

TOWNSHIP OF HOWICK
REGULAR COUNCIL MEETING
TUESDAY, AUGUST 14th, 2007 AT 7:00 P.M.
AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

Max Demaray, Reeve
Linda Henhoeffler, Councillor
Art Versteeg, Councillor

Staff

Arlene Parker, Administrator-Treasurer
Ronna Lee Johnson, Clerk
Wray Wilson, Public Works Co-ordinator

Others: William Rognvaldson; Stewart Rowley

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:00 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.
None declared at this time.

APPROVAL OF MINUTES

Draft minutes of the July 17th Regular Council Meeting were circulated in the Council package.

MOTION #198/07

Moved by Henhoeffler

Seconded by Versteeg

THAT Howick Township Council approves the minutes of the Regular Council Meeting held on July 17th, 2007, as circulated.

CARRIED

DELEGATIONS

Gough Bridge Tender

PWC Wilson advised that no tenders were received for this project. Therefore, Mr. Ross of B.M. Ross Associates will not be attending the meeting.

COUNCILLOR'S ISSUES

Huron Economic Development Matters

Information describing the new "Huron Economic Development Matters" funding program was circulated in the Council package, and Councillor Henhoeffler asked Council to consider what type of project might be undertaken in Howick that would enable access to funding through this program. Suggestions included downtown revitalization, swimming pool improvements, establishment of an annual fundraising event. Reeve Demaray noted that possible projects may be identified through the Township's Strategic Plan initiative currently underway. Questions concerning the application process and eligibility could not be clarified, and Reeve Demaray offered to contact the County Planning Director for more information.

PUBLIC WORKS CO-ORDINATOR'S REPORT

The following report as at August 10th, 2007 was provided at the meeting:

ROADS

GOUGH ROAD BRIDGE

Since no tenders were received for the Gough Road Bridge it may be necessary to re-tender for construction next spring. If that is the case, the dollars assigned for the project in this year's budget must be transferred to a Reserve by a resolution of Council, to be utilized next year.

PAVING TENDERS

Reeve Demaray received and opened two sealed tenders submitted for paving in Fordwich and at the Public Works yard. The tender bids were as follows:

COMPANY	TOTAL ESTIMATED PRICE
The Murray Group, Moorefield	\$108,187.57
Lavis Contracting, Clinton	\$111,650.86

Mr. Wilson will verify the accuracy of the information in the tenders, and bring them back to Council later in the meeting for a decision. (see 'OTHER')

GRASS/WEED CUTTING

The second round of cutting began this week. The south side of the Township will receive the fence to fence cut this year and the north side receives a double round.

OGRA HEADS UP ALERT & AMO MEMBER COMMUNICATION

Information was enclosed regarding the *Highway Traffic Act* Hours-of-Service Regulation (Reg.555/06) Amendment (Reg. 405/07). Municipalities welcome this amendment, which provides exemption from hours of service provisions to allow public works or public utilities to work the hours necessary to respond to emergency or dangerous situations.

HURON COUNTY AUCTION

It is our intention to sell the Vicon Mower at this sale. It will have completed three years of service at the end of this year. We have found that it is a good idea to deal them in before major repairs are required.

BUILDING

Deputy Treasurer Weishar prepared the enclosed Report on building permit activity, with a comparison to last year. To date this year, 71 Building Permits have been issued with a construction value of \$7,269,400. and fees collected of \$31,289.10: 19 Septic Permits valued at \$212,500. and fees of \$5,350.00; and 2 Demolition Permits with no fees. Applications for construction continue to be filed at this office. Mr. Wilson noted that construction is occurring in all sectors (ie. residential, farm buildings, additions/expansions) and is not specific to one type more than another.

DRAINAGE

COUNTY ROAD NO. 28 MUNICIPAL DRAIN

Final invoices are payable to Roth Drainage and Dietrich Engineering. Once all accounts have been paid an amending By-law is required to reflect the actual costs. The by-law will be available at the first Council meeting in September.

We did not receive funding from OMAFRA for the portion of agricultural lands that were assessed into the County Road # 28 Municipal Drain. The enclosed letter from the Drainage Co-ordinator outlines the options. Option 2 (to postpone construction) is not an option. The amount of money the Township will have outstanding is about \$1,150.00. It may be found that unallocated funds are available at the end of the current year. If not, we will apply for funding under next year's program.

JENSEN MUNICIPAL DRAIN

Work began on this job today and is progressing well.

PLANNING AND DEVELOPMENT

PROPOSED ZONING BY-LAW AMENDMENT – David Brubacher

Information regarding this issue, including the report and recommendation of the County Planner, was been included separately in the Council package. This matter will be dealt with at the Public Meeting to be held at 7:30 pm.

