

**TOWNSHIP OF HOWICK**  
**REGULAR COUNCIL MEETING**  
**TUESDAY, AUGUST 11th, 2009 AT 7:00 P.M.**  
**AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS**

**MINUTES**

**Attendance:**

**Council Members**

Max Demaray, Reeve  
Linda Henhoeffter, Councillor  
Art Versteeg, Councillor  
Andrea Yungblut, Deputy Reeve  
Randy Scott, Councillor

**Staff**

Ronna Lee Johnson, Clerk  
Wray Wilson, Public Works Co-ordinator  
Mark Farinha, Treasurer/Tax Collector

**Delegation**

Denise Carnochan, Huron County Planner  
Joyce Wilson, Huron County Planner

**Reporter** – Pat Bolen, Wingham Advance Times

**Others**

William Atton; William Rognvaldson (arrived 7:58 pm); John Stafford (arrived 7:58 pm)

**CALL TO ORDER**

Reeve Demaray called the meeting to order at 7:00 pm.

**DECLARATION OF PECUNIARY INTEREST**

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.

None declared at this time.

**APPROVAL OF MINUTES**

A draft of Minutes of the Regular Council Meeting held July 14<sup>th</sup>, 2009 were circulated in the Council package.

**MOTION #234/09**

**Moved by Scott**

**Seconded by Versteeg**

THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on Tuesday, July 14<sup>th</sup>, 2009, as circulated.

**CARRIED**

**DELEGATION**

**1. Denise Carnochan, Huron County Planner – Official Plan / Zoning By-Law Review**

Copies of the Planner's 'Report on Proposed *Green Energy Act* Regulations' were circulated in the Council package, and copies of the following report 'Overview of Draft Howick Official Plan and Zoning By-Law' were provided at the meeting.

**BACKGROUND**

The Township of Howick initiated an Official Plan Five-Year Review process and an update to the Comprehensive Zoning By-law in the fall of 2008. The purpose of the Five-Year Review is to provide the community with the opportunity to update/revise goals, objectives and policies of the Plan, as well as to bring the Plan into conformity with the Provincial Policy Statement and other relevant legislation. The purpose of the new Howick Zoning By-law is to update the zoning to be consistent with the Township of Howick Official Plan and the Provincial Policy Statement, and to include any housekeeping amendments that have been identified.

**OFFICIAL PLAN - REVIEW OF CHANGES AND ADDITIONS**

Section 1: The Plan and its Purpose - no changes

Section 2: The Land Use Plan - no changes

Section 3: Agriculture

- Revisions to 'Farm Unit' policies
- Addition of 'Wellhead Protection' policy

- Addition of 'Nutrient Management'
- Agricultural-related uses. Update language, and reference to permitting an accessory residence
- Revised Restricted Agriculture policy
- Revisions to Existing Residence policy
- MDS policy revised
- Addition of policy regarding communities relying on horse drawn transportation
- Addition of Renewable Energy Generation Facilities (small scale) - Section 3.D.16 reviewed
- Addition of Greenhouse policy
- Addition of Site Plan Requirement policy
- Agricultural Consent Policies moved to Agricultural Section
- Addition of Surplus Residence Severance policies - Section 3.G.9 reviewed & discussed

#### Section 4: Natural Environment

- SUPPLEMENTARY DOCUMENT: *Background Natural Heritage and Resources Mapping*
- Addition of an EIS study requirement chart to the Protection Section for the purposes of clarifying when an EIS is required
- Addition of "Regionally Significant Wetlands shall be zoned in the Zoning By-law to preclude new development" - areas increased
- Addition of Habitat Area for Threatened and Endangered Species
- Natural Environment Consent policies moved to Natural Environment section.

#### Section 5: Settlement Areas

- Environmental Contamination/Brownfield Sites Policy added
- Renewable energy policy (i.e. wind) within Settlement Areas
- Include affordable housing policy (*Note: Affordable housing target to be set by County OP per PPS req't*) – Not yet determined
- Accessibility policy added
- Home Occupation policy added
- Settlement Area consent policies moved to settlement areas section.

#### Section 6: Extractive Resources

- Entire Old Section deleted and replaced with new.
- SUPPLEMENTARY DOCUMENT: *Application for Proposed Operations in Designated Mineral Aggregate Deposits*. NOTE: Only "primary" aggregate sources identified – too many secondary sources
- Extractive Resources consent policies moved to Extractive Resources section

Section 7: Recreation - Recreation consent policies moved to Recreation section.

Section 8: Natural Hazards - No significant changes.

#### Section 9: Community Facility

- Institutional Section now Community Facility Section
- Revised Community Facility policies to be consistent with PPS.
- Added policy re: communities relying on horse drawn transportation
- Institutional consent policies moved to Institutional section.

Section 10: Community Improvement - Entire Community Improvement Section deleted and replaced with new, updated section to consider updated legislation and allow municipal incentives to be offered if deemed necessary and appropriate.

#### Section 11: Heritage

- Updated to reflect changes in Ontario Heritage Act
- L.A.C.A.C changed to Municipal Heritage Committee

#### Section 12: Energy Conservation

- Energy Conservation Objectives reduced in number.
- Addition of Energy Conservation Policies.

Section 13: Economic Development - No significant changes

#### Section 14: Municipal Services

- Updated AMDSB School Board Projections - require updated Mennonite School Projections
- Re-worded Roads Section
- Added Fire Services Section

Section 15: Consent Policy - Consent Policy Section: contains only general consent policies, where the specific land use consent policies are in that specific land use section.

