

**TOWNSHIP OF HOWICK**  
**REGULAR COUNCIL MEETING**  
**TUESDAY, MAY 18<sup>th</sup>, 2010 AT 7:00 P.M.**  
**AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS**

**MINUTES**

**Attendance:**

**Council Members**

Max Demaray, Reeve  
Linda Henhoeffter, Councillor  
Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve  
Randy Scott, Councillor

**Staff**

Ronna Lee Johnson, Clerk  
Wray Wilson, Public Works Co-ordinator  
Bill Doig, Fire Chief

Mark Farinha, Treasurer  
Bruce Skillen, Recreation/Facilities Supervisor

**Delegation**

Richard Bulley, National Coatings  
Wroxeter Village Management – Peter Holland; Bryan Hope

**Others** (arrived at 7:58 and later)

Members of Howick Lions Club - Bill Rognvaldson; Rosemary Rognvaldson; Bill Krotz; Lisa Gillespie; Ron Jessome

**CALL TO ORDER**

Reeve Demaray called the meeting to order at 7:00 pm.

**DECLARATION OF PECUNIARY INTEREST**

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.  
None declared at this time.

**APPROVAL OF MINUTES**

A copy of draft Minutes of the Regular Council Meeting held May 4th, 2010 was circulated in the Council package.

**MOTION #136/10**

**Moved by Yungblut**

**Seconded by Scott**

THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on Tuesday, May 4th, 2010, as circulated.

**CARRIED**

**DELEGATIONS**

**1. Richard Bulley, National Coatings of Canada Inc**

Recreation/Facilities Supervisor Skillen, by way of introduction, explained that the steel roof at the Howick Community Centre is corroding and in need of refinishing. He introduced Mr. Bulley, whose company provides a roof coating system that is an alternative to painting. Mr. Bulley provided a brief background of his family-run business located in Mount Forest, and their experience in Ontario applying the 'Astec RePly System' type of roof coating. Using samples, he explained the application process, which results in a long-lasting, rubber-like white coating that will not crack or peel, deflects heat (reducing interior temperatures and air conditioning costs) and mitigates problems resulting from expansion/contraction of the steel. Mr. Bulley provided copies to all and reviewed a proposal for the Howick Community Centre, which included an assessment of the arena roof, product specifications, and price for all labour and materials.

Responding to questions from Council, Mr. Bulley confirmed that the coating not only deflects heat in summer but also stands up to ice and snow in winter, although there may be slightly more snow accumulation. The life-span of the treated roof is estimated to be 15 -18 years. The Astec RePly comes with a 10-year product and labour warranty. At 10 years, the warranty can be renewed with a treatment of cleaning and top-coat

Reeve Demaray thanked Mr. Bulley, who left the meeting at this time (7:25 pm).

## **2. Peter Holland, Bryan Hope, Wroxeter Village Management Committee**

Reeve Demaray thanked the Committee members for attending, at Council's invitation, to discuss the Wroxeter riverbank repair requested by the Village Management Committee to mitigate erosion of the bank, which is undermining the sidewalk on Water Street.

PWC Wilson advised that the required permit has now been received from Maitland Valley Conservation Authority, which specifies the time frame allowed for the work to be undertaken as July 15<sup>th</sup> through October 1<sup>st</sup>. Responding to Mr. Holland's question, he explained the reason for the two construction options outlined in the Engineer's report (one option using natural clay, and the other using geo-synthetic clay liner). The more feasible option will be dependent upon the availability and cost of the natural clay.

Reeve Demaray noted that the Village Management Committee was invited to discuss the matter of apportioning the cost of this project between the Village and the Township.

Mr. Holland stated that none of the cost should be assigned to the Village, that it should be the sole responsibility of the Township to pay for road repairs.

Councillor Versteeg pointed out that the Engineer's Report has identified that installation of the dam is a significant cause of the erosion, and has determined that 55% is attributable to the dam and 45% to the sidewalk/roadway. It is the choice of the Village to retain the dam, which does not benefit Maitland Valley Conservation Authority or the Township, and thus it would be appropriate that the village assumes a portion of the cost. It is felt that perhaps 55% is too great a burden to place on the Village levy, and a smaller amount could be discussed.

Mr. Holland responded that if the dam was not installed, who would reimburse the property owners along the river for the decrease in their property values. He disagreed with the Engineer's determination, and feels that the erosion happens in the spring before installation of the gates in the dam.

Councillor Henhoeffler noted that Council understands that the Village operates on a small budget and this is a big cost, but it could be repaid over a number of years.

Councillor Scott agreed that the village should share the cost.

Deputy Reeve Yungblut stated that having the river is a "bonus" and the village does not want to see the dam removed, as was done in Fordwich. The problem is not just the dam, it is the road as well. The Township spends money on roads that the village residents never use, and the Township should pay the cost of this repair. She expressed her disagreement with Special Area Rate taxation in general, and felt that if the village is required to contribute, it should be a very small portion.

Reeve Demaray agreed that the Village should continue to dam the water, and that it is appropriate that the village share the cost of the repair. The cost could be spread over several years to ease the impact on the village tax rate.

