

**TOWNSHIP OF HOWICK**  
**REGULAR COUNCIL MEETING**  
**TUESDAY, JANUARY 19th, 2010 AT 7:00 P.M.**  
**AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS**

**MINUTES**

**Attendance:**

**Council Members**

Max Demaray, Reeve  
Linda Henhoeffter, Councillor  
Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve  
Randy Scott, Councillor

**Staff**

Ronna Lee Johnson, Clerk  
Bill Doig, Fire Chief

Mark Farinha, Treasurer

**CALL TO ORDER**

Reeve Demaray called the meeting to order at 7:00 pm.

**DECLARATION OF PECUNIARY INTEREST**

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.  
None declared at this time.

**APPROVAL OF MINUTES**

A copy of draft Minutes of the Regular Council Meeting held January 5th, 2010 was circulated in the Council package.

**MOTION #009/10**

**Moved by Yungblut**

**Seconded by Scott**

THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on Tuesday, January 5th, 2010, as circulated.

**CARRIED**

**TREASURER'S REPORT**

The following report and supporting documentation were circulated in the Council package:

**Federal Gas Tax**

The Government requires our external auditors to audit how these funds were used. The cost is \$500. Since this is below 10% of what we received we must pay the audit fee ourselves. Money is available in the 2009 Budget.

In addition, our agreement stipulates we can bank Gas Tax Receipts for up to three years and apply it to a single project of our choice. This is what we did to fund the Fordwich Village construction. We may wish to continue with this practice.

**JEPP Grant**

I submitted the application for the grant of \$3,074. We spent \$6,631 on the radios and repeater station.

**OPP Costs for 2010**

We will have to provide \$286.4K in the 2010 budget. The 2009 actual was \$270.5. The increase is \$16K or 5.9%. There may be a credit for 2009 if service costs are lower than anticipated. The credit for 2008 was \$18K and the 2009 Budget was adjusted accordingly. We hope for a similar 2009 credit and will know at the end of March 2010

**Wingham Area Fire Board Cancellation of WSIB Insurance Coverage**

With the dissolution of the Fire Board, Workers Compensation is asking for a final payout of \$21,046. This is called a Departure Premium. I had asked the WAFB Board Treasurer Donna White to dispute this charge. On Jan 8<sup>th</sup> 2010 Donna wrote giving me the name of the WSIB account manager for the Fire Board. She asked me to "feel free to contact him for clarification" of the departure fee. Since Donna is the Treasurer she should make this contact.

My position is that we should not deal with the analyst but send a letter to the head of the WSIB protesting what I see as a final fee. I am asking Council to pass a resolution requesting

the Treasurer of the Fire Board to aggressively follow up the validity of this fee and to inform the WSIB we object to this additional cost.

During discussion it was noted that although the Fire Board has been disbanded, the fire departments continue. This is not a withdrawal from WSIB, simply a re-organization, and therefore, the "departure" levy is not appropriate.

<b>MOTION #010/10</b>	<b>Moved by Yungblut</b>	<b>Seconded by Scott</b>
THAT Howick Township Council hereby respectfully requests the Treasurer of the Wingham Area Fire Board to aggressively pursue a verification of the validity and accuracy of the Departure Premium levied by the Workplace Safety Insurance Board against the Wingham Area Fire Board. CARRIED		

It was decided that in addition to the Secretary-Treasurer of the Fire Board sending a letter, Treasurer Farinha will also send a letter protesting the unwarranted premium levy.

**Disposition of Fire Board Assets**

We have received all the cash required for our share of ownership. This amounted to \$121K and has been deposited into the bank and reflected in Fire Hall Reserves as previously discussed with Council

**Interest Charge from the County**

We received an interest charge from the County for the "late payment" of 2008 levy remittances. I rejected this adjustment. Correspondence attached.

**Conservation Area Budgets**

These are as follows:

- Saugeen: 2010 Budget is \$ 3,007. versus \$ 3,139. for 2009
- Maitland: 2010 Budget is \$34,936. versus \$34,449. for 2009

Budget documents for the conservation areas are attached.

