

**TOWNSHIP OF HOWICK**  
**REGULAR COUNCIL MEETING**  
**TUESDAY, APRIL 22nd, 2008 AT 7:00 P.M.**  
**AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS**

**MINUTES**

**Attendance:**

**Council Members**

Max Demaray, Reeve	Andrea Yungblut, Deputy Reeve
Linda Henhoeffer, Councillor	Randy Scott, Councillor
Art Versteeg, Councillor	

**Staff**

Ronna Lee Johnson, Clerk	Brenda Weishar, Deputy Treasurer
Wray Wilson, Public Works Co-ordinator	

**Delegations**

Matthew Betick, CA, KPMG

**CALL TO ORDER**

Reeve Demaray called the meeting to order at 7:00 pm.

**DECLARATION OF PECUNIARY INTEREST**

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.  
None declared at this time.

**APPROVAL OF MINUTES**

A draft of Minutes of the April 8th, 2008 Regular Council Meeting was circulated in the Council package.

<b>MOTION #106/08</b>	<b>Moved by Yungblut</b>	<b>Seconded by Scott</b>
THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on April 8 <sup>th</sup> , 2008, as circulated.		CARRIED

**DELEGATIONS**

**Matthew Betik, C.A., KPMG**

In 2006 the Public Sector Accounting Board (PSAB) approved revision to PSAB 3150 Standard, which requires all municipal and public sectors to account for and report on their “tangible capital assets”. Implementation of this standard is required by January 1, 2009. Mr. Betik outlined what the Township is required to do by the end of 2008 in order to comply with the new standard – a major change to municipal accounting:

- Identify all current capital assets (ie. buildings, equipment, roads, bridges, etc.)
- Assign costs / values to the capital assets
- Develop policies, practices and procedures for classifications of assets, capitalization thresholds, useful life, residual values.
- Organize the data collected and input into asset management software

Mr. Betik, KPMG’s Local Government and ‘PSAB 3150’ Specialist, provided an overview of the phases, timeframes and resources required for implementation of PSAB 3150, and how KPMG can facilitate the process. He explained that non-compliance would result in “adverse audit reports”, which in turn affects access to government funding programs.

Mr. Betik then answered questions about the purpose, scope, operation, and maintenance of the capital assets system, explaining that accounting for capital assets will provide incentive to manage acquisition, maintenance and replacement of assets, and presents a better measure of the cost of providing the service over the life of the asset, whereas the current method of “one-time cash purchase” accounting does not provide that perspective.

Reeve Demaray thanked Mr. Betik for his presentation, and advised that Council will give further consideration to employing his services to assist with implementation of PSAB 3150.

**COUNCILLOR'S ISSUES**

**Road Conditions**

Councillor Versteeg reported receiving complaints from a resident in the Newbridge area about the condition of the roads, and especially the approaches to the bridge. It was suggested that approaches to bridges be paved.

**Minutes of Council Meetings**

The same resident complained that he had asked for Minutes of Council Meetings at the Township office and was told he could get access to the minutes at the Howick Library. He does not have access to the internet and wants a copy mailed directly to him. Council had decided previously that the time, materials and postage for copying and mailing on request would be cost prohibitive, and that practice would not be implemented. Copies of minutes may be obtained at the municipal office by paying the copying costs.

**RECREATION/FACILITIES SUPERVISOR'S REPORT**

Mr. Skillen's Report dated April 8<sup>th</sup> was circulated again for further consideration and discussion of items contained therein.

- 1. **Tables for Auditorium** - Mr. Skillen provided price quotes for 5', 6' and 8' resin tables from one supplier. Council asked that prices be obtained from another supplier. Mr. Skillen reported he has requested and is awaiting further quotes.
- 2. **Safety Netting** - Prices from 2 suppliers were provided.