Councillor Versteeg expressed the opinion that, in the distant future, when the time comes that the dam requires reconstruction, it will not be replaced. These dams along the river are of no benefit to the Conservation Authority, and in fact have some detrimental effects.

Mr. Holland asked when the work will begin. PWC Wilson explained that tenders will be called, and the bidders will specify their start and completion dates. Specifying a time frame in the tender document could restrict the number of bidders that would be available. Since the MVCA permit allows the work between July 15<sup>th</sup> and October 1<sup>st</sup>, the boards may be installed in the dam now, and will need to be removed 2 weeks prior to commencement of construction.

Mr. Holland reiterated that the village should not pay any portion of repair, and asked if the Township requires other residents to pay to have their road fixed. It was pointed out that it is the sidewalk that is being undermined, and sidewalks are the responsibility of the village. Mr. Holland stated that any increase in the village budget for this purpose limits the dollars available to do other projects in the village. He acknowledged that it is ultimately up to Council to make the decision in this matter.

Reeve Demaray thanked the Village Management members for attending to discuss the issue, and the two members left the meeting at this time (7:46 pm).

## **RECREATION/FACILITIES SUPERVISOR'S REPORT**

The following report and copies of supporting information were circulated in the Council package:

### **Howick Community Centre Roof Renovation**

- a. Presentation by Rich Bulley from National Coatings of Canada (NB – See Delegation #1)
- b. Or do we tender for painting?

Discussion focused on painting versus the National Coatings Astec RePly treatment. It was noted that refinishing the roof is included as part of the arena renovation project funded under the Recreation Infrastructure Canada (RIInC) program, and that the amount specified in the RIInC contract for the roof was much less than the cost quoted for the Astec treatment.

Council instructed Mr. Skillen to obtain price quotes for painting the roof.

**Howick Community Centre Window Coverings**

Review price quotes for auditorium south side windows. (3 quotes provided)  
Mr. Skillen noted that all quotes were for products of equal quality, and recommended acceptance of the lowest price quote.

**MOTION #137/10**                      **Moved by Yungblut**                      **Seconded by Scott**  
THAT Howick Township Council awards the contract for provision and installation of window coverings on the south windows of the auditorium at the Howick Community Centre to the firm of Town and Country Decorating at the quoted price of \$1827.36 plus applicable taxes.                      CARRIED

**Gorrie Pool**

Review price quotes for summer solar cover (\$5500. allocated in Capital for this item)  
Three quotes were provided and discussed. Mr. Skillen advised that not all of the quotes contained complete information – one was for cost of the cover only and did not include roller, hardware, installation, etc., and one did not include installation costs. He recommended accepting the quotation from Rintoul, which was complete.

**MOTION #138/10**                      **Moved by Versteeg**                      **Seconded by Yungblut**  
THAT Howick Township Council awards the contract for provision and installation of a solar cover with roller at the Howick Community Pool to the firm of Rintoul Pools & Spas Ltd. at the quoted price of \$4703.35 plus applicable taxes.                      CARRIED

**Grass Finishing Mower**

Review price quotes (2 quotes provided) and information from McGavin Farm Equipment.

- Farm King 72” cut 3-blade finishing mower
- Current mower is an older flail type that requires about \$300. in repairs each year
- We have \$6000. in capital for mower

Mr. Skillen recommended acceptance of the lower price quote.

**MOTION #139/10**                      **MOVED BY Yungblut**                      **Seconded by Scott**  
THAT Howick Township Council awards the contract for provision of a 72” cut-width finishing mower to the firm of McGavin Farm Equipment at the quoted price of \$2100.00 plus applicable taxes. CARRIED

ADDENDUM

**Cruise Night / Roller Skating**

Mr. Skillen reported that the first Cruise Night / Roller Skating event was very well-attended. There were about 40 classic cars and over 30 motorcycles on display. Admissions and booth receipts were good, and all the roller skates at the arena were put to use.

Mr. Skillen left the meeting at this time (8:05 pm)

**FIRE CHIEF’S REPORT**

The following report and copies of supporting information were circulated in the Council package:

**Incident Report to April 20<sup>th</sup> to May 14<sup>th</sup>**

April 29<sup>th</sup>: Grass fire at 89472 Lawrie Street – sparks from cutting/welding ignited grass at drive shed doorway, and surrounded the shed. No damage to property or building. (1 hr)

May 11<sup>th</sup>: Major fire at 87981 Fordwich Line – Mutual Aid activated – Minto Fire Dept. Clifford (3 units), Harriston (2 units including aerial truck) Palmerston (4 units), Listowel (2 units). Total loss of building and residence. Some equipment and household items salvaged. (12 hr)  
Chief Doig, responding to a question as to the cause, explained that sparks from a grinder ignited dust, and when the doors were opened due to smoke, the wind fanned the flames. It was suggested that Chief Doig send letters of thanks to the neighbouring fire departments that provided assistance.

May 12<sup>th</sup>: Called back to 87981 Fordwich Line – some hot spots and small fires causing smoke that could become problem later. (1 hr)

**Ontario Association of Fire Chiefs Annual Convention**

Deputy Chief Edgar and myself attended the Fire Chiefs’ Convention May 1<sup>st</sup> – 5<sup>th</sup> in Toronto. We attended training and information seminars, as well as the Trade Show equipment displays on May 2<sup>nd</sup> and 3<sup>rd</sup>. We checked extrication equipment, fire rescue vehicles (not many there in the size we would be interested in).