<b>MOTION #011/10</b>	<b>Moved by Henhoeffter</b>	<b>Seconded by Yungblut</b>
THAT Howick Council received and discussed at this meeting the 2010 Draft Budget information contained in the letter dated January 6, 2010 from Mr. Coffey of Saugeen Valley Conservation Authority, and Howick Council hereby supports the proposed 2010 Total General Levy of \$1,325,724.88 outlined therein, and accepts the proposed levy of \$3,006.47 apportioned to Howick Township. CARRIED		

<b>MOTION #012/10</b>	<b>Moved by Scott</b>	<b>Seconded by Yungblut</b>
THAT Howick Council received and discussed at this meeting the 2010 Priorities, Budget and Levy information contained in the letter dated January 12, 2009 from Maitland Valley Conservation Authority Chair Alison Lobb, and the 2010 Draft Budget and Levy Schedule, and Howick Council hereby supports the priorities and proposed 2010 Total General Levy of \$948,766.00 outlined therein, and accepts the proposed levy of \$34,936.00 apportioned to Howick Township. CARRIED		

**Insurance Premiums for 2010**

These are as follows:

- 2009 - \$78,334
- 2010 - \$86,241

The increase of \$7,907 is due to the Works Garage Addition (\$400 approximately) and Fire Equipment (\$7,500). The premium for the Fire Equipment is comparable to that paid by Mildmay and Teeswater Fire Departments.

**RINC Funding Agreement**

We received the agreement, approved it and mailed it to the Ministry in November 2009. It seems the agreement was temporarily misplaced and hence we got a reminder letter which I have attached. I called the Ministry and they found our signed agreement and Bylaw.

**Power Saving Blitz Gorrie and Wroxeter Halls**

Attached is letter to the Gorrie Hall asking them if they wish to participate and fund part of the program from their own budget. Treasurer Farinha advised that the Gorrie Hall Board responded today that they would like to participate.

Councillor Scott spoke to Wroxeter Hall and they were not in favour of pursuing the refit. Email is attached.

**Funding Agreements for 3 Infrastructure Projects**

The Government has executed the agreements providing funding for our 3 public works projects.

**Municipal Employer Pension Centre of Ontario (MEPCO)**

I had reported on this organization back in October. MEPCO was set up by AMO to oversee OMERS. Originally we paid to AMO a fee of \$5.72 per annum for each of our 10 employees. I was concerned that MEPCO would be charging us another fee. Instead, we no longer remit this amount to AMO, it now goes to MEPCO.

**Accounts Payable**

The attached accounts are for Council's review and approval.

<b>MOTION #013/10</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council hereby authorizes payment of accounts in the amount of <b>\$114,543.09</b> under date January 19, 2010 as cheques #8847 to #8905 inclusive, as presented and discussed at the Regular Council meeting held January 19th, 2010.		
		<b>CARRIED</b>

**FIRE CHIEF'S REPORT**

The following report as at January 14th was circulated in the Council package:

**Incident Report**

No fires or emergencies for period Jan. 1-14, 2010.

**Thermal Imaging Camera Purchase**

I now have all quotes for the Thermal Imaging Cameras (information will be available at the Council meeting). It is recommended that we purchase the MSA camera from Aklands Grainger at the quoted price of \$13,667.66 plus taxes.

<b>MOTION #014/10</b>	<b>Moved by Yungblut</b>	<b>Seconded by Scott</b>
THAT Howick Township Council hereby authorizes the purchase of a MSA Evolution 5800 Thermal Imaging Camera and Video Capture Kit from the firm of Aklands Grainger at the quoted price of \$13,667.66 plus taxes.		
		<b>CARRIED</b>

We (Howick Firefighters Association) have received a donation from Palmerston Grain Elevators and Jamie MacEwen Farms of Fordwich through their Food Bank donations (see Listowel Banner). Receipt and Thank You have been sent.

Howick Firefighters Association would like to donate this \$500.00 plus \$100.00 along with the Gorrie Bible Chapel donation of \$4,400.00, for a total of \$5,000.00, to Howick Township to go toward the purchase of the Thermal Imaging Camera.

Chief Doig presented a cheque for \$5,000.00 to Treasurer Farinha.

**Firefighter Equipment Purchase**

Quotes are attached for boots, hoods, fire gloves. M & L Fire Equipment offers the best price. Request a resolution to authorize these purchases.

Quotes are also enclosed for pagers. Although the Motorola pagers are less expensive, they have given us trouble in the past, and I would therefore recommend purchasing the Swiss-phone pagers from Hartman Communications at a cost of \$538.00 each plus tax. As well, I would recommend purchase of the 5-year extended warranty at \$89.00 each plus tax.