#### Section 16: Implementation

- Complete Application policy
- Zoning with Conditions policy
- Municipal Maintenance and Occupancy Standards
- Noise and Vibration
- Application Review –Contaminated Sites

Section 17 through Section 22 - Section 17 through 22 incorporated into Section 16: Implementation.

#### Review of Zone Maps

- Number of maps has been reduced.
- Colour has been used to display Natural Environment areas (in two-tone approach)
- Colour has been used to display Recreational (RC1) and Development (D) zone in area surrounding Lakelet

MAPS SCHEDULES 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H' were reviewed briefly and a few changes noted.

### **TOWNSHIP OF HOWICK ZONING BY-LAW - REVIEW OF CHANGES AND ADDITIONS**

#### Definitions

- updated references to other Acts (i.e. Ontario Building Code Act, etc.)
- addition of approximately forty definitions for the purposes of clarification and bringing the Plan into conformity with provincial documents

#### General Provisions

- reformatted into alphabetical order
- Additions:
  - Section 3.3 Accessibility
  - Section 3.13 Hazard Land Requirements
  - Section 3.14 Lots to Front on a Public Road
  - Section 3.15 Non-complying uses – added “reconstructed”
  - Section 3.15.5 New – “Location of Reconstructed Building”
  - Section 3.18 Outdoor Solid Fuel Combustion Appliances
  - Section 3.20 Storage or Parking of Travel Trailers, Motor Homes and Personal Recreational Vehicles  
Occupancy of Travel Trailers and Motor Homes
  - Section 3.22.3.4 Parking Spaces for Individuals with Special Needs
  - Section 3.27 Prohibited Uses
    - This provision includes Mobile Homes Prohibited in All Zones, Noxious Uses/Contaminants, Obnoxious Uses, Dangerous Uses, Derelict Automobiles, Livestock in Settlement Areas and Exceptions to Keeping Livestock.
  - Section 3.34 Prohibit Truck and/or Coach Bodies (other than in CF, DS, VM1)
  - Section 3.36 Wind Energy Generation Facilities, Small Scale

- Changes to:

- Section 3.16 Non-Complying Uses - Added the word “reconstructed”, a provision relating to the location of Reconstructed Building, and a provision relating to the Time Limit for reconstruction (24 months)

#### General Agriculture Zone (AG1)

- Added “dwelling, enlarged to contain not more than 2 dwelling units, accessory to an agricultural use” as a permitted use

#### Restricted Agriculture Zone (AG2)

- Previous AG2 (Restricted Agriculture) no longer required – MDS automatically doubled in MDS to Urban areas
- New AG2 —now the zone which prohibits a residence on the retained lands resulting from severance of surplus farm dwelling.

#### Agricultural Commercial-Industrial Zone (AG3)

- Accessory dwelling unit is a permitted structure (formerly not accessory)
- Removal of bulk sales as a permitted use
- Addition of Commercial Greenhouse (greater than 0.8 hectare in size) as permitted use

#### Agricultural Small Holding Zone (AG4) - No significant changes

#### Natural Environment Zone (NE1, NE2)

- Previous NE1 zone has been changed to NE1 (no development), NE2 (limited protection—development may be permitted subject to CA authority)
- Conservation Authority Notification Areas have been added as ‘green dots’ (this is not a zone)
- Floodway Limit and Regulatory Flood Line have been added to lands in Wroxeter, Fordwich, Gorrie, Belmore and Lakelet

#### Extractive Resource Zone (ER1) - No significant changes

#### Extractive Industrial Zone (ER2) - No significant changes

#### Recreational Residence (RC1) - Prohibited Structures: Mobile Homes

#### Recreational Trailer Park and Campground Zone (RC2) - Prohibited Structures: Mobile Homes

#### Recreational Commercial Zone (RC3) - Prohibited Structures: Mobile Homes

#### Residential Low Density (Zone VR1)

- Prohibited Structures: Mobile Homes
- Addition of Existing, Undersized Developed Lots (undersized lots have maximum lot coverage)

Residential Medium Density Zone (VR2)

- Prohibited Structures: Mobile Homes
- Added Existing, Undersized, Developed Lots

Mobile Home Park Zone (R4) - No significant changes

Open Space Hazard Land Zone (OS1) - No significant changes

Open Space Parkland Zone (OS2) - No significant changes

Village Industrial Zone (VM1) - No significant changes

Village Commercial Zone (VC1)

- Prohibited Structures: Mobile Homes
- Allow residential use on ground floor, at front of building, within a Village Commercial VC1 zone (new use defined).

Highway Commercial Zone (HC1) - Prohibited Structures: Mobile Homes

Salvage Yard Zone (C4) - No changes

Institutional Zones (I1) - Now referred to as Community Facility (CF)

Disposal Zone (DS) - No significant changes

Communications and Utility (U) - No significant changes

Development Zone (D) - No significant changes

Holding Zone (-H) - No significant changes

Appendices - Inserted the following diagrams:

Appendix 1: Illustration of Floodway and Flood fringe Concept

Appendix 2: Illustration of Yard

Appendix 3: Accessibility Parking Requirements

Appendix 4: Height of Buildings

Appendix 5: Sight Triangle

Property Specific Landowner Requests - Lists requests of changes from property owners, as follows:

- S. Part lot 26, E. Part Lot 27, N. Part Lot 28 (Atton)
- Part Lot 18, Conc. 16, Lakelet Islands (Dickert)
- Part Lot 1, N. Part Lot 2, Conc. B (Peppler/MacGregor)
- Part Lot 15 s/s Adelaide St, Fordwich (Horst)

Housekeeping Official Plan Amendments - The attached document also reviews housekeeping Official Plan amendments resulting for the new zoning by-law.