Extrication Equipment: 4 different makes were looked at and some special pricing is available now. Three makes – TNT, Hurst Genesis – are all around \$20,000. for sets we would be interested in. TNT had a ram (worth \$3000.) included in this price. Demonstrations and training are included in the price. The Fire Dept. has to supply cars for demonstrations (see pricing information from “Code 4 Fire & Rescue attached).

Chief Doig confirmed that he would need to purchase a rescue truck to carry the extrication equipment. Since these items were not included in the 2010 budget for the fire department, the purchases will be deferred.

### **Chimney Fire Nozzle**

We purchased a chimney fire nozzle from A.J. Stone Inc. for \$600.00. The Firefighters Association will pay for this purchase. Firefighters feel we need this item. Would the Township pay for this item, and the Howick Firefighters will reimburse the Township?

#### **MOTION #140/10**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council hereby authorizes the Treasurer to remit payment to A. J. Stone Inc. for the purchase of a chimney fire nozzle, said payment to be reimbursed to the Township by the Howick Firefighters Association.

CARRIED

### **Pumper Truck Test**

The pumper truck needs to be pump tested this summer. This is done once a year. If the test is not done every year, once the pumper reaches 20 years a major test (\$20,000.) would need to be done.

Also, the pressure release valve is not working properly and should be repaired. Both could be done at the same time. If the pumper needs to be down for more than ½ a day, Minto Fire Chief indicated we can borrow a pumper from Minto.

Quotes on this work are available from two different repair facilities, and I can find a third company if necessary. The pump test has to be performed at a major water source.

Chief Doig will provide pricing information at the next meeting.

### **Public Education**

Firefighters will be attending the Cruise Nite at the Howick Community Centre on May 14<sup>th</sup>, 7:00 – 9:00 pm. Fire Prevention material will be handed out. The attached information concerning 20-pound propane tanks was received from the Office of the Fire Marshall. I have made copies to be distributed around.

Chief Doig noted that it was too windy that evening to distribute the handouts.

### **Janitorial Duties**

I have started janitorial duties at the Howick Municipal Office and Huron County Library. Does Council have any objection to my wife helping with these duties. She feels I need some coaching on the proper way to clean. Council had no objections.

### **Fire Hall Visit**

Would Council like to visit the fire hall sometime to view equipment and building and discuss equipment needs with firefighters?

Council will attend on Tuesday, June 22<sup>nd</sup> at 7:00 pm.

### **Bunker Gear**

Three new bunker gear sets were ordered from M & L Supply. Deputy Chief Edgar and myself will be receiving new gear, black in colour, with ‘Chief’ and ‘Deputy Chief’ on the back of the coat. The Chief and Deputy Chief usually have different colour than firefighters for identification purposes. Wingham Department had white turnout gear, but we do not like white because of the condition the suits get in at a fire. One new firefighter will get the third new suit, and Dale’s and my suits will be passed on to the other two. One new firefighter has the suit used by firefighter Ryan Ireland.

We will be looking into having the bunker gear cleaned by a firm in Waterloo. Pick up and delivery is part of the deal.

Chief Doig added that the gear cannot be washed because washing affects the Kevlar material and retardant quality.

Chief Doig left the meeting at this time (8:28 pm).

## **TREASURER’S REPORT**

The following report and supporting documentation were circulated in the Council package:

### **LAS Power Authority**

Attached is correspondence comparing energy performance for the following:

-Administrative Office: We are more efficient than 96% of other offices in Ontario

- Administrative Office: Our score exceeds the best in this class
- Roads Garage: We are more efficient than 91% of other garages in Ontario
- Community Centre: We are more efficient than 46% of other facilities in Ontario

**Simplification and savings from Government Funding**

Government Grants for infrastructure projects have gone from extremely simple and cost effective to hopelessly bureaucratic and costly. Staff would like Council to approve the attached resolution and distribute it to all the players. The goal here is to return to a simple funding and grant management method. The resulting savings at all levels of government can be better utilized.

**MOTION #141/10**                      **Moved by Versteeg**                      **Seconded by Scott**  
**WHEREAS** in 2008 the Province of Ontario, under the *Road and Bridge Infrastructure Investment (RBII) Program*, provided Ontario municipalities with much needed funding, access to which being contingent upon fulfilling the following conditions:

- Enactment of an authorizing by-law
- Submission of summary report detailing proper use of funds and outcomes
- Right of Province to conduct an independent audit
- Return of unused funds to Province,

**AND WHEREAS** in 2009 the Federal and Provincial governments collaborated to provide funding to municipalities through the *Infrastructure Stimulus Funding (ISF)* and the *Recreational Infra-structure Canada (RInC)* programs, subject to the following conditions:

- Preparation and review of municipal applications
- Selection and approval of municipal applications
- Authorization of extensive legal agreements (44 pages long)
- Review of compliance
- Preparation and review of several scheduled expenditure reports
- Preparation and receipt of a series of payment cheques
- Use of computer technology and staff to manage and report on these programs,