Chief Doig advised that it is difficult to decide which of the two would be the most cost-effective purchase. While the older Motorola pagers are continually needing repairs, the newer type (Minitor V) that were purchased by the Wingham Area Fire Board, and which cost almost \$100.00 less than the Swissphone, so far seem to be working well. The WAFB dealt with Hartman Communications in Hanover, but that firm no longer sells the Motorola pager. The Howick Public Works department deals with Perth Communications in Stratford, which provided the lower price quote for the Motorola pager. These are the closest local suppliers. Chief Doig agreed it would be more feasible for both Township departments to deal with the same supplier, and is willing to go with the lower cost Motorola pagers. He will monitor their performance, and if they prove to be unsatisfactory, he will switch to Swissphone for any future replacements.

<b>MOTION #015/10</b>	<b>Moved by Scott</b>	<b>Seconded by Versteeg</b>
THAT Howick Township Council hereby authorizes the purchase of the following firefighter gear from M & L Fire Equipment at the quoted prices listed, plus applicable taxes:		
	- 4 pair Ranger Boots @ \$132.00 per pair	
	- 4 only Nomex Balaclavas @ \$29.95 each	
	- 4 pair Shelby 5227 Koala Gloves /vapour barrier @ \$69.95 per pair.	<b>CARRIED</b>

**MOTION #016/10      Moved by Yungblut      Seconded by Henhoeffer**

THAT Howick Township Council hereby authorizes the purchase of the following equipment from Perth Communications of Stratford at the quoted prices listed:

- 4 Motorola Minitor V Pagers with charger @ 445.00 each plus applicable taxes
- 5-year Extended Warranty for above pagers \$ 84.00 each plus applicable taxes.      CARRIED

**Huron County Mutual Aid Annual Levy**

An invoice is enclosed for the County Mutual Aid levy of \$439.13. Request resolution to pay.

**MOTION #017/10      Moved by Scott      Seconded by Versteeg**

THAT Howick Township Council hereby authorizes payment of the Huron County Mutual Fire Aid Association annual levy of \$439.13.      CARRIED

**Ontario Association of Fire Chiefs**

Request resolution to authorize payment of Annual Membership of \$194.25 each for Deputy Chief Edgar and myself.

**MOTION #018/10      Moved by Yungblut      Seconded by Versteeg**

THAT Howick Township Council hereby authorizes payment of the Ontario Association of Fire Chiefs 2010 membership fees for Fire Chief Bill Doig and Deputy Chief Dale Edgar in the amount of \$194.25 for each.      CARRIED

Request authorization for Deputy Chief Edgar and myself to attend the Annual Conference in Toronto (see attached).

**MOTION #019/10      Moved by Scott      Seconded by Yungblut**

THAT Howick Township Council hereby authorizes the attendance of Fire Chief Bill Doig and Deputy Chief Dale Edgar and their spouses at the Ontario Association of Fire Chiefs 2010 Annual Conference being held in Toronto May 1-5, 2010, and agrees to pay the registration fee of \$500.00 for each delegate, \$200.00 for each companion registration, and any other costs associated with their attendance at this event, in accordance with By-Law No. 04-2009 (Council Remuneration and Expense Reimbursement).      CARRIED

**Fire Pro**

Brenda, Mark and myself are downloading the Fire Pro information onto the computer.

**Firefighter Training**

I am working on training manuals for new firefighters and officers. A training session is scheduled for this Saturday.

**Base Radio Operation**

We have two retired firefighters willing to operate the base radio at the fire hall in case they are needed for a large fire. This would be on a call-in from the Fire Officer in charge of the emergency. Compensation for these men should be discussed.

Chief Doig clarified that calling in one of these men would free up the active firefighter to attend the emergency in the case of a significant event where more help is needed. He noted that the firefighter operating the radio gets the same pay rate as those who attend the emergency.

Council agreed that having these retirees, who are trained and familiar with the equipment and the coverage area, available to step in when needed would be a benefit to the department. An hourly rate of pay was suggested. Chief Doig will confirm the arrangement with the two men.

**Signage on Vehicles**

The signage has been completed, and Chief Doig provided photos of the new decals on the trucks.

**First Aid / CPR Training**

I have contacted Carrie Ann Cameron about First Aid / CPR training for the firefighters in February. This will be discussed further at the Feb. 2<sup>nd</sup> Council meeting.

