

TOWNSHIP OF HOWICK

REGULAR COUNCIL MEETING

TUESDAY, February 2nd, 2010 AT 7:00 P.M.

AT THE HOWICK TOWNSHIP COUNCIL CHAMBERS

MINUTES

Attendance:

Council Members

Max Demaray, Reeve

Linda Henhoeffter, Councillor

Art Versteeg, Councillor

Andrea Yungblut, Deputy Reeve

Randy Scott, Councillor

Staff

Michele Bennett, Administrative Assistant

Wray Wilson, Public Works Co-ordinator

Mark Farinha, Treasurer

Bill Doig, Fire Chief

Delegation

Denise Carnochan – Huron County Planner

Peter Holland, Harvey Wheeler, Brian Hope – Wroxeter Village Management

CALL TO ORDER

Reeve Demaray called the meeting to order at 7:00 pm.

DECLARATION OF PECUNIARY INTEREST

The Reeve noted that if any member wished to declare a pecuniary interest regarding any matter on the agenda, it could be done at this time, when the matter arises, or both.

None declared at this time.

APPROVAL OF MINUTES

A copy of draft Minutes of the Regular Council Meeting held January 19th, 2010 was circulated in the Council package.

MOTION #034/10	Moved by Yungblut	Seconded by Scott
THAT Howick Township Council hereby approves the minutes of the Regular Council Meeting held on Tuesday, January 19th, 2010, as circulated.		CARRIED

DELEGATION #1

Denise Carnochan, Huron County Planner - provided a written review of the Township of Howick Comprehensive Zoning By-law as well as the Official Plan Amendment for the Five-Year Review Process.

Official Plan Amendment

The Township of Howick initiated a five-year review process of the Township Official Plan in the spring of 2007. Open houses and the required public meeting under the Planning Act were held. A number of revisions resulted from the open houses and public meeting. A complete list of all changes has been included in Miss Carnochan's report, which is available at the Township Office.

A limited number of revisions have occurred since the public meeting in November. In consultation with Maitland Valley Conservation Authority, it was determined that it would be appropriate to include an additional section under the Natural Environment designation which outlines the Environment Impact Study (EIS) requirements. This section allows for a phased approach wherein the Conservation Authority is able to tailor EIS requirements for applications as necessary. The purpose of this section is to provide more information to landowners. Saugeen Valley Conservation Authority has expressed concern over the proposed zoning of three lots, located east of Jackson Street in Belmore. Candace Bross, Regulations Officer for SVCA has provided comments to the effect that the SVCA would recommend that the three lots east of Jackson Street in Belmore be designated Open Space rather than Urban because they would be subject to flooding during a major storm event. The Planning Department responded to SVCA comments and agreed to recommend extending the Conservation Authority Notification Area (CANA) layer on the Belmore Schedule to reflect the

area recommended by SVCA. The CANA approach is appropriate in that it provides more information to the landowners in regards to the need for Conservation Authority consultation without completely removing development rights. SVCA has since indicated that they are not satisfied with this approach and continue to recommend that these lots be designated Open Space. The Planning Department recommends Council move forward with the CANA approach as SVCA has provided no flood line data to indicate the land's unsuitability for development.

Technical changes such as spelling, grammar, re-numbering, etc. were also included in the revision of the Official Plan Amendment.

Miss Carnochan advised Council, once the Official Plan Amendment is adopted by local Council, it will proceed to the County Committee of the Whole meeting on March 10th, 2010 and will then be forwarded to County Council for final approval on April 7, 2010.

Comprehensive Zoning By-law

Planner Denise Carnochan provided a written review of the Howick Comprehensive Zoning By-law. The required Open houses and public meeting were held. Several minor changes have occurred since the public meeting in November of 2009.