PROPOSED ZONING BY-LAW AMENDMENT – Morris-Turnberry

This application is to allow a Mennonite Parochial School to be established on lands in the Turnberry Ward of Morris-Turnberry.

MOTION #199/07	Moved by Versteeg	Seconded by Henhoeffter
<p>THAT Howick Township Council received and discussed at this meeting information from the Municipality of Morris-Turnberry concerning a proposed Zoning By-Law amendment to permit the establishment of a Mennonite Parochial School on Part Lot 5, Concession C, Turnberry Ward, and Howick Council hereby advises that it has no concerns or objections to the proposed Zoning By-Law amendment.</p>		
		CARRIED

LANDFILL - NO REPORT

OTHER - NO REPORT

ADMINISTRATOR-TREASURER’S REPORT

The following reports were circulated in the Council package:

Information Items

PURPOSE: To update Council on general information items.

1. OMERS contribution rates will stay the same for 2008; a valuation report will be filed December 31/07 to determine rates for 2009.
2. The intake for JEPP applications is open. I attended a web-inar in July on the new application process which apparently is substantially simplified and completely on-line. The applications will be filed on-line but in addition the evaluation will be on-line; this is expected to increase response times and effectiveness.
It was suggested that an application be submitted for funding to purchase a generator for the Howick Community Centre, which is designated as an emergency evacuation centre. The Treasurer was instructed to bring information and pricing to the next Council meeting.
3. I attended a meeting of the *Fair Funding for Small Communities of Ontario Committee* in Teeswater. The background materials and agenda are available. I gave copies of everything to Reeve Demaray. This committee will be meeting with Provincial representatives including Ministers at AMO on this issue.
Howick is now on the Committee’s mailing list, and Reeve Demaray indicated an interest in joining the Committee.

Debit Machine Installation

Purpose: To improve service to ratepayers, respond to increased demand for payment options.

Background: We have increasing requests for “Debit Card Payment” ability. Research through our bank has provided us with a supplier – Global Payments. Dial up service would provide a stationary unit. No additional phone line is required - most use a fax machine and have a telephone splitter installed. A wireless unit could be used in any location, and works off cellular network.

Fees are as follows:

Rental Units	Dial Up	Wireless
Rental Fee Monthly	\$29.00	\$72.00 incl air time, unlimited transactions
One time set up Fee	\$90.00	\$90.00
Activation Fee 1x charge	\$ 0.00	\$99.00
Annual Bank Fee – Next Day	\$36.00annually	\$36.00 annually
Minimum Usage Charge	\$20per month – they will apply an offset fee to bring up to \$20	\$20 per Month – they will apply an offset fee to bring up to \$20
Transaction fees	.10 per item for debit.	.10 per item for Debit
Paper	Thermal	Thermal

Maintenance on the terminal is included in the rental cost. By renting the terminal we are covered for the replacement of the terminal at no cost.

Lease to own/Purchase Options are as follows (not recommended)

Purchase	\$850.00	\$1775.00 + air time\$25.00
Lease – 12 month	\$77.52 per month	\$161.88 ‘
Lease - 24 month	\$42.59 per month	\$88.93 ‘
Lease – 36 month	\$31.11 per month	\$64.97 ‘
Lease – 48 month	\$25.50 per month	\$53.25 ‘
Extended Warranty Available	\$9.95 per month	\$14.00
Demand to fix	\$175.00	\$225.00

(recommended as we would have less wear and tear on a unit than most retail stores or restaurants)

Most units have a normal life of 3 years.

Dial up rental set up costs would be \$ 120.00 with approximately \$30.00 in monthly fees. Wireless rental set up costs would be \$189.00 with approximately \$102.00 in monthly fees. There are no extra costs for a second unit if we felt it would be utilized at the Arena/Pool or other special events in the Township.

Recommendation: Our recommendation is to move forward with the wireless unit due to the favourable amount of flexibility it would offer. We could operate the unit from any location.

Treasurer Parker noted that we would not request the option to have “next-day banking”, so that \$36.00 annual bank fee is not applicable. A policy will be created outlining the usage criteria, and usage will be monitored to determine feasibility.

The Council consensus was that a one-year trial period should determine if the venture is viable – that if it is not recouping the costs, then it is not worthwhile.

MOTION #200/07

Moved by Henhoeffer

Seconded by Versteeg

THAT Howick Township Council received, discussed and hereby adopts the Administrator-Treasurer’s report dated August 14th 2007 regarding debit machine installation, AND FURTHER THAT Howick Council hereby instructs that the Treasurer proceed to enter into a one-year contract for installation of a wireless debit machine.