**AND WHEREAS** it is apparent that Federal, Provincial and Municipal costs to manage the ISF and RInC programs is enormous, and that significant costs savings would be realized at all levels if the agreement, funding and reporting processes were simpler – similar to that used for the RBII program,

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of Howick respectfully requests that, in future, the Federal and Provincial governments develop a method for equitably allocating the funding to municipalities for designated programs, and that the funding and reporting requirements follow the simple and effective model used for the RBII program,

**AND FURTHER THAT** this resolution be forwarded to the Association of Municipalities of Ontario (AMO) for distribution to all Ontario municipalities, as well as to the Minister of Municipal Affairs and Housing, the Minister of Energy and Infrastructure, Huron-Bruce MP Ben Lobb, and Huron-Bruce MPP Carol Mitchell.

**CARRIED**

**Maitland Valley Conservation Authority Financials**

Their financials for 2009 are attached

**Provincial Police Costs for 2010**

We received a credit of \$28,024 for 2009 operations. This affects 2010 as follows:

-Original 2010 Budget estimate per OPP	\$286,416
-Credit for 2009 per attached credit note	<u>(\$28,024)</u>
-Revised Cost for 2010	\$258,392
-2010 Budget approved by Council	<u>\$278,400</u>
-2010 Budget Surplus	<u><b>\$20,008</b></u>

Staff suggests that this be set aside at the end of the year in a “Reserve for Police Services”. Surpluses thus accumulated can be used to stabilize future cost increases in this category.

**MOTION #142/10**                      **Moved by Yungblut**                      **Seconded by Scott**  
**THAT** Howick Township Council hereby directs and authorizes the Treasurer to transfer funds in the amount of \$20,008.00 from ‘Operations – Police Services’ to ‘Reserves – Police Services’. **CARRIED**

**Change of Management Firm for Employee Benefits Insurance**

County Council voted overwhelmingly to change the Management Firm to Donnelly. Mosey will no longer be our benefits consultant. In a recorded vote the only Municipality who voted to retain Mosey was Town of Goderich. Note that I did a quick survey of the other Treasurers and CAO’s in Huron County and not one notified their Council beforehand regarding the issues surrounding this item.

**MOTION #143/10****Moved by Scott****Seconded by Yungblut**

THAT Howick Township Council concurs with the recommendation from the Huron County Clerks and Treasurers Association, and agrees to award the contract for services as benefit advisor for the Huron County Consortium to the firm of Donnelly Management Advisory Services Ltd. for a 3-year period, with an option for a further 2 years,  
 AND THAT this offer is conditional upon the County of Huron agreeing to the same action. CARRIED

**PSAB - Other Lower Tier Municipalities in Huron County**

I understand several are still behind in their PSAB and have not yet completed their 2009 audit as a result. The attached correspondence from Brent Bouteiller is revealing.

**JEPP for 2010/2011**

JEPP funding will be available again this year on a 47% Federal/53% Municipal basis. So far, we have not yet received our grant for last year's expenditures. We had to submit this several times as the paperwork seemed to continually get lost at the Ministry. Wray does not have any plans for JEPP this year. Council had talked about a generator at HCC. However there are no Township contributing funds in the 2010 budget. In addition, with the \$100K required for the Wroxeter project we may wish to not take advantage of the JEPP program this year. Councillor Henhoeffler noted that having a generator at the Howick Community Centre is a priority, and we should look at including this in next year's budget.

**Grants for Infrastructure projects**

All the grant applications have been filed for expenditures incurred to date. We are starting to receive the Federal and Provincial dollars pledged.

**Accounts Payable**

The attached accounts are for Council's review and approval.

**MOTION #144/10****Moved by Versteeg****Seconded by Scott**

THAT Howick Township Council authorizes payment of accounts in the amount of **\$60,028.17** under date May 18, 2010 as cheques #9239 to #9288 inclusive, as presented and discussed at the Regular Council meeting held May 18<sup>th</sup>, 2010. CARRIED

**PUBLIC WORKS CO-ORDINATOR'S REPORT**

The following report as at May 14th and supporting documentation were circulated in the Council package:

**ROADS****PUBLIC WORKS STAFF OPERATIONS**

- Maintenance Gravel on N/S of Township should be complete by May 18<sup>th</sup>

Mr. Wilson added that gravel has been completed on all but a short piece of road where a contractor is planning to haul gravel from a pit on Orangehill road.

- Paving in Fordwich, Gough Road & Victoria Street should be complete by May 18th
- Owen King Ltd. – Bridge washing started May 14th
- Grading and Calcium application will begin next week

**BUILDING - NO REPORT****DRAINAGE - NO REPORT****PLANNING AND DEVELOPMENT****SEVERANCE APPLICATION – Morris-Turnberry**

This application is for a lot line adjustment on Lots 13, 14, 15, 32, 33 & Part Lot 18, Plan 164 in Belmore. Three lots would be created from the existing six. This application should not have an affect on Howick Township. Council had no objections to the application.