**MOTION #107/08**                      **Moved by Scott**                      **Seconded by Yungblut**  
 THAT Howick Township Council hereby authorizes the Recreation/Facilities Supervisor to proceed with the purchase and installation of netting along the west side of the arena surface in front of the spectator stands at the estimated cost of \$1,710.00 plus applicable taxes. CARRIED

- 3. **Pool Staff Wages** - At the April 8<sup>th</sup> meeting Council agreed with Mr. Skillen's recommendation and accepted "Option 2" pay grids for the Swimming Pool staff, reflecting the new Student minimum wage with pay rates adjusted accordingly.  
 In addition, Mr. Skillen provided revised pay grids for the seasonal Arena staff with rates also adjusted according to the new minimum wage.

**MOTION #108/08**                      **Moved by Scott**                      **Seconded by Yungblut**  
 THAT Howick Township Council hereby adopts the proposed 2008 Wage Grids for the seasonal Pool and Arena staff as presented,  
 AND THAT the wage rates on the adopted Wage Grid shall be effective May 1, 2008,  
 AND THAT the Wage Grid for seasonal recreation staff shall be established and adopted under a separate by-law. CARRIED

- 4. **Swimming Lesson Rates** - Mr. Skillen provided a chart listing the lesson rates in 3 adjacent municipalities, showing that Howick's rates are comparatively low. He added that swim admission rates are the same as other pools in the area so no changes will be made.

**MOTION #109/08**                      **Moved by Versteeg**                      **Seconded by Scott**  
 THAT Howick Township Council hereby authorizes increases in the swimming lesson rates effective immediately, as follows:

<u>Swim Level</u>	<u>New Rate</u>	<u>(Old Rate)</u>	
Duck, Salamander, Sunfish	\$50.00 per person	(\$45.00 per person	
Level 1 – 4	\$50.00	(\$45.00	
Level 5 – 8	\$55.00	(\$50.00	
Level 9 – 10	\$65.00	(\$60.00	CARRIED

- 5. **2008 Pool Staff** - 16 applications were received and interviews conducted. Mr. Skillen advised that all of last year's staff, including the 2 Lifeguards-in-Training (LIT's), have applied for the Lifeguard/Instructor positions this year. All of last year's staff had very good work evaluation reports, and he would like to re-hire all, which means increasing total pool staff by one. Mr. Skillen recommends increasing the number in order to ensure enough staff to cover vacation times and extra busy events, and to promote increased use of the pool. Council agreed with the recommendation.

**6. Ontario Early Years Program** - Mr. Skillen received a request for use of the meeting room at the library free of charge for this program.

Mr. Skillen clarified that they are seeking additional sites in Howick, and this would not be a relocation of the group that meets at the Gorrie Hall. Since receiving the original request, Mr. Skillen was informed that the group will be using Howick School, and will need the library meeting room each Tuesday morning only during July and August when the school is closed. During discussion, concerns were expressed that the meeting room is small with no room for children to play and nowhere to store toys and materials. As well, it would be necessary to bring in an arena staff person to open and close the facility because the Lacrosse league uses the arena on Tuesday evenings so Mr. Skillen adjusts his work schedule to accommodate them, starting later in the day and working through the evening. Therefore, use of the meeting room for this purpose is deemed unsuitable. It was suggested that Mr. Skillen give them the name of a contact person for the Fordwich Community Hall, which would seem to be a more suitable venue.

**7. Howick Optimist Club – Request for Rental Rate Reduction** - Council discussed with Mr. Skillen a request from the Optimist Club to reduce rental charges for their use of the Howick Community Centre in view of the fact that the Club donates to the community, and *“every dollar that you (Township) charge the Optimist Club lowers the amount of money that we can donate back to the community.”* The Club is willing to pay the regular rental rates for their main fundraising events – the Leisure Lottery and Hockey Tournament.