CARRIED

Fordwich Hall Board Financials

PURPOSE: To update Council on the financial situation of the Fordwich Hall Board.

BACKGROUND/ I have noted that the Fordwich Hall Board is presently in a deficit position.

HISTORY I estimated their 2007 income and expenses based on the list of rentals they provided and existing expenses. Their annual results from 2003 and including the estimate to 2007 year end are attached.

The financial history over the past five years indicates that this Board has experienced a deficit in four of the past five years and will exhaust their previous surpluses carried forward this year. I estimate that they will have a deficit of approximately \$1,000 with no equity at year end.

I met with the executive of this Board with Brad Watt to discuss the water quality issue with the Hall. We also briefly discussed the financial situation. The Board members acknowledged they have had problems due to operational cost increases. We offered to cooperate and to work with the Board through such initiatives as posting any planned activities on the Townships’ website to try to raise awareness and increase attendance.

The Board currently has a negative balance and it appears this will continue to year end unless the Board is able to generate additional revenues. The Board has not requested that Council take any action on their behalf except with respect to the water quality issue. However, the municipality (and it’s Boards) is required, as per s.290 (1)(a) of the *Municipal Act* to raise amounts sufficient to pay all debts of the municipality falling due within the year.

ALTERNATIVES:

1. Council could make a grant to the Board at year end to offset any deficit. However, this does not address the underlying systemic factors which have created the deficits in this year and in 2006, 2005 and 2003.

2. Council could request that the Board provide Council with a plan which identifies how the Board will operate the Hall so that expenses are completely offset by revenues.

FINANCIAL

IMPLICATIONS: None at this time.

CONCLUSION/ The Fordwich Hall Board has consistently had problems with deficit
SUMMARY: operations over the past five years. A plan for sustainability is suggested.

RECOMMENDATION: That Council request a financial plan from the Fordwich Hall Board to address anticipated year end deficit and ongoing sustainability.

MOTION #201/07

Moved by Versteeg

Seconded by Henhoeffer

THAT Howick Township Council received, discussed and hereby adopts the Administrator-Treasurer’s report dated August 14th 2007 regarding the Fordwich Hall Board financial status, AND FURTHER THAT Howick Council hereby instructs that the Fordwich Hall Board be requested to provide to Council a financial plan for addressing the anticipated year-end deficit and ongoing plan for operational sustainability.

CARRIED

ADDENDA

Financial Statements

Comparative statements listing revenues and expenditures for the Howick Community Centre and the Howick Community Pool for the period January - July 31, 2007 were provided.

Councillor Henhoeffler noted that relatives had recently made use of the Howick pool and had very good comments about the experience.

Reeve Demaray reported that the swimming pool in Brussels was vandalized recently and the pool liner damaged. Cost of replacement will be approximately \$5,000.00. PWC Wilson suggested that we contact Brussels to offer the use of our facility if needed. Reeve Demaray volunteered to contact someone in Brussels.

Closed Session – Ms. Parker noted she has an item to be discussed in closed session.

RECREATION/FACILITIES SUPERVISOR’S REPORT

The following reports were circulated the Council package:

Fordwich Hall Water Quality

Purpose: To present a request on behalf of the Fordwich Hall board for help in providing water treatment.

Background: Howick Township conducts water testing at all facilities. Fordwich Hall has had ongoing problems with water quality. In the past 26 tests, there has been 6 minor adverse tests and 7 major adverse tests. A minor test is when 5 or less total coliforms with 0 E.Coli are present. A major test is when any result above these numbers are present. The June 28th water test indicated 46 coliforms and 1 E.Coli. The M.O.E. and Medical Officer of Health advised that a Boil Water Advisory must stay in place and that a satisfactory treatment unit be installed.

Arlene and I met with Fordwich Hall Board executive on Tuesday, July 31 2007 to discuss a water treatment unit. The executive members shared that between September and December 2007, they have booked rentals of six to 13 dates each month. The executive related that expenses – particularly the high cost of heating oil – are greater than revenues. Their present financial situation does not permit any extraordinary purchases.

Since the Hall is in regular use, continuous water boiling is not an adequate long-term solution, and since the M.O.E. and Health Unit require water treatment, appropriate action is required. The Fordwich Hall Board executive asked us to present a request to Council to have the Township purchase and install a water treatment unit to ensure the health and safety of users. An acceptable method of water treatment is an ultra violet unit, which also has a reasonable cost. An ultraviolet unit would cost approximately \$700.00 and the installation cost is estimated at \$120.00.