Chief Doig advised that Ms. Cameron confirmed today that she will be available to do the training on February 18<sup>th</sup>.

**Seminar - Essentials of Municipal Fire Protection**

Deputy Chief Edgar and I will be attending this seminar for Fire Service Leaders being held in Southampton on Jan. 15<sup>th</sup>. This free seminar is presented by the Office of the Fire Marshall. Could we have Council authorization. Chief Doig added that the seminar was very worthwhile

**MOTION #020/10**                      **Moved by Yungblut**                      **Seconded by Scott**  
THAT Howick Township Council hereby authorizes the attendance of Fire Chief Bill Doig and Deputy Chief Dale Edgar at the Fire Service Leaders seminar presented by the Office of the Fire Marshal in Southampton on Jan. 15<sup>th</sup>, and agrees to pay the expenses associated with their attendance at this event. CARRIED

Treasurer Farinha and Chief Doig left the Council meeting at this time (7:50 pm).

**RECREATION/FACILITIES SUPERVISOR’S REPORT** – no report

**PUBLIC WORKS CO-ORDINATOR’S REPORT**

The following report as at January 15<sup>th</sup> and supporting documentation were circulated in the Council package:

**ROADS**

**PUBLIC WORKS STAFF OPERATIONS**

- Plowing/Sanding as required
- Tree Cutting/limbing

**MUNICIPAL GARAGE ADDITION**

The building is complete with the exception of a few minor issues.

**BUILDING**

**BUILDING REPORT**

At the last meeting, Councillor Versteeg asked about more detail on the different types of permits that had been issued. Brenda prepared the enclosed Report. Let me know if this is/is not suitable.

**TRAINING**

A one day training session for Building Officials is available on March 10<sup>th</sup> in Hanover. A copy of the course outline is enclosed. I would like approval to attend this training.

**MOTION #021/10**                      **Moved by Scott**                      **Seconded by Yungblut**  
THAT Howick Township Council hereby authorizes the attendance of Public Works Co-ordinator/CBO Wilson at the ‘Health & Safety for Building Inspectors’ training session being held in Hanover on March 10<sup>th</sup>, and agrees to pay the registration fee of \$150.00 and any other costs associated with his attendance at this training session. CARRIED

**DRAINAGE**

I will be away at the Annual Drainage Superintendents Conference in London Jan. 19-21. A copy of the agenda is enclosed.

**PLANNING AND DEVELOPMENT**

**OFFICIAL PLAN & ZONING BY-LAW**

Denise will present the final draft amendments at the February 2<sup>nd</sup> Council meeting. Council could pass the By-law at that meeting.

**LANDFILL**

**STEWARDSHIP ONTARIO**

We received \$6,262.12 representing our third quarter payment for 2009 from Stewardship Ontario. Information on this program is enclosed.

**GARBAGE AND RECYCLING COLLECTION SERVICE**

Our contract with Waste Management expires on March 31, 2010. An offer for an extension to the contract for 3 more years is enclosed. They are asking for a 3% increase each year. We have been satisfied with the service provided by Waste Management. I would recommend acceptance of this proposal.

**MOTION #022/10****Moved by Scott****Seconded by Versteeg**

THAT Howick Township Council hereby accepts and authorizes a 3-year extension to the contract with Waste Management, for the period April 1<sup>st</sup>, 2010 to March 31<sup>st</sup>, 2013,  
 AND THAT the requested increase of 3% is hereby authorized to be added to the current costs: Recycling pickup now \$3,318.47 will increase to \$3,418.02 per month, and Waste pickup now \$2,986.63 will increase to \$3,075.92 for the year 2010-2011,  
 AND THAT 3% will be added to the recalculated costs in each of the two subsequent years of the extended contract.

**CARRIED****OTHER****WROXETER DAM**

B.M. Ross and Associates provided the enclosed recommendation and cost estimate for the remedial work on the dam. A decision is required if this work is to proceed in 2010.

Council agreed that this item should be deferred until the Wroxeter Village Management Committee has been contacted, given the information, and invited to attend Council to further discuss the matter. It was suggested that MVCA also be contacted to find out what permits will be required.

**Maitland Valley Conservation Authority – Fees**

Enclosed are the old and the new fee structures for various permits, etc. for your information.