<b>MOTION #110/08</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>	
THAT Howick Township Council hereby authorizes the Recreation/Facilities Supervisor to grant the Howick Optimist Club the following special rental rate for use of the Howick Community Centre:			
<b><u>Event/Function</u></b>	<b><u>Facility Use</u></b>		<b><u>Rental Fee</u></b>
3 Dinner Meetings	Auditorium & Kitchen	>	\$500.00
Bike Rodeo	Arena Floor	>	flat fee
			CARRIED

The above rate was calculated on the following basis:

Dinner meetings: 3 meetings x 3 hrs.(estimated) per meeting x \$42.00 per hour	\$385.20
Bike Rodeo: 4 hrs. x \$32.00 per hour (previous rate \$42.80)	\$128.00

It was understood that the Optimist Club prefers an all-inclusive one-payment charge rather than individual billings for each rental.

**Rental Rate Increases**

In response to an enquiry from the Howick Athletic Association asking if ice rental fees would be increased, Mr. Skillen presented a proposal for rate increases, noting that a significant rise in the costs of hydro, fuel, wages, insurance, etc. make it feasible and necessary to increase revenues and try to lower the annual operating deficit. Mr. Skillen included a comparison chart of ice rental rates at neighbouring facilities showing that the proposed increases will still result in Howick’s fees being equal to or lower than most others.

<b>MOTION #111/08</b>	<b>Moved by Versteeg</b>	<b>Seconded by Henhoeffler</b>	
THAT Howick Township Council hereby authorizes increases in the Ice rental rates at the Howick Community Centre as follows:			
Howick Skating Club	\$ 90.00 per hour (from \$85.00)		
Howick Minor Hockey	\$ 90.00 (from \$85.00)		
Other Minor Hockey	\$ 95.00 (from \$90.00)		
Private Use (Howick)	\$110.00 (from \$105.00)		
Private Use (Other)	\$110.00 (from \$105.00)		
Weekdays before 4:00 pm	\$ 60.00 (from \$53.50)		CARRIED

**Reciprocal Agreement for Facility Use**

Referring to a request from the Avon Maitland District School Board that Council consider entering into an Agreement for reciprocal use of facilities (ie. free ice time in return for use of the school), Mr. Skillen provided a brief summary of uses under such an Agreement in North Huron. It was determined that since Howick Township does not have a full time Recreation Director and Department dedicated to organizing and administering local sports and recreation programs, the Township does not require the use of the school.

**PUBLIC WORKS CO-ORDINATOR’S REPORT**

The following report as at April 18, 2008 was circulated in the Council package:

**ROADS**

**TREE PLANTING**

140 trees were picked up at MVCA on Thursday morning. 62 were for residents who had ordered them last fall. The balance were planted or delivered to residents who had built new houses over the past three years.

**ROADSIDE MAINTENANCE**

Staff is busy grading roads and next week will begin preparing roads for the application of maintenance gravel which we expect to begin about the second week of May. The retriever has been mounted on the grader. Plow equipment has been removed from all the graders but is still on the truck. Street sweeping and bridge cleaning will start soon.

**TRUCK SAFETY ROADEO**

Ralph Metcalfe wasn't able to go this year so Shawn took his place. All four drivers did well. Their scores were (out of a total of 345 points):

- Doug Chapman – 329 (2<sup>nd</sup> for Huron County)
- Sandy MacEwen – 323
- Shawn Nicholson – 319
- Dean Nicholson – 277

The overall winner was Brian Eden (337) from the County of Wellington and Mark Elston (334), who works for Huron County out of the Zurich patrol yard, was the winner from Huron County. Mark will represent Huron County at the Provincial finals in September.

**BUILDING - NO REPORT**

**DRAINAGE**

**PETITION FOR DRAINAGE**

**Declaration of Pecuniary Interest** – At this time, Councillor Versteeg declared a conflict of pecuniary interest regarding this matter, as the subject drainage work affects his property.

The enclosed petition was filed on April 10, 2008. I would recommend proceeding with this request. If Council accepts the petition, a notice has to be sent to the Conservation Authority 30 days before an Engineer can be appointed.