**LANDFILL - NO REPORT****ADDENDUM**

Mr. Wilson reported that someone cut the chain on the gate at the site last evening. It is presumed that the culprit may have wanted to unload refuse without paying the fee.

## **OTHER**

### **WROXETER DAM IMPROVEMENT**

The Wroxeter Village Management Committee will attend the meeting on Tuesday night to discuss the proposed work and cost sharing arrangement. (NB – see Delegation #2)  
We are waiting on MVCA to provide comments before the project is tendered. Tenders will close on June 14<sup>th</sup>.

### **FEES & CHARGES**

Some time ago, an increase to the Fees & Charges By-law was suggested. I am recommending the Township move forward with these increases.

We are recommending that the Schedule show only the Township fee and that any applicable taxes would be added instead of showing the tax on the schedule. A copy the current fees and recommended increase is attached for your consideration. The only additional item on this list is for Tile Drain Loan Inspections.

Mr. Wilson added that due to the many uncertainties regarding the new HST, and in order to give advance notice to residents (through advertising in local papers and on the Township's web-site), and time to amend the information on the sign at the site, he recommends a delayed implementation date of July 1<sup>st</sup>.

### **MOTION #145/10**

**Moved by Henhoeffter**

**Seconded by Versteeg**

THAT Howick Township Council hereby authorizes and adopts the amended fees and charges for Waste Collection & Disposal, Public Works Labour & Machine Services, Entrance Permits, and Tile Drain Loan Inspections, as outlined in the Schedule attached hereto, said fees and charges to be implemented effective July 1<sup>st</sup>, 2010.

CARRIED

## **ADDENDUM**

### **Works Garage Open House Update**

Letters of invitation have been sent out to the Bell family, and to MP Ben Lobb and MPP Carol Mitchell to attend the Open House on June 17<sup>th</sup>.

### **Gough Road Construction Project**

Asked if the paved portion of Gough Road will receive a second lift of asphalt, Mr. Wilson noted that it should, but that has not been included in this year's budget.

## **CLERKS REPORT**

The following report as at May 14th and supporting documentation were circulated in the Council package:

### **MUNICIPAL ELECTION 2010**

1. **Nominations Update** – No further nominations have been filed to date.
2. **Compliance Audit Committee** – The Huron County Ad Hoc Committee met on May 5<sup>th</sup> to discuss the feasibility of appointing a common Compliance Audit Committee (see minutes of meeting attached). The consensus was that we proceed to establish a 3-member Committee. Draft Terms of Reference will be reviewed and discussed at the next Committee meeting on May 19<sup>th</sup>, and will be brought to each municipal Council for adoption. An advertisement will be placed in all local newspapers calling for interested residents to apply to serve on the Committee. Applications will be received by the County Clerk, and will be reviewed by the Ad Hoc Committee. The common costs for establishing the Compliance Audit Committee (ie. advertising, training, etc) will be shared equally by the municipalities. When an application for a compliance audit is received, the costs involved will be the responsibility of the municipality subject to the application.
3. **Enumeration** – The Municipal Property Assessment Corporation (MPAC) has sent out *Municipal Enumeration Forms* asking residents to confirm, correct or complete their information, sign the form and return it by June 1<sup>st</sup>, 2010. It is important that MPAC receive this information to help ensure the accuracy of the Voters' List for the election. As previously noted, many voters names will be taken off the 2010 Voters' List if their Canadian Citizenship is not confirmed. It is important to ensure that the "Canadian Citizen" box on the Enumeration Form is marked.

## **EMPLOYMENT POLICY REVIEW**

Attached is a list of the revisions to the Policy that were approved at the April 20<sup>th</sup> Council meeting. These changes have been incorporated into the Policy, a copy of which is enclosed separately. By-Law No. 15-2010 has been drafted to adopt the revised policy if Council deems it acceptable.

**PROPERTY STANDARDS**

**Proposed “Clean Yards” By-Law**

Enclosed is a response from the By-Law Enforcement Officer concerning collection of fines levied under the proposed “Clean Yards” by-law. I have revised and adapted the sample by-law that was provided at last meeting, and a copy is enclosed for your review.

**EMERGENCY MANAGEMENT**

Enclosed is a copy of the Agenda for the upcoming Tecumseh Sector meeting to be held in Tillsonburg on June 4<sup>th</sup>. A presentation by Ontario Ministry of Agriculture, Food and Rural Affairs would be relevant to Howick’s emergency preparedness. I respectfully request authorization for Chief Doig and myself to attend this meeting.

**MOTION #146/10**                      **Moved by Versteeg**                      **Seconded by Scott**  
THAT Howick Township Council hereby authorizes attendance of Clerk/CEMC and Fire Chief/ Alternate CEMC at the Ontario Emergency Management Tecumseh Sector Spring meeting being held in Tillsonburg on June 4<sup>th</sup>, 2010, and agrees to pay the costs associated with attendance at this meeting. CARRIED

**HOWICK LIONS CLUB – Voluntary Road Toll Events**

Enclosed is the response from Huron County Director of Public Works concerning permission to operate the Road Toll events on County Roads. He is requesting that the Township Clerk sign an agreement on behalf of the Township that *“The Township of Howick shall be responsible for all costs, including County related costs if necessary, responsibilities and liabilities associated with the voluntary road toll, including maintenance and restoration of the detour roads.”*

I asked Mr. Laurie for an explanation for why he has imposed this condition, and a copy of his response is enclosed. Council’s direction is requested.