Some minor changes are as follows:

- 1/ A property owner has requested that the special zoning on his property be amended so that all provisions of the Agricultural Small Holding zone apply. This is considered a minor change and a revised AG4-8 zone section has been completed
- 2/ Saugeen Valley Conservation has expressed concern over the proposed zoning of three lots located east of Jackson Street in Belmore. Candace Bross, Regulations Officer of SVCA, has provided comments to the effect that the SVCA would recommend that the three lots east of Jackson Street in Belmore be zoned Open Space-Natural Hazard (OSI) because they would be subject to flooding during a major storm event. The Planning Department responded to SVCA comments and agreed to recommend putting a Holding Zone (H) on the three lots east of Jackson Street in Belmore; this Holding Zone (H) would ensure that no development occurs on those lands unless said development has the approval of SVCA. This approach is optimal because if the developer could demonstrate that the lands could be developed to the SVCA's approval, a re-zoning could be avoided. Correspondence received from the SVCA indicated that they are not satisfied with this approach. The Planning Department recommends Council move forward with the Holding zone approach as the SVCA has provided no flood line data to indicate the land's unsuitability for development.
- 3/ The 'General Provisions' section has been amended to come into conformity with the *Green Energy and Green Economy Act*. The Province has removed all abilities of Municipalities to regulate commercial and small scale wind turbines as well as other renewable energy generation facilities. However, the proposed zoning by-law does include a policy which regulates reciprocal setbacks for new development from existing turbines.

As per Miss Carnochan, this amendment to the Zoning By-law will not come into full force and effect until the corresponding amendment to the Official Plan (Official Plan Amendment No. 5) has received final approval from County Council and the notice of no appeal has been circulated. Thus, Council will defer the third reading of the by-law until such time as Official Plan Amendment No. 5 is in full force and effect.

Council had no questions for Miss Carnochan. Miss Carnochan left the meeting at 7:20 pm.

Note: Representatives from the Wroxeter Village Management were not yet present at this time. Council moved on to the next item on the agenda.

TREASURER'S REPORT

The following report and supporting documentation were circulated in the Council package:

Huron Plowman Association

The Association is requesting a donation for the 83rd Annual Huron County Plowing Match. Council has decided to defer this request until the Howick Township Budget has been completed, at which time a review and decision will be made.

Huron OPP Priorities Document

The OPP would like Council to list three (3) priorities and community events for 2010. They will use this information to plan the allocation of their Policing resources.

Each council member will email their priorities to Treasurer Farinha at their earliest convenience at which time he will forward onto Huron OPP.

Council Remuneration

Details pertaining to 2009 Council Remuneration was presented for Council Review.

Fire Practice

Practice was held on January 28th

- Truck hose bed lays were removed and hose washed and dried.
- Complete inventory of hose on both trucks and hose rack
- Training on the carbon monoxide tester was done

2010 Fire Department Budget

Treasurer Farinha and I will work on a fire budget for the next week.

Truck Purchase

Chief Doig asked for direction on procedure and policy with regards to such purchases.

Treasurer Farinha will check the Procurement Policy and report back to Chief Doig at a later date.

Smoke Detector Policy

Chief Doig requested Council's permission to continue with the Smoke Detector Policy previously maintained through the Wingham and Area Fire Board. Council gave permission.

Chief Doig left the Council meeting at this time (8:25 pm).

RECREATION/FACILITIES SUPERVISOR'S REPORT – no report

PUBLIC WORKS CO-ORDINATOR'S REPORT

The following report as at January 29th and supporting documentation were circulated in the Council package:

ROADS

Public Works Staff Operations

- Plowing/Sanding as required
- Tree Cutting/limbing

Caterpillar Backhoe

The new machine was delivered on January 27, 2010

Staff Work Boot / Clothing Allowance

Currently, full time Public Works staff receive an allowance of \$200.00 per year to purchase work boots, coveralls, etc. The allowance has been the same since 2004. I would recommend that this allowance be increased from \$200.00 to \$250.00 effective January 1, 2010.