<b>MOTION #112/08</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
<p>WHEREAS Howick Township Council has received a petition for a drainage works filed in accordance with Sections 4 (1) and 4 (2) of the Drainage Act,          NOW THEREFORE Council hereby accepts the petition and agrees to proceed with the requested drainage works, and instructs the Drainage Superintendent to give notice as required under Section 5(b) of the Drainage Act.</p>		
		<b>CARRIED</b>

**PLANNING AND DEVELOPMENT - NO REPORT**

**LANDFILL - NO REPORT**

**CORRESPONDENCE (Information only)**

- Stewardship Ontario – We received our final payment for the municipal blue box program. The last cheque is for \$3,756.05.
- OGRA Press Release – Information on the Roads and Bridges Funding Methodology.

**ADDENDUM**

**Tree Cutting Wood Chips**

Mr. Wilson responded to a question about what becomes of wood chips resulting from tree cutting, explaining that the Township did not do much tree cutting this winter and no chipping. A private contractor was hired to do some trimming, and he did deliver a couple of loads of chips to the works yard, but recommended that it not be used for mulch this year as it would be too strong. He added that such material cannot be dumped at the landfill site unless the Township applies to the Ministry of Environment for an amendment to the Certificate of Approval (C of A) to permit that change of use (similar to when we tried to start a composting operation), a process which is complex and costly.

**TREASURY REPORT**

The following report was circulated in the Council package:

**OPP Policing – 2007 Credit**

The credit has been received for the difference in the OPP policing costs for the 2007 year.

**Drainage Grant**

We have also received the money for the Drainage Grant of \$8493.92 to help cover costs for the Maintenance and Supervisor expenses.

**Waste Management – Annual Reporting**

Wray and I were able to get the ‘Waste Data Call’ report completed last week, ahead of the due date of April 25, 2008.

**2007 Financial Statements**

Auditors are working on reports for the year end statements now. Mr. Reid has confirmed that he will be attending the May 20<sup>th</sup> Council Meeting to present the Reports.

**2008 Financial Reports**

Financial reports are enclosed up to March 31<sup>st</sup>, for the General Accounts and the Howick Community Centre.

**Energy Rebate**

Funding from the LAS program was received this week for the period August-October 2007 for \$283.79. I have enclosed the letter for this, which indicates the refund is generated through the Ontario Power Generation (OPG) rebate program. The letter states we can do what we wish with these funds, but you may want to put them towards energy efficiency initiatives such as interval meters or energy retrofit projects. I have set up a spread sheet for each account and will allocate the savings to each of these, which could possibly go back to the boards, and villages and the end of a 1 or 2 year period depending on how the figures look, if that is what council chooses to do. Council agreed with this suggestion.

**LAS Energy Management Tool Project**

As we are one of the Pilot Projects, I received a call from Jason Hagan, LAS Program Co-coordinator, asking for your support. LAS is applying for funding for Energy Management Software from Ontario Buys. This software will benefit municipalities by keeping costs down to produce a wider variety and range of reports as their program grows. A sample letter was sent, and has been reproduced for Council support.

<b>MOTION #113/08</b>	<b>Moved by Henhoeffler</b>	<b>Seconded by Yungblut</b>
THAT Howick Township Council hereby confirms its support for the AMO/LAS Energy Management Software pilot project and use of <i>Power Logic ION</i> software as its <i>Energy Management Tool (EMT)</i> , and authorizes the Reeve to sign the letter of municipal commitment.		
		CARRIED

**CLERKS REPORT**

The following report as at April 18<sup>th</sup> and copies of related information were circulated in the Council package:

**Treasurer-Tax Collector Position**

REMINDER that the final interview is scheduled for **Tuesday, April 22<sup>nd</sup> at 6:00 PM**. The candidate will arrive early to complete the practical tests. References for this candidate have been obtained, and a report on reference checks for all candidates will be available at the Council meeting.