Recommendation: That Council purchase and install an ultraviolet water treatment unit at the Fordwich Hall.

During discussion, it was noted that water for the hall comes from a well on a neighbouring property. Possible sources of the problem and alternative solutions and cost implications were discussed.

Treasurer Parker advised that although the most recent tests at the Fordwich Hall have been clean, this site has had ongoing problems. As well, a recent test of Wroxeter Hall water also produced an adverse test result and a second sample was taken today. Since none of the Community Halls own and control their water source, it may be prudent to consider installation of treatment units at each hall, as each adverse test causes additional testing and a proportionate increase in costs.

The consensus of the 3 Council members present was that, pending results of the re-test at Wroxeter Hall, the matter be deferred until the next meeting of Council when all members will be present to further discuss the situation.

Elevator Service Contract

Purpose: To present the proposed service contract from ThyssenKrupp.

Background: Our elevator service under the installation warranty has expired and ThyssenKrupp Elevator has contacted me to sign a contract with them for our monthly service and inspections. Under TSSA regulations in Ontario, we must have our elevator inspected

Ontario Home Renewal Program (OHRP)

This program was terminated several years ago, and we recently received a request from the Ministry of Municipal Affairs and Housing to provide a formal letter confirming that our participation in the program has concluded, and that there are no OHRP liens remaining on property. Upon review of the OHRP files, it was discovered that 4 liens were outstanding. Discharge of the outstanding liens was initiated, and the legal documents have been processed. A resolution of Council authorizing the Reeve and Clerk to sign the documents is required.

MOTION #205/07

Moved by Henhoeffler

Seconded by Versteeg

THAT Howick Township Council hereby authorizes the Reeve and the Clerk to sign on behalf of the Corporation the requested 'Acknowledgement and Direction' for the Township's Solicitor to discharge Ontario Home Renewal Program (OHRP) liens registered against properties in Howick Township.

CARRIED

Tenders - Sale of Part Lot 15 s/s Adelaide Street, Fordwich

As advertised, tenders for the above parcel are to be received by 4:00 pm, Friday, August 10th, to be opened by Council at this meeting.

Reeve Demaray received and opened the one tender received from David and Timothy Horst. Consideration and decision about the sale of land will be held in closed session.

Howick Agricultural Society (HAS) 'Facility Use Agreement'

The meeting with the Agricultural Society to discuss and update the Agreement was held on Monday, August 13th.

ADDENDUM – Draft minutes of the Committee meeting, and copies of the Agreement as revised, were provided for Council's review.

The only revision to the Agreement was to change Clause 2 to read that the Agricultural Society will have use of the facility ... "from the morning of the Saturday preceding the day of the Fall Fair *until 10:00 pm on the Saturday of the Fall Fair*".

Clerk Johnson advised that she had received a telephone call late today requesting that this section be re-worded to state that the Agricultural Society may continue to have the use of the facility until noon on the Monday following the Fall Fair, but agrees to have the ice surface vacated by 10:00 pm on Saturday following the Fair. This is necessary because they have planned to hold a church service in the auditorium on the Sunday morning, and may wish to continue this practice. As well, the tractor pull is held on Sunday, and the midway continues to operate on Sunday.

Council members felt that this was a change from the general intent of what had been agreed upon, and that it should be discussed with the Recreation/Facilities Supervisor to determine if this would have an impact on he and his staff relative to achieving earlier installation of the ice (ie. no staff available to attend to set-up, cleaning, etc.). The matter was deferred to be discussed further at the next Council Meeting.

Closed Session

- Minutes of the closed session held July 17th, 2007 were provided for Council's perusal.
- Land disposition matters are to be dealt with in closed session.

CORRESPONDENCE Requiring Council Action

1. **Elections Ontario** – requesting ratification of 'Polling Place Rental Agreement' for use of the Gorrie Fire Hall and Fordwich Community Hall for upcoming election on October 10th.

MOTION #206/07

Moved by Henhoeffler

Seconded by Versteeg

THAT Howick Township Council hereby authorizes the Clerk to sign on behalf of the Corporation the 'Polling Place Rental Agreement' for the pending Provincial election for the use of the Gorrie Fire Hall and the Fordwich Community Hall on October 10th, 2007 free of charge.

CARRIED

2. **Office of the Fire Marshall** – Notice of "Essentials of Municipal Fire Protection – a Decision Makers' Guide" seminar being held at Saugeen Shores on Wed., Sept. 19th, 2007. Registration fee of \$30.00 must be submitted by Sept. 4th.

