

TOWNSHIP OF HOWICK
REGULAR COUNCIL MEETING
TUESDAY, JANUARY 5th, 2010 AT 7:00 P.M.
AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

Max Demaray, Reeve
Linda Henhoeffter, Councillor
Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve
Randy Scott, Councillor

Staff

Ronna Lee Johnson, Clerk
Bill Doig, Fire Chief

Wray Wilson, Public Works Co-ordinator
Bruce SKillen, Recreation/Facilities Supervisor

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:00 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.
None declared at this time.

APPROVAL OF MINUTES

A copy of draft Minutes of the Regular Council Meeting held December 15th, 2009 was circulated in the Council package.

MOTION #001/10

Moved by Scott

Seconded by Versteeg

THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on Tuesday, December 15th, 2009, as circulated.

CARRIED

FIRE CHIEF'S REPORT

The following report as at December 31st was circulated in the Council package:

Thermal Imaging Camera

Firemen and myself have had 3 Thermal Imaging Camera demonstrations as of December 31st. I am still waiting on quotes. Should have them by Council Meeting.
Chief Doig presented the price quotes received from the three companies and described the features of each camera. He advised that he recently received a call from a local supplier who would like to provide a price quote and will be providing a camera this Friday. Therefore, this matter will be brought to the next Council meeting for a decision.

ADDENDUM

Name Badges for Firemen

Chief Doig provided a catalogue showing the preferred name badge format priced at approximately \$24.00 each. Delivery will take 4-6 weeks.

MOTION #002/10

Moved by Versteeg

Seconded by Scott

THAT Howick Township Council hereby authorizes the Fire Chief to purchase name badges for the Fire Department personnel at an estimated cost of \$24.00 each.

CARRIED

ADDENDUM

Firefighter Recognition

Plans were discussed for Council to host a social event at the Gorrie United Church for Council members and spouses to meet with the Howick Fire Department personnel and their partners. At a later date, after all personnel have received uniforms, an Open House will be held at the Fire Hall for all residents to meet and greet our firefighters, and a formal photo portrait will be taken at that time.

Bidders were asked to provide separate bids for the following:

1. Basic Interior Renovations – including reconstruct Bar area with Storage Room; replace/refurbish all wall, floor and ceiling interior finishes.
2. Option 'A' – replace existing arena viewing windows.
3. Option 'B' – furr out existing exterior wall, insulate, drywall and refinish along arena and parking lot sides of hall.

It was noted that if the basic renovation only is undertaken, Domm Construction is the low tender by \$1,506.00 (based on quoted prices excluding taxes). If the basic renovation and Option A are completed, Domm Construction is the low tender by \$536.00. If the basic renovation and Option B are completed, Domm Construction is the low tender by \$781.00. If the basic renovation and both Option A and Option B are completed, Queen's Bush Construction is the low tender by \$189.00. The basic renovation and Option A and Option B are within the budget. This will leave approximately \$36,000.00 to complete the exterior roof painting.

Two tenders received were disqualified as neither were accompanied by certified cheque, and one was not sealed and witnessed.

Mr. Wilson advised that he will refrain from making any comment or recommendation as his son is employed by one of the bidding contractors.

MOTION #005/10 **Moved by Scott** **Seconded by Versteeg**
 THAT Howick Township Council hereby accepts the tendered bid price from the firm of Queen's Bush Construction for the Howick Community Centre Auditorium basic interior renovations plus Option 'A' and Option 'B' the total tendered bid of \$ 61,811.00 plus applicable taxes. **CARRIED**

Mr. Skillen left the Council meeting at this time (7:54 pm).

TREASURER'S REPORT

No Report – Treasurer Farinha on vacation.

Accounts Payable

A listing of accounts was presented at the meeting for Council's review and approval.

MOTION #006/10 **Moved by Yungblut** **Seconded by Scott**
 THAT Howick Township Council hereby authorizes payment of accounts in the amount of **\$279,004.53** under date January 5, 2010 as cheques #8801 to #8846 inclusive, as presented and discussed at the Regular Council meeting held January 5th, 2010. **CARRIED**

PUBLIC WORKS CO-ORDINATOR'S REPORT

The following report as at December 31st and supporting documentation were circulated in the Council package:

ROADS

PUBLIC WORKS STAFF OPERATIONS

- Plowing/Sanding as required
- Tree Cutting/Limbing

MUNICIPAL GARAGE ADDITION

The building is substantially complete. The mechanical and electrical contractors are about 85% complete and the bridge crane is complete. Work is progressing as planned.

BUILDING

A year-end building report will be available on Tuesday night.

Copies of the 2009 year-end Building Report prepared by Deputy Treasurer Weishar were provided at the meeting. The following information is reflected in the Report:

<u>Permits Issued</u>		<u>Value of Construction</u>		<u>Permit Fees Collected</u>		
<u>2008</u>	<u>2009</u>	<u>2008</u>	<u>2009</u>	<u>2008</u>	<u>2009</u>	
87	Building Permits	79	\$4,768,700.	\$5,982,800.	\$24,365.83	\$30,278.82
15	Septic Systems	20	\$ 152,500.	\$ 193,000.	\$ 4,300.00	\$ 5,300.00
1	Demolitions	2	\$ 8,000.	\$ 0	\$ 0	\$ 0

Mr. Wilson noted that 2009 Building revenues exceed the amount budgeted.