MOTION #036/10	Moved by Scott	Seconded by Versteeg
THAT Howick Township Council hereby authorizes an increase in the annual Clothing Allowance for regular full-time employees of the Public Works Department and the Recreation Department. Upon submission of receipts for eligible purchases, employees will be reimbursed up to the amount of \$250.00.		
		CARRIED

Municipal Garage Addition

I would like to suggest that we host an open house at the Municipal Garage and also dedicate the antique grader given to Howick Township by the Bell Family, during a week night in June beginning at 5:30 – 7:30 pm. A light lunch and refreshments could be served.

MOTION #037/10	Moved by Scott	Seconded by Yungblut
THAT Howick Township Council hereby authorizes the Public Works Co-ordinator to organize an Open House for the addition at the Municipal Garage, and to dedicate the antique grader donated by the Bell Family.		
		CARRIED

BUILDING

BUILDING REPORT - NO REPORT

DRAINAGE

Endangered Species Act

We received the Draft Agreement from MNR regarding Rainbow Mussels. A copy of this is enclosed for your information. Apparently this species is in the Berlett Gibson and the Hislop Drains. The agreement would allow maintenance to proceed without a permit from MNR.

I haven't completed a complete review of the document. If you have any concerns let me know. If we are in agreement with this document. I will contact MNR and have them prepare the final agreement and By-law.

PLANNING AND DEVELOPMENT

Official Plan & Zoning By-law

Denise will present with the final draft amendments at the February 2nd Council meeting. The By-laws have been completed and ready for Council's review.

LANDFILL - NO REPORT

OTHER

Wroxeter Dam

Wroxeter Village Management Committee will attend the February 2nd Council Meeting. A copy of the B.M. Ross Report was re-copied as well as information related to 'Special Area Rating'. A decision is required if this work is to proceed in 2010.

Council instructed Mr. Wilson, Public Works Co-ordinator to contact Andy Ross from B.M. Ross to complete a detailed plan of construction including a break down of costs related before further review.

CORRESPONDENCE (Information only)

- OMAFRA – Drainage Program Statistics for Ontario

Treasurer Farinha requested Council's permission to be excused at this time, and he left the meeting at 8:55 pm.

CLERKS REPORT

The following report as at January 29th and supporting documentation were circulated in the Council package:

AMCTO Election Training Workshop

Enclosed is information about Municipal Election training being put on by the Association of Municipal Managers, Clerks and Treasurers. Administrative Assistance Bennett and I are interested in attending the full-day workshop in Guelph on March 10th. Registration for each is \$231.00 (tax included). We have a coupon from AMCTO to allow one non-member to attend a workshop at the member price.

MOTION #038/10	Moved by Yungblut	Seconded by Versteeg
THAT Howick Township Council hereby authorizes the attendance of Clerk Johnson and Administrative Assistant Bennett at the AMCTO Election Workshop being held in Guelph on March 10 th and agrees to pay the Registration fee of \$231.00 for each and any other costs associated with attendance at this event.		
CARRIED		

Workplace Violence and Harassment

Bill 168, an Amendment to the *Occupational Health & Safety Act*, will come into effect June 15th, 2010. Enclosed is Ministry of Labour background information about the new legislation, and a brief outline from AMCTO describing new obligations for employers with five or more employees.

Employers are required to:

- Complete a risk assessment of violence hazards that may arise from the nature of the workplace, the type of work or the conditions of work.
- Develop policies and programs to:
 - Control the risks identified in the assessment
 - Provide that immediate assistance is summoned when workplace violence occurs or is likely to occur
 - Facilitate workers reporting incidents of workplace violence and incidents of workplace harassment to the employer
 - Guide how the employer will investigate and deal with incidents or complaints of workplace violence and incidents or complaints of workplace harassment.
- Take precautions to protect workers from domestic violence if the employer becomes aware, or ought reasonably to be aware, that domestic violence that would likely expose a worker to physical injury may occur in the workplace.
- Provide information to potentially affected employees related to a risk of workplace violence from a person with a history of violent behaviour. (NOTE: *Bill 168* is available, copy not included).