**NEXT STEPS**

1. Make edits based on comments from Council and bring final draft back to Council for review.
2. Schedule date(s) for public open house required under the Planning Act to get comments from the public and agencies on the draft Zoning By-law. Consideration of where to hold the open house(s), how copies of draft Zoning By-law will be made available to the public and how the open house(s) will be advertised.

It was decided that one public meeting would suffice, since previous meetings have already been held. A tentative date of Wednesday, September 16<sup>th</sup> was set, with sessions to be held in the afternoon and evening.

Ms. Carnochan advised that scheduling a definite meeting date may be dependent on the outcome of the outstanding 'Specific Landowner Requests' since the Planning Act requires specified advance notice be provided prior to holding a Public Meeting.

The Atton's and their Planning Consultant will be attending the September 1<sup>st</sup> Council meeting to further discuss development proposals.

**TREASURER'S REPORT**

The following report and supporting information were circulated in the Council package:

**OSIFA Refinancing by CIBC**

CIBC advanced the loan on July 31<sup>st</sup> and the debenture was paid out on schedule the same day. Initially the Ministry told us the penalty would be \$30K. On July 30<sup>th</sup> they informed us it was \$24K so we saved \$6K. Correspondence attached

**LAS Group Buying Discount re Employee Insurance**

Correspondence attached from LAS and Mosey. At this time there is no benefit for Howick as we are presently with Mosey as part of the Huron County group.

**Call for Applications re Ontario Demand Transportation Grants**

Correspondence attached. Howick does not have any projects that would qualify for funding under this program.

**Property Tax Assessment Changes**

The attached schedule details \$322K of assessment reductions received from MPAC. These resulted from Minutes of Settlement signed by the property owner and MPAC.

<b>MOTION #235/09</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>	
THAT Howick Township Council hereby authorizes the Treasurer to apply revisions to the assessment of, and process property tax adjustments for the affected properties as listed on Schedule 'A' hereto, said schedule reflecting Minutes of Settlement amending property assessments as follows:			
	<b><u>Reductions</u></b>	<b><u>Additions</u></b>	<b><u>Net Adjustment</u></b>
For the Year 2008	\$132,500.00	0	
For the Year 2009	\$205,726.00	\$16,700.00	
<b>Totals</b>	<b>\$338,226.00</b>	<b>\$16,700.00</b>	<b>\$321,526.00</b> CARRIED

**Call for Applications re Non-Profit Infrastructure Stimulus**

Correspondence attached. Howick does not qualify as a non-profit organization.

**Call for Applications re Cultural Spaces Program**

Correspondence attached. Howick does not have any projects that would qualify for funding under this program.

**Saugeen-Maitland Hockey Request for Sponsorship - 2009/2010 Hockey Year**

Correspondence attached. We donated \$100 in 2008 and a similar amount is available in 2009 under account 01-00-0000-79000 External Transfers

<b>MOTION #236/09</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>	
THAT Howick Township Council hereby authorizes the purchase of a ¼ page sponsorship advertisement in the Saugeen Maitland Girls Hockey Association 2009-2010 Program, at a cost of \$100.00.			
			CARRIED

**Gorrie Fire Department-Fire Pro Software**

Correspondence attached from Jeremy Murphy of Ingenious Software. To purchase the software will cost us \$3,500. Wingham and Blythe are amalgamating and they each have a copy of the same software. There is a possibility we can get this for free if they will hand over one of their copies.

**ADDENDUM**

Treasurer Farinha provided a copy of correspondence from North Huron Fire Chief John Black, advising that he has contacted the software company, which has confirmed that they will allow the transfer of one of the licences. This will need to be ratified during resolution of the assets of the Fire Board.

**Municipal Finance Officers Association (MFOA) Conference**

This conference is being held Sept 23-25/ 2009 at the Deerhurst Resort in Huntsville. Some very interesting and relevant financial topics are on the Agenda.

Estimated total cost should be \$1,365. The 2009 Budget provided \$1,300. I would like Council's approval to attend.

<b>Motion #237/09</b>	<b>Moved by Yungblut</b>	<b>Seconded by Versteeg</b>	
THAT Howick Township Council hereby authorizes the Treasurer to attend the Municipal Finance Officers Association 2009 Conference, and agrees to pay the costs associated with his attendance at this event.			
			CARRIED

**PRESENTATION OF ACCOUNTS**

The listing of Accounts Payable was circulated in the Council package.

<b>MOTION #238/09</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>	
THAT Howick Township Council hereby authorizes payment of accounts in the amount of <b>\$295,546.29</b> under date August 11, 2009 as cheques #8316 to #8370 inclusive, as presented and discussed at the Regular Council meeting held August 11th, 2009.			
			CARRIED

## ADDENDUM

### **Howick Pool Project**

Council requested a report detailing the total costs of the Pool Project. PWC Wilson advised that Recreation Supervisor Skillen will provide that information at the next meeting.

Treasurer Farinha was given permission to leave the meeting at this time (8:45 pm).