Subsequent to this report, the candidate scheduled for interview on the above date and time requested a further postponement of her appointment due to illness, and did not arrive for the interview as planned.

The reference checks and evaluation of the candidates will be discussed in closed session.

**Emergency Management**

The Emergency Management Program Committee met on April 14<sup>th</sup> and began the process of developing a “Flood Emergency Plan” for the Township. It is a work in progress.

**Municipal Fire Protection and Prevention**

1. Mr. O’Halloran from the Fire Marshall’s Office met here on April 17<sup>th</sup> with Chief Gaunt (Wingham) and Deputy Chief MacDougall (Minto) to discuss the deficiencies identified in his ‘*Municipal Fire Protection Information Survey*’ resulting in Howick’s non-compliance with components of the mandated program. A copy of Minutes of that meeting is enclosed.

Based on information in the Minutes, Council discussion and decisions are required.

At issue is the need to provide proof to the satisfaction of the Fire Marshall's Office that Howick residents within the Minto (Clifford) Fire Department coverage area are receiving 'Smoke Alarm and Home Escape Planning' and 'Fire Safety' educational information since the contract with Minto does not specify that they are responsible for providing that service to Howick Township residents. Mr. O'Halloran felt the contract with Minto needs to be amended to include this service to ensure that residents in both areas are receiving similar services. The change would result in increased contract costs. The Fire Marshall's Office recommends that Fire Departments conduct an annual door-to-door campaign, when firefighters personally canvass residential dwellings and deliver the information.

Clerk Johnson suggested at that meeting that since, under the *Fire Protection and Prevention Act*, public education is the responsibility of each municipality, perhaps it would be more feasible and economical for Howick to distribute the educational material by mail directly to every resident, which would ensure consistent service to all. Mr. O'Halloran agreed that this method of public education would be acceptable, and allowed a month for completion. Council approval is required to proceed with this project and associated expenses.

**MOTION #114/08**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council hereby approves the distribution of *Fire Protection and Prevention* information by direct mailing to all Howick Township residents.

CARRIED

2. Mr. Zimmerman, Fire Protection Specialist, Office of the Fire Marshall, was contacted about attending a Council meeting to bring information about options for a municipality to provide fire protection services to its residents, and to provide projected costs for those options. Mr. Zimmerman advised that a Council meeting would not allow for enough time to explore potential options, and suggested that a separate meeting would be better. Mr. Zimmerman has confirmed that he would be available for a Special Meeting on Tuesday, May 13<sup>th</sup> at 7:00 pm.

**Strategic Plan**

In addition to the Fire Protection presentation and discussion at the Special Meeting on May 13<sup>th</sup>, the Strategic Plan will be on the agenda and if time permits Council may proceed with finalizing the 'Action Plan' assignments as explained by Planner Joyce Wilson.

**Organizational Review**

Ms. Sharpin of W & U Consulting has received the information and decisions resulting from Council's review of the Consultant's Report and Recommendations. She will compile a report based on Council's decisions, and confirm when she is prepared to meet Council again to follow-up.

**Weed Inspector's Report on Training Seminar**

Howick's Weed Inspector, Dale Edgar, provided the attached report about his attendance at the Weed Inspectors Conference and Training on April 10<sup>th</sup> in Guelph.

**Closed Session Items**

- Minutes of the closed session held April 8th, 2008
- Treasurer-Tax Collector position
- By-Law Enforcement
- Disposition of Land

**CORRESPONDENCE Requiring Council Action**

1. **Canadian Environmental Assessment Agency** – Inviting comments by June 18<sup>th</sup> on Environmental Statement (EIS) Guidelines and Joint Review Panel (JRP) Agreement related to two projects:
  - a. Proposed Bruce Power New Nuclear Power Plant Project.
  - b. Deep Geologic Repository for Low and Intermediate Radioactive Wastes  
Noted and discussed. Action: File
2. **Ontario Energy Conservation Officer** – asking municipalities to support "Energy Conservation Week" May 25-31, and checklist of proposed actions. This information will be posted on the Township website.
3. **Avon Maitland District School Board** – invitation to send one elected municipal representative to attend the School Board meeting on May 23<sup>rd</sup>, 2:30-4:30 pm. RSVP requested by May 5<sup>th</sup>.