Clerk Johnson proposed that the Lions Club provide to the Township proof of liability insurance, which has already been provided, as well as a signed agreement that the Lions Club will be responsible for the costs, responsibilities and liabilities associated with their event. This agreement would help share the liability, since the Township is not named as an insured party on the Lions Club insurance policy.

Howick Lions President Bill Rognvaldson advised that the Howick Lions cannot provide such an agreement, which would leave their individual members open to legal action, since the Club not an incorporated entity.

**MOTION #147/10**                      **Moved by Versteeg**                      **Seconded by Scott**  
THAT Howick Township Council, in accordance with By-Law No. 19-2009, hereby authorizes the Howick Lions Club to conduct voluntary road tolls in the municipality on May 21, 2010 and Sept. 3, 2010, the locations of which to be on Huron County Road 12 at Belmore and Huron County Road 30 at Fordwich,  
AND THAT such authorization is given on condition that the Howick Lions Club provide to the Township of Howick proof of liability insurance,  
AND THAT Clerk is hereby authorized to sign on behalf of the Township of Howick, an agreement accepting the conditions for conducting the voluntary road toll events on County Roads, as stipulated in a letter from the County of Huron Director of Public Works dated May 6, 2010. CARRIED

**ADDENDUM**

**Human Resources, County of Huron** – Notice of a Bill 168, Workplace Violence and Harassment Working Group meeting being held on June 3<sup>rd</sup> in Clinton. Treasurer Farinha and myself respectfully request authorization to attend this information meeting.

**MOTION #148/10**                      **Moved by Henhoeffter**                      **Seconded by Yungblut**  
THAT Howick Township Council hereby authorizes attendance of the Clerk and the Treasurer at the County of Huron “Bill 168 Working Group” meeting being held in Clinton on June 3<sup>rd</sup>, 2010, and agrees to pay the costs associated with their attendance at this meeting. CARRIED

**CORRESPONDENCE REQUIRING COUNCIL ACTION**

1. **Minister Responsible for Seniors** – inviting participation in the 2010 Senior Achievement Award Program. Deadline for nominations is June 15<sup>th</sup>. Noted. Action: File
2. **Avon Maitland District School Board** – invitation to send one Council representative to meet with Board Trustees at 3:00 pm on Tuesday, June 8<sup>th</sup>. RSVP requested by June 1<sup>st</sup>.

**MOTION #149/10****Moved by Scott****Seconded by Yungblut**

THAT Howick Township Council hereby authorizes the following to attend the meeting of the Avon Maitland District School Board Trustees on June 8<sup>th</sup>, 2010 in Seaforth, and agrees to pay the costs associated with attendance at this meeting: Reeve Demaray

**CARRIED**

**3. Ontario Family Fishing Weekend** – 2010 Family Fishing Weekend will be a 9-day event July 3<sup>rd</sup> – 11<sup>th</sup> as a licence-free fishing week. Request that Council “declare” Family Fishing Week and publicize the event.

Noted. Action: File

**ADDENDUM**

**4. Fordwich Park Board** – Advising that new members have been added to the Board. A resolution is required to amend By-Law No. 11-2010 to appoint these members.

**MOTION #150/10****Moved by Yungblut****Seconded by Henhoeffler**

THAT Howick Township Council hereby authorizes amendment of By-Law No. 11-2010 to add the following names to the membership of the Fordwich Park Board:

Terry Williams; Trevor Becker; Tim Heipel

**CARRIED****MUNICIPAL RESOLUTIONS**

**1. Federation of Canadian Municipalities** – requesting the Federal government to develop a cost-shared financing and implementation plan for proposed new wastewater regulations, as part of a long-term plan to eliminate municipal infrastructure debt.

Noted. Action: File

**2. Needing, Municipality of** – requesting that the Ministry of Natural Resources consider local input prior to designating a species at risk, and recommending to the Ministry of Natural Resources that the Municipality’s Official Plan provisions shall be the basis for Peregrine Falcon regulations.

Noted. Action: File

**BY-LAWS****By-Law No. 14-2010 - Tile Drainage Rating By-Law****MOTION #151/10****Moved by Scott****Seconded by Yungblut**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 14-2010, being a Tile Drainage Rating by-law (Lot 23, Con. 4 – McCann).

**CARRIED****By-Law No. 15-2010 - To Adopt Revised Employment Policy****MOTION #152/10****Moved by Scott****Seconded by Versteeg**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 15-2010, being a by-law to adopt the “Employment Policy (Revised 2010) for the Township of Howick. **CARRIED**

**CLOSED SESSION ITEMS**

- Minutes of the closed session held May 4th, 2010

**ADDENDUM**

- By-Law Enforcement Officer’s Report

**COMMITTEE REPORTS****Belmore Community Centre Board**

Councillor Scott reported from the May 17<sup>th</sup> Board meeting:

- The Board requests that the Township Public Works Department patch the holes in the parking lot asphalt, and send a bill for same.
- Considering re-paving the parking lot sometime in the future.