## **PUBLIC WORKS CO-ORDINATOR'S REPORT**

The following report as at August 7<sup>th</sup> and related information were circulated in the Council package:

### **ROADS**

#### **PUBLIC WORKS STAFF OPERATIONS**

- Second round of grass cutting will begin next week, fence to fence on North side
- Replacement of culverts

#### **GOUGH & SPENCETOWN ROAD CONSTRUCTION**

Gamsby & Mannerow are working on the construction design and estimates.

#### **FORDWICH STREET CONSTRUCTION**

Work is progressing well although the contractor is still behind on the County portion. Once the sidewalks are in, paving will be done from the south end up to Victoria Street. The Township street work is on schedule.

#### **SALT PRICE – Sift Salt**

The 2009 price quotation for road salt is \$55.70 per tonne, FOB Goderich, compared to \$53.30 in 2008. This amounts to a 4.5% increase.

#### **FUEL SAFETY TRAINING**

Clarification on the requirement for training has been received and this information is enclosed. It appears that all Public Works staff, Bruce Skillen and the contract plow operators will require this training. The training will be done on-line in the fall.

#### **BUILDING** - NO REPORT

### **DRAINAGE**

#### **BOLTON MUNICIPAL DRAIN**

Work in the open channel started last week. Some problems were encountered with unstable bank slopes in one section. Work on the County culvert is to begin on August 17<sup>th</sup> or 18<sup>th</sup>.

Asked about how “extra” costs are levied, PWC Wilson advised that, if the extra costs result from work requested by an individual landowner, that owner would pay. If extra costs are caused by unforeseen circumstances during construction, those costs would be apportioned to and levied on the upstream owners.

### **PLANNING AND DEVELOPMENT**

#### **APPLICATION FOR ZONING AMENDMENT – Howick Apartments Ltd.**

A zoning amendment was a condition attached to the Plan of Condominium. A public meeting will be scheduled for September 1<sup>st</sup>. Information will be included in the next Council package.

### **LANDFILL**

#### **RECYCLED TIRES**

The contractor is picking up the used tires at the landfill. This should be the last time we have to pay to recycle them. The Township is now registered with Ontario Tire Stewardship (OTS) as a “collector”. Mr. Wilson will seek information from OTS regarding the handling of tires with rims.

#### **HAZARDOUS WASTE COLLECTION**

Huron County are providing another collection in Wingham on October 17<sup>th</sup>. We will send information out to our residents about this.

### **CORRESPONDENCE** (Information only)

- Enhanced Dam Management Program – Municipal Workshop attended by Wroxeter Village Management Committee

Mr. Wilson suggested that the village should be setting up a reserve fund immediately to finance future costs associated with implementation of this Dam Management Program, which includes: Inspection and Hazard classification; Public Safety; Operation, Maintenance & Surveillance; Safety Reviews & Remediation Plans; Emergency Preparedness.

It was noted that restoration of the bank along the causeway currently being undertaken, is an issue separate from the dam structure.

#### ADDENDUM

##### **Fordwich Residence – Drainage**

Council received a letter from Gerald D'Arcey Construction requesting permission to dig a drain from a property on Victoria Street.

##### **MOTION #239/09**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council hereby gives permission to the owners of Lot 19, Plan 247, South side of Victoria Street, Village of Fordwich, to cross Victoria Street with a drainage tile extending to an outlet on the west side of Brookhaven Drive into Buttercup Creek, subject to the following conditions:

1. The installation shall be under the supervision of the Public Works Department;
2. All costs associated with the installation are the responsibility of the owners of Lot 19, Plan 247;
3. The owners of Lot 19, Plan 247 shall be responsible for re-establishing the roadway and ditches to their original condition;
4. The owners of Lot 19, Plan 247 shall be responsible for any maintenance or repair of the drainage tile;
5. The owners of Lot 19, Plan 247 shall be responsible for obtaining all underground service locates;
6. The owners of Lot 19, Plan 247 shall be responsible for obtaining and providing to the Township a detailed "as constructed" drawing of the drainage system;
7. The owners agree that the drainage tile shall be directionally drilled under Victoria Street. CARRIED

#### **CLERKS REPORT**

The following report as at August 7th and copies of supporting information were circulated in the Council package:

##### **ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT (AODA)**

###### **Accessible Information and Communications Standard**

The final proposed standard has been submitted to the Minister for consideration. A summary of the proposed standard, including timelines for compliance, is attached.

###### **Accessible Built Environment Standard**

The initial proposed standard for Built Environment has been launched, and is available for review and comment until October 16, 2009. A brief summary is attached.

Also attached is a copy of a letter from the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) to the Minister, requesting an extension of the review period to mid-December, given the length and complexity of the proposed standard, and the significant implications for municipalities.

###### **Huron County Accessibility Advisory Committee (HCAAC)**

Recent correspondence from Huron County Director of Human Resources Darcy Michaud advises that the County now has a new HCAAC Co-ordinator, Sarah Clemons.

###### **Customer Service Training**

The County will begin the 'Customer Service Standard' training soon, and will be providing sessions in various locations for staff from the lower tiers, or they will set up a course for a municipality on a cost "per session" basis. If we want to have a course presented in Howick, we are asked to submit a request as soon as possible. In order to comply with the Customer Service Standard, we are required to have staff and Local Board members/volunteers trained by the end of this year.