Huron Tourism Sign Program

Mr. Pullen, Huron Economic Development Officer, responded by telephone to my enquiries about obtaining and erecting "Township of Howick" signs. He advised that:

- What we are wanting is not covered under the 'Tourism Sign Program'. Under that program, "Community Signs" refers to the blue and white signs for the villages – Fordwich, Gorrie, Wroxeter. The County Highways Dept. will replace these as needed.
- They will not allow us to put Howick Township signs on the "Ontario West Coast" signs.
- We may erect Township signs on County roadsides, but need to check with the County Highways Dept. to find out where the signs may be placed.
- The County Highways Dept. can make the signs for us, if we wish. Contact Dave Laurie for details.

CORRESPONDENCE REQUIRING COUNCIL ACTION

1. **Jim Rutledge** – invitation to a weekend of "Appreciation - Honour - Remembrance" celebrating the veterans of Huron, to be held May 8th and 9th in Goderich at the Museum and North Street United Church. Information and agenda attached. RSVP requested.
2. **R.J. Burnside & Associates** – invitation to the annual Client Appreciation Night at the Wingham Golf & Curling Club on March 31st. RSVP requested by March 24th.
3. **Howick Optimist Club** – annual Recreation Hockey Tournament being held Feb. 19-21. Request to deem the event a "Community Festival".

MOTION #039/10	Moved by Henhoeffer	Seconded by Versteeg
THAT Howick Township Council has been advised that the Howick Optimist Club will hold the annual Recreations Hockey Tournament at the Howick Community Centre on February 19, 20 & 21, 2010 and the Howick Council hereby declares this event to be a 'Community Festival'.		
		CARRIED

4. **Belmore Curling Club** – hosting the annual Gay Lea Curling Bonspiel March 5-7 and March 12-14. Request Council deem the event a "Community Festival".

MOTION #040/10	Moved by Henhoeffer	Seconded by Yungblut
THAT Howick Township Council has received notification that the Belmore Curling Club will host the annual Gay Lea Curling Bonspiel on March 5, 6, 7 and March 12, 13, 14, 2010 at the Belmore Community Centre and Howick Council hereby declares this event to be a community festival.		
		CARRIED

5. **Howick Skating Club** – request to repair the door of the music room at the Howick Community Centre. Mr. Skillen, Recreation/Facility Supervisor has spoken with the Howick Skating Club with regards to this matter.

MUNICIPAL RESOLUTIONS

1. **South Stormont, Township of** – supporting resolutions from the Townships of Essa and Mulmur regarding accountability of Conservation Authorities, and encouraging the Province to conduct a review of Conversation Authority mandate, responsibilities and cost-recovery methods. Noted. Action: File
2. **Southwold, Township of** – strongly encouraging the Premier of Ontario to develop comprehensive legislation regulating the exotic animal industry to ensure fair and consistent policy application for the safety of citizens and exotic animals. Noted. Action: File
3. **West Grey, Municipality of** – requesting the Province to place a moratorium on industrial wind turbines, and commission a third-party study on the health, safety and well-being of persons, and the protection of persons and property including consumer protection. Noted. Action: File

BY-LAWS

By-Law No. 05-2010 – Township of Howick Official Plan Amendment

MOTION #041/10	Moved by Scott	Seconded by Yungblut
THAT Howick Township Council gives first, second, and third and final reading to By-Law No. 05-2010, being a by-law to adopt a revised Official Plan for the Township of Howick.		
		CARRIED

By-Law No. 06-2010 – Zoning By-Law Amendment

MOTION #042/10	Moved by Yungblut	Seconded by Henhoeffer
THAT Howick Township Council gives first and second reading to By-Law No. 06-2010, being a by-law to adopt revisions to Zoning By-Law No. 23-1984		
		CARRIED

MOTION #043/10**Moved by Yungblut****Seconded by Versteeg**

THAT Howick Township Council of the Corporation of the Township of Howick hereby resolves that, pursuant to Section 34(17) of the Planning Act, RSO 1990, no further notice is to be given in respect of the proposed Comprehensive Zoning By-law #06-2010 amending By-law #23-1984. CARRIED

COMMITTEE REPORTS**Belmore Community Centre Board**

No report given.