MOTION #207/07

Moved by Versteeg

Seconded by Henhoeffler

THAT Howick Township Council received and discussed information from the Office of the Fire Marshall concerning the "Essentials of Municipal Fire Protection – A decision-makers Guide" seminar being held at Saugeen Shores on September 19th, 2007, a Council deems it advisable and hereby authorizes the following to attend this seminar, and agreed to pay the cost of \$30.00 per participant and any other costs associated with attendance at this event: Reeve Demaray & Deputy Reeve Yungblut.

CARRIED

3. **Huron Manufacturing Association** - seeking sponsorship of the annual Manufacturing Excellence Awards program. Noted and discussed. Action: File
4. **Women Today of Huron** – seeking sponsorship in a special newspaper insert to be published in November featuring work done in Huron County relative to woman abuse. Noted and discussed. Action: File
5. **BOOST Child Abuse Prevention & Intervention** – asking Council to proclaim October as “Child Abuse & Neglect Prevention Month, and October 1st as “Go Purple for Prevention Day”. Noted and discussed. Action: File
6. **Saugeen-Grey Sauble Source Protection** – requesting review and comment on the composition of municipal groupings in the Source Protection region (grouping list and area maps enclosed).

MOTION #208/07 **Moved by Versteeg** **Seconded by Henhoeffter**
 THAT Howick Township Council received and discussed at this meeting the information from Don Smith, Project Manager, Source Protection, Grey Sauble Conservation Authority dated July 17, 2007 concerning proposed Municipal Groupings for representation on the Source Protection Committee, and Howick Council hereby concurs with the municipal groupings as proposed. CARRIED

7. **Ausable Bayfield Maitland Valley Source Protection** – requesting a resolution and/or letter of support for the Conservation Authorities’ to submit a funding proposal to the Ministry of Environment’s ‘Ontario Drinking Water Stewardship Program’ to undertake an education and outreach initiative directed at landowners living near drinking water intakes.

MOTION #209/07 **Moved by Henhoeffter** **Seconded by Versteeg**
 THAT Howick Township Council received and discussed information dated July 17th, 2007 from Cathie Brown, Project Manager, Ausable Bayfield Maitland Valley Source Protection regarding the submission of a funding proposal to the Ministry of Environment’s “Ontario Drinking Water Stewardship Program” for assistance to undertake an education and outreach initiative directed at landowners living near drinking water intakes, and Howick Township Council hereby declares support for the Ausable Bayfield / Maitland Valley co-operative proposal above-described. CARRIED

8. **Walkerton Clean Water Centre** – notice and agenda for seminar ‘Security and Emergency Preparedness for Water Systems’ being held in Concord on Wed., Sept. 19th. Advance Registration required (\$106.00). Cancellation fee \$20.00. No refund after Sept. 12th. Noted and discussed. Action: File
9. **Gerald D’Arcey Construction** – invitation to attend celebration of 40 years in business, being held at 4:00 pm on Sat., Sept. 1st at the Harriston Industrial Park.
 A certificate of recognition was prepared and will be delivered by Reeve Demaray.

ADDENDUM:

10. **Ministry of Transportation** – encouraging municipalities to complete inspections on steel deck truss bridges as a precaution following the collapse of the Minnesota bridge.
 PWC Wilson advised that we have one such bridge in Howick, and that all Howick bridges have already been scheduled for inspection this year.

Request for Council Information Package

Clerk Johnson advised that she received a verbal request that extra Council information packages be compiled, for the use of members of the public who attend a Council meeting. After brief discussion about cost implications, it was decided to defer the matter for further consideration and discussion at the next meeting with full Council.

MUNICIPAL RESOLUTIONS

1. **Erin, Town of** – petitioning Ministry of Environment to place moratorium on issuing permits-to-take-water for commercial water bottling companies until a municipal royalty levy is put in place. Noted / discussed. Action: File
2. **Kawartha Lakes, City of** – requesting the Ministry of Health to offer incentives to family physicians to continue to practice community-based family medicine. Noted / discussed. Action: File
3. **Kingsville, Town of** – requesting the Province to ensure that volunteer and part-time firefighters are defined as “firefighters” and treated equitably in accordance with regulations in Bill 221, *An act to amend the Workplace Safety and Insurance Act, 1997 with respect to firefighters and certain related occupations*.
 Administrator-Treasurer Parker suggested that further research into the provisions of Bill 221 should be undertaken before a decision is made. The resolution will be brought back to the next meeting with further information.
4. **Marmora and Lake, Municipality of** – requesting the Provincial government to reform the property tax system to eliminate volatility and provide a more stable and fair system. Noted. Action: File

5. **North Grenville, Municipality of** – asking the Premier of Ontario to issue written assurance that the government will not implement a policy requiring meters on private residential wells.
Noted / discussed. Action: File
6. **South Stormont, Township of** – petitioning the Department of Fisheries and Oceans to shorten the time frame for approval of drainage maintenance requests, to allow a more flexible and reasonable construction/maintenance season, and to provide federal funding for increased costs of expenses incurred over and above those provided for in the Engineer's Report.