**CORRESPONDENCE** (Information only)

- OGRA – Report of the 2010 – 2011 Nominating Committee
- OGRA – Long Service Awards
- Drainage Superintendents Association – Copy of submission to MNR regarding Conservation Authorities Plan Review and Permitting Activities

**CLERKS REPORT**

The following report as at January 15th and supporting documentation were circulated in the Council package:

**MUNICIPAL ELECTION 2010****1. Nominations**

Enclosed separately for your convenience are the following:

- Nomination Paper (Form 1)
- Information for Potential Candidates (Qualifications; Nomination; Withdrawal)
- What's New for the 2010 Election (per Bill 212 *Good Government Act* amendments)

Please note:

- Nomination Day (last date for filing) is **Friday, September 10<sup>th</sup>, 2010 at 2:00 PM.**
- The Nomination Filing fees are: Reeve - \$200.00: All other offices: \$100.00.
- The Nomination Filing fee must be paid by cash, certified cheque or money order.
- Withdrawal of nominations must be done before 2:00 pm on September 10<sup>th</sup>.
- A candidate's Campaign Period does not start until his/her nomination paper has been filed. You must not raise funds or incur election expenses before that time.

**2. Question on the Ballot**

The *Municipal Elections Act* allows a Council to pass a by-law to put a question on the ballot regarding a matter of concern to the electors of the municipality, and within municipal jurisdiction. Those permitted to place questions on the ballot include:

- Municipal Councils
- School Boards
- Other elected local boards
- Minister of Municipal Affairs and Housing

If Council wishes to do so, there are processes and timeframes that must be followed:

- The by-law must be passed 180 days before voting day (deadline April 28, 2010)
- Before the by-law is passed, reports and financial calculations must be presented (ie. reasons; estimate of costs to implement)
- A public meeting must be held to consider the matter (10 days notice of meeting required)
- Notice of intention to pass a by-law must given 10 days before passing.
- A By-Law may then be passed directing the question to be put on the ballot. The question must be clear, concise, neutral, and capable of being answered "yes" or "no".
- Notice of the passing of the by-law must be provided within 15 days. The notice must include the wording of the question, along with a clear explanation of consequences of the

outcome if approved or rejected, an estimate of the costs to implement, and notice of the right to appeal and the last day for filing appeals (within 20 days).

If it is the intention of Council to put a question on the ballot, it is advisable to initiate the process as soon as possible.

### **3. Voting Method for 2010 Election**

For the last 2 elections, Howick has used the Vote by Mail method (as authorized by By-Law No. 22-2003). Does Council wish to continue to use this method? The deadline for making changes to the voting method in June 1<sup>st</sup>, 2010.

### **2010 Dog Licence Fees**

A resolution is required to authorize the sale of 2010 Dog Tags at reduced rates from Jan. 1<sup>st</sup> to Feb. 27<sup>th</sup> inclusive, as has been done in previous years. Dog tags will sell for \$20.00 each and kennel licences for \$75.00 each, and will return to the regular fees (\$30.00 and \$100.00) effective March 1<sup>st</sup>.

#### **MOTION #023/10**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council hereby authorizes the sale of 2010 Dog Tags and Kennel Licences at reduced fees listed herein during the period January 4<sup>th</sup> – February 26<sup>th</sup>, 2010 inclusive, with fees to return thereafter to the full rates as specified in the current *Fees and Charges By-Law*:

2010 Dog Tag                      Reduced Fee - \$20.00 (Regular rate \$30.00)

2010 Kennel Licence      Reduced Fee - \$75.00 (Regular rate \$100.00)

CARRIED

### **Delegation of Clerk's Duties**

I shall be away during two weeks in February, including the first Council meeting. As provided in the Municipal Act, the Clerk may delegate, in writing, the powers and duties of the Clerk. Enclosed is written authorization delegating the Clerk's duties to Administrative Assistant Michele Bennett during my absence.

### **CORRESPONDENCE REQUIRING COUNCIL ACTION**

- 1. Canadian Union of Postal Workers** – requesting support, by way of signatures on a petition to the House of Commons, calling on the Federal Government to instruct Canada Post to maintain and improve its network of public post offices, and to consult with the public, elected representatives, postal unions, and other stakeholders to develop a uniform and democratic process for making changes.
- 2. Huron Business Development Corporation** – seeking support and help in asking our Federal representatives to continue the funding program (FedDev Ontario), which has helped launch over 50 new economic development projects in Huron County.