Coalition for Huron Injury Prevention (CHIP)

- Next meeting of the Committee will be held February 10th.

County of Huron

Reeve Demaray reported from the January 27th meeting:

- The Huron County Budget was passed at 1.5 %
- Organizational Review still up for discussion
- The Federation of Agriculture will hold a meeting in Clinton on Saturday February 20, 2010
- The next Huron County Municipal Officers Association meeting will be held at the Legion in Goderich on April 16th.

Huron Bruce Transit

Copies of the following were circulated in the Council package:

- Notice of meeting to be held at the Howick Township Office on February 4th at 7:30 pm, and request for 2 representatives from each municipality to attend.
- Meeting with the Provincial Transit Policy Office/MTO concerning Huron Bruce Transit Minutes held January 7, 2010.

Councillor Scott reported that the Board and local municipal representatives met with the MTO official to explain the difficulties of trying to maintain a viable operation in an area where there are several competing transit companies funded by the Ministry of Health.

He noted that the meeting in Howick will be an opportunity for the municipalities to discuss the operation, what changes can be made to make it more viable, and get input on whether or not they are willing to continue to subsidize the operation.

Huron County Farm and Home Safety - no report**Maitland Economic Development Committee**

Note from Co-ordinator Connie Goodall re: Blog enclosed.

Maitland Valley Conservation Authority (MVCA)

- Meeting held January 27th to review draft Assessment Report. Members to review draft.
- Concerns with sink holes has been brought forward to determine the route of water flow.
- The portables at the Wawanosh Centre are aging - possibly 2 years of use left. Discussion is in progress with regards to funding and building a new education centre.

NOTE: Councillor Versteeg noted that the MVCA Board will meet on February 17th prior to the Annual Meeting to adopt the proposed budget.

Saugeen Valley Conservation Authority (SVCA)

No report

MVCA Source Water Protection (SWP)

Copy of the following was circulated in the Council package:

- Ministry of Environment posted on EBR draft regulation to support development & implementation of Source Protection Plans (Draft Reg. available, copy not included):
- Notice of Public meetings to view Draft Proposed Assessment Report. Report available, copy not included.

SVCA Source Water Protection - no report**Wingham Area Fire Board (WAFB)**

Copy of the following was circulated in the Council package:

- Morris-Turnberry Motion #17-2010 Re: WSIB Departure Fee
- Morris-Turnberry Motion #18-2010 Re: Expenses for reconfiguration of fire polygons.

CLOSED SESSION

MOTION #044/10	Moved by Versteeg	Seconded by Scott
THAT Howick Township Council at this time (9:30pm) closes this portion of the February 2 nd , 2010 Regular Meeting of Howick Township Council in accordance with the Municipal Act, 2001, Section 239 (2) (b), (e), (f), to deal with personal and legal matters		
		CARRIED

CLOSED SESSION ITEMS

- Minutes of the closed session held January 19th, 2009
- Legal Matter – Statement of Claim update

MOTION #045/10	Moved by Yungblut	Seconded by Scott
THAT Howick Township Council hereby approves the Minutes of the closed session held during the January 19 th , 2009 Regular Council Meeting, as presented.		
		CARRIED

MOTION #046/10	Moved by Scott	Seconded by Yungblut
THAT Howick Township Council now re-opens the February 2 nd , 2010 Regular Council meeting to the public at this time (9:35)		
		CARRIED

COUNCILLORS ISSUES

Councillor Versteeg brought to Councils attention for future consideration the following:

- Howick Central School will enroll students for all day Junior Kindergarten and Senior Kindergarten.
- Municipalities may be asked for funding assistance for pre & post Kindergarten daycare. Something to keep in mind should the possibility arise in the future.