MOTION #210/07 **Moved by Versteeg** **Seconded by Henhoeffter**
 THAT Howick Township Council received and discussed at this meeting the resolution from the Township of South Stormont petitioning the Department of Fisheries and Oceans to shorten the time frame for approval of drainage maintenance requests, to allow a more flexible and reasonable construction/maintenance season, and to provide federal funding for increased costs of expenses incurred over and above those provided for in the Engineer's Report, and Howick Council hereby resolves to SUPPORT the resolution from the Township of South Stormont. CARRIED

7. **Tay Valley Township** – petitioning the Provincial government to reunite surface and mining rights on surface-rights-only (SRO) properties when requested by the SRO owner or the municipality.

MOTION #211/07 **Moved by Versteeg** **Seconded by Henhoeffter**
 THAT Howick Township Council received and discussed at this meeting the resolution from the Township of Tay Valley petitioning the Provincial government to reunite surface and mining rights on surface-rights-only (SRO) properties when requested by the SRO owner or the municipality, and Howick Council hereby resolves to SUPPORT the resolution from the Township of Tay Valley. CARRIED

PRESENTATION OF ACCOUNTS

The listing of Accounts Payable for August 14th was circulated in the Council package.

ADDENDUM

A listing of interim accounts paid on July 19th was provided at the meeting.

MOTION #212/07 **Moved by Versteeg** **Seconded by Henhoeffter**
 THAT Howick Township Council hereby authorizes payment of accounts in the amount of \$16,416.90 under date July 19, 2007 as cheques #6007 to #6033 inclusive, and accounts in the amount of \$193,500.14 under date August 14, 2007 as cheques #6034 to #6098 inclusive, for total payment of **\$209,917.04**, as presented and discussed at the Regular Council meeting held August 14th, 2007. CARRIED

BY-LAWS

By-Law No. 18-2007 – To Stop Up, Close, Sell Part Caroline Street, Fordwich

MOTION #213/07 **Moved by Henhoeffter** **Seconded by Versteeg**
 THAT Howick Township Council gives third and final reading to By-Law No. 18-2007, being a By-Law to stop up, close and sell a portion of Caroline Street in the Village of Fordwich CARRIED

By-Law No. 26–2007 – Zoning By-Law Amendment (Part Lot 6, Conc. 13)

MOTION #214/07 **Moved by Versteeg** **Seconded by Henhoeffter**
 THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 26-2007, being a by-law to amend Zoning By-Law No. 23-1984 to change the zoning on Part of the south part of Lot 6, Concession 13, Township of Howick. CARRIED

By-Law No. 27-2007 – Authorize Contract for Elevator Maintenance

MOTION #215/07 **Moved by Henhoeffter** **Seconded by Versteeg**
 THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 27-2007, being a by-law to authorize entering into an Agreement with ThyssenKrupp Elevator (Canada) Limited for the provision of Elevator Basic Maintenance at the Howick Community Centre. CARRIED

By-Law No. 28-2007 – Adopt Revised Policies for Municipal Board & Committees

MOTION #216/07

Moved by Versteeg

Seconded by Henhoeffter

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 28-2007, being a by-law to adopt 'Policies for Municipal Service Boards and Committees (Revised)' for the Township of Howick.

CARRIED

By-Law No. 30-2007 – Tile Drainage Rating (Lot 33, Conc. 9)

MOTION #217/07

Moved by Versteeg

Seconded by Henhoeffter

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 30-2007, being a Tile Drainage Rating by-law for Lot 33, Concession 9.

CARRIED

COMMITTEE REPORTS

Belmore Community Centre Board - no report

County of Huron

Reeve Demaray reported:

- The County Budget, and rentals for the ambulance stations in the municipalities of Ashfield-Colborne-Wawanosh and Huron East, were topics of discussion at the County Council meeting today.
- The consultant's report was presented and a decision will soon be made on the County branding and logo.

Huron County Farm & Home Safety Association – next meeting in September

Maitland Valley Conservation Authority (MVCA)

Minutes of the Board of Directors Meeting #6/07 and Board Hearing #5/07, were circulated in the Council package.