As requested, Mr. Wilson will provide a report at next Council meeting that details the building activity within each category (ie. Residential; Commercial; Farm Building; etc.)

DRAINAGE - No Report

PLANNING AND DEVELOPMENT

APPLICATION FOR SEVERANCE – Richard Pepler, Part Lot 15, Concession 7

This application is to clear title for the subject property. Information is provided as well as the Planning Department's recommendation to grant provisional consent with conditions.

Council indicated there are no objections or concerns, and Mr. Wilson will respond accordingly.

HURON COUNTY DRAFT MODEL TELECOMMUNICATION TOWER SITING POLICY

Information was provided at the last meeting on the draft model. We can discuss any comments or concerns you may have with this document and submit those to the County before January 15th. Please bring the document with you. I didn't copy it again.

Mr. Wilson noted that the draft does not include a requirement for the municipality to designate a staff person to act as the liaison/administrator on behalf of the municipality during the consultation process. He also questioned the provision requiring the proponent to "provide a commitment in writing to pay the Municipality's legal and engineering costs", wondering why the municipality would need to incur such costs.

Mr. Wilson will submit the above comments and attempt to get clarification.

APPLICATION FOR SEVERANCE – Municipality of South Bruce (Former Township of Culross)

This application is expand an existing residential lot. This will not affect any properties within Howick Township.

Mr. Wilson will respond that Howick Council has no objections to the application.

LANDFILL

RECYCLING

513 car and light truck tires were removed from the landfill. A claim will be submitted to Ontario Tire Stewardship for \$0.88 per tire. A load of E-waste will go out on January 5th. Two trailer loads of scrap steel were taken out in December.

OTHER

HOWICK COMMUNITY CENTRE AUDITORIUM RENOVATION

NOTE - This matter was dealt with in Recreation/Facilities Supervisor's Report

CORRESPONDENCE (Information only)

- Heads Up Alert from OGRA – Results of Long Combination Vehicle Pilot
- Toronto Star Article – Illegal Chimney
- Wroxeter Community Hall – Thank you

CLERKS REPORT

The following report as at Dec. 31st and supporting documentation were circulated in the Council package:

MUNICIPAL ELECTION 2010

The following items relating to this year's Municipal Election are enclosed for your information:

1. **Ministry of Municipal Affairs & Housing** – outlining the changes to the *Municipal Elections Act, 1996* effected in *Bill 212, Good Government Act*. Note that **Election Day** will be **Monday, October 25, 2010**.
2. **AMCTO 2010 Municipal Elections Timetable (Bill 212 Version)** – The Nomination and Campaign period begins January 4th, 2010, and persons may file a nomination on the prescribed form in the Clerk's Office on any day during regular office hours up to and including **Nomination Day - September 10, 2010**.
3. **AMCTO Municipal Elections Up-date** – outlining election matters that must be dealt with by Municipal Council:
 - By-law to submit a question to the electors on the ballot (deadline May 12, 2010).
 - By-Law to use French (and other languages) in election forms and notices.
 - By-Law to authorize use of voting equipment or alternative voting methods.
 - By-Law to authorize electronic filing of Candidates' Financial Statements.
 - By-Law to authorize payment of rebates to contributors.
 - By-Law to establish Advance Votes, Hours of Voting.
 - Appoint a Compliance Audit Committee
4. **AMCTO Candidate's Guide to Accessible Elections** – enclosed separately

BY-LAW ENFORCEMENT

Enclosed is correspondence from Lorna VanderPloeg, By-Law Enforcement Officer, advising that she has accepted a full-time position with Woolwich Township, and that her employee Bruce Brockelbank will be servicing Howick Township in the new year.

CORRESPONDENCE REQUIRING COUNCIL ACTION

1. **Huron Economic Development Services** – information about the “*New Tourism Sign Program*” (see brochure provided separately), a sample ‘*Tourism Sign Application & Agreement*’, and the “*Tourism Sign Program Guidelines*” outlining the purpose, eligibility criteria, signage criteria, application process, etc.

Council agreed that they would like to have municipal name signs (Township of Howick) at the entrances to the Township. It was suggested that possibly these could be affixed to the County’s “Ontario West Coast” tourism signs. The Clerk was instructed to contact the County to get further information about what would be involved in having such signs erected within the context of this new sign program.

2. **Association of Municipalities of Ontario** – Municipal Delegation Requests (to meet with Provincial Ministers) at the 2010 Annual ROMA/OGRA Conference. Must submit by Feb. 1st. Reeve Demaray noted that Huron County will be submitting requests.