The Clerk was directed to advise the County that Council would prefer to hold a training session in Howick

#### **EMERGENCY MANAGEMENT**

##### **PRISM-911**

Enclosed is the response from David Lew, Huron County EMS Co-ordinator, regarding distribution of the PRISM 911 data collection forms. According to him, they did a "media blitz" on March 17<sup>th</sup>, and media groups have been putting information out.

In order to ensure that all residents receive the form as well as information explaining PRISM and the importance of completing and returning the requested data, it is suggested that a notice be put in the next "What's Happening in Howick" newsletter, and mail out the data form as a flyer at the same time. This would be more cost-effective than direct mailing.

Council agreed with the suggested distribution process, and suggested that information also be included in the next Public Works newsletter.

**Proposal for Joint Municipal / County Emergency Management Administration**

A proposal has been put forward that the administration of emergency management be a joint effort (similar to Accessibility) under the direction of the County Emergency Management Co-ordinator. In conjunction with the local CEMC’s, he would manage the day-to-day information, updating County and local Emergency Plans, organizing training and exercises, etc, to facilitate and ensure annual compliance for all. If this is something Council would be interested in pursuing we are asked to send our comments to Gary Wood, County CEMC.

**MUNICIPAL ALCOHOL POLICY**

**Revisions and Updates**

The following report on amendments to the Policy was provided for Council’s consideration::

**Part Two – Facilities Identification**

**A. Facilities Eligible for Alcohol Use Events (Under Special Occasion Permit)**

- Add: Fordwich Community Hall
- Delete: Wroxeter Community Hall – Upper Level
- Wroxeter Community Hall – Lower Level

**B. New Section B – Facilities Licenced to Sell Under Liquor Licence Act**

- Wroxeter Community Hall – Upper Level
- Wroxeter Community Hall – Lower Level

Former Section ‘B’ is now ‘C’: Former Section ‘C’ is now ‘D’

**C. Facilities Not Eligible for Alcohol Use Events**

- Delete: Fordwich Community Hall

**Part Three – Management Practices**

**A. Licenced Event – Personnel, Duties, Responsibilities**

Door Supervisors/Monitors and Floor Supervisors/Monitors: It has been requested that these sections be amended by removing the requirement that “A minimum of 60% of workers must have server training” and replace with “It is recommended that 60% of workers have server training”.

I must strongly advise against making this change for the following reasons:

- It leaves the Policy open to the interpretation that it is not necessary to have any server trained workers, and implicitly gives permission to operate licenced events without sufficient qualified supervision.
- Although the “*intent*” would be that “some” trained workers would be present, the wording of the proposed amendment would render it impossible to enforce the “intention”.
- Should the municipality be involved in a court action related to a licenced function, defence of the Policy can only be based upon what is “stated” in the provisions, not what is “intended”.

Ticket Sellers – amended to allow “a maximum of 5 tickets per person per purchase”.

Required Ratio of Event Workers (minimum requirements) – amended as follows:

Number of Participants	Bartenders	Door Supervisors	Floor Supervisors	Ticket Sellers
Under 25	1	1	0	0
25 to 50	1	1	1	1
51 to 125	2	1	2	1
126 to 200	2	2	2	2

**C. During the Event: Responsibilities of the Sponsor/Permit Holder**

Paragraph #1 – amended to read “At least one municipal representative (*ie. Board Member*)”

Regarding the admission of minors to licenced events, I obtained copies of Policies from the surrounding municipalities, and used that information to draft an amendment for your consideration. The revision permits the attendance of minors under certain conditions, and gives the Local Boards the responsibility to determine if and when minors will be allowed at an event.

Paragraph #8 – revised as follows:

The Local Board of each facility shall be responsible for determining if minors will be admitted to a licenced event being held in their facility, and for selecting a strategy of controls to ensure that:

- a. Proof of age of majority is presented prior to entry;
- b. The only proof of age accepted is government-issued photo identification (ie. driver licence);
- c. A means of identifying attendees of legal age must be provided (ie. wrist band, stamp, etc);
- d. No minors are served, provided with or allowed to consume alcohol beverages;
- e. Any person providing a minor with alcohol will be expelled from the event and premises.

Minors may be permitted to attend a licenced event for the purpose of providing assistance in running the function, but shall not be allowed to work within the licenced area where liquor is sold or served.

No person under the age of majority shall be allowed to attend a ‘Stag & Doe’ type event.

Paragraph #11 – amended to allow ticket sales “to a maximum of 5 tickets per person ..”

Paragraph #15 – amended to add “**Exception:** 2:00 am on New Year’s Eve.”

### **C. Prevention Strategies**

Paragraph #7 – amended to allow redemption of unused tickets “to a maximum of 5 tickets per person ..”

Discussion resulted in the following recommendations:

- Door Supervisors/Monitors and Floor Supervisors/Monitors – these sections will be amended by requiring that “A minimum of 51% of workers must have server training”.
- The draft revision concerning admittance of minors at licenced events is accepted as presented, with a correction in paragraph 2 that minors “shall not be allowed to work within the bar area where liquor is sold or served.”
- All other proposed revisions are accepted as presented.

### **Smart Serve Training**

Regarding the training session scheduled for Wednesday, September 16<sup>th</sup> at 7:00 pm in the Howick Community Centre Auditorium, Mr. Skillen has advised that he does not have the ‘trainer’ training, and does not feel he is qualified to present the course himself, which is why he asked Mr. Nelemans. The Clerk was instructed to contact Mr. Nelemans to find out if he has a standard fee for this service.