#### **MOTION #024/10**

**Moved by Henhoeffter**

**Seconded by Yungblut**

THAT Howick Township Council supports the Huron Business Development Corporation in their action to encourage the Federal government to re-instate the stimulus funding through FedDev Ontario to enable the Community Futures Development Corporation to continue investing the funds in local business initiatives and job creation, and hereby instructs the Clerk to forward, on behalf of Howick Council, HBDC's brief "*Renewal of Federal Stimulus Funding for Huron - January, 2010*" to MP Ben Lobb, and Hon. Gary Goodyear, Minister for FedDev Ontario.

CARRIED

- 3. Huron Heritage and Culture Partnership** – information and nomination forms for the new Huron Cultural Awards, which will be presented on February 5<sup>th</sup> at the EPIC Shift Youth Festival in Blyth.

### **MUNICIPAL RESOLUTIONS** - none

### **BY-LAWS**

#### **By-Law No. 01-2010 – 2010 Borrowing By-Law**

#### **MOTION #025/10**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 01-2010, being a by-law to authorize the borrowing of money for the year 2010.

CARRIED

#### **By-Law No. 02-2010 – 2010 Interim Tax Levies**

#### **MOTION #026/10**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 02-2010, being a by-law to provide for Interim Tax Levies for the year 2010.

CARRIED

**By-Law No. 03-2010 – Town of Minto Agreement for Aerial Truck Services**

<b>MOTION #027/10</b>	<b>Moved by Versteeg</b>	<b>Seconded by Scott</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 03-2010, being a by-law to authorize entering into an agreement with the Town of Minto for the provision of aerial fire truck services.		
		CARRIED

**By-Law No. 03-2010 – Municipality of North Perth Agreement for Aerial Truck Services**

<b>MOTION #028/10</b>	<b>Moved by Versteeg</b>	<b>Seconded by Scott</b>
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 04-2010, being a by-law to authorize entering into an agreement with the Municipality of North Perth for the provision of aerial fire truck services.		
		CARRIED

**CLOSED SESSION ITEMS**

- Minutes of the closed session held December 15th, 2009
- By-Law Enforcement – Property Standards
- Legal Matter – Statement of Claim update

**COMMITTEE REPORTS**

**Belmore Community Centre Board**

Councillor Scott reported from the January meeting:

- Several ‘Stag & Doe’ and wedding events have been booked.
- Serviceman from Georgian Bay is checking out lighting problems.
- Agreement with Waste Management has been changed – winter pickup will be every two weeks; summer pickup will continue weekly.
- Supports on the dehumidifier have been repaired.
- Barry Frum has left CIMCO to go to another job.
- Hydro last month was \$5420.00
- The Board has scheduled a Special Community Meeting to be held February 22<sup>nd</sup> to discuss and get input regarding the future of the facility. Ice rentals are down, so the ice season was shortened this year, but figure skating requires a certain number of hours.

**Coalition for Huron Injury Prevention (CHIP)**

The following were circulated in the Council package:

- Note from Lyndsay Snow, Public Health Promoter
- Minutes Nov. 18<sup>th</sup> Meeting:
- Jan. 13<sup>th</sup> Meeting Agenda
- CHIP Terms of Reference
- Summary of “Not by Accident” Injury Prevention Priority Setting Workshop

Councillor Henhoeffler reviewed some of the injuries data from the “Not by Accident” Injury Prevention Report, and reported from the January meeting:

- The Committee welcomed David Riach, new member from the Township of North Huron.
- Focused on further planning for the Safe Driving Days for Seniors event.
  - Representatives from OPP, Ministry of Transportation (MTO) and the Health Unit will provide presentations.
  - It is planned to hold 1 session in Wingham.
- Wingham Police and OPP are applying for funding to purchase a new electronic speed sign
- Next meeting of the Committee will be held February 10<sup>th</sup>.

**County of Huron**

Reeve Demaray reported from the January 13<sup>th</sup> meeting:

- A good deal of discussion focused on creation of additional affordable housing units.
- Mandatory Septic Inspection program was discussed further. Additional staff will be needed to implement the program, which will operate on a user-pay basis.
- The municipality of Huron-Kinloss imposes an annual fee levied on the tax bill for operation of the septic inspection program.
- The next Huron County Municipal Officers Association meeting will be held at the Legion in Goderich on April 16<sup>th</sup>.