**MOTION #115/08****Moved by Versteeg****Seconded by Scott**

THAT Howick Township Council hereby authorizes the following to attend the Avon Maitland District School Board meeting to be held in Seaforth on May 23<sup>rd</sup>, 2008, and agrees to pay the cost of any expenses associated with attendance at this event: Reeve Demaray CARRIED

3. **Huron-Perth Foundation for Education** – requesting donation of Township pins for the Canada-wide Science Fair.

**MOTION #116/08****Moved by Henhoeffler****Seconded by Yungblut**

THAT Howick Township Council hereby authorizes the donation of 10 Township pins to the Huron-Perth Foundation for Education for the Canada-wide Science Fair. CARRIED

4. **Gorrie Hall Board** – invitation to Council representatives to attend a meeting about the “future of the Gorrie Hall” being held Wednesday, April 30<sup>th</sup> at 7:30 pm at the Gorrie Hall.

**MOTION #117/08****Moved by Versteeg****Seconded by Yungblut**

THAT Howick Township Council hereby authorizes the attendance of the following Council members at the Gorrie Hall Board meeting on April 30<sup>th</sup> at 7:30 pm and agrees to pay the cost of their attendance at this meeting: Reeve Demaray; Councillors Henhoeffler and Scott. CARRIED

**MUNICIPAL RESOLUTIONS**

1. **North Frontenac Township** – recommending that the Federal Gas Tax transferred to municipalities be based on permanent and non-permanent populations including seasonal residents (ie. number of households.) Noted and discussed. Action: File
2. **North Frontenac Township** – asking the Provincial government to exempt municipalities with populations under 10,000 from paying provincial sales tax to assist with supporting infrastructure in small rural municipalities. Noted and discussed. Action: File
3. **Tay Valley Township** – that the province make infrastructure funding available to ALL municipalities based on formulae similar to those developed for the “Move Ontario” and the “Municipal Roads and Bridges Fund” so that municipalities do not have to waste valuable time, effort and money in applying for funding. Noted and discussed. Action: File

**PRESENTATION OF ACCOUNTS**

The listing of Accounts Payable for April 22, 2008 was circulated in the Council package.

**MOTION #098/08****Moved by Yungblut****Seconded by Henhoeffler**

THAT Howick Township Council hereby authorizes payment of accounts in the amount of **\$56,223.23** under date April 22<sup>nd</sup>, 2008 as cheques #6865 to #6905 inclusive, as presented and discussed at the Regular Council meeting held April 22<sup>nd</sup>, 2008. CARRIED

**COMMITTEE REPORTS****Belmore Community Centre Board**

Councillor Scott reported from the April 21<sup>st</sup> Board Meeting:

- The Board wants a copy of the Township’s insurance policy
- Ice rental rate is increasing to \$95.00 per hour
- Other rental rate changes will be reported soon
- The ice plant will be turned on about Sept. 15<sup>th</sup> to have ice by Oct. 1<sup>st</sup>
- A water leak in one dressing room has now been repaired
- Substantial increases in oil, hydro and propane have been noted lately
- The maple syrup festival was successful, with increased revenue (attendance numbers not known at this time)
- Another defibrillator training course is been planned for some time in May
- The sweeper from Howick Community Centre was given a try-out, and will be discussed with Mr. Skillen.