### **Howick Lions Club – Fundraising Initiative**

Attached is a letter received from the Howick Lions Club, subsequent to their visit and discussion with Council at the July Council meeting, advising that they have agreed to hold the road toll event on September 4<sup>th</sup>, and requesting Council to enact a permitting by-law.

This matter was discussed with the Huron County Public Works Director, who advises that a road toll is not considered a temporary road closing, and therefore County By-Law 18-1994 is not applicable and the municipality will not be required to assume responsibility.

A draft by-law “to permit solicitation for the purpose of fundraising by charitable organizations” is enclosed for Council’s consideration.

The Lions Club also contacted the municipality of Morris-Turnberry, since one of the tolls involves the County Road at Belmore. Morris-Turnberry Administrator requested and received a copy of the draft by-law, and has advised that Council has no objection to it.

Reeve Demaray advised that he also discussed this matter with the County Public Works Director, who advised that the organization will be required to provide proof of insurance, and must be a registered charitable organization, as stated in the *Safe Streets Act*.

Mr. Rognvaldson (President, Howick Lions Club) stated that when the Township passes the By-Law, this will give the Lions Club permission to proceed. It was explained that the by-law is only the legislation required to *allow* such activities in the Township – the group will still need to obtain permission from the County to hold the road tolls on County roads. Mr. Rognvaldson and Mr. Stafford expressed concern that since they are not a “charitable organization registered under the Income Tax Act” (which requires that the group must be in operation for at least one year to be eligible) the County may not give permission to conduct the road toll.

Clerk Johnson will forward a copy of the enabling by-law to the County Public Works Director, and President Rognvaldson was encouraged to submit his request to the County.

## **CORRESPONDENCE REQUIRING COUNCIL ACTION**

1. **Haldimand County Disaster Relief Committee** – seeking donation to flood disaster relief.  
Noted & discussed. Action: File
2. **Jim Rutledge** – requesting that the municipality sell his book “*The Men of Huron – A Book of Honour and Remembrance 1939-1946*” at the municipal office. Noted & discussed. Action: File
3. **Nola Hill** – asking municipalities to purchase and sell yellow ribbon to show support for the Canadian Forces.  
Noted & discussed. Action: File
4. **Wroxeter Park Board** – requesting permission to allow minors to work as volunteers at the Recreation Ball Tournament August 21-23.

**MOTION #240/09**                      **Moved by Yungblut**                      **Seconded by Versteeg**  
THAT Howick Township Council hereby grants exemption from Section C.8 of the Municipal Alcohol Policy to allow minors to attend and provide volunteer services for the Wroxeter Park Board at the Wroxeter Recreation Men’s Slow Pitch Tournament being hosted by the Park Board on August 21-23, 2009, AND THAT Council hereby declares this event to be a community festival.                      **CARRIED**

5. **Doug Reycraft, Chair, Community Schools Alliance** – Fact sheet and letter requesting support of a resolution asking the Province to implement a “smart moratorium” on disputed school closings, to provide an opportunity to develop policies, accommodation review process, review funding to rural/small schools, and transparency and accountability.  
Noted & discussed. Action: File

### **ADDENDA**

**Municipal Property Assessment Corp (MPAC)** – invitation to attend ‘Enumeration 2010’ training session being held in Mitchell on Tues. Aug. 25<sup>th</sup>. Requesting authorization for the Clerk and Administrative Assistant to attend.

**MOTION #241/09**                      **Moved by Versteeg**                      **Seconded by Yungblut**  
THAT Howick Township Council hereby authorizes the attendance of Clerk Johnson and Administrative Assistant Bennett at the MPAC Enumeration Training session being held in Mitchell on August 25<sup>th</sup>, and agrees to pay the costs associated with their attendance at this training session.                      **CARRIED**

1. **County of Huron Warden Ken Oke** – Emergency Worker Appreciation and Recognition Day, Sunday, September 6, 2009.  
The Clerk was directed to post this information on the Township web-site.
2. **Howick Agricultural Society** – information about Howick-Turnberry Fall Fair 150<sup>th</sup> Anniversary celebrations, and invitation to attend their meeting on August 11<sup>th</sup>.      Note & file.
3. **Fordwich Community & Parks Assoc.** – hosting a Men’s Slo-Pitch Tournament on Sept. 11-13, 2009, and requesting Council declare the event a Community Festival.

**MOTION #242/09**                      **Moved by Scott**                      **Seconded by Henhoeffter**  
THAT Howick Township Council received information from the Fordwich Community & Parks Board concerning the Men’s Slo-Pitch Tournament being held at the Fordwich Ball Park on September 11, 12 & 13<sup>th</sup>, 2009, and has no objection to the Board obtaining a liquor licence for this event, AND THAT Howick Council hereby declares this event to be a Community Festival.                      **CARRIED**

## **MUNICIPAL RESOLUTIONS**

1. **Huron-Kinloss, Township of** - requesting the Province to designate Giant Hogweed as a noxious weed under the *Weed Control Act*.