Councillor Versteeg reported:

- At the July meeting, Board members traveled to Lucknow and Goderich to view municipal water intake zones.
- During the meeting held in Goderich, the Board received and discussed information outlining concerns with the extra work and costs imposed by the Department of Fisheries and Oceans on municipal drainage works. MVCA will be sending a letter to municipalities to get input on problems they may have encountered in this regard.
- Amanda Damm has resigned her position with MVCA. This position has had a high incidence of staff turnover.
- As noted in the MVCA Minutes, the cost of installing the 6-well heat pump system at the office in Wroxeter was over \$143,000.00.

Road Watch Huron

Councillor Henhoeffter reported:

- The Committee met on August 1 and dealt mainly with the evaluation process, getting feedback on the effectiveness of the Road Watch program in Huron County. It is hoped the evaluation will be completed for the next meeting to be held September 12th.

Saugeen Valley Conservation Authority

Draft Minutes of the July 12th meeting were circulated in the Council package.

Source Water Protection - no report

Wheels Away - no report.

Wingham Area Fire Board

The following copies were provided as an addendum:

- July Accounts listing
- Financial Statements as at June 30, 2007
- Chief's Report for July, 2007

Reeve Demaray reported:

- The next Board meeting will be held in September
- To date, no response has been received to his request for an earlier meeting to initiate a review process.

- In speaking recently with the Fire Chief of a nearby municipality, Reeve Demaray learned that they have just purchased a new pumper truck for \$95,000.00 less than the cost of the unit the Wingham Board has ordered.

ADDENDUM

“It All Ends Up in the Lake” Seminar

Councillor Versteeg attended this event and provided the following report:

1. This was the fourth annual conference looking at the human impact on Lake Huron. There were approximately 200 people in attendance and nine speakers.
2. All speakers agreed the beaches were cleaner and safer this year than we have seen in many years. This is mainly because of the low rainfall this summer, and absence of severe weather events.
3. The accepted standard for safe beaches is less than 100 e.coli per 100 ml. of water. E.coli is used as the standard test because it is relatively inexpensive and has a short turnaround time for the test compared to other pathogens. It is generally accepted that if e.coli levels are elevated other pathogens will also be present at higher levels in the water.
Frustration was expressed by the health unit and cottage associations that testing is only done once a week, because pathogen levels often fluctuate rapidly. A rule of thumb for swimmers is that if you can see your toes when you are waist deep in the water it is safe for swimming.
4. There is some disagreement about the cause of contamination, with the cottage associations trying to put the blame largely on farmers. Health unit testing of the beaches has shown that the Goderich main beach consistently had the worst tests over the last five years, and it is the beach with the most significant urban impact. Also it was reported each seagull deposits a fecal coli form load equal the that of 1000 geese. DNA testing of e.coli at Toronto beaches has shown that the main source is canine. Hopefully some of this DNA testing will be done along Huron beaches soon so that money and resources can be directed to make the greatest improvement.
5. The town of Goderich announced that in August they would disconnect the last storm sewer from their sanitary sewers. This means they should never have a bypass at the sewage plant again.
6. A Stewardship Guide for Cottagers similar to the Environmental Farm Plan has been developed and 275 cottagers have participated in the workshops so far.

CLOSED SESSION

MOTION #218/07	Moved by Versteeg	Seconded by Henhoeffer
<p>THAT Howick Township Council at this time (9:26 pm) closes this portion of the August 14th, 2007 Regular Council Meeting in accordance with the <i>Municipal Act, 2001, Section 239 (2)(a), (b), (c), (d), (e)</i> to deal with employee matters, employee negotiations, litigation matters, and/or land acquisition or land disposition.</p>		
		CARRIED

Matters discussed in Closed Session:

- ***Minutes of Closed Meeting:***
Minutes of the July 17th closed session were provided for Council’s review.
Minutes were approved by Resolution #219/07.
- ***Announcement and Presentation of Funding***
- ***Confidential Letter re. Property Standards***
- ***Potential Sale of Land.***

MOTION #220/07	Moved by Versteeg	Seconded by Henhoeffer
<p>THAT Howick Township Council now re-opens the August 14th, 2007 Regular Council Meeting to the public at this time (9:58 pm).</p>		
		CARRIED

CORRESPONDENCE FOR INFORMATION ONLY (copies attached)

- a. **Association of Municipalities of Ontario (AMO)**
 - i. ‘Alert’ No. 07/042 – New Municipal Energy Conservation template.
 - ii. ‘Alert’ No. 07/043 – MTO amends hours of service regulation (Reg. 555/06).
 - iii. ‘FYI’ No. 07/015 – New funding through Federation of Canadian Municipalities for water and brownfields projects.
 - iv. Notice – Re: OGRA/ROMA conference: Fairmont Royal York implementing non-refundable cancellation fee (per room deposit) beginning in 2008.
 - v. AMO/LAS – Electricity NewsfLASH Summer 2007