**Coalition for Huron Injury Prevention (CHIP)**

Copies of the following were circulated in the Council package:

- Agenda for the May 12<sup>th</sup> meeting
- Minutes of the April 14<sup>th</sup> meeting

Councillor Henhoeffler reported from the May 12<sup>th</sup> meeting:

- Focus was on the Seniors Safe Driving Seminars – one session being held today in Carlow, one session to be held in Wingham on May 31<sup>st</sup>. Fall sessions will be held in Blyth, Clinton, and at the Seniors meeting in Fordwich on October 6<sup>th</sup>.
- The electronic speed sign will be out and about soon.
- The old 'Road Watch' signs will be renewed with "Eyes on the Road – Hands on the Wheel"
- Radio ads for the Booster Seat campaign
- Information brochures were provided for the Bicycle Safety campaign. More brochures may be obtained from the Health Unit for the Howick Optimist Annual Bike Rodeo.
- The next meeting will be held June 9th

### **County of Huron**

Reeve Demaray reported:

- Treasurer Farinha accompanied Reeve Demaray to the Committee of the Whole meeting when the matter of the Employee Benefits Program administration was discussed. It was agreed at the Committee meeting to accept the recommendation of the Huron Clerks and Treasurers Association to change the service provider.
- The Committee rejected the recommendation of the Planning Department and approved an application for severance of a farm residence.

### **Huron Bruce Transit**

Councillor Scott reported from the May 6<sup>th</sup> meeting:

- The Board met with representatives of the Saugeen Transit system
- It was determined that it will be costly to amalgamate with Saugeen
- The Township of North Huron has declared it is not interested in participating
- The Board will meet with Ministry of Transportation representatives next week for further discussion
- MTO and Ministry of Health have been discussing these issues and changes may be forthcoming
- Further information will be obtained about the 'Easy Ride' program (ie. what services are provided)

**Huron County Farm and Home Safety** - next meeting June 10th

### **Maitland Economic Development Committee**

Reeve Demaray and Councillor Scott reported:

- Ms. Goodall advised that it cost about \$2500.00 to produce 5,000 copies of the North Huron promotional information map. They are contemplating a new issue.
- It is felt that would be beneficial for Howick to proceed with a similar undertaking. It would be a good promotional tool to distribute at local events.
- It was suggested that we contact the same person who produced the Recreation Guide
- Another idea would be to produce a CD

**Maitland Valley Conservation Authority (MVCA)** - next meeting May 19th

### **Saugeen Valley Conservation Authority (SVCA)**

The following information was circulated in the Council package:

- Draft 2010-15 Strategic Plan **Summary** & Feedback Form [Full Report Available]

### **MVCA Source Water Protection (SWP)**

The following information was circulated in the Council package:

- Notice: Proposed Assessment Reports now posted – Summary Report & Table of Contents enclosed separately. Written comments to be submitted by June 3<sup>rd</sup>

### **SVCA Source Water Protection**

The following information was circulated in the Council package:

- 'Profile' Bulletin, May 2010; Draft Proposed Assessment Report Summary enclosed separately. Comments to be submitted by June 10th

## **COUNCILLORS ISSUES**

Reeve Demaray brought the following issues to Council:

### **Saugeen-Maitland Girls Hockey Sponsorship**

A letter from Samantha Pruden of Wroxeter, team member, requesting sponsorship.

**MOTION #153/10**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council hereby authorizes support of the Saugeen-Maitland Girls Hockey teams in the form of the purchase of a ¼-page ad in the 2010-11 season Association publication at a cost of \$100.00.

**CARRIED**

### **Invitations to Reeve**

Reeve Demaray advised that he and Fire Chief Doig had attended a meeting in Blyth with OPP Shawn Johnson, and that he has received invitations to the following events:

- Agric-Food Innovation Excellence Awards, May 26<sup>th</sup> in Wingham
- Air Cadets Review and Reception on May 30<sup>th</sup> in Wingham

He requested Council's authorization to attend one of these events, and volunteered to attend the others at his own expense.

### **MOTION #154/10**

**Moved by Yungblut**

**Seconded by Versteeg**

THAT Howick Township Council hereby authorizes Reeve Demaray to attend the Wingham Cadet Review and Reception at the Wingham Airport on Sunday May, 30<sup>th</sup>. CARRIED

Councillor Scott noted that he had attended a meeting of the Wroxeter Hall Board, and reported the following for Council's information:

- The Board is attempting to attract new members.
- Considering the purchase of a lighted sign for advertising events.
- Have submitted an application for grant funding to assist with installation of a new floor for the upstairs hall. The materials are available at a good price, and local contractors will do the work.
- Met with the OPP regarding recent charges laid against impaired drivers. It was determined that the offenders had not been patrons at the Wroxeter Hall.
- Parking issues with a neighbouring property owner have been resolved.
- The Board has contacted an accountant regarding the financial reporting.

### **CLOSED SESSION**

Clerk Johnson advised that the only items for consideration in closed session were the Minutes of the previous closed session, and an update report from the By-Law Enforcement Officer. It was determined that these items could be deferred to the next Council meeting.