CORRESPONDENCE (FOR INFORMATION ONLY) (copies attached)

- a) **Emergency Management Ontario** – Accommodation of and assistance for Canadians evacuees from Haiti – Health Care, Financial Assistance, Social Services, Education, etc.
- b) **Ben Lobb, MP** – response regarding resolution supporting renewal of the Federal Stimulus Funding for Huron Business Development Corp.

CORRESPONDENCE forwarded via E-Mail (Jan. 18 – Jan. 29, 2010) (No copies attached)

- a) **Association of Municipalities of Ontario**
 - **AMO Watch File** – Jan. 21st Issue
 - Ontario Government Staffs Up for Housing Strategy
 - How Extended Day Care and Parent Fees Are Expected to Roll Out
 - Helping Haiti: AMO Municipal Challenge Update and FCM Call for Reconstruction Assistance
 - Ready. Set. Make an Impact! Register now for Media & Communications Training Sessions
 - Connecting Citizens: The Must Attend Symposium showcasing ideas & initiatives geared to urban municipalities
 - Save money with energy efficiency: New Municipal Workshops
 - Tay Valley Township Resolution Seeks Support of Ontario Municipalities re: Property Assessment and Assistance to Retired Persons
 - FCM Sustainable Communities Conference
 - **AMO Watch File** – Jan. 28th Issue
 - New Parliamentary Assistants Announced
 - Government Releases Draft Regulations on Source Protection Plan Contents and Process
 - One-stop Services for those Seeking Employment Ontario Services
 - AMO Pays Out Gas Tax Fund Interest
 - Senators Eggleton and Segal on the Costs of Poverty in Canada
 - Ready. Set. Make an Impact! Register now for Media & Communications Training Sessions
 - Connecting Citizens: The Must Attend Urban Municipal Event of 2010!
 - Save money with energy efficiency – New Municipal Workshops
 - LAS Solar PV Program Eliminates Project Risk
 - Lower your Municipal Group Benefit Costs with LAS
 - Check out the Municipal Wire for a new funding opportunity + several municipal resolutions
 - **AMO Breaking News** – Premier McGuinty announces Cabinet changes
- b) **Ontario Good Roads Assoc. (OGRA)** – welcomes newly appointed Ministers
- c) **Southwest Economic Alliance (SWEA)** – SWEA website is fully interactive - read and/or post
- d) **Columbia Institute** – Forum “Making Green Jobs Happen” in Toronto on January 30th
- e) **Nola Hill** – Support Our Troops vehicle plates now available for purchase from MTO.
- f) **Mike Pobjoy**
 - photos depicting “the dreadful social/economic impact that wind farms impose on communities.
 - comments re. *Green Energy Act* and removal of community rights.

- comments re. Provincial Government lack of regard for impact of *Green Energy Act*, and article on Safety of Wind Turbines.

g) **Huron Business Development**

- reminder that nominations for Huron Cultural Awards due January 30th.

h) **Huron Tourism**

- Michael Chan becomes Minister of Tourism and Culture
- Habitat for Humanity Huron County Golf Day at Seaforth Golf Club June 5th
- Ausable Bayfield Maitland Valley Drinking Water Source Protection schedule of public information meetings to inspect the Draft Proposed Assessment Reports.

ADJOURNMENT

<p>MOTION #047/10 Moved by Versteeg Seconded by Henhoeffler THAT Howick Township Council now adjourns the February 2, 2010 Regular Meeting of Howick Township Council at 9:40 pm, with Council to meet again at the Regular Council Meeting scheduled for Tuesday, February 16, 2010 at 7:00 p.m., or at the call of the Chair. CARRIED</p>

REEVE

CLERK