MUNICIPAL RESOLUTIONS

1. **Bluewater, Municipality** – requesting the Avon Maitland District School Board to stop the accommodation review process until after review of the funding formula for 2010. Noted. Action: File
2. **Mapleton, Township** – requesting the province to issue a moratorium on wind energy projects until a health study has been completed by an independent third party. Noted. Action: File

CLOSED SESSION ITEMS

- Minutes of the closed session held December 15th, 2009
- By-Law Enforcement – Property Standards - none
- Legal Matter – Statement of Claim - no further information

COMMITTEE REPORTS

Belmore Community Centre Board

Councillor Scott reported from the December meeting:

- The Board is requesting a copy of the Insurance policy.
- Netting around the ice surface is complete.
- A recent air quality check revealed a high ppm count – the tractor is being checked to see if the problem can be identified and corrected.
- Additional bracing has been added to strengthen the dehumidifier mounting.
- A new steel door has been installed between the compressor room and tractor room.

Councillor Scott was advised that the Township Accounting Department has been attempting to contact the Board’s Treasurer to clarify some of the information she provided, but she is not responding to the queries. Mr. Scott will deal with the matter.

Coalition for Huron Injury Prevention (CHIP) - next meeting January 13th, 2010.

County of Huron

Reeve Demaray reported from the December 16th meeting:

- Grants to the County Library Branches were discussed. He asked if the maintenance grant of \$4,500.00 for Howick Library is sufficient to cover costs. The Treasurer will be consulted for details.
- A presentation was given regarding an Affordable Housing project. Council rejected the proposal.
- A proposed 2010 Budget of \$4.87 million has been drafted. A special budget meeting is scheduled for Jan. 27th.

Huron Bruce Transit

Copies of the following were circulated in the Council package:

- Confirmation that the meeting with the Provincial Transit Policy representative will be held on Thursday, January 7th at 11:00 am at the Belgrave Community Centre.

Councillor Scott advised that he will request that the Board hold a meeting following the above session, to discuss the future of the transit system. It is his opinion that the Provincial policies will not be changed to allow Gas Tax funds to be used for operations; they cannot continue to operate at an ongoing deficit; are local municipalities willing to continue to subsidize the

venture. He explained that the municipal representatives are not voting members of the Board, but are appointed as “advisors” only.

Huron County Farm and Home Safety - no report

Maitland Economic Development Committee

Copies of the following were circulated in the Council package:

- Minutes of the December 17th meeting
- Correspondence regarding the new web site www.huronstaycation.ca
- Letter and draft of proposed ‘Staycation’ poster
- Notice of next meeting to be held Feb. 18th at the Blyth Arena

Copies of the following were presented at the Council meeting:

- Correspondence and proposed format for ‘Staycation’ business cards

Maitland Valley Conservation Authority (MVCA)

Copies of the following were circulated in the Council package:

- Minutes of Board Meeting #10/09 November 18th, 2009
- Minutes of Source Protection Meeting #5/09 September 16th, 2009

Councillor Versteeg reported from the December meeting:

- The draft 2010 budget was approved at the anticipated 5% increase.
- The draft budget is being sent to the local municipalities for review / approval.
- Engineer Steve Jackson has been compiling a report comprised of weather data in the MVCA watershed over the past 56 years. His findings indicate that in recent years we have been experiencing more precipitation and more intense weather events, and that the present infrastructure may not be designed to adequately handle resultant run-off.
- Larry Brown, Chairman of the ABCA/MVCA Source Protection Committee addressed the Board, and gave some statistical data on the dollars the Province has spent to date on Source Water Protection.

Saugeen Valley Conservation Authority (SVCA)

Copies of the following were circulated in the Council package:

- Invitation to the Annual Meeting being held at 1:00 pm on January 15th
- Announcement of the purchase of the Trillium Insurance Office in Formosa

Clerk Johnson advised that a resolution is required to appoint Howick’s representative to the SVCA Board for the year 2010.

MOTION #007/10

Moved by Yungblut

Seconded by Scott

THAT Howick Township Council hereby appoints Mr. Carl Zettel to represent the Township of Howick on the Saugeen Valley Conservation Authority Board of Directors for the year 2010. **CARRIED**

MVCA Source Water Protection (SWP) - no report

SVCA Source Water Protection - no report

Wingham Area Fire Board (WAFB)

Reeve Demaray reported:

- The cheque for Howick’s share of the transfer of the Fire Hall property to the Township of North Huron has not yet been received. Reeve Demaray will pick it up when it is ready

COUNCILLORS ISSUES - none

CLOSED SESSION - Clerk Johnson reported that no items were received that require a closed session. Minutes of the December 15th, 2009 Closed Session will be held over until the next meeting.

CORRESPONDENCE (FOR INFORMATION ONLY) (copies attached)

a) **Association of Municipalities of Ontario**

- Alert No. 09/083 – AMO supports recommendations of the ‘Policy Framework for Affordable Access to Recreation for Ontarians’ and seeks commitment from federal and provincial governments to move ahead with the policy.

b) **Natural Resources Canada** – EcoEnergy Bulletin: Community initiatives for Idle-free Zones

c) **Ministry of Finance** – Release of OMPF 2010 Allocations; Update on province’s fiscal situation.

d) **Ministry of Municipal Affairs & Housing** – Revised *Planning Act* regulations to comply with recommendations of the Propane Safety Review Panel.

e) **County of Huron Planning & Development** – Waste Management Master Plan: Report 1a - Current Status.