### **CORRESPONDENCE (FOR INFORMATION ONLY) (copies attached) - none**

- Association of Municipalities of Ontario (AMO)**
  - Breaking News - Bill 16 Proposes transfer of OHIP and related costs to municipalities
  - Breaking News - Government withdraws proposed changes to transfer OHIP to municipalities
- Frank Cowan Company Limited** – Special Alert – Bill 16 Subrogation of OHIP costs
- Huron Tourism News** – Brochure Swap Edition
- Huron Heritage Culture** – “The Hub” newsletter, May, 2010

### **CORRESPONDENCE forwarded via E-Mail (April 30 – May 14, 2010) (No copies attached)**

- Association of Municipalities of Ontario**
  - **AMO Watch File** – May 6, 2010
    - AMO welcomes new Director of Policy - Monika Turner.
    - Bill 16 proposes transfer of OHIP and related costs to municipalities.
    - Private Member and one Government Bill introduced that impact municipalities.
    - Apply now for AMO's Federal Gas Tax Award! *Deadline May 14.*
    - Canada and Ontario extend the Canada-Ontario Immigration Agreement.
    - 2010 brings you a different AMO conference experience.
    - Peter J. Marshall Municipal Innovation Award - call for submissions. *Deadline May 14.*
    - Ontario Blue Box recyclers training program - free fundamentals course.
    - PCI Data Security Standard compliance.
    - Career/Employment Opportunity for a Director, HR Services and a Superintendent of Public Works .
    - *Links to full text articles below.*
  - **AMO Watch File** – May 13, 2010
    - 13 Species at Risk consultation.
    - New Private Member Public Bills introduced that impact municipalities.
    - Don't delay register for the 2010 AMO Annual Conference today!
    - LAS Municipal Energy Performance Benchmark Project best in class results released .
    - OMKN partners with Fleet Challenge Ontario, OGRA Roads Coalition and AMCTO.
    - Council resolution regarding peregrine falcon regulations.
    - Career/Employment Opportunities with the City of London, County of Northumberland and MMAH.
    - *Links to full text articles below.*
- Emergency Management Ontario** – Schedule for Emergency Preparedness day at Fanshaw College in London May 7<sup>th</sup>, 2010
- Information and Privacy Commission** – 2009 Annual Report (on-line)
- MPP Lisa MacLeod** – Notice – Stop the HST Rally at Ontario Legislature 11:30 am on May 19<sup>th</sup>
- Municipality of Huron East** – Notice – Retirement Party for Murray McArter May 15<sup>th</sup>
- Paulsen Group** – Rural Broadband News - update on rural broadband
- Fleet Challenge Ontario** – Breakfast Forum June 10<sup>th</sup> at Centennial College Toronto
- Lakefront Graphix Technology** – Election Sign information

- i) **Huron Business Development Corp (HBDC)**
  - 'Business and Work in Huron County' newsletter April 2010
  - Better Business Seminar "Superb Time Management Techniques" May 13<sup>th</sup> in Clinton
  - 2010 Spring Workshops – final schedule
- j) **Huron Tourism Association (HTA)**
  - Maitland Trail Association "Family Fun" May 2<sup>nd</sup> – Family Hike in Maitland Woods
  - Te-Em Farm Annual Open House May 1-2
  - REACH Clinton - Micro Solar Projects Information evening May 6<sup>th</sup> at 8:00 pm
    - Dine & Vine Dinners July 24<sup>th</sup>, Aug. 26<sup>th</sup>, Sept.23<sup>rd</sup>, Oct. 23<sup>rd</sup>
  - University of Guelph, Ridgetown Campus seeking Instructor and Instructor/Academic Co-ordinator for new Performance Horse Handler Certificate Program at REACH Clinton
  - The Village Bookshop - Books & Brunch at the Village Inn, Bayfield May 30<sup>th</sup> & June 27<sup>th</sup>
    - Bayfield Writers' Festival June 26<sup>th</sup> at Bayfield United Church
  - Brentwood on the Beach "Art at the Beach" 3-day retreat June 4-6
  - Blyth Festival Art Gallery seeking local artists for Community Show – submissions in May 22<sup>nd</sup>
  - Blyth Festival Company welcomes Heather Black to 2010 cast
  - Elizabeth's Art Gallery, Goderich Open House May 22<sup>nd</sup>
  - JMR Gallery, Bayfield Opening Exhibit May 22 celebrating The Ontario Artist
  - The Little Inn, Bayfield – list of coming events
  - Pianovations, Blyth Spring Sale for month of May
  - Forager Foods Restaurant & Snack Bar to open soon

## **ADJOURNMENT**

<b>MOTION #155/10</b>	<b>Moved by Versteeg</b>	<b>Seconded by Henhoeffler</b>
<p>THAT Howick Township Council now adjourns the May 18th, 2010 Regular Meeting of Howick Township Council at 10:10 pm, with Council to meet again at the Regular Council Meeting scheduled for Tuesday, June 1st, 2010 at 7:00 p.m., or at the call of the Chair.</p>		
		<b>CARRIED</b>

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REEVE

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CLERK