**MOTION #243/09**                      **Moved by Scott**                      **Seconded by Versteeg**  
THAT Howick Township Council received and discussed at this meeting the resolution from the Township of Huron-Kinloss requesting the Province of Ontario to designate Giant Hogweed as a noxious weed in Schedule R.R.O. 1990, Reg. 1096 under the *Weed Control Act*, and Howick Council hereby supports the resolution from the Township of Huron-Kinloss.                      **CARRIED**

2. **Sudbury, City of** – calling on the Federal government to introduce changes to the Employment Insurance system.  
Noted & discussed. Action: File

3. **Sudbury, City of** – declaring support for the proposed *Workplace Fatalities Family Bill of Rights*.  
Noted & discussed. Action: File
4. **Woolwich, Township of** – requesting the Province to conduct a review the *Development Charges Act* and make changes to eliminate the requirement to deduct grant funding from the capital costs determining development charges.  
Noted & discussed. Action: File

## **BY-LAWS**

### **By-Law No. 18-2009 – Tile Drainage Rating By-Law (Hutchison)**

<b>MOTION #244/09</b>	<b>Moved by Versteeg</b>	<b>Seconded by Scott</b>
THAT Howick Township Council gives first, second and third and final reading to By-Law No. 18-2009, being a Tile Drainage Rating by-law (Hutchison).		
		<b>CARRIED</b>

### **By-Law No. 19-2009 - To Permit Solicitation on Municipal Roads for Purpose of Fundraising**

<b>MOTION #245/09</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council gives first, second and third and final reading to By-Law No. 19-2009, being a by-law to permit solicitation for the purpose of fundraising by charitable organizations. CARRIED		

## **CLOSED SESSION ITEMS**

- Minutes of the closed session held July 14<sup>th</sup>, 2009
- By-Law Enforcement Officer's Reports
- Legal Matter – Statement of Claim

## **COMMITTEE REPORTS**

### **Belmore Community Centre Board**

Councillor Scott reported from the July 21<sup>st</sup> Board meeting:

- It was decided to repay the loan to the Township within the next 4 years.
- CIMCO is presently rebuilding the compressor.
- The safety netting is being or will be installed very soon.
- The door step into the hall is being removed and leveled (for accessibility).
- Recent water tests have been okay, but price quotes have been obtained for installation of an ultraviolet system.
- As noted in the Engineer's Inspection Report, braces have been added to secure the dehumidifier in the curling rink.

### **Coalition for Huron Injury Prevention (CHIP)**

The following were circulated in the County package:

- Minutes of the July 8<sup>th</sup> CHIP meeting
- News clip re. speed sign

The next meeting will be held in September

### **County of Huron**

Reeve Demaray reported:

- Mr. Magee from Port Albert has a collection of WWII artifacts to donate to the County, but since there is insufficient space available at the Museum, a committee has been formed to deal with and find a location to display the collection. Reeve Demaray is serving on this committee.

### **Huron Bruce Transit**

Councillor Scott reported:

- A change to the by-laws is being considered that would allow the Amish to use the service for transportation.
- The Board is seeking a part-time driver.
- In an attempt to increase usage, experimental scheduling will be tried, whereby days and times for trips to specific destinations will be set up and advertised.
- A request is to be sent to the Ministry of Transportation for permission to use Gas Tax funds to help offset the operations deficit.
- The Board is obtaining information on 2 new vehicles.

**Huron County Farm and Home Safety** - no report

### **Maitland Valley Conservation Authority (MVCA)**

Councillor Versteeg reported from the August 5<sup>th</sup> Board meeting:

- The Agreement was ratified regarding construction of the Challenge Course at Falls Reserve, and members appointed to a Board for this purpose. Construction will begin immediately for the basic course, anticipated to be completed by this fall at a cost of approximately \$100,000.00. Fundraising efforts are underway: The Clinton Credit Union has donated \$40,000.; Ashfield-Colbourne-Wawanosh will donate gravel; contractors have pledged donations; Huron County can provide loan funding. Users of the facility will include teens, Scouting groups, Cadets, High Schools, campers, Corporations.
- MVCA Policy for issuing permits is being re-written to help expedite emergency repairs, and facilitate delivery of all permits.
- MVCA is developing a strategy for lobbying MPP's to promote increases in funding, since funding to Conservation Authorities has not increased in 10 years, while at the same time further mandates have been imposed, more flooding events are occurring and more measure points are required for monitoring. To date, Conservation Ontario has been ineffective in lobbying the government for more funding.
- The residence located at Victoria and Mill Streets in Gorrie is a concern. In this regard, Reeve Demaray noted that he has discussed this with the Huron County Health Unit and they will be investigating the property.

### **Saugeen Valley Conservation Authority (SVCA)**

The following were circulated in the Council package:

- Minutes of the May 7<sup>th</sup> and June 3<sup>rd</sup> Board meetings

### **MVCA Source Water Protection (SWP) - no report**

#### **SVCA Source Water Protection**

The following were circulated in the Council package:

- June 26<sup>th</sup> Committee Minutes
- July Information Bulletin
- Discussion Paper on requirements for SWP Plans

### **Wingham Area Fire Board** – next meeting August 12<sup>th</sup>

Reeve Demaray reported he had an opportunity to meet and speak with North Huron's new Fire Chief, John Black, and was impressed that he is knowledgeable and co-operative. Chief Black recently visited the Fire Station in Gorrie and commented that it was well set-up.

## **COUNCILLORS ISSUES**

### **Fordwich Community Hall**

Councillor Versteeg advised that the Chairman of the Fordwich Hall Board had contacted him regarding replacement of windows in the facility, asking if there may be grants or Township donation available. The Board had applied to Farm Credit Corp. for grant funding, but was unsuccessful. The Treasurer will be asked to investigate grant sources.