### **County of Huron**

Reeve Demaray reported the following:

- County Council met today, and passed the 2008 budget with a 4.3% increase

### **Huron County Farm and Home Safety**

Minutes of the April 10<sup>th</sup> meeting, a Summary of Budget Deliberations, and a description of the Committee's 2008 activities to-date, were circulated in the Council package.

Councillor Versteeg noted:

- Over 120 entries were submitted and judged for the Poster Contest.
- The Committee will be ordering "Toxic Gas" warning signs to be given out to farmers.

### **Maitland Valley Conservation Authority (MVCA)**

Councillor Versteeg reported:

- The 2007 Audit Report has been received
- The 2008 Budget was approved
- There has been much discussion about the operation of 'Conservation Ontario', an umbrella organization which is the vehicle for lobbying the provincial government for funding for Conservation projects. MVCA and Grand Valley CA have been pressuring Conservation Ontario to improve operations, and they are now working to develop a business plan.
- The Annual Dinner and Auction fundraising event was very successful and had a record attendance of over 300 people.
- MVCA recently purchased a new 1-ton pickup truck at a cost of about \$25,000.00
- The Blyth Creek Drinking Water Project was approved – a project to redirect the stream flow to prevent flooding.

### **Road Watch Huron**

Councillor Henhoeffler reported from the April meeting:

- New strategies being addressed by the Committee include:
  - developing protocols, in conjunction with the OPP, for use of the sensor-activated sign that registers the traveling speed of approaching vehicles;
  - ATV safety;
  - Farm Machinery on roads.

Reeve Demaray noted that during budget discussions, the County removed the \$10,000.00 grant designated for Road Watch.

### **Saugeen Valley Conservation Authority (SVCA)** - No report

### **Source Water Protection (SWP)**

Ausable Bayfield Maitland Valley - Preliminary Terms of Reference for the Source Protection Committee were sent via e-mail on April 10<sup>th</sup> to all Council members and PWC Wilson. Comments on the preliminary draft are requested by April 25<sup>th</sup>. During discussion, it was noted that although there are no municipally-operated drinking water systems in Howick, Council may wish to consider at some time in the future requesting elevation of some systems in Howick to be included within the Terms of Reference. There will be further opportunities for comment, and with more information Council may determine if that would be necessary. It was decided to defer commenting at this time.

### **Wheels Away**

Councillor Scott reported:

- A meeting was held on April 17<sup>th</sup> with the Board and representatives from the participating municipal Councils, to discuss the change of host municipality for receiving the Gas Tax funds. Morris-Turnberry will take over from North Huron to fulfill this role.
- A meeting is planned in May for the Board to discuss administration of the funding with Morris-Turnberry.
- The Annual Meeting of the Board will be held in June, and there has been discussion about changes in the number of Board members, with hopes for more participation.
- Funding is available for the purchase of vehicles.
- Ridership is not increasing, with most usage being within North Huron.

### **Wingham Area Fire Board** - next meeting May 14th

## **OTHER**

### **PSAB 3150 Tangible Capital Assets – KPMG Services**

Deputy Treasurer Weishar reviewed the service options and costs as outlined by Mr. Betik in his written quote dated February 26<sup>th</sup>, noting that hiring a summer student to work on data

collection and input would alleviate the number of hours required of Mr. Betik. It was noted that Mr. Betik's expertise is crucial for establishing the proper policies and procedures to ensure that the system and data input is done correctly at the outset. Responding to concerns about ongoing input and maintenance of the system once it has been established, Ms. Weishar advised that the Township's auditors should be able to provide guidance and assistance.