**Huron Bruce Transit**

Copies of the following were circulated in the Council package:

- Notice of meeting to be held at the Howick Township Office on January 28<sup>th</sup> at 7:30 pm, and request for 2 representatives from each municipality to attend.

Councillor Scott reported that the Board and local municipal representatives met with the Ministry of Transportation Official to explain the difficulties of trying to maintain a viable operation in an area where there are several competing transit companies, all funded by the Ministry of Health.

He notes that the meeting in Howick will be an opportunity for the stakeholder municipalities to discuss the operation, get input on whether they are willing to subsidize, and what changes can be made to make it more viable.

Mr. Scott also advised that it was clarified at the last meeting that in 2008 the Constitution was changed so that municipal representatives on the Board are voting members.

**MOTION #029/10**                      **Moved by Versteeg**                      **Seconded by Yungblut**  
 THAT Howick Township Council authorizes the following to attend the Huron Bruce Transit Board meeting to be held at the Howick Township Municipal Office on January 28<sup>th</sup>, 2010 at 7:30 pm, and agrees to pay the costs of attendance at this meeting: Reeve Demaray                      CARRIED

**Huron County Farm and Home Safety** - no report

**Maitland Economic Development Committee** – next meeting February 18th

**Maitland Valley Conservation Authority (MVCA)**

Copies of the following were circulated in the Council package:

- Letter from Chair Lobb - Information re. 2010 Budget and request for direction
- Proposed 2010 Budget enclosed separately
- Invitation to Annual Meeting Feb.17<sup>th</sup>

NOTE: See Treasurer’s Report for Resolution accepting MVCA Draft 2010 Budget  
 Councillor Versteeg noted that the MVCA Board will meet on February 17<sup>th</sup> prior to the Annual Meeting to adopt the proposed budget.

**Saugeen Valley Conservation Authority (SVCA)**

Copies of the following were circulated in the Council package:

- Report of Representative’s 2009 Remuneration and Expenses

NOTE: See Treasurer’s Report for Resolution accepting SVCA Draft 2010 Budget

**MVCA Source Water Protection (SWP)**

Copy of the following was circulated in the Council package:

- Info re. ‘Property Entry’ Training Course

ADDENDUM

Copy of the following was provided at the Council meeting:

- Invitation to attend an Information Meeting for Municipal Councillors about the Draft Proposed Assessment Reports to be held in Clinton on Feb. 9<sup>th</sup> at 10:00 am.

Deputy Reeve Yungblut presented a Summary of the ‘Draft Proposed Assessment Report’ and briefly reviewed the contents, noting that the information is focused on municipal water systems, which does not directly affect Howick at present, but will in future since much of Howick Township is considered a water “recharge” area. She advised that the full report is also available in CD format, and noted that an Open House Public Meeting is scheduled for January 27<sup>th</sup> from 3:00 – 6:00 pm at the Westcast Complex in Wingham.

**SVCA Source Water Protection** - no report

**Wingham Area Fire Board (WAFB)** - no report

**COUNCILLORS ISSUES** - none

**CLOSED SESSION**

**MOTION #030/10**                      **Moved by Scott**                      **Seconded by Henhoeffter**  
 THAT Howick Township Council at this time (9:20 pm) closes this portion of the Jan.19th, 2010 Regular Meeting of Howick Township Council in accordance with the *Municipal Act, 2001, Section 239 (2) (b), (e), (f)*, to deal with personal and legal matters.                      CARRIED

Matters discussed in Closed Session:

- Minutes of December 15<sup>th</sup>, 2009 Closed Session (Approved by Resolution #031/10)
- By-Law Enforcement – Property Standards
- Legal Matter – Claim

**MOTION #032/10**

**Moved by Scott**

**Seconded by Yungblut**

THAT Howick Township Council now re-opens the January 19<sup>th</sup>, 2010 Regular Council meeting to the public at this time (9:30 pm).

