnberry area until the end of March, 2010.

North Huron will continue to use the Hanover dispatch services until the end of March, and perhaps after that time, since the enhanced dispatch service Chief Black desires is not available from Stratford dispatch. Chief Doig noted that he would prefer to use the basic dispatch service, and have a man on the radio at the fire station.

### **Propane for Fire Hall**

Hensall Co-op currently supplies the propane. Sparling supplies the Township works garage and Howick Community Centre. Hensall has contracted a price slightly lower than Sparling, so I would suggest Hensall continue to supply the Fire Hall until the tender comes due for the other Township buildings.

### **Accounts Billing for Fire Hall**

Have contacted Hydro One about changing the billing for the Fire Hall from Wingham Area Fire Board to Howick Township Fire Department as of Jan. 1, 2010.

Telephone has also been changed from Wingham Area Fire Station 2 to Howick Township Fire Department.

### **ADDENDUM**

#### **Howick Firefighters Association Funds**

Chief Doig advised that the Howick Firefighters have funds available [resulting from fundraising efforts ie. semi-annual Breakfasts] noting that the funds have been used over the years to purchase tools and equipment for the Howick Firefighters. \$4,400.00 has been designated to go toward the purchase of the thermal imaging camera. A few of the Howick Firefighters do not have dress uniforms, and 4 new recruits will be joining soon. As well, new "Howick Fire Department" shoulder patches are needed for all uniforms, sleeve stripes for the officers, white helmets for the Chief and Deputy. When uniforms were originally purchased, the Fire Board paid half the cost, and the Fire-fighters Association paid half.

Chief Doig requested Council direction regarding use of the funds – should more be put toward purchase of the camera, or used to purchase uniforms. Council generally agreed that the camera would be a budgeted capital purchase, and the Association funds could be put toward purchase of uniforms. Chief Doig was asked to compile a list of fire department "needs" for next Council meeting.

#### **Installation of Fire Department Personnel**

Preliminary plans were discussed regarding holding a social function to have all Howick fire department personnel and their spouses/partners meet with Howick Council, have an induction ceremony, a photo of the Firefighters, and publicize the official establishment of the Howick Township Fire Department. It was agreed that this will take place after dress uniforms have been obtained for all personnel. Chief Doig will look into purchasing name badges for all.

Chief Doig thanked Council and left the meeting at this time (9:16 pm)

## **COUNCILLORS ISSUES** - none

### **CLOSED SESSION**

**MOTION #383/09**                      **Moved by Scott**                      **Seconded by Henhoeffer**  
THAT Howick Township Council at this time (9:17 pm) closes this portion of the December 15th, 2009 Regular Meeting of Howick Township Council in accordance with the *Municipal Act, 2001, Section 239 (2) (b), (e), (f)*, to deal with personal and legal matters.                      CARRIED

#### **Matters Discussed in Closed Session**

- Minutes of December 1st, 2009 Closed Session (approved by Resolution #384/09)
- By-Law Enforcement – Property Standards
- Employee Remuneration – Payout of Unused Banked Overtime

**MOTION #385/09**                      **Moved by Scott**                      **Seconded by Versteeg**  
THAT Howick Township Council now re-opens the December 15th, 2009 Regular Council meeting to the public at this time (9:30 pm).                      CARRIED

#### **Payout of Unused Banked Overtime**

**MOTION #386/09**                      **Moved by Henhoeffer**                      **Seconded by Yungblut**  
THAT Howick Township Council, in accordance with the Employment Policy, hereby authorizes payment of unused compensating time off hours due to employees in the amounts as listed on Schedule 'A' attached.                      CARRIED

### **CORRESPONDENCE (FOR INFORMATION ONLY)** (copies attached)

- Association of Municipalities of Ontario**
  - Alert #09/079 – Ministry of Environment amends legislation regarding Lead Sampling in municipal water systems.
  - Alert #09/085 – Auditor General's Report highlights 'Human Services' spending and Provincial Bridges infrastructure.
- Ontario Good Roads Assoc** – Report of Nominating Committee – slate of candidates for 2010-2011 Board of Directors. Further nominations must be submitted by Dec. 31, 2009.
- Ontario Heritage Trust** – new Ontario Places of Worship website 'www.heritagetrust.on.ca/placesofworship'. Publication "Heritage Matters" available for viewing.
- County of Huron** – announcing election of 2010 Warden Reeve Bert Dykstra of Central Huron
- City of St. Catharines** – letter to Prime Minister Harper expressing support for Private Member Bill that the Royal Canadian Legion be exempt from GST on purchase of poppies.
- Municipality of North Perth** – advising Kris Snell new CAO for North Perth.
- Tim Hortons** – Requesting notification of proposed Official Plan amendments regarding restaurants, drive-through restaurants, vehicle idling, exterior design, etc.

### **CORRESPONDENCE forwarded via E-Mail (Nov. 30 – Dec. 11, 2009)** (No copies attached)

- Association of Municipalities of Ontario**
  - Alert No. 09-082 – FedDev Ontario Applications due Dec. 1, 2009
  - Alert No. 09-083 – AMO recognizes need for affordable access to Recreation for Ontarians.
  - Alert No. 09-084 – Passage of *Good Government Act (Bill 212)* means changes to Municipal Election Rules.
  - Alert No. 09-086 – Proposed *Energy Consumer Protection Act* will protect consumers from hidden contract costs, provide greater fairness and transparency on rate comparisons.
  - 2010 Urban Symposium – April 12-13, 2010 in Hamilton
- Ontario Good Roads Association** – OGRA responds to Auditor General's report on Bridges.
- Hydro One** – launches new user-friendly website www.HydroOne.com
- Ontario Provincial Police** – Winter driving tips
- Land Use Council** – copy of letter to Minister of Natural Resources concerning excessive power and inflated costs of Conservation Authorities as a result of *Species At Risk Act* and watershed protection.
- Marion Feldskov** – information for the Jan. 'What's Happening in Howick' newsletter to be sent to Marion by Dec. 16th
- Huron Tourism**
  - The Livery, Goderich, winter film series
  - Pianovations Music Centre, Blyth, now on Facebook
  - Pianovations at seasonal location in Goderich Suncoast Mall
  - Huron Tourism Association General Membership meeting at Brentwood on the Beach Dec. 9<sup>th</sup>
  - Viewpoint B & B selling brochure racks

**CONFIRMATION OF 2009 COUNCIL PROCEEDINGS – By-Law No. 32-2009**

**MOTION #387/09**                      **Moved by Versteeg**                      **Seconded by Yungblut**  
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 32-2009, being a by-law to confirm the proceedings of the Council of the Township of Howick for the year 2009. CARRIED

**ADJOURNMENT**

**MOTION #388/09**                      **Moved by Versteeg**                      **Seconded by Henhoeffter**  
THAT Howick Township Council now adjourns the December 15th, 2009 Regular Meeting of Howick Township Council at 9:31 pm, with Council to meet again at the Regular Council Meeting scheduled for Tuesday, January 5th, 2010 at 7:00 p.m., or at the call of the Chair. CARRIED

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CLERK