<p><b>MOTION #119/08</b>                      <b>Moved by Henhoeffer</b>                      <b>Seconded by Yungblut</b>          THAT Howick Township Council hereby authorizes entering into a contract with KPMG for the provision of services to assist with the implementation of requirements under Public Service Accounting Board (PSAB) PS3150 Standard for accounting for and reporting on Tangible Capital Assets.                      CARRIED</p>
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**CLOSED SESSION**

<p><b>MOTION #120/08</b>                      <b>Moved by Scott</b>                      <b>Seconded by Yungblut</b>          THAT Howick Township Council at this time (10:10 pm) closes this portion of the April 22<sup>nd</sup>, 2008 Regular Council meeting in accordance with the <i>Municipal Act, 2001, Section 239 (2)(a), (b), (c), (d), (e)</i> to deal with employee matters, employee negotiations, litigation matters, and/or land acquisition or land disposition matters.                      CARRIED</p>
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**Matters Discussed in Closed Session**

- Minutes of April 8<sup>th</sup>, 2008 Closed Session (approved by Resolution #121/08)
- Treasurer-Tax Collector Position
- By-Law Enforcement
- Land Disposition

<p><b>MOTION #122/08</b>                      <b>Moved by Versteeg</b>                      <b>Seconded by Henhoeffer</b>          THAT Howick Township Council now re-opens the April 22<sup>nd</sup>, 2008 Regular Council meeting to the public at this time (10:58 pm).                      CARRIED</p>
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**CORRESPONDENCE FOR INFORMATION ONLY**

- a) **Ministry of Finance** – Proposed Bill 35 ‘*Investing in Ontario Act*’, if enacted, would provide funding for municipalities if Ontario’s 2007-08 surplus exceeds \$800 million.
- b) **Ministry of Municipal Affairs & Housing** – ‘*Municipal Eco Challenge Fund*’ assists in “Greening” municipalities. Provincial grants available to make municipal buildings more energy efficient, and for training, technical support for identifying ways to reduce greenhouse gases.
- c) **Ontario Health Communities Coalition** – Annual General Meeting and Conference in Sault Ste. Marie May 28 - 30.
- d) **Ontario Federation of Angers and Hunters** - Ontario Family Fishing Weekend Friday, July 4 – Sunday, July 6.
- e) **Association of Municipal Managers, Clerks & Treasurers (AMCTO)** – E.A. Danby Award for innovations to improve efficiency and effectiveness of municipality.
- f) **Huron 9-1-1 Working Committee** – Minutes of March 28<sup>th</sup> meeting

**CORRESPONDENCE forwarded via E-Mail (April 9 - 18) (No copies attached)**

- g) **Association of Municipalities of Ontario (AMO)**
  - i. Alert #08/019 – Expressions of Interest for AMO Climate Change Task Force due by May 2
  - ii. Alert #08/020 – Entry forms for *Federal Gas Tax Award* deadline May 16
  - iii. Alert #08/021 – Report on March AMO Board Meeting
- h) **Ausable Bayfield Maitland Valley Source Protection** – Preliminary Terms of Reference
- i) **AMCTO** – ‘Municipal Monitor’ May-June issue on-line
- j) **Health Force Ontario** – on-line Newsletter
- k) **TheHealthLine.ca** – e-bulletin April 15<sup>th</sup>, Vol.4, No. 4
- l) **WWF Canada** – ‘*Earth Hour*’ Newsletter
- m) **Huron Manufacturing Association** – notice of dinner meeting and workshops on April 22<sup>nd</sup>

- n) **Huron Business Development Corp**
  - i. "Beyond the City Lights" Rural Tourism Conference April 23-24 in Leamington
  - ii. "R.O.I. Return on Investment" seminar April 23<sup>rd</sup>
  - iii. "Do You See What They See" Better Business Seminar May 15

The above correspondence was noted. Action: File

**ADJOURNMENT**

**MOTION #123/08**                      **Moved by Henhoeffer**                      **Seconded by Versteeg**  
THAT Howick Township Council now adjourns the April 22<sup>nd</sup>, 2008 Regular Meeting of Howick Township Council at 11:00 p.m., with Council to meet again at the Regular Meeting scheduled for May 6<sup>th</sup>, 2008 at 7:00 p.m., or at the call of the Chair. CARRIED

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CLERK