### **Howick Community Centre – Landscaping**

Reeve Demaray advised he has received comments about the shrub beds at the Community Centre and asked if the Garden Club plans to do any trimming and maintenance. Councillor Henhoeffler replied that she did not know if they plan to do that.

### **Rental Fees for Library Room**

A question was raised about rental charges for the Howick Optimists' holding meetings at the Community Centre, and if other local groups pay for use of the library room. It was noted that, at present, there is no rental fee for use of the library room.

## **CLOSED SESSION**

### **MOTION #246/09**

**Moved by Versteeg**

**Seconded by Yungblut**

THAT Howick Township Council at this time (10:42 pm) closes this portion of the August 11th, 2009 Regular Meeting of Howick Township Council in accordance with the *Municipal Act, 2001, Section 239(2)(a),(b),(c),(d),(e)*, to deal with personal and legal matters. CARRIED

### **Matters Discussed in Closed Session**

- Minutes of Closed Session of July 14<sup>th</sup>, 2009 (approved by Resolution #247/09)
- Property Standards and By-Law Enforcement
- Legal Matter – Statement of Claim

**MOTION #248/09****Moved by Scott****Seconded by Yungblut**

THAT Howick Township Council hereby moves to extend the August 11th, 2009 Regular Council Meeting beyond the curfew time of 11:00 pm in order to complete the business on the agenda.

CARRIED

**MOTION #249/09****Moved by Versteeg****Seconded by Scott**

THAT Howick Township Council now re-opens the August 11th, 2009 Regular Council meeting to the public at this time (11:08 pm).

CARRIED

**CORRESPONDENCE FOR INFORMATION ONLY (Copies included)**

- a) **Association of Municipalities of Ontario (AMO)**
  - Alert No. 09/056 – Draft 'Built Environment' Standard under ODOA released for review.
  - Alert No. 09/058 – AMO encourages municipalities to join "Count Me In" challenge Aug.14th
- b) **Canada/Ontario Infrastructure** – Howick road projects approved.
  - Howick Community Centre project approved.
- c) **Ministry of Culture** – Voluntary pilot testing of draft *Standards and Guidelines for Consultant Archaeologists (2009)*.
- d) **Hydro One** – Electricity Retrofit Incentive Program (ERIP)
- e) **Ontario Property & Environmental Rights Alliance** – Overview of *Endangered Species* legislation, implications and consequences.
- f) **Communities in Bloom** – WinterLights Celebrations program
- g) **Friends of the Greenbelt Foundation** – results of public awareness survey (survey available)
- h) **Wind Concerns Ontario** – Councils pass resolutions asking for studies & moratoriums.
- i) **Huron Manufacturing Assoc.** – seeking financial sponsorship.

**CORRESPONDENCE forwarded via E-Mail (July 13 – Aug. 7, 2009) (No copies attached)**

- a) **Association of Municipalities of Ontario**
  - Alert No. 09/057 – Ontario Drinking Water Stewardship Program 2009-10 open for applications
  - AMO Conference 2009 - Notice of By-Law Amendment re. President's term of office
    - Companion's Program information
    - Heads of Council training
  - AMO Ontario Municipal Knowledge Network – information on municipal best practices
- b) **Industry Canada** – working to bring broadband internet service to more Canadians.
- c) **Executive Council of Ontario** – Order in Council re. Ministers responsible for formulating Emergency Plans pertaining to specific types of emergencies.
- d) **Ministry of Municipal Affairs & Housing**
  - information re. Cultural Spaces Canada Program
  - Infrastructure Stimulus Fund for Non-Profit organizations
- e) **Ontario Ombudsman** – report re. Bestech Academy private career college disaster.
- f) **Municipal Property Assessment Corp.** – MPAC News, Spring/Summer edition
- g) **Federation of Canadian Municipalities** – Municipal Marketplace Bulletin, Summer 2009
- h) **Municipal World** – August Issue
- i) **Municipal Employer Pension Centre of Ontario** – Contribution and Benefit Proposals report.
- j) **South West LHIN** – Schedule of Community Sessions re. Future of Health Care
- k) **Thehealthline.ca** – July 20 and July 29, 2009 e-bulletins
- l) **South West LHIN** – Board of Directors Highlights – June and July
  - Next meeting Wed., Sept. 9<sup>th</sup> in Seaforth
- m) **Lead to Win Alliance** – July 28th update on community-driven program focused on job creation & improving business
- n) **Ontario Smartbags** – Food Safety tips for reusable grocery bags / bins
- o) **Chatham-Kent Economic Development**
  - Southwest Economic Alliance (SWEA) 2009 Annual Conference registration now open
  - Richard Worzel, Canada's leading Futurist, to speak at SWEA Conference
- p) **Canadian Forest Communities Conference** – Nov. 4-7, 2009, Vancouver Island
- q) **City of Vaughan** – invitation to 2009 Communities in Bloom National Symposium Sept.24-Oct.4
- r) **Huron Planning & Development** – letter from Ministry of Government Services re. identifying unserved and underserved areas for broadband internet service
- s) **Huron Business Development Corp**
  - Next "Better Business" Seminar – 'Reading Minds 101: Why People Buy' July 23<sup>rd</sup> in Clinton
  - 'Business and Work in Huron County' Newsletter July 2009
  - CfARE Trade Show Aug. 5<sup>th</sup> at Columbus Centre, Goderich