- b. **Canada/Ontario Affordable Housing Projects**
 - i. Kingston: Elizabeth Fry Society-Kaye Healey Homes & Tipi Moza (Iron Homes) – 8 units
 - ii. Hamilton: Terraces on King – 123 apartments
- c. **Ministry of Agriculture, Food and Rural Affairs** – Province launches new ‘Ontario Biogas Systems Financial Assistance Program’.
- d. **Ministry of Community Safety & Correctional Services** – announcing new JEPP website; invitation to submit applications for Joint Emergency Preparedness Program (JEPP) 2008-2009 funding. Submissions must be received by November 9, 2007.
- e. **Ministry of Environment**
 - i. Implementing the ‘Municipal Drinking Water Licensing Program’.
 - ii. Mandatory testing of drinking water systems for lead content (excerpts enclosed).
- f. **Ministry of Natural Resources** – information re. annual rabies control program.
- g. **Ontario Ombudsman** – empowered to investigate Scarborough and Alliston hospitals.
- h. **Federation of Canadian Municipalities (FCM)**
 - i. Mr. Brock Carlton selected as new Chief Executive Officer of FCM.
 - ii. Welcome to Reeve Demaray.
- i. **Parks and Recreation Ontario (PRO)** – PRO Ontario Election Platform advocating “investment in communities through Parks and Recreation”. (Summary Report available)
- j. **Association of Municipal Managers, Clerks & Treasurers (AMCTO)**
 - i. Legislative Update, August 7, 2007
 - ii. Bill 130 “Next Steps” – issues to consider by end of 2007.
- k. **South West Community Care Access Centre (CCAC)** – Bulletin Vol. I, Issue 2 July/07
- l. **Frank Cowan Company** – “News & Views” July/07
- m. **Huron Tourism Association**
 - i. Blyth Festival: Reverend Jonah playing until September 1st
 - ii. Seaforth Golf Course: ‘Country Classic’ dance Sat. August 18th, 2007 to start year-long festivities leading up to 2008 *Country Classic* Golf Tournament.
 - iii. Walton TransCan Motocross - Aug. 14-19, 2007
 - iv. Walton TransCan Motocross: looking for event workers
- n. **County of Huron, Beth Ross, Director of Cultural Services** – information about the new *Huron Heritage Fund*, created to encourage and provide grant support for preservation of assets and activities of Heritage importance.
- o. **Deb Shewfelt, Warden, County of Huron** – Appreciation and Recognition Day for Emergency Workers, Sunday, September 9, 2007.
- p. **Infrastructure Ontario** – Expanded OSIFA Loan Program can be used for municipal more capital expenditures (buildings; airports; police & fire stations; emergency vehicles; snow plows).

CORRESPONDENCE (No Copies provided)

- q. **News Release – Canada/Ontario Affordable Housing Projects** – announcing more than \$173 million funding to create 2,700 new units in Brantford, Bruce County, Chatham-Kent, District of Algoma, Grey County, Huron County, Kingston, Lambton County, London, Niagara Region, Norfolk County, Ottawa, Oxford County, Peel Region, Peterborough, Simcoe County, St. Thomas, Stratford, Toronto, Waterloo Region, Wellington County, York Region.
- r. **BOOST Child Abuse Prevention & Intervention** – Annual Report 2006

The above correspondence was noted. Action: File

Regarding item ‘o’, the Clerk was instructed to contact the County of Huron to clarify whether the County or the Township is responsible for relaying the information to the local churches.

OTHER

Paving Tender

PWC Wilson confirmed that the information contained in each tender was complete and correct, and recommended acceptance of the lowest tender. He noted that neither bidder included the optional escalation / de-escalation clause for fuel price fluctuations.

MOTION #221/07

Moved by Henhoeffer

Seconded by Versteeg

THAT Howick Township Council hereby accepts the tender for paving from the firm of The Murray Group at the estimated tender price of \$108,187.57, AND THAT the Reeve and the Clerk are hereby authorized to sign on behalf of the Corporation the documents required to enter into a contract for the paving project.

CARRIED

ADJOURNMENT

MOTION #222/07

Moved by Henhoeffer

Seconded by Versteeg

THAT Howick Township Council now adjourns the August 14th, 2007 Regular Meeting of Howick Township Council at 10:35 p.m., with Council to meet again at the Regular Meeting scheduled for September 4th, 2007 at 7:00 p.m., or at the call of the Chair.

CARRIED

REEVE

CLERK