**CARRIED**

**CORRESPONDENCE (FOR INFORMATION ONLY) (copies attached)**

a) **Association of Municipalities of Ontario**

- a. Letter from Peter Hume, AMO President – summary of 2009 AMO activities; advising of 1.5% membership fee increase for 2010.
- b. Notice to OGRA/ROMA Conference delegates – requests to meet with Provincial Ministers must be submitted by Feb. 1<sup>st</sup>.

b) **Jim Watson, Minister of Municipal Affairs & Housing** – announcing his resignation as Minister to run for Mayor of the City of Ottawa in the municipal election.

c) **Ontario Provincial Police** – tips for safe snowmobiling

**CORRESPONDENCE forwarded via E-Mail (Nov. 2 – Nov. 13, 2009) (No copies attached)**

a) **Association of Municipalities of Ontario**

- AMO Watch File – launch of new electronic communications distribution
- AMO Watch File – Inaugural Issue, Jan. 7<sup>th</sup>
  - Private Members Bill Would Transform Municipal Water and Waste Water Services
  - Government Amends Health and Safety Act to Address Workplace Violence and Harassment
  - Ontario Supports American Bid to Protect Great Lakes from Asian Carp
  - Clarification of MOE Amendments to Lead and Drinking Water Regulations
  - Six Sessions Scheduled for Council Challenges in 2010 workshop
  - Training Available to Hold Successful Meetings
  - New LAS Town Halls Available in January and February
  - New OMKN Utility Simplifies Search for Leading Municipal Practices
  - New Case Studies Added to AMO's Sustainability Toolkit for Municipalities in Ontario
  - Sign Up for the 57th Annual OSUM Conference
  - AMO Taking Applications for Director of Policy
- AMO Watch File – Jan. 14<sup>th</sup> Issue
  - Change in Minister of Municipal Affairs and Housing
  - FCMâEUR(tm)s Brock Carlton on Copenhagen 2009
  - Government Announces School Sites for First Phase of Early Learning
  - Ministry of the Environment issues new Brownfield Regulations
  - Federal/Provincial/Territorial Ministers Meet to Discuss Future of Housing and Homelessness Programs
  - Get Ahead With Council Challenges in 2010 Sessions This January
  - Holding a Successful Meeting - Sign Up for January Sessions Now!
  - Add New Tools to your Leadership Toolbox with Heads of Council Training
  - Make Money from the Sun
  - Free workshops highlight Benchmark and EPT Energy Projects
  - Sign up for Free Energy Management Tool Webinar
  - AMO Taking Applications for Director of Policy

b) **Joyce Savoline, MPP Burlington** – Notice of pre-budget consultation meetings; invitation to make a presentation or written submission.

c) **Parks & Recreation Ontario** – webinars re. Planning Special Events / Volunteer Screening

d) **Emergency Management Ontario (EMO)**

- announcement from Chemistry Industry Association of Canada – new name and mandate
- preparing for accommodation of Haitian evacuees.

e) **South West LHIN Board of Directors** – Highlights of December Board Meeting

f) **Municipal World** – highlights from the Feb. 2010 issue

g) **Huron OPP** – Commercial Vehicle enforcement campaign in Howick Jan. 11 – 25, 2010

h) **Local News** – fire a Salvation Army building in Clinton

i) **Huron Business Development**

- correction to the 'Business and Work in Huron County' newsletter, Dec. 2009 issue
- 'Quest for New Farm Value' 2-day workshop, Feb. 24<sup>th</sup> and March 3<sup>rd</sup> in Clinton
- Notice re. 'Quest for New Farm Value' 2-day workshop, and Grant Writing workshop

j) **Huron Tourism**

- Huron Arts & Culture Organizations receive Trillium Funding
- Pine Dale Motor Inn looking for vendors for Craft Sale Feb. 13<sup>th</sup>.
- Information about the 'Bayfield Breeze' on line news
- Heritage and Culture Partnership seeking a Heritage Researcher
- Huron Small Business Enterprise Centre presenting a ½ day Grant Writing workshop Feb.13<sup>th</sup> in Clinton
- The Livery Theatre – auditions Jan. 11<sup>th</sup> & 13<sup>th</sup> for musical “How High the Moon”
- The Little Inn of Bayfield offering a winter getaway – stay 2 nights, get 3<sup>rd</sup> for free
- Frontier Town, RR 1, Londesborough – horseback riding for Haiti relief
- Eddington's of Exeter January and February menu events

**ADJOURNMENT**

**MOTION #033/10**

**Moved by Versteeg**

**Seconded by Henhoeffter**

THAT Howick Township Council now adjourns the January 19th, 2010 Regular Meeting of Howick Township Council at 9:31 pm, with Council to meet again at the Regular Council Meeting scheduled for Tuesday, February 2nd, 2010 at 7:00 p.m., or at the call of the Chair.

**CARRIED**

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REEVE

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CLERK